



TOWN OF ORLEANS
BUILDING DEPARTMENT
(508) 240-3700 X 2341
TEMPORARY SIGN PERMIT

Organization: _____

Date of Function: _____ Today's Date: _____

Location of Function: _____ Dates requested from: _____ To: _____

Contact Person: _____ Phone #: _____

Email address: _____

- Temporary Sign Permits for public property will only be issued to civic and/or non-profit organizations.
- Signs shall be two feet in height by three feet in length (2' x 3'), must fit the sign display fences as designed.
- No free-standing sandwich board signs, banners, or other types of display are permitted.

Site 1. Route 6A and Eldredge Parkway – Substation

Site 2. Route 28, So. Orleans near Quanset Road

Each location is allowed a maximum of four (4) temporary signs to be posted on any given day, and each organization is allowed to display only one (1) sign.

Temporary signs must be placed in the slots on the sign display fences.

Signs may be approved for a maximum of ten (10) days and must be removed immediately following the event, or they will be deemed to be unauthorized and removed.

No temporary sign may be erected without a valid Temporary Sign Permit. Any sign without a Temporary Sign Permit will be considered an unauthorized sign and removed. Any unauthorized sign will be removed by the Building Commissioner or his agent and retained at Town Hall for a maximum of ten (10) days; if the unauthorized sign is not claimed within the ten-day period, the sign will be disposed of.

****Proof of Tax Exemption must be provided with this form.**

Date

Building Commissioner

Date

Town Administrator