

Return All Requests to:  
Orleans Wastewater Treatment Facility  
29 Overland Way  
Orleans, MA 02653



Town of Orleans  
Department of Public Works and Natural Resources  
40 Giddiah Hill Road  
Orleans, MA 02653  
508-240-3790 x 2349

## **Fats Oils, and Grease (FOG) Management Plan Variance Request**

### **Confirm Your Contact Information**

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Email Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Address 1 \_\_\_\_\_

Address 2 \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

### **Confirm the Location Your Request is For**

Primary Location Address \_\_\_\_\_

### **Business Contact Information**

Legal Business Name \_\_\_\_\_

DBA Name (if applicable) \_\_\_\_\_

ALL Business Owner/Manager Names \_\_\_\_\_

Business Owner/Manager Mailing Address: Street or PO Box \_\_\_\_\_

Business Owner/Manager Mailing Address: City, State, Zip \_\_\_\_\_

Business Owner/Manager Email Address \_\_\_\_\_

Business Owner/Manager Phone Number \_\_\_\_\_

**Food Service Establishment Information**

Type of Health License - Check all that apply:

- Food Service
- Food Service (Non-Profit)
- Retail Food
- Retail Food (Non-Profit)
- Limited Breakfast
- Continental Breakfast
- Frozen Dessert
- Wholesale Frozen Dessert
- Catering
- Mobile Food

Type of Meals Served (i.e., breakfast and lunch) \_\_\_\_\_

Example of Menu Items \_\_\_\_\_

Number of Seats \_\_\_\_\_

**Grease Management**

Applicant has submitted application for FOG permit:

Please check all that apply:

- Existing “Internal Grease Trap” (as an ‘interceptor’, typically under a sink)
  - Size \_\_\_\_\_ (gallons)
- Existing “External Grease Trap” (minimum 1,000-gallon tank with requirements for a licensed septic hauler to pump-out at prescribed frequency)
  - Size \_\_\_\_\_ (gallons)

○ Dishwasher

○ 3-Bay Sink

○ ALL Warewashing is connected to Internal Grease Trap

○ If there are Warewashing fixtures NOT connected to an Internal Grease Trap, please list:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Variance Request

Applicant will need to attach/upload certification from a licensed professional that the proposed Grease Management System will adequately catch grease from the food establishment.

Check all that apply:

- Food Service Operation without an External Grease Trap
  - Attach/Upload menus and FOG Control Plans, any product “cut sheet” demonstrating compensating performance with an Internal Grease Trap
- Reduction to the required external grease trap pumping frequency
  - Six (6) months of compliant maintenance reports and supporting documentation from a licensed septic hauler or plumber with a detailed explanation for the adjustment to cleaning frequency is required
- Reduction to the required internal grease trap pumping frequency (6 months of compliance with the program required and documentation completed by licensed septic hauler)
  - Six (6) months of compliant maintenance reports and supporting documentation from a licensed septic hauler or plumber with a detailed explanation for the adjustment to cleaning frequency is required

Explain the details of your proposal for an alternative grease management plan that supports your request for variance approval: (This includes a detailed explanation of your desired variance request ex. what changes you request be made, why, and how you will mitigate grease)

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## Required Attachments

1. Certification letter from licensed professional asserting that the proposed grease management system will adequately catch grease from the food establishment
2. FOG Control Plan (Best Management Practices to reduce fats, oils, and grease entrained in the wastewater system)
3. Menu

**Certification**

*A variance is to provide specific exceptions to the Fats, Oils, and Grease (FOG) ordinance for the Town of Orleans. The FOG variance is intended to give food service establishments an avenue to provide substantial evidence to modify FOG grease interceptor/trap requirements while still meeting the intent of the Town of Orleans FOG Ordinance. If the variance request is approved and modifications are granted, all other requirements of the FOG Ordinance, and any other requirements, remain in effect. All approved variance requests for a reduction in maintenance schedule will be reviewed on a yearly basis by the Board. The Board may specify additional FOG Management requirements as a condition of the approval.*

*I understand that if a variance request is approved and substantial changes are later made in terms of food service (menu or production), seating capacity, or handing procedures, the variance may become void. I also understand that if this facility does not comply with all conditions of approval that may be made in granting this variance request, or if the Town subsequently obtains evidence that excessive FOG is entering the sanitary sewer collection system from this facility or contributes to a sanitary sewer overflow, the variance may become void.*

*In completing this Variance Request, I certify that under the penalty law that this document and all attachments were prepared under my direction or my supervision of qualified personnel. To the best of my knowledge, the information submitted herein is true, accurate, and complete. I am aware that there are significant penalties for submitting false information for knowing violations.*

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Signature of Representative/ Title /Date

\*\*\*The Board of Water and Sewer Commissioners meets on the 3<sup>rd</sup> Wednesday of the month. Requests must be submitted 14 days prior for review. Once your application has been reviewed to ensure all required information has been provided, a member of the Town Staff will contact you with the date your variance request will be heard by the Board of Water and Sewer Commissioners\*\*\*

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To be completed by Town Staff:  
Date Received/By: \_\_\_\_\_  
BWSC Decision Date: \_\_\_\_\_  
BWSC Decision: \_\_\_\_\_

**(FOR INTERNAL USE ONLY)**

Variance Request Review Form

Attachments Provided:

- Certification Letter from Professional for proposed management system
- FOG Control Plan
- Menu

DPW Review and Recommendations:

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Veolia Review and Recommendations:

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