



# TOWN OF ORLEANS

19 School Road Orleans, MA 02653-3699

Phone (508) 240-3700

<http://www.town.orleans.ma.us>

SELECT BOARD

TOWN  
MANAGER

## ORLEANS FIRE-RESCUE BUILDING COMMITTEE

**Committee Composition** - 9 voting members on the Orleans Fire-Rescue Building Committee

### **Membership**

- Fire Chief
- DPW Director
- Town Manager or designee
- Select Board Representative
- OES Committee Representative
- At-large member
- At-large member
- At-large member
- At-large member

### **Charge**

The *Orleans Fire-Rescue Station Building Committee* is established by the Select Board to advise on all aspects of the design and construction of a new Fire-Rescue Station.

The Committee responsibilities shall include:

- Supporting Town staff in soliciting, evaluating, and recommending the selection of an Owner's Project Manager (OPM) and a qualified project architect, in accordance with applicable procurement laws and regulations.
- Collaborating with the OPM and architect to develop and review design plans that meet the operational needs of the Fire-Rescue Department and the long-term goals of the Town.
- Providing monthly updates to the Select Board and seeking their endorsement of a final design proposal.
- Recommending a design and associated cost estimates to the Select Board for consideration and potential placement on a future Town Meeting warrant for funding approval.
- Overseeing project progress through the design and, if funding is secured, through all phases of construction.
- Collaborate with stakeholders to ensure the design and construction of the new fire rescue station is compatible with the surrounding existing property uses and all efforts are made to mitigate and enhance any anticipated safety impacts to the elementary school through the design process.

- Utilize the Town’s professional staff to provide guidance on communications regarding the ongoing process and inform the public on key actions.
- The Town, through the Select Board and Town Meeting actions, has committed to focus on climate action through mitigation and adaptation. The Building Committee will work to propose a net zero emissions facility design to the Select Board that incorporates all available technologies. Additionally, the committee will ensure the use of sustainable land practices throughout the process.

The Committee shall continue its work through the completion of the Fire-Rescue Station project. It shall be dissolved upon the completion of a facility.

The Committee serves in an advisory role—making recommendations but not final decisions—on design, finances, contracts, and scheduling. Final authority resides with the Select Board.

Adopted: June 18, 2025  
Revised: June 25, 2025  
Revised: July 9, 2025