

# Town of Orleans

Building Department

Town Hall

19 School Road, Orleans, Massachusetts 02653

## Curb Cut Permit

The undersigned hereby requests permission to open the curb of \_\_\_\_\_, Road for the purpose of installing a new \_\_\_\_\_, as shown on the accompanying site plan.

Please note that all surface water runoff must be contained on the premise.

Will there be any trees removed within the road layout? yes \_\_\_ No \_\_\_

Owner name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_

Contractor \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_

- 1) Proposed curb cut must be staked with orange stakes
- 2) Any tree(s) in the road layout to be removed must be marked or flagged.
- 3) A site plan showing the location of the proposed curb cut must be included with this application.

### *This Section for Official Use only*

Approved:

Highway Manager	_____	Date	_____
Tree Warden	_____	Date	_____
Chief of Police	_____	Date	_____
Building Inspector	_____	Date	_____
Town Administrator	_____	Date	_____

**ORLEANS HIGHWAY DEPARTMENT  
and TRANSFER STATION  
BAY RIDGE ROAD  
ORLEANS, MA 02653  
TEL 508 240 3790  
FAX 508 240 3792**

**Driveway Permit General Conditions**

**Revised 7-02**

The following General Conditions apply to all Driveway Permits.

1. No construction equipment shall be delivered or loaded on to or off of the asphalt surface within the layout of the roadway without providing protection to the roadway surface. Roadway protection measures shall be reviewed with the Highway Manager prior to all work.
2. Tree removal work will require approval from the Orleans Planning Board on Scenic Roads and the Orleans Tree Warden on all other Public Ways.
3. Driveway entrances to Town Roadways shall be constructed according to conditions of the area and will be reviewed by the Highway Department prior to approval by the Board of Selectmen.
4. Driveways shall not be located on an intersection radius. All driveways shall be located on the lot to provide maximum sight distance and safety to the traveling public.
5. Driveways shall be constructed so as to prevent surface runoff and other material/debris from entering the public way. The location of any proposed drainage structures shall be reviewed with the Highway Manager prior to approval of the permit.
6. The driveway shall have a maximum width of 15 feet at the property line and shall have minimum radius of 5 Ft on each side at the intersection with the roadway. The driveway shall meet the traveled way at an angle of 60 degrees or greater.
7. A paved apron shall be provided from the edge of the roadway to the property line. The apron shall be constructed of 6" of well-compacted dense graded crushed stone and a minimum of 2" of bituminous concrete. The paved apron across the Town Layout shall have a positive grade to the street that is less than 3%.
8. Pavement cuts within the roadway layout shall be minimized. In areas where cuts are absolutely necessary, the work shall be reviewed with the Highway Manager prior to all work. All openings shall be saw cut.
9. Repair of roadway openings shall be completed as follows. The opening shall be backfilled with clean granular fill and compacted to 95% maximum density in 8" lifts. The APPLICANT, for a period of 90 days, shall maintain a temporary patch consisting of 2" of dense binder bituminous concrete, as directed by the Orleans Highway Manager. After 90 days, or as directed by the Orleans Highway Manager, all material shall be removed from the opening to allow for the placement of two and one half inches of bituminous concrete. Final bituminous concrete shall be placed in two lifts consisting of a 1-1/2 inch binder course and a 1-inch wear course.

10. The CONTRACTOR/APPLICANT shall exercise care in performing work along roadways. Care shall be taken to protect the existing pavement and bordering vegetation. When roots are encountered, they shall be cut clean with a pruning lopper or handsaw.
11. The CONTRACTOR/APPLICANT shall notify the Highway Department (240-3790) at least 24 hours prior to the start of work within the layout. The Tree Warden shall inspect the work area when work takes place in the vicinity of public shade trees or other significant vegetation where root damage may occur.
12. The CONTRACTOR/APPLICANT shall restore all disturbed surfaces to their original condition or as directed by the Orleans Highway Manager. The Orleans Highway Manager shall approve all work prior to the issuance of Occupancy Permits.
13. The granting of the Curb Cut Permit assumes the willingness of the CONTRACTOR/APPLICANT to abide by these conditions