

**TOWN OF ORLEANS  
TOWN MEETING WARRANTS**

**for use at**

**Monday, May 8, 2023**

**ANNUAL TOWN MEETING - 6:00 PM  
&  
SPECIAL TOWN MEETING – 6:00 PM  
Nauset Middle School Gymnasium**



**ANNUAL ELECTION  
TUESDAY, May 16, 2023  
9:00 AM - 7:00 PM  
Council on Aging Senior Center**

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***Please bring this copy of the warrant  
to Town Meeting.***

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DOWNLOAD ON THE TOWN WEBSITE:  
<https://www.town.orleans.ma.us/town-administrator>**

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## MOTION CHART

Application of rules is indicated by the Motion's Numerical Sequence

Motions	Debatable	Non-Debatable	Amendable	Non-Amendable	Second Required	Second Not Required	Vote Required	May Reconsider	May Not Reconsider
1. Point of Order		X				X	n/a		
2. Previous Question Terminate Debate		X		X	X		2/3		
3. Postpone Indefinitely	X			X	X		MAJ	X	
4. Lay on Table		X		X	X		MAJ	X	
5. Amendment	X		X		X		MAJ	X	
6. Accept and Adopt	X		X		X		MAJ	X	
7. Consider Articles Out of Order	X		X		X		2/3		X
8. Reconsider	X			X	X		2/3		X
9. Adopt a Resolution	X		X		X		MAJ		X
10. Adjourn to Time Uncertain	X		X		X		MAJ	X	
11. Adjourn		X		X	X		MAJ		X

While a motion to amend is under discussion, a motion to postpone indefinitely displaces the previous motion, but a motion to adjourn cannot be taken up until the motion to amend is decided.

## ORLEANS TOWN MEETING BYLAWS

Pursuant to the provisions of the Town of Orleans Charter duly adopted by voters of the Town of Orleans, the Town Clerk, with the advice of the Moderator, hereby adopts the following Town Meeting Bylaws:

**Procedural Rules:** The Moderator shall enforce procedural rules in accordance with general laws, the Charter, and these Bylaws.

**Other Procedural Rules:** If none of the rules set forth herein or in the Charter governs a situation at the Town Meeting, then rules which would be in effect with respect to the Town Meeting if the Charter had not been adopted shall apply.

**Attendance:** No person other than a legal voter shall be allowed on the floor of the house except by the consent of the Moderator. At the Town Meeting, a non-voter may speak after a favorable majority vote of Town Meeting.

**Quorum:** For all Town Meetings, both annual and special, there shall be required a quorum of two hundred (200) registered voters of the Town.

**Quorum Challenge:** Any five (5) voters may challenge the existence of a quorum. If the Moderator determines the number in attendance to be less than the established quorum, he shall adjourn the meeting to a stated date, time and place.

**Moderator: Participation in Discussions:** The Moderator, when acting as such, shall not participate in any discussions.

**Method of Voting:** Except as otherwise specified by law, the Moderator shall have full authority to specify a voice vote, a standing vote counted by him or by tellers appointed by him, or a written ballot or by electronic voting. The Moderator may conduct all votes requiring a two-thirds (2/3) majority by statute in the same manner in which the Moderator conducts the vote when a majority vote is required.

**Motions in Writing:** All motions shall be submitted in writing.

**Withdrawal of Motions:** A motion moved, seconded and stated may be withdrawn by the mover and the seconder.

**Precedence of Motions:** When a question is under debate, motions shall have precedence in the order of their arrangement shown on the attached chart.

**Changing Order of Articles:** The order of consideration of the articles as printed in the warrant may be changed only by a two-thirds (2/3) vote of the Town Meeting. In preparing the Warrant under Clause 2-4-1, the Select Board may include in it a Consent Calendar listing articles which that Board deems non-controversial. In the event such a Consent Calendar is so included, a written request by five registered voters before the commencement of Town Meeting, or, afterward, an oral request by five registered voters prior to consideration of the Consent Calendar, shall remove a particular article

from it. All remaining articles in the Consent Calendar shall then be voted upon by a single vote without debate. Removed articles shall be considered and acted upon immediately after consideration of the Consent Calendar, and in the order of their listing in the Consent Calendar.

**Speaking Twice:** No person shall speak twice on the same question until all those wishing to speak thereon have done so, nor shall any person speak for more than five (5) minutes at one time, except by permission of the Moderator; provided, however, that the restrictions shall apply neither to those persons required to be in attendance under provisions of Clause 2-7-3 of the Charter (town officers, members of boards and commissions, department heads, or their duly designated representatives, when proposals affecting their various office, board or department are being considered), nor to those persons making the original motion or amendments thereto under any article.

**Reconsideration:** Any vote may be reconsidered if a voter on the prevailing side moves to do so and if the Moderator moves that there is additional information to bring before the meeting. Only one (1) reconsideration shall be allowed per article. Any reconsideration of a vote shall take place at the session it was voted.

**Recount:** When a voice vote as decided by the Moderator is questioned by more than one voter, it shall be made certain by a rising vote counted by the Moderator, or the tellers appointed by him, or by a written ballot. When a standing vote is challenged by more than five (5) voters, the Moderator may rule a written ballot be taken.

**Move the Question:** Requires a second. Not debatable. Two-thirds (2/3) Vote. Terminates debate.

**Move the Question After Presentation:** A motion to move the question shall not be allowed if the moving party makes a presentation immediately prior to making the motion to call the question.

**Amendments to Motions:** The first amendment to a motion may be amended (secondary amendment). This secondary amendment may not itself be amended.

**Article for Capital Improvements:** In accordance with Charter clause 8-7-1, any articles for capital improvements not in compliance with 8-5-1 shall require a three-fourths (3/4) majority vote of the Town Meeting.

Clause 8-7-1 of the Charter reads as follows:

“The Town Meeting shall act on the five year Capital Improvements Plan (CIP) and the annual Capital Budget, provided all proposed projects included in the Capital Budget have been included in the CIP in the prior fiscal year. The Capital Budget may consist of more than one article in the Warrant for the Town Meeting. Any articles for capital improvements not in compliance with 8-5-1 shall require a three-fourths (3/4) majority vote of the Town Meeting.”

Clause 8-5-1 of the Charter reads:

“The Town Administrator shall prepare a five year Capital Improvements Plan

(CIP) and an annual Capital Budget which shall be designed to deal with unmet long range needs of the Town and to implement the goals and objectives of the Orleans Comprehensive Plan as it may be amended from time to time. The CIP shall include land acquisitions, buildings and improvements, machinery and equipment, vehicles, and infrastructure including roads, water mains, storm drainage and other publicly owned utilities. The Select Board may establish more detailed policies relating to the refinement and implementation of the CIP.”

Dissolution of Town Meeting: In accordance with Charter clause 2-7-8, the Town Meeting must act on every article placed before it.

Clause 2-7-8 of the Charter reads:

“No motion, the effect of which would be to dissolve the Town Meeting, shall be in order until every article in the Warrant has been duly considered and acted upon. This requirement shall not preclude the postponement of consideration of any article to an adjournment of the meeting to a stated time and place. Any reconsideration of a vote shall take place at the session it was voted, the intent being that a final vote taken at a Town Meeting shall not be reconsidered at a subsequent session of the same Town Meeting.”

## FY2024 TOWN MEETING BUDGET & WARRANT OVERVIEW

Dear Orleans Taxpayers,

Our spring and fall exercise to vote a Town budget, special appropriations and to enact bylaws or policies that govern our Town is a privilege which we hold dear. For this extraordinary year, Town staff, board/committee leaders, Finance Committee and the Select Board have come together to simplify and make visible the choices you'll make when you vote at the Special and Annual Town Meetings on May 8<sup>th</sup> and the May 16<sup>th</sup> Annual Town Election.

To that end, we're looking at the warrant with several lenses; what are we paying for to sustain business as usual, how do we pay for it and what are the new investments we're making in our community. In other words, what do we pay for within the property tax rate, when are we moving money from one Town pocket (funding source) to another using established Town funds and how do we manage big ticket items that we must pay for that don't fit within our regular property tax levy.

One of the constraints on local government is the 2 ½ percent limit on raising property taxes, known as Proposition 2 1/2. We also have limits on state school funding aid because local aid is measured by real estate property values not area mean income levels. Every year, it feels like our taxes are rising along with the inflation within our own households, but that is not the full story. Orleans is extraordinarily well-managed, thanks to prudent financial policies recommended by Town staff, adopted by the Select Board and affirmed by Town Meeting. Our AAA bond-rating saves us millions of dollars per year over the life of bonded projects allowing the Town to use bonding as a tool to reach compliance around clean water, housing, energy, and education standards. The Town is expanding financial planning beyond our current 5-year Capital Improvement Plan (CIP) convening a new Long-term Capital Planning Committee, whose work and annual recommendations will create a 15-year CIP plan. Orleans is committed to wrapping its arms around 20-year financial challenges, creating implementational answers as we respond to constant change. Our town is gifted with professionals at the top of their game, assisted by committees who are undaunted by complex problems, like making wastewater debt manageable for a town of 6000 year-round residents.

Although you'll see a familiar Town warrant layout, this document is your guide to the big picture focus, grouping warrant articles by what they accomplish and how we pay for the privilege of living in this extraordinary place. Let's dive in.

### **Daily Government Function: Raise and Appropriate What's Paid for by Our Property Tax Rate**

13	FY 24 Town/School Budget
24	Water Quality Drainage Improvements
25	Pavement Management Program
26	Building & Facilities Maintenance
27	Vehicle & Equipment Maintenance
30	Post Employment Benefits Liability Trust Funds
31	Affordable Housing Trust Fund
33	Visitors' Management Services by Orleans Chamber of Commerce
34	FY 24 Human Services

35	July 4 <sup>th</sup> Celebration Parade and Fireworks
36	Cultural Council Grants
37	Habitat Conservation Plan Permits
38	FY 24 Elected Officials Compensation
39	Unanticipated Employee Buyouts
40	Cultural District Committee Expenses

**Enterprise Fund Activities: These funds provide fiscal transparency as to the overall operating costs of each of these five separate operations, which include some subsidies from the User Fees, Budgeted Tax Levy Subsidies and Stabilization Funds, which vary depending on each Fund**

8	Beach Enterprise Fund Budget
9	Moorings Enterprise Fund Budget
10	Rock Harbor Boat Basin Enterprise Fund Budget
11	Sewer Enterprise Fund Budget
12	Transfer Station Enterprise Fund Budget

**What Articles Involve Moving Money from One Pocket to Another and Have No Impact on Our Property Tax Bill using Community Preservation Funds, Water Reserves, Ambulance Funds, Free Cash, and Stabilization Funds**

15	FY 24 Community Preservation Act Program Budget
28	Water Department Vehicles & Equipment
29	Water Service Connection Funds
41	Fire/Rescue Department Ambulance
42	CWMP – Fresh & Saltwater Ponds Adaptive Management
43	Fire/Rescue Department Bunk/Locker Space
44	Conservation Fund
45	Feasibility Study for New Snow Library
46	Authorize Granting an Easement for Putnam Farm Conservation Area
47	Bike & Pedestrian Committee Projects
48	Authorize Taking Wastewater Easement by Eminent Domain Rte. 6A
49	Fire Department Overtime
	Special Town Meeting
1	Pay bills of Prior Years
2	FY 23 Budget Adjustments
3	Free Cash Transfer to General Stabilization Fund
4	Recreation Department Renovations, Furniture & Equipment Expenses
5	Nauset Beach Retreat Master Plan & Facility Relocation Project
6	Cleaning of Water Storage Tanks
7	Replacement of Solenoid Bank Manifolds at Water Treatment Plant
8	Rescind Debt Authorization for Closed Projects

**New Investments: Overrides & Debt Exclusions That Impact Our Property Tax Bill constrained by Orleans Debt Policy, Capital Planning and State Mandate**

16-18	Wastewater Investment in Phases 1, 2 & 3
19-20	Rock Harbor Maintenance & Compliance for Navigation & Fuel Tanks
21	Fire & Rescue Ladder Truck
22	Veterans Memorial Park Rehabilitation
23	Pilgrim lake Fish Ladder Rehabilitation Project (funding only if matching grant received)
32	Additional Funding for the Affordable Housing Trust

**Policy and Bylaw Changes that Have No Effect on Our Taxes but Update Practices**

1-7	Annual Procedures
14	Capital Improvement Plan
50	Transfer of Unexpended Bond Proceeds
51-65	Opioid Settlement, Home Rule, Charter, Bylaw or Zoning Changes for Consideration

Orleans is especially fortunate to have teams of staff, boards and committees who are the chief advocates for many of these articles. Aside from the formal, legal document that the warrant represents, their voices are presented at the end of this warrant, to tell us why specific articles are needed. They also tell us how the article represents progress on Orleans Comprehensive Plan, Wastewater, Housing, or other long-term initiatives. This extraordinary Town Meeting represents progress at all levels. We have gathered as a team of professionals and volunteers with our best work for you to consider and confirm with your votes.

As we face change, with new leadership inside town government and new challenges externally, we know Orleans is a place where one person does make a difference and working together gives us the quality of life we cherish in Orleans.

Thank you for coming to Town Meeting, voting on Election Day, and exercising your rights as a resident of our community.

Respectfully,

Charles L. Sumner  
Interim Town Administrator

Andrea Shaw Reed  
Select Board Chair

**FINANCIAL PLAN  
FOR THE FISCAL YEARS 2023 - 2024  
(\$000)**

	ADOPTED		PROPOSED		%	Chg.
	2023	2024	2023	2024		
<b>REVENUES</b>						
<b>Property Tax</b>						
Property Tax (Base)	28,108	29,951	1,843	6.6%		
Statutory Increase	703	749	46	6.6%		
Growth	422	225	(197)	-46.6%		
Debt/Capital Exp. Exclusions	5,657	6,728	1,071	18.9%		
Cape Cod Commission Act	184	188	5	2.5%		
Stabilization Fund Override	590	605	15	2.5%		
General Override for Police/Fire	91	111	19	21.3%		
General Override School District	627	261	(366)	-58.3%		
Additional General Override for AFHT	-	225	225	100.0%		
Unused Levy Capacity	(263)	(61)	202	-76.9%		
Community Preserv. Surtax	1,028	1,119	91	8.9%		
Total Property Tax	37,146	40,101	2,954	8.0%		
<b>Non-Property Tax</b>						
State Aid	714	721	7	1.0%		
Motor Vehicle Excise	1,182	1,250	68	5.8%		
Local Receipts	1,065	1,095	30	2.8%		
Water Fees	2,957	2,778	(180)	-6.1%		
Meals Tax	352	356	4	1.0%		
Free Cash	2,020	417	(1,604)	-79.4%		
Funds Resv. Appr./Other Avail.	1,184	1,579	395	33.4%		
Beach Fees	2,458	2,043	(415)	-16.9%		
Transfer Station Fees	792	769	(23)	-2.9%		
Mooring Fees	186	187	1	0.6%		
Rock Harbor Boat Basin Fees	124	109	(15)	-12.0%		
Sewer Fees	-	775	775			
Sewer Surplus	354	455	101	28.6%		
Wastewater Stabilization Fund	1,980	1,879	(101)	-5.1%		
Comm. Preserv. Reserves	116	17	(99)	-85.0%		
Comm. Preserv. State Match	249	227	(22)	-9.0%		
Total Non Property Tax	15,735	14,657	(1,077)	-6.8%		
<b>Assessed Value</b>	5,797,513	5,913,463	115,950	2.0%		
<b>Tax Rate</b>	6.23	6.59	0.36	5.8%		
<b>Total Revenues</b>	<b>52,881</b>	<b>54,758</b>	<b>1,877</b>	<b>3.5%</b>		
<b>EXPENDITURES</b>						
Provision for Abate/Exempt		200	(200)	-5.6%		
<b>Operating Expenses</b>						
<b>Non-School</b>						
Salaries and Wages	12,614	13,273	659	5.2%		
Fringe Benefits	2,990	3,080	90	3.0%		
Pensions	2,308	2,409	101	4.4%		
General Expenses	4,503	4,760	257	5.7%		
State/County Assessments	681	700	18	2.7%		
Sub Total-Non Sch Operating	23,095	24,222	1,127	4.9%		
Capital Expenditures	68	60	(8)	-12.1%		
Debt	6,730	7,107	378	5.6%		
Sub Total-Non Sch Cap/Debt	6,797	7,167	369	5.4%		
Sub Total-Non School	29,893	31,389	1,496	5.0%		
<b>Schools</b>						
Nauset Regional	5,432	5,832	399	7.4%		
Debt	62	958	896	1448.4%		
NRS Capital Outlay	121	123	3	2.2%		
Sub Total-NRS	5,615	6,913	1,298	23.1%		
Orleans Elementary	4,334	4,457	123	2.8%		
Fringe Benefits	1,081	1,122	41	3.8%		
Pensions	197	205	9	4.5%		
Capital Outlay/Articles	30	30	-	0.0%		
Sub Total-OES	5,642	5,814	172	3.1%		
C.C. Technical High	223	272	48	21.6%		
C.C. Technical Debt	102	125	22	21.6%		
Total-Schools	11,583	13,124	1,541	13.3%		
<b>Other</b>						
Community Preserv. Expenses	416	421	5	1.2%		
Community Preserv. Fund	977	948	(29)	-2.9%		
Beach Enterprise Fund Exp	1,827	1,597	(230)	-12.6%		
Transfer Station Enterprise Fund Exp	984	942	(42)	-4.3%		
Mooring Enterprise Fund Exp	27	20	(7)	-25.7%		
Rock Harbor Boat Basin Enterprise Fund Exp	117	89	(28)	-23.9%		
Sewer Enterprise Fund Exp	2,115	2,315	200	9.5%		
Special Articles	4,730	3,713	(1,017)	-21.5%		
Sub Total-Other Expenses	11,194	10,045	(1,149)	-10.3%		
<b>Total Expenditures</b>	<b>52,881</b>	<b>54,758</b>	<b>1,877</b>	<b>3.5%</b>		

**TAX RATE INFORMATION**  
**ESTIMATED FOR FISCAL YEAR 2024**

**Per tax rate increments:**

<b>TAX RATE INCREASE</b>	<b>MUNICIPAL REVENUE RAISED</b>	<b>TAX IMPACT ON \$500,000.00 PROPERTY</b>
\$ 0.01	\$ 59,134.63	\$ 5.00
\$ 0.05	\$ 295,673.16	\$ 25.00
\$ 0.10	\$ 591,346.32	\$ 50.00
\$ 0.20	\$ 1,182,692.64	\$ 100.00
\$ 0.30	\$ 1,774,038.96	\$ 150.00
\$ 0.40	\$ 2,365,385.28	\$ 200.00
\$ 0.50	\$ 2,956,731.60	\$ 250.00
\$ 0.60	\$ 3,548,077.92	\$ 300.00
\$ 0.70	\$ 4,139,424.24	\$ 350.00
\$ 0.80	\$ 4,730,770.56	\$ 400.00
\$ 0.90	\$ 5,322,116.88	\$ 450.00
\$ 1.00	\$ 5,913,463.20	\$ 500.00

**Per revenue raised increments:**

\$ 0.0002	\$ 1,000.00	\$ 0.08
\$ 0.0008	\$ 5,000.00	\$ 0.42
\$ 0.0017	\$ 10,000.00	\$ 0.85
\$ 0.0085	\$ 50,000.00	\$ 4.23
\$ 0.0169	\$ 100,000.00	\$ 8.46
\$ 0.0846	\$ 500,000.00	\$ 42.28
\$ 0.1691	\$ 1,000,000.00	\$ 84.55

As you consider each article included in this year's warrant, the above schedule will provide you with the anticipated tax rate and tax impact on a property valued at \$500,000.00. This applies only to articles funded by property tax and not to articles funded by bonding or by a special revenue or receipts account (such as Ambulance Billing or Stabilization Fund).

The above calculations are based on the Town's estimated valuation for Fiscal Year 2024. These figures should be considered as estimates only, since valuations can change annually.

**FINANCING SOURCES**  
Adopted Fiscal Year 2023 vs. Estimated Fiscal Year 2024

<b>FINANCING SOURCES</b>	<b>FY 2024 PERCENT OF TOTAL</b>	<b>FY 2023 ADOPTED</b>	<b>FY 2024 ESTIMATED</b>	<b>PERCENT INCR/DECR</b>	<b>DOLLAR INCR/DECR</b>
Property Tax	73%	37,146,410	40,100,701	8.0%	2,954,291
Water Fees	5%	2,957,191	2,777,518	-6.1%	(179,673)
Local Receipts	2%	1,064,721	1,094,721	2.8%	30,000
Motor Vehicle Excise	2%	1,181,673	1,250,000	5.8%	68,327
Other Available Funds	3%	1,549,152	1,823,268	17.7%	274,116
Free Cash	1%	2,020,395	416,700	-79.4%	(1,603,695)
Hotel/Meals Tax	1%	352,160	355,682	1.0%	3,522
State Aid	1%	714,215	721,357	1.0%	7,142
Beach Fees	4%	2,458,222	2,042,798	-16.9%	(415,424)
Transfer Station Fees	1%	792,319	769,102	-2.9%	(23,217)
Mooring Fees	0%	186,130	187,335	0.6%	1,205
Rock Harbor Boat Basin Fees	0%	124,119	109,170	-12.0%	(14,949)
Sewer Fees	1%	-	775,319		775,319
Sewer Surplus	1%	353,875	455,000		101,125
Wastewater Stabilization Fund	3%	1,980,336	1,879,114	-5.1%	(101,222)
<b>Total</b>	<b>100%</b>	<b>52,880,918</b>	<b>54,757,784</b>	<b>3.5%</b>	<b>1,876,866</b>

**EXPENDITURE COMPARISON BY ORGANIZATIONAL GROUP**  
Recap Fiscal Year 2023 vs. Estimated Fiscal Year 2024

<b>ORGANIZATIONAL UNIT</b>	<b>FY 2024 PERCENT OF TOTAL</b>	<b>FY 2023 ADOPTED</b>	<b>FY 2024 ESTIMATED</b>	<b>PERCENT INCR./DECR.</b>	<b>DOLLAR INCR./DECR.</b>
Education (1)	24%	11,582,622	13,123,670	13.3%	1,541,048
Public Safety	13%	6,919,789	7,314,651	5.7%	394,862
Public Works	8%	3,970,649	4,150,184	4.5%	179,535
Debt/Capital Outlay	13%	6,729,528	7,107,152	5.6%	377,624
Fringe Benefits	6%	2,989,992	3,080,468	3.0%	90,476
General Government	7%	3,624,428	3,822,519	5.5%	198,091
Special Articles	7%	4,730,351	3,712,995	-21.5%	(1,017,356)
Pensions	4%	2,307,560	2,408,729	4.4%	101,170
Human Services	2%	1,193,133	1,247,477	4.6%	54,345
Culture & Recreation	2%	911,045	980,584	7.6%	69,539
State & County Assess.	1%	681,276	699,548	2.7%	18,271
Insurance	1%	565,230	577,545	2.2%	12,315
<b>OTHER</b>					
Community Preserv. Fund	3%	1,393,108	1,369,441	-1.7%	(23,667)
Provision for Abatement/Exempt	0%	211,897	200,000	-5.6%	(11,897)
Enterprise Funds	9%	5,070,311	4,962,821	-2.1%	(107,490)
<b>Total</b>	<b>100%</b>	<b>52,880,918</b>	<b>54,757,784</b>	<b>3.5%</b>	<b>1,876,866</b>

(1) Includes Capital Outlay and Debt Service.

## TOWN OF ORLEANS LONG-TERM DEBT

<b>YEAR</b>	<b>OUTSTANDING LONG-TERM DEBT</b>	<b>NEW LONG-TERM DEBT ISSUED</b>	<b>YEARLY DEBT SERVICE</b>
<b>FY24</b>	<b>to be determined</b>	<b>to be determined</b>	<b>\$6,437,734.00</b>
<b>FY23</b>	<b>\$57,367,300.00</b>	<b>\$14,852,300.00</b>	<b>\$6,514,510.00</b>
<b>FY22</b>	<b>\$47,215,000.00</b>	<b>\$11,480,000.00</b>	<b>\$5,721,246.00</b>
<b>FY21</b>	<b>\$39,945,000.00</b>	<b>\$5,600,000.00</b>	<b>\$6,713,100.00</b>
<b>FY20</b>	<b>\$42,560,000.00</b>	<b>\$0.00</b>	<b>\$7,217,240.00</b>
<b>FY19</b>	<b>\$47,930,000.00</b>	<b>\$4,035,000.00</b>	<b>\$7,167,816.00</b>

This chart illustrates the amount of long-term debt (total principal outstanding) that the Town had outstanding at the end of each Fiscal Year; the new debt that was incurred in each Fiscal Year; and the yearly debt service (yearly principal and interest payments) paid during each Fiscal Year.

Although the Town has consistently issued new long-term debt over the time periods shown, the total balance outstanding in each fiscal year is continually mitigated by the amount that has been paid off over the same period.

As illustrated in the chart above, the Town's yearly long-term debt service is less now than it was five years ago even though the outstanding long-term debt balance is higher now than it was then. This is mainly the result of paying off older higher-interest rate debt and issuing the new debt at a much lower-interest rate.

The Select Board is in the process of establishing a Long-Range Capital Planning Committee to assist the Town in reviewing future capital projects and prioritizing the timing of those projects. If financing of the project requires the issuance of long-term debt, the Committee will consider the Town's Debt Policy and the affordability of yearly debt service when determining the timing and the placement of those projects in the Town's Capital Improvement Plan.

## MUNICIPAL FINANCE TERMS

**Appropriation** - An authorization made by the legislative body of a government, which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

**Bond** - A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are used to fund capital projects and approval requires a two-thirds (2/3) vote of town meeting.

**Budget** - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

**Capital Improvement Program** - A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, the amount to be expended in each year, and the method of financing those expenditures.

**Chapter 90 Highway Funds** – The state legislature authorizes and issues transportation capital bonds every few years. In each Transportation Bond, funds are apportioned to communities based upon a formula under the provisions of MGL Ch. 90 § 34, hence the term Chapter 90 funds. The Chapter 90 highway formula is comprised for three variables: local road mileage as certified by the Massachusetts Highway Department (MHD), employment figures from the Department of Employment and Training (DET), and population estimates from the U.S. Census Bureau. Under this formula, those communities with a large number of road miles received proportionately more aid than those with fewer road miles. These funds are reimbursed to communities based upon certified expenditure reports submitted to MHD.

**Conservation Fund** - This fund may be expended for lawful conservation purposes as described in MGL Ch. 40, § 8C. This fund may also be expended for damages related to the taking of land by eminent domain provided that such taking has first been approved by a two-thirds (2/3) vote of city council or town meeting.

**Contingent Appropriation** – This is an appropriation that authorizes spending for a particular purpose upon the occurrence of a later event. The grant of spending authority made by an appropriation must be certain at the time of the vote and, therefore, contingent appropriations are not generally permissible. Under MGL Ch. 59 § 21C(m), however, towns may make appropriations from the tax levy, available funds or borrowing, contingent upon the subsequent passage of a Proposition 2 ½ override or exclusion question for the same purpose.

**Debt Exclusion** - A vote by a community at an election to exclude debt service payments for a particular capital project from the levy limit. The amount necessary to cover the

annual debt service payment is added to the levy limit for the life of the debt only. A debt exclusion may temporarily increase the levy above the levy ceiling.

**Debt Service** - Payment of interest and repayment of principal to holders of a government's debt instruments.

**Equalized Valuations (EQVs)** - Determinations for the full and fair cash value of all property in the Commonwealth which is subject to local taxation. EQVs have historically been used as variables in distributing certain state aid accounts, and for determining county assessments and certain other costs. The Commissioner of Revenue, in accordance with Chapter 58, Section 10C, is charged with the responsibility of biannually determining an equalized valuation for each city and town in the Commonwealth.

**Excess Levy Capacity** - The difference between the levy limit and the amount of real and personal taxes actually levied in a given year.

**Exemptions** - Statutory exclusions of specific amounts of property tax owed. Upon approval of an application to the Board of Assessors, exemptions may be granted for qualified veterans, blind individuals, surviving spouses and persons over 70 years of age. In addition, an exemption may, at the discretion of the Assessors, be issued for certain financial hardships.

**Fiscal Year** – Since 1974, the Commonwealth and municipalities have operated on a budget cycle that begins July 1 and ends June 30. The designation of the fiscal year is that of the calendar year in which the fiscal year ends. For example, the 2021 fiscal year is July 1, 2020 to June 30, 2021. Since 1876, the federal government has had a fiscal year that begins October 1 and ends September 30.

**Free Cash (also Budgetary Fund Balance)** - Funds remaining from the operations of the previous fiscal year which are certified by the Massachusetts Department of Revenue Director of Accounts as available for appropriation. Remaining funds include unexpended free cash from the previous year, receipts in excess of estimates shown on the tax rate recapitulation sheet and unspent amounts in budget line-items. Unpaid property taxes and certain deficits reduce the amount of remaining funds which can be certified as free cash. The calculation of free cash is made based on the balance sheet, which is submitted by the community's Accountant, Auditor, or Comptroller.

**Levy** – The amount a community raises through the property tax. The levy can be any amount up to the levy limit.

**Levy Ceiling** – the maximum levy assessed on real and personal property may not exceed 2 ½ percent of the total full and fair cash value of all taxable property (MGL Ch. 59 § 21C). Property taxes levied may exceed this limit only if the community passes a capital exclusion, a debt exclusion, or a special exclusion.

**Levy Limit** – The maximum amount a community can levy in a given year. The limit can grow each year by 2 ½ percent of the prior year's levy limit plus new growth and any overrides. (MGL Ch. 59 § 21C[f & g]. The levy limit can exceed the levy ceiling only if the

community passes a capital expenditure exclusion, a debt exclusion, or a special exclusion

**Local Receipts** - Locally generated revenues other than real and personal property taxes and excluding Special Revenue fund revenues. Examples include motor vehicle excise, investment income, hotel/motel tax, fees, rentals and charges. Annual estimates of local receipts are shown on the tax rate recapitulation sheet.

**New Growth** - The taxing capacity added by new construction and other increases in the property tax base. New growth is calculated by multiplying the value associated with new construction by the tax rate of the previous fiscal year.

**Proposition 2½ Overrides/Underrides** - General Override to permanently increase the amount of property taxes the Town can raise. This requires a majority vote by the Select Board in order to be placed on the ballot.

General Underride to permanently decrease the amount of property taxes the Town can raise. This requires a majority vote by the Select Board in order to be placed on the ballot.

Capital Override exemption is a one-year increase in the property tax levy for the specific item or project. This requires a two-thirds (2/3) vote by the Select Board to appear on the ballot.

Debt Exclusion is an increase in the property tax levy for the life of the bond issue. This requires a two-thirds (2/3) vote by the Select Board to appear on the ballot.

**Reserve Fund** – An amount set aside annually within the budget of a town (not to exceed 5% of the tax levy for the preceding year) to provide a funding source for extraordinary or unforeseen expenditures. In a town, the Finance Committee can authorize transfers from this fund for “extraordinary or unforeseen” expenditures. Other uses of the fund require budgetary transfers by town meeting.

**School Building Assistance Program (SBA)** – Established in 1948 and frequently revised by statutory amendments, this state program reimburses cities, towns and regional school districts various percentages of their school construction costs depending on the wealth of the community or district and the category of reimbursement. The Department of Education administers the SBA program.

**Stabilization Fund** – A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose. (MGL Ch. 40 § 5B). Communities may appropriate into this fund in any year an amount not to exceed ten percent of the prior year’s tax levy or a larger amount with the approval of the Emergency Finance Board. The aggregate of the stabilization fund shall not exceed ten percent of the community’s equalized value, and any interest shall be added to and become a part of the fund. A two-thirds (2/3) vote of town meeting is required to appropriate money from the Stabilization Fund.

## **ENTERPRISE FUNDS**

**History:** In 2016, Town meeting passed an article to fund an Independent Town Revenue Committee charged with identifying potential sources of non-property tax revenue for report and recommendation to the Board of Selectmen. In their report dated June 21, 2017, one recommendation by the Committee was to adopt Enterprise Funds for certain service-based activities. At the Special Town Meeting on October 29, 2018, the Town voted to adopt a Home Rule Charter amendment to Chapter 2, Section 5, Section 2-5-1 that allowed enterprise funds to be considered outside of the Town's omnibus operating budget article. On October 31, 2020 at the Special Town Meeting, the Town officially accepted the provisions of Massachusetts General Law Chapter 44, Section 53F1/2 to allow for the establishment of separate annual operating budgets for the Beaches, Transfer Station, Moorings, Rock Harbor Boat Basin, and Sewer operations commencing in FY 22.

**Enterprise Funds Explained:** An enterprise fund is an accounting method that allows the Town to establish a separate accounting and financial reporting mechanism for a municipal service for which a fee is charged in exchange for goods or services provided.

Under enterprise accounting, the service's revenues and expenditures are segregated into a separate fund with its own financial statements, rather than being commingled with the revenues and expenses of all other governmental activities.

Enterprise accounting offers transparency in providing the true cost of the service by consolidating all the program's direct costs (e.g., salaries, expenses, capital purchases, debt service etc.) and indirect costs (e.g., general fund operating budget expenses that cannot be exclusively assigned to one service, fringe benefits, property/liability insurance etc.) into a segregated fund.

To support the service, a community may choose to recover total costs through user fees, through a tax levy subsidy, or through appropriation of other available funds.

The consolidation of a program's revenues and costs in an enterprise provides transparency, as well as useful information to make decisions on user fees and the annual budget. It allows for the transparent analysis of how much the user fees support the service and the extent to which the tax levy or any other available revenues may be needed to subsidize the enterprise fund. On an annual basis, the Select Board sets a policy that defines the composition of funding sources to pay for the services provided.

Establishing an enterprise fund does not create a separate, autonomous entity from the municipal government operation. Like every other department, the municipal department prepares an annual budget and fee recommendations to support the budget. The annual budget and proposed user fees are presented to the voters for approval at the Annual Town Meeting via a separate budget article.

At year-end, the enterprise fund's performance is measured in terms of positive (surplus) or negative (deficit) operations. An operating surplus results from revenue collected in excess of estimates and budget turn backs (costs budgeted for but not needed). An

operating surplus translates into retained earnings, which are retained in the fund rather than closing to the general fund.

The Massachusetts Division of Local Services (DLS) Director of Accounts certifies enterprise fund retained earnings based on the community's submission of a June balance sheet to DLS. Once certified, retained earnings may be appropriated only for expenditures relating to the enterprise fund.

***Definition of Key Terms found in Enterprise Funds Budgets:***

***Betterments:*** a special property tax that is permitted where real property within a limited and determinable area receives a special benefit or advantage.

***Budgeted Surplus:*** the excess of budgeted estimated revenues over (a) direct operating and capital cost appropriations and (b) indirect cost appropriations in the General Fund operating budget allocated to the enterprise. This surplus may be appropriated to the enterprise fund budget and may be further appropriated for current enterprise operating and/or capital costs only, from July 1 to June 30. Any unspent balance closes to the enterprise fund at fiscal year-end.

***Budgeted Tax Levy Subsidy:*** the enterprise fund estimated revenues are below the budgeted amount for operating expenses (revenue deficit). This budgeted subsidy must be provided by the General Fund (*i.e.*, tax levy, free cash, etc.) or other funding source voted by the town meeting.

***Capital Outlay:*** capital expenses such as construction or major repairs, equipment, or acquisitions.

***Concessions:*** contractual amounts paid by vendors to the Town for the privilege of conducting business at the beaches.

***Debt Service:*** payment of interest and repayment of principal to holders of a government's debt instruments.

***Expenses:*** appropriated in and incurred directly by the enterprise for operating expenses and contractual payments.

***Fuel Revenue:*** revenue earned from fuel pumps located at the Rock Harbor Boat Basin location.

***Hazardous Waste:*** appropriation to fund disposal costs of hazardous waste material.

***Indirect Expenses:*** salary and expenses appropriated as part of the General Fund operating budget allocated to the enterprise fund that cannot be directly or exclusively assigned to one service.

- a. *General Fund Allocated Expenses* – support services provided for and paid from the general fund. For example, the Town Collector, whose salary is paid by the General Fund, processes enterprise fund receipts and expense payments.

- b. *Fringe Benefits* – based on a fringe benefit rate calculation that is assigned to labor costs to cover such items as health insurance, pensions, unemployment insurance, Medicare, workers compensation, etc.
- c. *Property/Liability Insurance* – insurance paid by general fund, a portion of which covers the enterprise fund activities.

**Investment Income:** interest earnings generated in compliance with Massachusetts General Laws, Chapter 44, Section 55B.

**Retained Earnings:** At year-end, the Enterprise Fund's performance is measured in terms of positive (surplus) or negative (deficit) operations. The surplus/deficit closes out to retained earnings, which are retained in the fund. The Massachusetts Division of Local Services (DLS) Director of Accounts certifies enterprise fund retained earnings based on the community's submission of a June balance sheet to DLS. Once certified, retained earnings (if positive) may be appropriated only for expenditures relating to the enterprise fund. If retained earnings are negative, the enterprise fund needs to make provisions to fund the deficit either by raising it through fees in the subsequent year or through a subsidy from the general fund and/or other available funding source.

**Other Trash Revenues:** include gate collections and charges for miscellaneous items such as batteries, metals, textiles, etc.

**Salaries:** appropriated in and incurred directly by the enterprise for the enterprise employees.

**Surplus/(Deficit):** difference between Estimated Revenues and Operating Expenses.

**User fees:** amounts paid by those who use the service.

## **Town of Orleans Finance Committee Fiscal Year 2023 Annual Report and Letter to the Town**

Ten years ago, the May 2013 Finance Committee Report in the Town Meeting Warrant suggested that the "...challenge of Town leadership is to maintain the financial health of the Town while not increasing the real economic stress felt by its citizens... decisions regarding the financing of major capital expenditures must be carefully scrutinized for their long-term impact on the ability of the Town to maintain its critical infrastructure and economic health... Voters expect Town leadership to achieve a reasonable balance between managing debt and spending to meet critical needs to which they have assigned a high priority."

Since then, our Town has made progress moving toward a planning-based decision-making process. We have been moving away from relying on a few to recognize intuitively our "critical needs," a process that often delayed or cancelled projects important to the progress of our town. Instead, our Town's needs assessment has started transitioning to a process that is more transparent and inclusive and prioritizes citizens' needs and wants, based on thoughtful, in-depth study. Importantly, our Town is transitioning to new Administrative Leadership for the first time after 26 years.

The new Town Manager appointment is likely to have been completed by the May 2023 Town Meeting. Our new Town Manager will find several recently completed or well-under way studies spanning Economic Vitalization, the New Fire Station, the Recreation Department Reorganization, a Community Center, the viability of our Elementary School, and a new Library. Importantly, the Orleans Comprehensive Plan revisioning and revision process is under way.

Our Town's renewed emphasis on quality-of-life investment, considered under-valued in the past, supports our efforts towards affordability. There are several affordable and other housing initiatives underway. Some are supported by Town funding (e.g., the Pennrose project at the former Cape Cod 5 Operations Center on West Road and the smaller project at 107 Main Street - site of the former Masonic Lodge). An article in today's Warrant will allow for the conveyance of the Gov. Prence properties to a developer as part of our investment in affordable housing. Other projects are initiated by local developers, e.g., the project at the former Underground Mall and private initiative projects in or near Downtown that convert existing properties to increase density.

Other quality-of-life projects are in the planning stage as well. This year's Warrant includes an article to support a feasibility study for a new Library, a required step in applying for new library state grant funding. Then, the recently completed Community Center Study recommended a "Community Life" approach that integrates management and expansion of the Town's recreational and cultural programs before any final decision on an actual Community Center facility. Another study is underway to see how the athletic fields and other properties along Eldredge Park Way between the Regional Middle School and the Orleans Elementary School might be reconfigured/redesigned to maximize the value of all that space for the schools as well as Orleans residents and visitors. And another school-related study - an "asset and accessibility" study - to determine the useful life of the Orleans Elementary school. This study will allow us to assess the cost effectiveness of continuing to repair an aging building, or to consider other options that also factor in the careful consideration of enrollment trends.

Drawing on recommendations from the recently completed Recreation Department Reorganization Study, the Interim Town Manager has initiated specific action steps that were

approved recently by the Select Board. These steps include separating the Recreation Department from the Department of Public Works and putting a plan in place in time for the 2023 summer season until a new full-time Recreation Director is hired. This plan will be implemented with transition support from the Town's Council on Aging Director who oversees recreation programs for seniors.

A final component of quality-of life emphasis concerns the health and safety of our residents and visitors. Funding for the design of a new Fire Station has been postponed until Fall Town Meeting. In the meantime, the Select Board voted to support the Fire Department's application for a FEMA "SAFER" grant which could fund up to 8 additional firefighters/paramedics. This would provide 2 additional resources for each shift - helping to address the challenges of multiple simultaneous calls, e.g., calls for ambulances that often must be met through mutual aid with neighboring towns. Such calls often leave the Orleans Fire Station with no firefighter or EMT coverage. The Finance Committee sent a letter to the Fire Chief in early January, supporting the grant application and the critical goal of increasing firefighter/paramedic staffing.

### **Strategic Planning**

Another of the Finance Committee's top priorities, a focus of our Warrant Letters for the past four years, is Strategic Planning. The Town needs an up-to-date Strategic Plan, a concise document that provides an overall map of Vision, Mission and Strategic Goals and Objectives derived in context of the overall socio-economic profile of the Town and Cape Cod. Our Planning Board, recognizing the Strategic Planning need, has begun a revision of the Town's 2006 Comprehensive Plan (updated in 2019) which will address the Cape Cod Commission's regional planning policy, tailored to the specific needs of the Orleans community over a 20-year horizon. The goal is to have this plan completed by the end of calendar year 2024. This updated long-range plan will include specific Action Plans and specify Measures of Success towards defined Strategic Goals and Objectives.

The updated Comprehensive Plan will incorporate the key components of recent studies mentioned above: the Economic Vitalization Plan, the Community Center Study, the Recreation Department Reorganization Study as well as the update of the 2017 Housing Study (getting underway), and Library Feasibility Study. The work of the soon-to-be-formed Long Term Capital Planning Committee would also be recognized in the Plan, matching short- and long-term financial planning to strategic planning.

We agree with this approach. Additionally, we recommend that each study commissioned by the Town, including the Comprehensive Plan where appropriate, should specify accountabilities, timelines, capital costs, and ongoing operating costs: who is responsible for making it happen, who pays for it, when will it get built, when will it come online, and what is the projected cost that may arise from eventual operations.

### **Financing / Financial Planning / Investment Planning**

A key issue is "how do we pay for the recommendations of any study". This leads to another of the Finance Committee's top priorities: Financial Planning. Without the benefit of integrated plans, the growth of the Orleans property tax levy may become problematic longer term. In the worst case this growth may become unsustainable. Management of the levy, consistent with the Town's Strategic/Comprehensive Plan must be a Select Board priority if we are to achieve affordability. Clearly, along the way, the concept of "affordability" must be defined and agreed upon.

A review of key Town budgets and budget components for the past 10 years is instructive. Clearly, some of the increases in the property tax levy and our tax rate are controllable while some aspects are, perhaps, less so. The information here is taken from past Town Meeting Warrants. Data for alternate years are given as illustrations. The 2024 numbers are from pre-Town Meeting budget drafts and thus are estimates.

The table below summarizes selected key dimensions of the operating budget. Some of the year-to-year “outliers” in the table are shown in **bold** numbers. Of particular interest are increases for a line item where there is a considerable year-to-year increase that continues at the new, higher level, e.g., Total Assessed Value, the related Total Property Tax, Total Revenues, and Debt Service. In the case of Special Articles, the dramatic increase was temporary.

<b>Fiscal Year</b>	<b>2013</b>	<b>2015</b>	<b>2017</b>	<b>2019</b>	<b>2021</b>	<b>2023</b>	<b>2024</b>
Total Assessed Value	3.56B	3.6B	3.8B	4.1B	4.27B	<b>5.8B</b>	5.9B
Total Property Tax	22.3M	23.9M	25M	<b>31M</b>	34.5M	<b>37M</b>	39.8M
Tax Rate \$tax / \$1,000 home value	6.10	6.42	6.33	<b>7.40</b>	7.84%	6.23	6.54
Total Revenues = Total Expenditures	30.3M	32.2M	34.7M	42M	<b>48.2M</b>	52.9M	54.5M
Salaries and Benefits	12.5M	13.7M	14.7M	15.8M	17M	17.9M	18.7M
General Expenses	3.5M	3.6M	3.67M	3.7M	4.1M	<b>4.5M</b>	4.7M
Debt Service	2.9M	2.9M	3.3M	<b>7.1M</b>	7.1M	6.8M	7.2M
Special Articles	1.4M	1.5M	2.2M	2.8M	<b>7.0M</b>	4.7M	3.6M

B = \$ - Billion

M = \$ - Million

A further important observation is understanding the effect of Enterprise Funds on the data shown and on the Operating Budget. Town Meeting voted to adopt Enterprise Funds for Beaches, Mooring Operations, the Rock Harbor Boat Basin, Sewer Operations, and the Transfer Station in FY2021 with their first, separate budgets defined for FY2022. Since then, Operating Expenses related to Enterprise Funds (including Salaries and General Expenses) have been listed separately from the Town’s overall totals noted in the table above. Thus, the numbers shown above through 2021 for those 2 categories are not comparable to those for 2023 and 2024 which do not include Enterprise Fund Salaries and Operating Expenses.

Salaries/Benefits have increased by 49.6% between 2013 and 2024, not including Enterprise Fund Salaries/Benefits since 2023. Most Salaries/Benefits are governed by union contracts and thus are negotiated separately, not as part of the annual budget process. Anyone who pays property taxes is aware that the Total Assessed Value of the Town’s properties has increased considerably if not dramatically. More specifically, between 2013 and 2017 the Total Assessed Value increase was 6.7% while this value grew at 7.9% between 2017 and 2019, and a further 43.9% between 2019 and 2024, for a total increase of 65.7% in Total Assessed Value since 2013. This is another example of an increase that is market driven and therefore not “controllable”.

At first glance, the above table shows that Debt Service increased considerably between 2017 and 2019. In November 2017 (FY 2018), the Town issued a large bond for projects totaling \$26.57M, including \$8.4M for Police Station Construction, \$12.5M for DPW Facility Construction, \$2.1M for the Rock Harbor Bulkhead and \$1.4M for various Water Department and stormwater projects. The first debt service payment was due in FY 2019, totaling \$3M. Then, in 2021, there

was what appears to be a surge in spending on Special Articles. The Special Articles category includes any article approved by Town Meeting outside of the operating budget. In 2021, the Special Articles increase reflects the \$4.3M transfer from Free Cash to the Town's General Stabilization Fund to meet the requirements of the new Reserve Policy. This Policy was approved to help ensure that Orleans maintains its AAA credit rating that results in low debt interest rates.

And now we're getting to the heart of the matter. Likely the best way to control the Tax Rate is to control discretionary spending though we must keep in mind that it is not the Tax Rate that matters to most of us as much as our specific tax bill. It's the tax bill that hits our wallets.

One frequent, understandable concern articulated by voters is: how can we afford all the capital projects listed in the CIP and those that are not listed but which are being actively discussed in Town? The Town has recently addressed another long-standing Finance Committee recommendation concerning the need for a capital planning process that reaches beyond the 5-year CIP horizon. The newly authorized Long Term Capital Planning Committee (LTCP) should address the present gap between the short-term CIP horizon and the longer-term needs and wants of our community. This Long-Term Capital Plan (LTCP) would extend the CIP by 15 years. The intent is for the LTCP to identify and prioritize the Town's capital requirements such as the new Fire Station, a new Library, possibly a Community Center, maybe a new Elementary School, and possible expansion of space for the services provided by the Council on Aging. The LTCP is intended to be reflected in the Town's Comprehensive Plan to articulate a vision for Orleans over the next 20 years.

The LTCP would provide Town leadership with a road map for our future. The process of developing it will inform citizens of what is "coming down the road." As it is developed and refined, this Long-Term Capital Plan should include each project's capital cost estimate, identify its operating budget impact, show how the capital investment will likely be financed – and at what estimated cost – and help us to schedule capital investments over time to achieve a reasonable and affordable impact on property taxes. This will help us make good decisions for strategic, measured growth of operating expenses and capital investments/debt service to make Orleans affordable for families, retirees, other residents, workers, and businesses, into the future.

If we had such an approach in place today, we would know how to better understand the total capital investment of \$94.5 million shown in FY26, CIPs third year. Moreover, a Long Term Capital Plan that shows total scheduled debt service by year will allow us all to understand that this daunting number is not going to be spent in one "go" in FY26. Certainly, it does not signal what/when is going to happen to our individual property tax bill. In fact, the \$94.5 million has many moving parts that are likely to be spread out further over time. Importantly, the associated financing of the projects in their eventual form will span twenty to thirty years and any related debt and its ensuing service will be incurred, most likely, much after FY26. Moreover, as our Town Treasurer has explained, the repayment of interest and capital on all outstanding projects is "smoothed" from year to year to keep the overall burden on taxes down.

**In conclusion:**

The Finance Committee believes that we have an opportunity to make significant progress towards using a more systematic, transparent planning process to manage our Town's Operating Budget and Capital Plan. Efforts should continue towards an ongoing improvement of communications with the Town's voters, seasonal residents, employees, business owners and workers and other stakeholders. To this end, we recommend encouraging a continuing advisory network for our new Town Manager who will be a pivotal force towards needed, informed and prudent change.

Going forward, the challenge of Town leadership is to maintain the financial health of the Town while engaging the Town's voters with a transparent process that considers their evolving wants and needs. This transparent process should lead to a realistic Operating Budget and Capital Investment Plan. The justification and support of the annual Operating Budget and annual five-year Capital Investment Plan should be based on an annually revised Long-Term Comprehensive / Strategic Plan and Long-Term Capital Plan. In addition to briefings/consultations with town voters, the planning process should include inputs from the Town's business community and the seasonal resident population. The Long-Term Capital Plan, with a horizon of twenty years, should be seamless with the five-year Capital Investment Plan that is already part of the annual Town Meeting budget approval process. Voters should be confident that Town leadership aims to achieve a reasonable balance among managing revenue sources, spending on resources and capital, and controlling debt to meet the voters' prioritized needs and wants while maintaining high quality Town services.

**Finance Committee:**

Nick Athanassiou  
Elaine Baird  
Lynn Bruneau

Tim Counihan  
Chris Kanaga  
Constance Kremer

Alisa Magnotta  
Ed Mahoney  
Peter O'Meara

THE COMMONWEALTH OF MASSACHUSETTS

Barnstable SS.

To either of the Constables of the Town of Orleans in the County of Barnstable GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the Nauset Middle School Gymnasium in said Orleans on MONDAY, the EIGHTH day of MAY in the year TWO THOUSAND TWENTY-THREE at 6:00 P.M. to act on the following:

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Article 2. Accept Transportation Bond Bill Funds

Article 3. Hold State Harmless for Work

Article 4. Authorization to Sell Surplus Equipment & Accept Gifts

Article 5. Departmental Revolving Funds Authorization

Article 6. Continuation of Municipal Rental Revolving Account

Article 7. Adopt M.G.L. Ch. 71, § 16B, Assessment Formula - Nauset Regional Schools

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## CONSENT CALENDAR ARTICLES

### ARTICLE 1. REPORT OF THE SELECT BOARD, TOWN OFFICERS, AND SPECIAL COMMITTEES

To act upon the Annual Report of the Select Board, Town Officers, and other Special Committees. (Select Board)

#### MOTION (IF NEEDED)

I move that this article be accepted and adopted as printed in the warrant.

#### SUMMARY

This article provides for the acceptance of the Annual Town Report and any other reports that Town Boards, Committees, and Commissions may want to present to the Annual Town Meeting.

SB: Voted 5-0 to recommend entire consent calendar  
FC: 9 – YES 0 – NO 0 – ABSTAIN

### ARTICLE 2. ACCEPT TRANSPORTATION BOND BILL FUNDS

To see if the Town will vote to authorize the Select Board to accept and enter into a contract for the expenditure of any funds allocated or to be allocated from year to year by the Commonwealth of Massachusetts and/or Barnstable County for the construction, reconstruction, and improvements of roads and bikeways within the Town of Orleans, or to take any other action relative thereto. (Select Board)

#### MOTION (IF NEEDED)

I move that this article be accepted and adopted as printed in the warrant.

#### SUMMARY

This article will allow the Town to accept money from the State to perform work under the provisions of Massachusetts General Law Chapter 90, Section 34(2)(a). The Town's projected apportionment for FY24 is \$277,866.15.

SB: Voted 5-0 to recommend entire consent calendar  
FC: 9 – YES 0 – NO 0 – ABSTAIN

### ARTICLE 3. HOLD STATE HARMLESS FOR WORK

To see if the Town will vote to assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws, as most recently amended by Chapter 5 of the Acts of 1955, for all damages that may be incurred by work to be performed by the Massachusetts Department of Environmental Management for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, harbors, tide-waters, foreshores and shores along a public beach, in accordance with Section 11 of Chapter 91 of the General Laws and authorize the Select Board to execute and deliver a bond of indemnity therefore to the Commonwealth, or to take any other action relative thereto. (Select Board)

MOTION (IF NEEDED)

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

The Commonwealth requires that the Town annually assume all liability for certain damages that may occur when work is performed by the Massachusetts Department of Environmental Management within tidal and non-tidal waterways within the Town.

SB: Voted 5-0 to recommend entire consent calendar  
FC: 9 – YES 0 – NO 0 – ABSTAIN

ARTICLE 4. AUTHORIZATION TO SELL SURPLUS EQUIPMENT & ACCEPT GIFTS

To see if the Town will vote to authorize the Town Administrator to dispose of surplus supplies and equipment under such terms and conditions as the Town Administrator deems advisable, provided all proceeds from any such disposition are returned to the General Fund, Water Surplus Fund, Enterprise Fund(s) or Reserve for Appropriation account where applicable and to accept any gift items that may be given to the Town on behalf of the citizens of Orleans, or to take any other action relative thereto. (Select Board)

MOTION (IF NEEDED)

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article authorizes the Town Administrator to dispose of surplus/outdated supplies and equipment during the fiscal year. All money received for the disposal of such goods is to be placed in the General Fund, Water Surplus Fund, Enterprise Fund(s) or Reserve for Appropriation account, as appropriate. It will also allow the Town Administrator to accept gifts to the Town or any departments of the Town without additional Town Meeting action.

SB: Voted 5-0 to recommend entire consent calendar  
FC: 9 – YES 0 – NO 0 – ABSTAIN

ARTICLE 5. DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION

To see if the Town will vote to authorize revolving funds for certain town departments under M.G.L. c. 44, Section 53E½ and Chapter 82 of the Code of the Town of Orleans as follows:

- 1) Council on Aging Revolving Fund, said account spending limits not to exceed Seventy-Five Thousand and 00/100 Dollars (\$75,000.00). The Account will be used to fund programs, class instructor fees, fees for reservations and tickets related to trips and functions, and an annual volunteer appreciation function. All funds to be spent under the direction of the department manager and the Town Administrator.
- 2) Council on Aging Transportation Revolving Fund, said account spending limits not to exceed Thirty Thousand and 00/100 Dollars (\$30,000.00). The Account will be used

to fund driver salaries, vehicle maintenance and other necessary expenses related to the transportation program. Said funds to be spent under the direction of the department manager and the Town Administrator.

- 3) The Home Composting Bin/Recycling Revolving Fund, said account spending limits not to exceed Fifteen Thousand and 00/100 Dollars (\$15,000.00). The Account will be used to purchase additional composting bins and recycling containers. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 4) Cultural Council Awards Revolving Fund, said account spending limits not to exceed Two Thousand and 00/100 Dollars (\$2,000.00). The Account will be used for the depositing of entry fees, expense reimbursements, and for awarding of cash prizes to participants in special exhibits and cultural events. Said funds to be spent under the direction of the Cultural Council and the Town Administrator.
- 5) The Beach Store Revolving Fund, said account spending limits not to exceed Seventy-Five Thousand and 00/100 Dollars (\$75,000.00) The Account will be used to purchase items for resale and to pay for other beach store related expenses. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 6) The H.K. Cummings Collection Revolving Fund, said account spending limits not to exceed Five Thousand and 00/100 Dollars (\$5,000.00). The Account will be used for costs associated with the reproduction and digitization of prints. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 7) The Recreation Department Revolving Fund, said account spending limits not to exceed Fifty Thousand and 00/100 Dollars (\$50,000.00). The Account will be used to fund programs, part-time salaries, class instructor fees, equipment, and expenses not funded in the operating budget. All funds to be spent under the direction of the department manager and the Town Administrator.

Or to take any other action relative thereto. (Select Board)

#### MOTION (IF NEEDED)

I move that this article be accepted and adopted as printed in the warrant.

#### SUMMARY

This article will continue the authorization of various revolving funds for the following purposes:

- 1) A revolving fund for the specific receipts, fees and charges for particular programs, services and activities of the Council on Aging.
- 2) A revolving fund for use by the Council on Aging to offset expenses related to the transportation program with monies collected through donations and gifts.
- 3) A revolving fund for the purchase of composting bins and recycling containers. These bins and containers are sold to the general public and the funds collected are placed in a special revolving account that allows for the purchase of additional composting bins and recycling containers.
- 4) A revolving fund for use by the Cultural Council to award cash prizes for selected juried shows and reimburse expenses. The funds for cash prizes would be generated by the entry fee that artists pay to show their work.
- 5) A revolving account for use by the Natural Resources Department to purchase items for resale and to pay for other beach store related expenses.
- 6) A revolving fund for use by Snow Library to fund the reproduction and digitization of prints in the H.K. Cummings special collection.

- 7) A revolving fund for use by the Recreation Department in connection with the operation of programs or activities that generate fees to support all or some of the expenses of those programs.

SB: Voted 5-0 to recommend entire consent calendar  
FC: 9– YES 0 – NO 0 – ABSTAIN

## ARTICLE 6. CONTINUATION OF MUNICIPAL RENTAL REVOLVING ACCOUNT

To see if the Town will vote to reauthorize the establishment of the following municipal building or property rental revolving accounts under M.G.L. c. 40, §3 and, further, that any balance at the close of the fiscal year shall remain in the account and may be expended for the upkeep and maintenance of the building or property by the board, committee or department head in control of the building or property:

- 1) The Conservation Properties Account, said account spending limits not to exceed Twenty-Five Thousand and 00/100 Dollars (\$25,000.00). The Account will be used to pay utility bills and other necessary expenses associated with the rental of the Town-owned properties under the jurisdiction and control of the Conservation Commission. Said funds to be spent under the direction of the Conservation Commission and the Town Administrator.
- 2) The Seasonal Housing Properties Account, said account spending limits not to exceed Thirty Thousand and 00/100 Dollars (\$30,000.00). The Account will be used to pay utility and other necessary expenses associated with the rental of the former Gavigan property located on Wildflower Lane and the former Hubler property located on Beach Road. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 3) The Community Building Account, said account spending limits not to exceed Twenty Thousand and 00/100 Dollars (\$20,000.00). The Account will be used to pay utility bills and other necessary expenses associated with the rental of the property at 44 Main Street. Said funds to be spent under the direction of the department manager and the Town Administrator.

Or to take any other action relative thereto. (Select Board)

### MOTION (IF NEEDED)

I move that this article be accepted and adopted as printed in the warrant.

### SUMMARY

This article seeks to continue the authorization of various revolving funds for the following purposes:

- 1) A revolving fund for the properties managed by the Conservation Commission. Monies collected as rent will be placed in the account for use to pay utility bills and other necessary expenses associated with the rental of the properties.
- 2) A revolving fund for the Gavigan and Hubler properties. Monies collected as rent from seasonal employees will be placed in the account and used to pay utility bills and other necessary expenses associated with the rental of the property.
- 3) A revolving fund for the Community Building, also known as the Old Firehouse. Monies collected as rent from organizations using the property will be placed in the

account and used to pay utility bills and other necessary expenses associated with the rental of the property.

SB: Voted 5-0 to recommend entire consent calendar  
FC: 9 – YES 0 – NO 0 – ABSTAIN

**ARTICLE 7. ADOPT M.G.L. CH. 71, § 16B, ASSESSMENT FORMULA – NAUSET REGIONAL SCHOOLS**

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 71, § 16B, which would reallocate the sum of the member towns’ contribution to the Nauset Regional School District in accordance with the Regional Agreement rather than the Education Reform Formula, so-called, or to take any other action relative thereto. (Nauset Regional School Committee)

**MOTION (IF NEEDED)**

I move that this article be accepted and adopted as printed in the warrant.

**SUMMARY**

This article will apportion the Nauset Regional School Assessments for FY25 to the four-member Towns based on their proportionate enrollment within the school district. This is the method provided within the inter-municipal agreement approved by the four towns establishing the Nauset Regional School District and has been approved for many years by Town Meeting vote.

SB: Voted 5-0 to recommend entire consent calendar  
FC: 9 – YES 0 – NO 0 – ABSTAIN

(Simple Majority Vote Required)

**CONSENT CALENDAR – PROPOSED MOTION**

I move that Articles 1, 2, 3, 4, 5, 6 and 7 be accepted and adopted as printed in the warrant.

**CONSENT CALENDAR – SUMMARY**

As provided in an amendment to the Orleans Home Rule Charter approved by the Town Meeting in 2015 and by local election in 2016, the Select Board may include in the warrant a Consent Calendar listing articles which that Board deems non-controversial. A written request by five registered voters before the commencement of Town Meeting, or, afterward, an oral request by five registered voters prior to consideration of the Consent Calendar, shall remove a particular article from it. All remaining articles in the Consent Calendar shall then be voted upon by a single vote without debate. Removed articles shall be considered and acted upon immediately after consideration of the Consent Calendar, and in the order of their listing in the Consent Calendar.

SB: 5 – YES 0 – NO 0 – ABSTAIN  
FC: 9 – YES 0 – NO 0 – ABSTAIN

**ARTICLE 8. BEACHES ENTERPRISE FUND BUDGET (FY 24)**

To see if the Town will vote to raise and appropriate a sum of money to operate the Beaches enterprise for the fiscal year commencing July 1, 2023, and ending June 30, 2024 and to authorize the Town Administrator to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable in the best interest of the Beach enterprise. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or services as the case may be, and further, pursuant to Orleans Code §94-8 A. and B., to authorize the Select Board to increase or set user fees, license fees, and permit fees for the Beaches enterprise as set forth in the following schedule, effective July 1, 2023, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**Beaches Enterprise Fund  
Proposed Operating Budget  
For the Fiscal Year July 1, 2023 – June 30, 2024**

**Estimated Revenues:**

User Fees	\$	1,984,630
Nauset/Skaknet Concessions	\$	58,168
Investment Income	\$	-
<hr/>		
Subtotal	\$	2,042,798
Retained Earnings	\$	-
<hr/>		
<b>Total Revenues:</b>	<b>\$</b>	<b>2,042,798</b>

**Operating Expenses:**

**Direct Expenses**

Salaries	\$	814,581
Expenses	\$	439,059
Capital Outlay	\$	27,000
Debt Service	\$	-
Budgeted Surplus	\$	316,853
<hr/>		
Subtotal	\$	1,597,493

**Indirect Expenses**

General Fund Allocated Expenses	\$	307,116
Fringe Benefits	\$	138,188
<hr/>		
Subtotal	\$	445,305

<b>Total Expenses</b>	<b>\$</b>	<b>2,042,798</b>
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<b><u>Surplus/(Deficit)</u></b>	<b>\$</b>	<b>-</b>
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<b><u>Budgeted Tax Levy Subsidy</u></b>	<b>\$</b>	<b>-</b>
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**Current and Proposed Fee Changes: (CHANGES IN BOLD)**

<b><u>TYPE</u></b>	<b><u>Current Fee</u></b>	<b><u>Proposed Fee</u></b>	<b><u>Increase</u></b>
<b><u>Beach Parking:</u></b>			
Daily Parking Fee - Nauset	\$30.00	\$30.00	\$0.00
Daily Parking Fee - Skaket	\$30.00	\$30.00	\$0.00
Resident/Tax Payer (Season)	\$25.00	\$25.00	\$0.00
Non-Resident (Season)	\$300.00	\$300.00	\$0.00
Non-Resident (Weekly)	\$125.00	\$125.00	\$0.00
Replacement Sticker Beach/OSV	\$5.00	\$5.00	\$0.00
<b><u>OSV (Does not include HCP):</u></b>	\$0.00	\$0.00	\$0.00
Resident/Tax Payer Walk-in	\$120.00	\$120.00	\$0.00
Resident/Tax Payer Mail-in/Online	\$120.00	\$120.00	\$0.00
Resident/Tax Payer Off-Season	\$90.00	\$90.00	\$0.00
Non-Resident	\$370.00	\$370.00	\$0.00
Non-Resident (Off Season)	\$280.00	<b>\$250.00</b>	<b>(\$30.00)</b>
Non-Resident Self-Contained	\$450.00	\$450.00	\$0.00
NR Self-Contained (Off Season)	\$250.00	<b>\$280.00</b>	<b>\$30.00</b>
Pochet	\$35.00	\$35.00	\$0.00
Camp Owner/Licensee	\$120.00	\$120.00	\$0.00
Camp Owner Non-Resident	\$300.00	\$300.00	\$0.00
<b><u>Other:</u></b>	\$0.00	\$0.00	\$0.00
Mailing Fee (Online Sales)	\$2.00	\$2.00	\$0.00

**PROPOSED MOTION**

I move that this article be accepted and adopted and that the Town Meeting adopt the Select Board's proposed FY 2024 Beaches Enterprise Fund budget and Proposed Fee Schedule as printed in the warrant, and as funding, therefore, to:

1. raise and appropriate from Beaches enterprise revenues the sum of Two Million Forty-Two Thousand Seven Hundred Ninety-Eight and 00/100 Dollars (\$2,042,798.00)
2. and recognize that the indirect expenses of Four Hundred Forty-Five Thousand Three Hundred Five and 00/100 Dollars (\$445,305.00) will be raised and appropriated in the General Fund operating budget, and funding for such will be a transfer from the Beaches enterprise.

**SUMMARY**

This article would set and fund the enterprise fund operational budget and Fee Schedule for the Town's beaches operation at both Nauset and Skaket Beaches, including the bathing beaches and over sand programs, for the fiscal year beginning July 1, 2023 and ending June 30, 2024. The Beaches enterprise fund provides transparency as to the overall operating cost of the beaches operation, except for \$662,425.00 in annual debt service payments due on debt borrowed to fund previously approved capital projects that were voted as such and are currently being funded by taxation. The Select Board has voted to adopt the above Proposed Fee Schedule, which is estimated to generate 100% of the revenues necessary to support the operational costs of the Town's beaches operation. No tax subsidy is required to support the beaches operation under this fee structure.

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            6 – YES        0 – NO        0 – ABSTAIN

**ARTICLE 9. MOORINGS ENTERPRISE FUND BUDGET (FY 24)**

To see if the Town will vote to raise and appropriate a sum of money to operate the Moorings enterprise for the fiscal year commencing July 1, 2023, and ending June 30, 2024, and to authorize the Town Administrator to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable in the best interest of the Moorings enterprise. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or services as the case may be, and further, pursuant to Orleans Code §94-8 A. and B., to authorize the Select Board to increase or set user fees, license fees, and permit fees for the Moorings enterprise as set forth in the following schedule, effective July 1, 2023, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**Moorings Enterprise Fund  
Proposed Operating Budget  
For the Fiscal Year July 1, 2023 – June 30, 2024**

<u>Estimated Revenues:</u>	
User Fees	\$ 187,335
Other Revenues	\$ -
Investment Income	\$ -
Subtotal	\$ 187,335
Retained Earnings	\$ -
<b>Total Revenues:</b>	<b>\$ 187,335</b>

<u>Operating Expenses:</u>	
<b>Direct Expenses</b>	
Salaries	\$ -
Expenses	\$ 2,670
Capital Outlay	\$ -
Debt Service	\$ -
Budgeted Surplus	\$ 17,561
Subtotal	\$ 20,231
<b>Indirect Expenses</b>	
General Fund Allocated Expenses	\$ 118,889
Fringe Benefits	\$ 44,140
Property/Liab. Insurance	\$ 4,074
Subtotal	\$ 167,104
<b>Total Expenses</b>	<b>\$ 187,335</b>
<b>Surplus/(Deficit)</b>	<b>\$ -</b>
<b>Budgeted Tax Levy Subsidy</b>	<b>\$ -</b>

<b>Current and Proposed Fee Changes: (CHANGES IN BOLD)</b>			
<b>TYPE</b>	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>Increase</b>
Commercial	\$50.00	\$50.00	\$0.00
Blanket	\$220.00	\$220.00	\$0.00
Recreational	\$155.00	\$155.00	\$0.00
Waitlists	\$10.00	\$10.00	\$0.00

**PROPOSED MOTION**

I move this article be accepted and adopted and that the Town Meeting adopt the Select Board’s proposed FY 2024 Moorings Enterprise Fund budget and Proposed Fee Schedule as printed in the warrant, and as funding, therefore, to:

1. raise and appropriate from Moorings enterprise revenues the sum of One Hundred Eighty-Seven Thousand Three Hundred Thirty-Five and 00/100 Dollars (\$187,335.00)
2. and recognize that the indirect expenses of One Hundred Sixty-Seven Thousand One Hundred Four and 00/100 Dollars (\$167,104.00) will be raised and appropriated in the General Fund operating budget, and funding for such will be a transfer from the Moorings enterprise.

**SUMMARY**

This article would set and fund the enterprise fund operational budget and Fee Schedule for the Town’s moorings operation that manages over 1,300 moorings town-wide, for the fiscal year beginning July 1, 2023 and ending June 30, 2024. The Moorings enterprise fund provides transparency as to the overall operating cost of the moorings operation. The Select Board has voted to adopt the above Proposed Fee Schedule, which is estimated to generate 100% of the revenues necessary to support the operational costs of the Town’s moorings operation. No tax subsidy is required to support the moorings operation under this fee structure.

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            6 – YES        0 – NO        0 – ABSTAIN

**ARTICLE 10. ROCK HARBOR BOAT BASIN ENTERPRISE FUND BUDGET (FY 24)**

To see if the Town will vote to raise and appropriate a sum of money to operate the Rock Harbor Boat Basin enterprise for the fiscal year commencing July 1, 2023, and ending June 30, 2024, and to authorize the Town Administrator to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable in the best interest of the Rock Harbor Boat Basin enterprise. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or services as the case may be, and further, pursuant to Orleans Code §94-8 A. and B., to authorize the Select Board to increase or set user fees, license fees, and permit fees for the Rock Harbor Boat Basin enterprise as set forth in the following schedule, effective July 1, 2023, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**Rock Harbor Boat Basin Enterprise Fund  
Proposed Operating Budget  
For the Fiscal Year July 1, 2023 – June 30, 2024**

**Estimated Revenues:**

User Fees	\$	103,020
Fuel Revenue	\$	6,150
Investment Income	\$	-
Subtotal	\$	109,170
Retained Earnings	\$	-
<b>Total Revenues:</b>	<b>\$</b>	<b>109,170</b>

**Operating Expenses:**

<b>Direct Expenses</b>		
Salaries	\$	-
Expenses	\$	30,744
Capital Outlay	\$	-
Debt Service	\$	-
Budgeted Surplus	\$	58,000
Subtotal	\$	88,744
<b>Indirect Expenses</b>		
General Fund Allocated Expenses	\$	64,508
Fringe Benefits	\$	22,980
Property/Liab. Insurance	\$	4,157
Subtotal	\$	91,645
<b>Total Expenses</b>	<b>\$</b>	<b>180,389</b>

<b>Surplus/(Deficit)</b>	<b>\$</b>	<b>(71,219)</b>
<b>Budgeted Tax Levy Subsidy</b>	<b>\$</b>	<b>71,219</b>

**Current and Proposed Fee Changes: (CHANGES IN BOLD)**

<b>TYPE</b>	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>Increase</b>
Resident Back In	\$65.00	\$65.00	\$0.00
Non-Resident Back In	\$85.00	\$85.00	\$0.00
Resident Commercial/Private	\$30.00	\$30.00	\$0.00
Non-Resident Commercial/Private	\$45.00	\$45.00	\$0.00

**PROPOSED MOTION**

I move that this article be accepted and adopted and that the Town Meeting adopt the Select Board's proposed FY 2024 Rock Harbor Boat Basin Enterprise Fund budget and Proposed Fee Schedule as printed in the warrant, and as funding, therefore, to:

1. raise and appropriate from Rock Harbor Boat Basin enterprise revenues the sum of One Hundred Nine Thousand One Hundred Seventy and 00/100 Dollars (\$109,170.00)
2. raise and appropriate from the tax levy the sum of Seventy-One Thousand Two Hundred Nineteen and 00/100 Dollars (\$71,219.00)
3. and recognize that the indirect expenses of Ninety-One Thousand Six Hundred Forty-Five and 00/100 Dollars (\$91,645.00) will be raised and appropriated in the General Fund operating budget, and funding for such will be a transfer from the Rock Harbor Boat Basin enterprise.

**SUMMARY**

This article would set and fund the enterprise fund operational budget and Fee Schedule for the Town’s Rock Harbor Boat Basin operation for the fiscal year beginning July 1, 2023, and ending June 30, 2024. The Rock Harbor Boat Basin enterprise fund provides transparency as to the overall operating cost of the Rock Harbor Boat Basin operation, except for \$571,300.00 in annual debt service payments due on debt borrowed to fund previously approved capital projects that were voted as such and are currently being funded by taxation. The Select Board has voted to adopt the above Proposed Fee Schedule, which is estimated to generate 61% of the revenues necessary to support the operational costs of the Town’s Rock Harbor Boat Basin operation. 39% or Seventy-One Thousand Two Hundred Nineteen and 00/100 Dollars (\$71,219.00) would need to be provided for by the general tax base to subsidize the Rock Harbor Boat Basin operation under this fee structure.

<b>SB:</b>	5 – YES	0 – NO	0 – ABSTAIN
<b>FC:</b>	6 – YES	0 – NO	0 – ABSTAIN

**ARTICLE 11. SEWER ENTERPRISE FUND BUDGET (FY 24)**

To see if the Town will vote to raise and appropriate a sum of money to operate the Sewer enterprise for the fiscal year commencing July 1, 2023, and ending June 30, 2024, and to authorize the Town Administrator to execute an agreement that provides, at the Town’s option for a term up to twenty (20) years, for the operation, maintenance, and management services for the Town’s collection system, pumping stations, wastewater treatment facility and aquifer recharge; and further to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable in the best interest of the Sewer enterprise. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or services as the case may be, and further, pursuant to Orleans Code §94-8 A. and B., to authorize the Select Board to set sewer user fees, license fees and permit fees for the Sewer enterprise as set forth in the following schedule, effective July 1, 2023, or to take any other action relative thereto. (Select Board)

(2/3 Vote Required)

**Sewer Enterprise Fund  
Proposed Operating Budget  
For the Fiscal Year July 1, 2023 – June 30, 2024**

**Estimated Revenues:**

User Fees	\$	775,319
Betterments	\$	-
Other Revenues	\$	-
Investment Income	\$	-
Subtotal	\$	775,319
Retained Earnings	\$	455,000
<b>Total Revenues:</b>	<b>\$</b>	<b>1,230,319</b>

**Operating Expenses:**

**Direct Expenses**

Salaries	\$	-
Expenses	\$	2,314,546
Capital Outlay	\$	-
Debt Service	\$	-
Budgeted Surplus	\$	-
Subtotal	\$	2,314,546

**Indirect Expenses**

General Fund Allocated Expenses	\$	271,966
Fringe Benefits	\$	14,340
Subtotal	\$	286,306

**Total Expenses** **\$ 2,600,852**

**Surplus/(Deficit)** **\$ (1,370,533)**

**Transfer from Wastewater Stabilization Fund** **\$ 1,370,533**

**Current and Proposed Fee Changes: (CHANGES IN BOLD)**

<u>TYPE</u>	<u>Current Fee</u>	<u>Proposed Fee</u>	<u>Increase</u>
Fixed Fee Per Quarter	\$50.00	\$50.00	\$0.00
Retail Rate per Thousand gallons (kgal)	\$8.00	\$8.00	\$0.00
Septage Rate per Thousand gallons (kgal)	\$100.00	\$100.00	\$0.00
Allocated Wastewater Flow Application	\$0.00	<b>\$250.00</b>	<b>\$250.00</b>
Sewer Main Tap Application Fee per foot (up to 50 l.f)	\$0.20	\$0.20	\$0.00
Minimum	\$1,000.00	\$1,000.00	\$0.00
Drain Layer's License / year	\$100.00	\$100.00	\$0.00
Connection Permit Application Fee / gal	\$0.50	\$0.50	\$0.00
Minimum	\$250.00	\$250.00	\$0.00
Exist. Cut, Cap or Reconnect Permit App.	\$50.00	\$50.00	\$0.00
Failure to Connect after Town Order / day	\$50.00	\$50.00	\$0.00

**Current and Proposed Fee Changes: (CHANGES IN BOLD)**

<b><u>TYPE</u></b>	<b><u>Current Fee</u></b>	<b><u>Proposed Fee</u></b>	<b><u>Increase</u></b>
Shutoff / Turn on for non-payment (each) (during work hours)	\$100.00	\$100.00	\$0.00
Shutoff / Turn on for non-payment (each) (after work hours)	\$150.00	\$150.00	\$0.00
Grease Rate per Thousand gallons (kgal)	\$150.00	\$150.00	\$0.00
First Inspection (per hour)	\$50.00	\$50.00	\$0.00
Minimum	\$100.00	\$100.00	\$0.00
Additional Inspections (per hour)	\$75.00	\$75.00	\$0.00
Minimum	\$150.00	\$150.00	\$0.00
Demand Letter for Delinquent Balances	\$10.00	\$10.00	\$0.00
Interest Rate on Unpaid Amounts / annum (or per MGL Ch. 60, Sec 57A)	14%	14%	0%
Return Check Fee (% of check value)	1%	1%	0%
Minimum (or per MGL Ch. 60, Sec 57A)	\$25.00	\$25.00	\$0.00
Sewer Service Area Expansion Application	\$1,500.00	\$1,500.00	\$0.00
FOG Management Plan Submittal Fee	\$500.00	\$500.00	\$0.00
FOG Permit up to 2 FOG traps/Tanks / yr	\$100.00	\$100.00	\$0.00
FOG Permit > 2 FOG traps/Tanks (additional/ea/yr)	\$50.00	\$50.00	\$0.00
Seasonal mobile food service units (exempt)	\$0.00	\$0.00	\$0.00
First FOG Inspection / hr.	\$50.00	\$50.00	\$0.00
Minimum	\$200.00	\$200.00	\$0.00
Additional FOG Inspections / hr.	\$75.00	\$75.00	\$0.00
Minimum	\$500.00	\$500.00	\$0.00
FOG Violations			
Failure to pump:			
1 <sup>st</sup> Offense	\$100.00	\$100.00	\$0.00
2 <sup>nd</sup> Offense	\$1,000.00	\$1,000.00	\$0.00
3 <sup>rd</sup> Offense	\$2,000.00	\$2,000.00	\$0.00
4 <sup>th</sup> Offense - petition BOH to revoke food license			
Discharge Grease into Sewer:			
1 <sup>st</sup> Offense	\$3,000.00	\$3,000.00	\$0.00
2 <sup>nd</sup> Offense	\$6,000.00	\$6,000.00	\$0.00
3 <sup>rd</sup> Offense - petition BOH to suspend food license			
Tampering with Monitoring Device:			
1 <sup>st</sup> Offense	\$1,000.00	\$1,000.00	\$0.00
2 <sup>nd</sup> Offense	\$2,000.00	\$2,000.00	\$0.00
3 <sup>rd</sup> Offense - petition BOH to suspend food license			
Failure to Pay FOG fees:			
Petition BOH to suspend food license			
Operation without FOG Management	\$10,000.00	\$10,000.00	\$0.00
Plan and/or FOG Permit/year	\$10,000.00	\$10,000.00	\$0.00

**PROPOSED MOTION**

I move that this article be accepted and adopted and that the Town Meeting adopt the Select Board’s proposed FY 2024 Sewer Enterprise Fund budget and Proposed Fee Schedule as printed in the warrant, and as funding, therefore, to:

1. raise and appropriate from Sewer Enterprise Revenues the sum of Seven Hundred Seventy-Five Thousand Three Hundred Nineteen and 00/100 Dollars (\$775,319.00)
2. transfer from the Sewer Enterprise Fund Undesignated Fund Balance the sum of Four Hundred Fifty-Five Thousand and 00/100 Dollars (\$455,000.00)
3. transfer from the Wastewater Special Purpose Stabilization Fund the sum of One Million Three Hundred Seventy Thousand Five Hundred Thirty-Three and 00/100 Dollars (\$1,370,533.00)
4. and recognize that the indirect expenses of Two Hundred Eighty-Six Thousand Three Hundred Six and 00//100 Dollars (\$286,306.00) will be raised and appropriated in the General Fund operating budget, and funding for such will be a transfer from the Sewer Enterprise.

**SUMMARY**

This article would set and fund the enterprise fund operational budget for the Town’s sewer operation for the fiscal year beginning July 1, 2023 and ending June 30, 2024. The sewer enterprise fund provides transparency of the costs related to the operation, maintenance and management services for the Town’s collection system, pumping stations, wastewater treatment facility and aquifer recharge; except for \$946,361.00 in annual debt service payments due on debt borrowed to fund the planning and design phases of the Comprehensive Water Resources Management Implementation Plan that were voted as such and are currently being funded by taxation, as well as \$508,581.00 of annual debt service payments due on debt borrowed to fund the construction of the Sewer Treatment Plant that were voted as such from taxation but, instead, are being paid for by a transfer from the Wastewater Special Purpose Stabilization Fund as shown under Article 13 of this warrant. Furthermore, the Town has entered into an agreement with a private contracting firm that has the specialized professional skills and experience to efficiently operate and maintain the Town’s Wastewater Infrastructure. While the term of the agreement may be extended for up to 20 years at the Town’s option, Town Meeting authorization is required for any extension beyond 3 years. The Select Board has voted to adopt the above Proposed Sewer User Fee Schedule based on the recommendation from the Board of Water and Sewer Commissioners. For FY 2024, the user fees reflect an estimated graduated connection rate. Until all users are fully connected to the system and the fee revenue can be accurately projected, a portion of the budget will be paid for by a transfer from the Special Purpose Wastewater Stabilization fund. This stabilization fund was established by Article 18 of the May 13, 2019 town meeting to accept 100% of the local option rooms excise tax for use in funding the implementation of the Amended Water Quality Management Plan and associated Adaptive Management Plan for the Town.

<b>SB:</b>	5 – YES	0 – NO	0 – ABSTAIN
<b>FC:</b>	6 – YES	0 – NO	0 – ABSTAIN

## ARTICLE 12. TRANSFER STATION ENTERPRISE FUND BUDGET (FY 24)

To see if the Town will vote to raise and appropriate a sum of money to operate the Transfer Station enterprise for the fiscal year commencing July 1, 2023, and ending June 30, 2024, and to authorize the Town Administrator to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable in the best interest of the Transfer Station enterprise. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or services as the case may be, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

### Transfer Station Enterprise Fund Proposed Operating Budget For the Fiscal Year July 1, 2023 – June 30, 2024

#### Estimated Revenues:

User Fees	\$	666,530
Other Revenues	\$	102,572
Investment Income	\$	-
Subtotal	\$	769,102
Retained Earnings	\$	-
<b>Total Revenues:</b>	<b>\$</b>	<b>769,102</b>

#### Operating Expenses:

<b>Direct Expenses</b>		
Salaries	\$	251,423
Expenses	\$	517,457
Capital Outlay	\$	98,000
Hazardous Waste	\$	31,000
Debt Service	\$	-
Budgeted Surplus	\$	43,927
Subtotal	\$	941,807
<b>Indirect Expenses</b>		
General Fund Allocated Expenses	\$	163,912
Fringe Benefits	\$	124,500
Property/Liab. Insurance	\$	-
Subtotal	\$	288,412
<b>Total Expenses</b>	<b>\$</b>	<b>1,230,219</b>
<b><u>Surplus/(Deficit)</u></b>	<b>\$</b>	<b>(461,117)</b>
<b><u>Budgeted Tax Levy Subsidy</u></b>	<b>\$</b>	<b>461,117</b>

**Current and Proposed Fee Changes: (CHANGES IN BOLD)**

<b><u>TYPE</u></b>	<b><u>Current Fee</u></b>	<b><u>Proposed Fee</u></b>	<b><u>Increase</u></b>
<b>T1 RES.</b> (Primary Residential)	\$185.00	\$185.00	\$0.00
<b>T2 RES.</b> (Secondary Residential)	\$35.00	\$35.00	\$0.00
<b>TC1 COMM</b> (Primary Commercial)	\$185.00	\$185.00	\$0.00
<b>TC2 COMM. SUBSEQUENT</b> (Subsequent Commercial)	\$35.00	\$35.00	\$0.00
<b>TCR COMM. REPLACE</b> (Replacement Commercial)	\$10.00	\$10.00	\$0.00
<b>TR RES. REPLACE</b> (Replacement Residential)	\$10.00	\$10.00	\$0.00
<b>TR1 REC.</b> (Primary Recycling)	\$25.00	\$25.00	\$0.00
<b>TR2 REC.</b> (Secondary Recycling)	\$5.00	\$5.00	\$0.00
<b>Recycle Replacement</b>	\$10.00	\$10.00	\$0.00
<b>TS</b> (seasonal)	\$185.00	\$185.00	\$0.00
<b><u>Refuse Collection &amp; Transportation:</u></b>			
License Fee	\$125.00	\$125.00	\$0.00
<b><u>Licensed Refuse Haulers:</u></b>			
Primary Sticker Fee	\$185.00	\$185.00	\$0.00
Additional Sticker	\$35.00	\$35.00	\$0.00
Replacement Sticker	\$10.00	\$10.00	\$0.00
Each Ton	\$125.00	\$125.00	\$0.00
<b><u>Commercial Refuse Disposal Fees:</u></b>			
Each Ton	\$125.00	<b>\$240.00</b>	<b>\$115.00</b>
Minimum	\$5.00	\$5.00	\$0.00
<b><u>30 Day Access for Disposal of Construction</u></b>			
<b><u>Demolition:</u></b>			
Per Pass	\$10.00	\$10.00	\$0.00
<b><u>Miscellaneous Fees:</u></b>			
One Week Recycling Pass	\$5.00	\$5.00	\$0.00
One Time User Fee Per Bag (first 3 bags)	\$6.00	\$6.00	\$0.00
One Time User Fee Per Bag (over 3 bags) price each	\$2.00	\$2.00	\$0.00
One Time Use of Scale	\$5.00	\$5.00	\$0.00
<b><u>Itemized Costs Metal:</u></b>			
Cost Per Ton	\$40.00	<b>\$60.00</b>	<b>\$20.00</b>
Minimum 500 lbs	\$10.00	\$10.00	\$0.00
Charcoal Grill (each)	\$5.00	\$5.00	\$0.00
1 lb propane tanks (each)	\$0.00	\$0.00	\$0.00
20 lbs propane tanks (each)	\$5.00	\$5.00	\$0.00
100 lbs propane tanks (each)	\$25.00	\$25.00	\$0.00
Auto Gasoline Tanks (each)	\$10.00	\$10.00	\$0.00
Bicycles (each)	\$5.00	\$5.00	\$0.00
Lawn Mowers (each)	\$5.00	\$5.00	\$0.00
Beach Lawn Chairs (each)	\$0.00	\$0.00	\$0.00
Patio Lawn Chairs/Furniture (each)	\$5.00	\$5.00	\$0.00
Exercise Equipment	\$5.00	\$5.00	\$0.00
Hot Water Heaters	\$10.00	\$10.00	\$0.00
Furnaces	\$10.00	<b>\$20.00</b>	<b>\$10.00</b>

**Current and Proposed Fee Changes: (CHANGES IN BOLD)**

<b><u>TYPE</u></b>	<b><u>Current Fee</u></b>	<b><u>Proposed Fee</u></b>	<b><u>Increase</u></b>
<b><u>Demolition &amp; Building Waste:</u></b>			
Construction & Demolition (\$ per ton)	\$225.00	\$225.00	\$0.00
Minimum 500 lbs	\$10.00	\$10.00	\$0.00
Tires Passenger (each)	\$5.00	\$5.00	\$0.00
Tires Passenger Rim & Tire (each)	\$10.00	\$10.00	\$0.00
Commercial Tire (each)	\$20.00	\$20.00	\$0.00
Commercial Rim & Tire (each)	\$40.00	\$40.00	\$0.00
<b><u>White Goods - Residential Grade Items:</u></b>			
Refrigerator (each)	\$20.00	\$20.00	\$0.00
Kitchen Stove (each)	\$10.00	\$10.00	\$0.00
Window Air Conditioners (each)	\$15.00	\$15.00	\$0.00
Clothes Washer or Dryer (each)	\$10.00	\$10.00	\$0.00
Dishwasher (each)	\$10.00	\$10.00	\$0.00
Microwave	\$5.00	\$5.00	\$0.00
Dehumidifier (each)	\$20.00	\$20.00	\$0.00
<b><u>Bulky Items:</u></b>			
Sofas	\$15.00	<b>\$25.00</b>	<b>\$10.00</b>
Upholstered Chairs	\$15.00	<b>\$20.00</b>	<b>\$5.00</b>
Mattresses	\$15.00	<b>\$30.00</b>	<b>\$15.00</b>
Carpeting (each)	\$10.00	\$10.00	\$0.00
Fish Netting (each)	\$5.00	\$5.00	\$0.00
Doors & Windows	\$5.00	\$5.00	\$0.00
<b><u>Cathode Ray Tubes &amp; Electrical Items:</u></b>			
Computer Monitors (each)	\$15.00	\$15.00	\$0.00
Televisions < 20" (each)	\$10.00	<b>\$15.00</b>	<b>\$5.00</b>
Televisions > 20" (each)	\$15.00	\$15.00	\$0.00
Console Televisions (each)	\$20.00	\$20.00	\$0.00
Widescreen TV	\$15.00	\$15.00	\$0.00
Laptops (each)	\$10.00	\$10.00	\$0.00
Desk Computer	\$10.00	\$10.00	\$0.00
Keyboard	\$5.00	\$5.00	\$0.00
Stereos	\$5.00	\$5.00	\$0.00
Printers	\$5.00	\$5.00	\$0.00
Commercial Copier	\$20.00	\$20.00	\$0.00
<b><u>Boats, Trailers &amp; Other Large Items:</u></b>			
Per Ton	\$200.00	\$200.00	\$0.00
Minimum 500 lbs	\$50.00	\$50.00	\$0.00
<b><u>Brush &amp; Yard Waste Residential:</u></b>			
Passenger Vehicle per load	\$15.00	\$15.00	\$0.00
Compact Pick up Truck per load	\$35.00	\$35.00	\$0.00
SUV per load	\$35.00	\$35.00	\$0.00
Full Size Pick up Truck per load	\$65.00	\$65.00	\$0.00
Trailer < 10' in length per load	\$65.00	\$65.00	\$0.00

**Current and Proposed Fee Changes: (CHANGES IN BOLD)**

<b><u>TYPE</u></b>	<b><u>Current Fee</u></b>	<b><u>Proposed Fee</u></b>	<b><u>Increase</u></b>
Oversized Vehicles or Trailers per load	\$80.00	\$80.00	\$0.00
Christmas Trees	\$0.00	\$0.00	\$0.00
Residential Leaves & Grass (per trip)	\$0.00	\$0.00	\$0.00
<b><u>Brush Commercial:</u></b>			
Prohibited			
<b><u>Leaves &amp; Yard Waste Commercial:</u></b>			
Per Ton	\$20.00	\$20.00	\$0.00
Minimum	\$5.00	\$5.00	\$0.00
<b><u>Other Waste:</u></b>			
Residential Waste Oil	\$0.00	\$0.00	\$0.00
Residential Antifreeze	\$0.00	\$0.00	\$0.00
Residential Gasoline	\$0.00	\$0.00	\$0.00
Fluorescent Tubes	\$0.00	\$0.00	\$0.00
Residential Automobile and Boat Batteries	\$0.00	\$0.00	\$0.00

**PROPOSED MOTION**

I move that this article be accepted and adopted and that the Town Meeting adopt the Select Board’s proposed FY 2024 Transfer Station Enterprise Fund budget as printed in the warrant, and as funding therefore, to:

1. raise and appropriate from Transfer Station enterprise revenues the sum of Seven Hundred Sixty-Nine Thousand One Hundred Two and 00/100 Dollars (\$769,102.00)
2. raise and appropriate from the tax levy the sum of Four Hundred Sixty-One Thousand One Hundred Seventeen and 00/100 Dollars (\$461,117.00)
3. and recognize that the indirect expenses of Two Hundred Eighty-Eight Thousand Four Hundred Twelve and 00/100 Dollars (\$288,412.00) will be raised and appropriated in the General Fund operating budget, and funding for such will be a transfer from the Transfer Station enterprise.

**SUMMARY**

This article would set and fund the enterprise fund operational budget for the Town’s transfer station operation for the fiscal year beginning July 1, 2023, and ending June 30, 2024. The Transfer Station enterprise fund provides transparency as to the overall operating cost of the transfer station operation, except for \$263,775.00 in annual debt service payments due on debt borrowed to fund previously approved capital projects that were voted as such and are currently being funded by taxation. The Select Board voted to adopt the above Proposed Fee structure, subject to Board of Health approval, which is estimated to generate 63% of the revenues necessary to support the operational costs of the Town’s transfer station operation. 37% or Four Hundred Sixty-One Thousand One Hundred Seventeen and 00/100 Dollars (\$461,117.00) would need to be provided for by the general tax base to subsidize the transfer station operation under this fee structure.

**SB:**            5 – YES            0 – NO            0 – ABSTAIN  
**FC:**            6 – YES            0 – NO            0 – ABSTAIN

**ARTICLE 13. TOWN / SCHOOL BUDGET (FY24)**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund and pay departmental expenses for the fiscal year commencing July 1, 2023, and ending June 30, 2024, and to authorize the Town Administrator to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable and in the best interest of the Town. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or service as the case may be, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**TOWN OF ORLEANS**  
**PROPOSED GENERAL OPERATING BUDGET**  
**FOR THE FISCAL YEAR JULY 1, 2023 - JUNE 30, 2024**

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2023 PROPOSED</u>	<u>2024 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
<b>GENERAL GOVERNMENT</b>						
	<b>122</b>	<b><u>SELECTMEN/TOWN ADMINISTRATOR</u></b>				
1		SALARY	485,220	514,727	29,507	6.1%
2		EXPENSE	774,542	821,486	46,944	6.1%
	TOTAL	SELECTMEN/TOWN ADMINISTRATOR	1,259,762	1,336,213	76,451	6.1%
	<b>123</b>	<b><u>TELEPHONE/COMMUNICATIONS</u></b>				
3		EXPENSE	26,800	27,700	900	3.4%
	TOTAL	TELEPHONE/COMMUNICATIONS	26,800	27,700	900	3.4%
	<b>124</b>	<b><u>MEDIA OPERATIONS</u></b>				
4		SALARY	135,668	140,172	4,504	3.3%
5		EXPENSE	19,814	21,300	1,486	7.5%
6		CAPITAL OUTLAY	18,700	17,500	(1,200)	-6.4%
	TOTAL	MEDIA OPERATIONS	174,182	178,972	4,790	2.7%
	<b>131</b>	<b><u>FINANCE COMMITTEE</u></b>				
7		SALARY	2,997	2,968	(29)	-1.0%
8		EXPENSE	600	600	-	0.0%
9		RESERVE FUND	80,000	80,000	-	0.0%
	TOTAL	FINANCE COMMITTEE	83,597	83,568	(29)	0.0%
	<b>135</b>	<b><u>FINANCE</u></b>				
10		SALARY	343,965	381,176	37,211	10.8%
11		EXPENSE	77,529	70,159	(7,370)	-9.5%
	TOTAL	FINANCE DIRECTOR	421,494	451,335	29,841	7.1%
	<b>141</b>	<b><u>ASSESSING</u></b>				
12		SALARY	166,638	173,962	7,324	4.4%
13		EXPENSE	57,430	58,890	1,460	2.5%
14		CAPITAL OUTLAY	-	-	-	
	TOTAL	ASSESSING	224,068	232,852	8,784	3.9%
	<b>145</b>	<b><u>TREASURER/COLLECTOR</u></b>				
15		SALARY	252,744	264,135	11,391	4.5%
16		EXPENSE	51,035	53,805	2,770	5.4%
	TOTAL	TREASURER/COLLECTOR	303,779	317,940	14,161	4.7%
	<b>155</b>	<b><u>MANAGEMENT INFORMATION SYSTEMS</u></b>				
17		SALARY	198,439	206,848	8,409	4.2%
18		EXPENSE	169,322	204,198	34,876	20.6%
19		CAPITAL OUTLAY	-	-	-	
	TOTAL	MANAGEMENT INFORMATION SYSTEMS	367,761	411,046	43,285	11.8%
	<b>161</b>	<b><u>TOWN CLERK/ELECTIONS/VOTER REG.</u></b>				
20		SALARY	187,159	205,007	17,848	9.5%
21		EXPENSE	86,828	57,560	(29,268)	-33.7%
22		CAPITAL OUTLAY	-	-	-	
	TOTAL	TOWN CLERK	273,987	262,567	(11,420)	-4.2%
	<b>171</b>	<b><u>CONSERVATION</u></b>				
23		SALARY	150,037	158,303	8,266	5.5%
24		EXPENSE	20,255	20,755	500	2.5%

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2023 PROPOSED</u>	<u>2024 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
	TOTAL	CONSERVATION	170,292	179,058	8,766	5.1%
	<b>175</b>	<b>PLANNING</b>				
25		SALARY	293,137	319,096	25,959	8.9%
26		EXPENSE	4,635	4,735	100	2.2%
	TOTAL	PLANNING	297,772	323,831	26,059	8.8%
	<b>176</b>	<b>ZONING BOARD OF APPEALS</b>				
27		SALARY	5,494	-	(5,494)	-100.0%
28		EXPENSE	4,380	4,485	105	2.4%
	TOTAL	ZONING BOARD OF APPEALS	9,874	4,485	(5,389)	-54.6%
	<b>195</b>	<b>TOWN REPORTS/TOWN MEETING</b>				
29		EXPENSE	11,060	12,952	1,892	17.1%
	TOTAL	TOWN REPORTS/TOWN MEETING	11,060	12,952	1,892	17.1%
	<b>TOTAL</b>	<b>GENERAL GOVERNMENT</b>	3,624,428	3,822,519	198,091	5.5%
		<b>PUBLIC SAFETY</b>				
	<b>210</b>	<b>POLICE/COMMUNICATIONS</b>				
30		SALARY	2,612,902	2,737,145	124,243	4.8%
31		EXPENSE	349,732	392,535	42,803	12.2%
32		CAPITAL OUTLAY	-	-	-	
	TOTAL	POLICE/COMMUNICATIONS	2,962,634	3,129,680	167,046	5.6%
	<b>213</b>	<b>FUEL</b>				
33		EXPENSE	153,121	200,036	46,915	30.6%
	TOTAL	FUEL	153,121	200,036	46,915	30.6%
	<b>220</b>	<b>FIRE/RESCUE</b>				
34		SALARY	3,019,666	3,141,235	121,569	4.0%
35		EXPENSE	401,824	431,870	30,046	7.5%
36		CAPITAL OUTLAY	-	-	-	
	TOTAL	FIRE/RESCUE (see note 1)	3,421,490	3,573,105	151,615	4.4%
	<b>241</b>	<b>BUILDING</b>				
37		SALARY	268,307	283,145	14,838	5.5%
38		EXPENSE	94,970	102,020	7,050	7.4%
	TOTAL	BUILDING	363,277	385,165	21,888	6.0%
	<b>242</b>	<b>BUILDING CODE BOARD OF APPEALS</b>				
39		SALARY	450	463	13	2.9%
40		EXPENSE	65	65	-	0.0%
	TOTAL	BUILDING CODE BOARD OF APPEALS	515	528	13	2.5%
	<b>291</b>	<b>EMERGENCY MANAGEMENT</b>				
41		SALARY	6,000	13,060	7,060	117.7%
42		EXPENSE	12,752	13,077	325	2.5%
43		CAPITAL OUTLAY	-	-	-	
	TOTAL	EMERGENCY MANAGEMENT	18,752	26,137	7,385	39.4%
	<b>TOTAL</b>	<b>PUBLIC SAFETY</b>	6,919,789	7,314,651	394,862	5.7%
		<b>EDUCATION</b>				
	<b>300</b>	<b>ORLEANS ELEMENTARY SCHOOL</b>				
44		BENEFITS	1,278,114	1,327,619	49,505	3.9%
45		OPERATIONS	4,333,928	4,456,801	122,873	2.8%

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2023 PROPOSED</u>	<u>2024 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
46		CAPITAL OUTLAY	30,000	30,000	-	0.0%
	TOTAL	ORLEANS ELEMENTARY SCHOOL	5,642,042	5,814,420	172,378	3.1%
	<b>310</b>	<b><u>NAUSET REGIONAL ASSESSMENT</u></b>				
47		EXPENSE	5,432,276	5,831,600	399,324	7.4%
48		DEBT	61,879	958,147	896,268	
49		CAPITAL OUTLAY - NRSD AGREEMENT	120,792	123,425	2,633	2.2%
	TOTAL	NAUSET REGIONAL ASSESSMENT	5,614,947	6,913,172	1,298,225	23.1%
	<b>330</b>	<b><u>CAPE COD TECHNICAL ASSESSMENT</u></b>				
50		EXPENSE	223,191	271,531	48,340	21.7%
51		DEBT	102,442	124,547	22,105	
	TOTAL	CAPE COD TECHNICAL ASSESSMENT	325,633	396,078	70,445	21.6%
	<b>TOTAL</b>	<b>EDUCATION</b>	<b>11,582,622</b>	<b>13,123,670</b>	<b>1,541,048</b>	<b>13.3%</b>
		<b><i>PUBLIC WORKS AND FACILITIES</i></b>				
	<b>420</b>	<b><u>DEPARTMENT OF PUBLIC WORKS</u></b>				
52		SALARY	1,986,885	2,071,839	84,954	4.3%
53		EXPENSE	469,611	457,741	(11,870)	-2.5%
54		CAPITAL OUTLAY	-	-	-	
	TOTAL	DEPARTMENT OF PUBLIC WORKS	2,456,496	2,529,580	73,084	3.0%
	<b>423</b>	<b><u>SNOW REMOVAL</u></b>				
55		SALARY	47,024	47,024	-	0.0%
56		EXPENSE	124,976	124,976	-	0.0%
	TOTAL	SNOW REMOVAL	172,000	172,000	-	0.0%
	<b>450</b>	<b><u>WATER</u></b>				
57		SALARY	747,994	785,658	37,664	5.0%
58		EXPENSE	545,159	620,946	75,787	13.9%
59		CAPITAL OUTLAY	49,000	42,000	(7,000)	-14.3%
	TOTAL	WATER (see note 2)	1,342,153	1,448,604	106,451	7.9%
	<b>TOTAL</b>	<b>PUBLIC WORKS AND FACILITIES</b>	<b>3,970,649</b>	<b>4,150,184</b>	<b>179,535</b>	<b>4.5%</b>
		<b><i>HUMAN SERVICES</i></b>				
	<b>510</b>	<b><u>HEALTH</u></b>				
60		SALARY	273,450	286,172	12,722	4.7%
61		EXPENSE	56,430	56,439	9	0.0%
	TOTAL	HEALTH	329,880	342,611	12,731	3.9%
	<b>541</b>	<b><u>COUNCIL ON AGING</u></b>				
62		SALARY	715,566	759,069	43,503	6.1%
63		EXPENSE	90,884	99,599	8,716	9.6%
64		CAPITAL OUTLAY	-	-	-	
	TOTAL	COUNCIL ON AGING	806,450	858,668	52,219	6.5%
	<b>543</b>	<b><u>VETERANS BENEFITS</u></b>				
65		EXPENSE	56,803	46,198	(10,605)	-18.7%
	TOTAL	VETERANS BENEFITS	56,803	46,198	(10,605)	-18.7%
	<b>TOTAL</b>	<b>HUMAN SERVICES</b>	<b>1,193,133</b>	<b>1,247,477</b>	<b>54,345</b>	<b>4.6%</b>
		<b><i>CULTURE AND RECREATION</i></b>				
	<b>610</b>	<b><u>SNOW LIBRARY</u></b>				
66		SALARY	549,163	575,654	26,491	4.8%

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2023 PROPOSED</u>	<u>2024 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
67		EXPENSE	173,171	173,725	554	0.3%
68		CAPITAL OUTLAY	-	-	-	
	TOTAL	SNOW LIBRARY	722,334	749,379	27,045	3.7%
	<b>615</b>	<b>HISTORIC COMMISSION</b>				
69		SALARY	1,499	1,544	45	3.0%
70		EXPENSE	1,550	1,580	30	1.9%
	TOTAL	HISTORIC COMMISSION	3,049	3,124	75	2.5%
	<b>630</b>	<b>RECREATION</b>				
71		SALARY	161,531	203,004	41,473	25.7%
72		EXPENSE	19,371	19,371	-	0.0%
	TOTAL	RECREATION	180,902	222,375	41,473	22.9%
	<b>690</b>	<b>OLD KINGS HIGHWAY REG DISTRICT</b>				
73		SALARY	1,998	1,979	(19)	-1.0%
74		EXPENSE	1,117	1,408	291	26.1%
	TOTAL	OLD KINGS HIGHWAY REG DISTRICT	3,115	3,387	272	8.7%
	<b>692</b>	<b>MEMORIAL &amp; VETERANS DAY</b>				
75		EXPENSE	1,645	1,869	224	13.6%
	TOTAL	MEMORIAL & VETERANS DAY	1,645	1,869	224	13.6%
	<b>699</b>	<b>SPECIAL EVENTS &amp; INFORMATION</b>				
76		EXPENSE	-	450	450	
	TOTAL	SPECIAL EVENTS & INFORMATION	-	450	450	
	<b>TOTAL</b>	<b>CULTURE AND RECREATION</b>	<b>730,143</b>	<b>980,584</b>	<b>250,441</b>	<b>34.3%</b>
		<b>DEBT SERVICE</b>				
	<b>710</b>	<b>PRINCIPAL - NOTES &amp; BONDS</b>				
77		EXPENSE	4,695,464	4,994,581	299,117	6.4%
	TOTAL	PRINCIPAL - NOTES & BONDS	4,695,464	4,994,581	299,117	6.4%
	<b>751</b>	<b>INTEREST - NOTES &amp; BONDS</b>				
78		EXPENSE	2,034,064	2,112,571	78,507	3.9%
	TOTAL	INTEREST - NOTES & BONDS	2,034,064	2,112,571	78,507	3.9%
	<b>TOTAL</b>	<b>DEBT SERVICE</b>	<b>6,729,528</b>	<b>7,107,152</b>	<b>377,624</b>	<b>5.6%</b>
		<b>INTERGOVERNMENTAL/INSURANCE</b>				
	<b>820</b>	<b>STATE ASSESSMENTS</b>				
79		EXPENSE	263,825	269,102	5,277	2.0%
	TOTAL	STATE ASSESSMENTS	263,825	269,102	5,277	2.0%
	<b>830</b>	<b>COUNTY ASSESSMENTS</b>				
80		SALARY	2,307,560	2,408,729	101,170	4.4%
81		EXPENSE	357,690	364,794	7,104	2.0%
	TOTAL	COUNTY ASSESSMENTS	2,665,250	2,773,523	108,273	4.1%
	<b>840</b>	<b>OTHER STATE &amp; COUNTY CHARGES</b>				
82		EXPENSE	59,761	65,652	5,891	9.9%
	TOTAL	OTHER STATE & COUNTY CHARGES	59,761	65,652	5,891	9.9%
	<b>912</b>	<b>INSURANCE NOTES AND BONDS</b>				
83		EXPENSE	548,355	577,545	29,190	5.3%
	TOTAL	INSURANCE NOTES AND BONDS	548,355	577,545	29,190	5.3%

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2023 PROPOSED</u>	<u>2024 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
	<b>913</b>	<b>UNEMPLOYMENT COMPENSATION</b>				
84		EXPENSE	15,663	16,055	392	2.5%
	TOTAL	UNEMPLOYMENT COMPENSATION	15,663	16,055	392	2.5%
	<b>914</b>	<b>EMPLOYEE HEALTH &amp; MEDICARE</b>				
85		SALARY	2,974,329	3,064,413	90,084	3.0%
	TOTAL	EMPLOYEE HEALTH & MEDICARE	2,974,329	3,064,413	90,084	3.0%
	<b>TOTAL</b>	<b>INTERGOVERNMENTAL/INSURANCE</b>	6,527,183	6,766,290	239,107	3.7%
	<b>GRAND TOTAL</b>		41,458,376	44,512,527	3,054,150	7.4%
		<b>TOTAL GENERAL OPERATING BUDGET</b>	<b>41,458,376</b>	<b>44,512,527</b>	<b>3,054,150</b>	<b>7.4%</b>
		<b>Assessed Value (actual and est.)</b>	<b>5,797,513</b>	<b>5,913,463</b>	<b>2.0%</b>	
		<b>Tax Rate</b>	<b>\$ 6.23</b>	<b>\$ 6.59</b>	<b>5.8%</b>	

Note 1 \$ 600,000 of appropriations for the Fire/Rescue budget are offset by revenues from ambulance billings.

Note 2 Appropriations for employee benefits and debt payments associated with Water Department operations are included in the operating budget under employee health/Medicare and debt service totals. A portion of the Water Department revenues will be used to offset these costs.

## PROPOSED MOTION

I move that this article be accepted and adopted and that the Town Meeting adopt the Select Board's proposed FY 2024 budget as printed in the warrant, and as funding therefore, to:

1. raise and appropriate the sum of Thirty-Nine Million Fourteen Thousand Nine Hundred Fifty-One and 00/100 Dollars (\$39,014,951.00),
2. appropriate from Water Fees the sum of Two Million Seven Hundred Seventy-Seven Thousand Five Hundred Nineteen and 00/100 Dollars (\$2,777,519.00),
3. transfer from the Ambulance Receipts Reserved for Appropriation the sum of Six Hundred Thousand and 00/100 Dollars (\$600,000.00),
4. transfer from Cable Fees Receipts Reserved for Appropriation the sum of One Hundred Forty Thousand and 00/100 Dollars (\$140,000.00),
5. transfer from the Municipal Insurance Fund the sum of Thirteen Thousand Three Hundred Forty-Six and 00/100 Dollars (\$13,346.00),
6. transfer from the Water Pollution Abatement Trust account the sum of Five Thousand and 00/100 Dollars (\$5,000.00),
7. transfer from the Wetlands Protection Fund the sum of Ten Thousand and 00/100 Dollars (\$10,000.00),
8. transfer from the Waterways Improvement Account the sum of Ten Thousand and 00/100 Dollars (\$10,000.00),
9. transfer from the Debt Premiums Reserved for Debt Exclusion the sum of One Hundred Fifty-Four Thousand Three Hundred Fifty-Eight and 00/100 Dollars (\$154,358.00);
10. transfer from Beaches Enterprise Fund the sum of Four Hundred Forty-Five Thousand Three Hundred Five and 00/100 Dollars (\$445,305.00);
11. transfer from Moorings Enterprise Fund the sum of One Hundred Sixty-Seven One Hundred Four and 00/100 Dollars (\$167,104.00);
12. transfer from Transfer Station Enterprise Fund the sum of Two Hundred Eighty-Eight Thousand Four Hundred Twelve and 00/100 Dollars (\$288,412.00);
13. transfer from Rock Harbor Boat Basin Enterprise Fund the sum of Ninety-One Thousand Six Hundred Forty-Five and 00/100 Dollars (\$91,645.00);
14. transfer from the Sewer Enterprise Fund the sum of Two Hundred Eighty-Six Thousand Three Hundred Six and 00/100 Dollars (\$286,306.00),
15. and transfer from the Wastewater Special Purpose Stabilization Fund the sum of Five Hundred Eight Thousand Five Hundred Eighty-One and 00/100 Dollars (\$508,581.00).

for a total appropriation of Forty-Four Million Five Hundred Twelve Thousand Five Hundred Twenty-Seven and 00/100 Dollars (\$44,512,527.00) provided however that:

- a) the sum of Two Hundred Eleven Thousand Eight Hundred Twenty-Seven and 00/100 Dollars (\$211,827.00) appropriated to pay a portion of the Town's share of the Nauset Regional School District Assessment shall be a contingent appropriation subject to a proposition 2 ½ general override ballot question under the provisions of Massachusetts General Law Chapter 59, Section 21C paragraph (g) and (m);
- b) And the sum of Forty-Nine Thousand Four Hundred Eighty-Four and 00/100 Dollars (\$49,484.00) appropriated to pay a portion of the Town's share of the Cape Cod Regional Technical High School District Assessment shall be a contingent appropriation subject to a proposition 2 ½ general override ballot question under the

provisions of Massachusetts General Law Chapter 59, Section 21C paragraph (g) and (m).

### **SUMMARY**

This article would set and fund the operational budgets for the normal operation for all Town functions in the amount of \$44,512,527.00 for the fiscal year beginning July 1, 2023, and ending June 30, 2024. The FY24 Nauset Regional School District Assessment and the Cape Code Regional Technical High School District Assessment are allocated among its member towns based on total school enrollment on October 1, 2022. The override requested for the Nauset Regional School District is reflective of the District's request for a 7.69% operating budget increase. The Cape Cod Technical High School District Assessment is the result of Orleans having 3 more students than the prior year and an operating budget increase of 3.86%.

<b>SB:</b>	5 – YES	0 – NO	0 – ABSTAIN
<b>FC:</b>	6 – YES	0 – NO	0 – ABSTAIN

### **ARTICLE 14. CAPITAL IMPROVEMENTS PLAN (FY25 – FY29)**

To see if the Town will vote pursuant to Chapter 8 Financial Provisions and Procedures, Section 7, Action of Town Meeting, Subsection 8-7-1 of the Orleans Home Rule Charter, to act on the Capital Improvements Plan as published in the Warrant, by adopting said Plan with or without amendments thereto, which amendments may include an increase or decrease in the amount of money allocated to any particular line item contained therein, the addition of new line items or the deletion of line items contained therein, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

Capital Improvements Plan  
FY25 - FY29

Project Descriptions	Adopted	Budgeted	Proposed				
	FY24	FY24	FY25	FY26	FY27	FY28	FY29
<b>COMMUNITY PRESERVATION ACT (1)</b>							
Program Activity Funding							
Band Stand Design/Plans/Specs		29,500					
Village Green Access Walkway		35,000	318,000				
<b>CWRMP IMPLEMENTATION</b>							
Planning, Design, Construction & Adaptive Mgmt. Activities (Debt Exclusion)	7,840,000						
Preliminary Design/Project Management (Debt Exclusion)		2,486,900			911,700		
Final Design/Project Management (Debt Exclusion)			1,782,300			333,200	106,700
Construction (Debt Exclusion)				31,716,100			8,275,500
Permeable Reactive Barriers (PRB's) Design & Implementation (Debt Exclusion)					9,077,500	6,644,000	2,905,500
<b>DPW &amp; NATURAL RESOURCES</b>							
Water Quality Drainage Improvements (Stabilization Fund)	201,716		206,759	211,928	217,226	222,656	228,223
Town Pavement Management Program (Stabilization Fund)	403,456		413,543	423,881	434,478	445,340	456,474
Water Department Asset Management Plan							
Access Road Improvements Design (Debt)					75,000		
Access Road Improvements Construction (Debt)						375,000	
Water Storage Tanks Rehabilitation Design (Debt)			215,000				
Water Storage Tanks Rehabilitation Construction (Debt)				850,000			
Nauset Beach Retreat and Facility Relocation Project at Main Parking Lot							
Mobile Buildings in Parking Lot Conceptual Design Study (Debt Exclusion)			50,000				
Mobile Buildings in Parking Lot Design (Debt Exclusion)				300,000			
Mobile Buildings in Parking Lot Construction (Debt Exclusion)					3,000,000		
Replace Former Gavigan Cottages/Seasonal Housing							
Conceptual Design Study (Debt Exclusion)	1,000,000						
Final Design (Debt Exclusion)		100,000	250,000				
Construction (Debt Exclusion)				2,500,000			
Town Landing Restoration, Boating Ramp & Bulkhead Replacement Projects							
Rock Harbor (Timber/Commercial/Loading Dock) Constr. (Debt Exclusion)	4,975,000		6,700,000				
Rock Harbor Fuel Tanks Constr. (Debt Exclusion)		170,000					
Town Cove (by Goose Hummock) - Construction (Debt Exclusion)	1,650,000		1,900,000				
Pleasant Bay Maintenance Dredging Project Construction (Debt Exclusion)	750,000						
Rock Harbor Maintenance Dredging Project Construction (Debt Exclusion)	1,000,000	1,400,000					
Nauset Estuary Dredging Project Constr.- Inner/Outer Channel (Debt Excl.)	3,000,000						
Old DPW Location Property on Bayridge Lane							

**Capital Improvements Plan  
FY25 - FY29**

Conceptual Design/Use Study (Debt Exclusion)		100,000							
Veterans Memorial Park Project (Debt Exclusion)		110,000		175,000					
Pilgrim Lake Fish Ladder - Permitting & Construction (Debt Exclusion)		450,000							
<b>FIRE/RESCUE DEPARTMENT</b>									
New Fire/Rescue Station Design (Debt Exclusion)		3,000,000							
New Fire/Rescue Station Construction (Debt Exclusion)						30,000,000			

Project Descriptions	Adopted		Budgeted		Proposed				
	FY24	FY24	FY24	FY24	FY25	FY26	FY27	FY28	FY29
<b>NAUSET REGIONAL SCHOOLS</b>									
Five Year Capital Plan Project Funding (Raise & Appropriate) (Orleans share of project costs is 21.07% based on FY23 assessments)	123,889	123,425	127,066	130,324	133,666	137,093	140,520		
<b>ORLEANS ELEMENTARY SCHOOL</b>									
Replace Classroom Sinks/Renovate 1956's Restrooms Design (Debt Excl.)	70,000	0							
<b>SNOW LIBRARY</b>									
New Library Building Feasibility Study (Free Cash)	150,000	90,000							
New Library Building Feasibility Study (Trust Funds)		90,000							
New Library Building Design (Debt Exclusion)			2,650,000						
New Library Building Construction (Debt Exclusion)				26,000,000					
<b>TOWN BUILDINGS</b>									
Building Security (Debt Exclusion)		350,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Old Fire House/Community Building Renovation Project (Debt Exclusion)	2,000,000	2,400,000							
<b>REDEVELOPMENT OF 66 &amp; 76 RT. 6A PROPERTIES (Former Governor Prence)</b>									
Building Demolition and Site Restoration (Debt Exclusion)			2,000,000						
<b>PROPERTY ACQUISITION</b>									
General Municipal Purchases (Debt Exclusion)	1,000,000		1,000,000						
<b>TOWN BUILDING &amp; FACILITIES MAINTENANCE PROGRAM (2)</b>									
Building & Facilities Master Plan Projects (Stabilization Fund)	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000
Media Operations (CATV Fees)	18,700	17,500	18,700	18,700	18,700	18,700	18,700	18,700	18,700
OES Technology Improvements (Raise & Appropriate)	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Beaches Operations (Enterprise Fund)			35,000				530,000		
Water Department (Water Fees)	50,000	42,000	50,000	55,000	55,000	55,000	55,000	55,000	55,000

**Capital Improvements Plan  
FY25 - FY29**

Rock Harbor Boat Basin Operations (Enterprise Fund)			115,000		285,000		
<b>TOWN VEHICLE &amp; DURABLE EQUIPMENT REPLACEMENT PROGRAM (3)</b>							
General Fund Departments - Vehicles & Equipment (Stabilization Fund)	450,000		450,000	450,000	450,000	450,000	450,000
Beach Operations (Enterprise Fund)	64,000		24,000	85,200	2,000	0	130,000
Transfer Station Operations (Enterprise Fund)	73,000		98,000	95,000		220,000	150,000
Fire Department Replace Aerial/Ladder Truck (Debt Exclusion)	1,600,000		1,600,000				
DPW/NR Replace Catch Basin Cleaner (Debt Exclusion)				250,000			
DPW/NR Replace Streetsweeper (Debt Exclusion)							
New Ambulances (Ambulance Reserves)	400,000				275,000		
Water Department - Vehicles & Equipment (Water Reserves)	48,000		100,000	48,000	40,000	48,000	75,000
<b>TOTALS</b>	<b>27,247,761</b>	<b>14,661,497</b>	<b>19,414,568</b>	<b>93,452,933</b>	<b>16,376,270</b>	<b>9,515,989</b>	<b>13,320,617</b>

	Proposed Annual Funding by Fiscal Year						
	FY24	FY25	FY26	FY27	FY28	FY29	
Community Preservation Funds	64,500	318,000	0	0	0	0	0
Water Fees/Reserves/Debt	142,000	313,000	945,000	178,000	505,000	205,000	
Ambulance Receipts	410,000	0	0	440,000	0	0	
Cable Television Franchise Fees	17,500	18,700	18,700	18,700	18,700	18,700	
Stabilization Fund - Veh & Equip (Prop. Tax)	450,000	450,000	450,000	450,000	450,000	450,000	
Stabilization Fund - Bldg & Facilities (Prop. Tax)	350,000	350,000	350,000	350,000	350,000	350,000	
Stabilization Fund - Pavement Mgmt. (Prop. Tax)	403,456	413,543	423,881	434,478	445,340	456,474	
Stabilization Fund - Water Quality Drainage (Prop. Tax)	201,716	206,759	211,928	217,226	222,656	228,223	
Enterprise Fund - Transfer Station Fees	98,000	95,000	0	220,000	150,000	0	
Enterprise Fund - Beach Fees	24,000	120,200	2,000	530,000	130,000	54,000	
Enterprise Fund - Rock Harbor Fees	0	115,000	0	285,000	0	0	
Trust Funds	90,000						
Free Cash	90,000						
Debt Exclusions (Prop. Tax)	12,166,900	16,857,300	90,891,100	13,089,200	7,077,200	11,387,700	
Raise & Appropriate (Prop. Tax)	153,425	157,066	160,324	163,666	167,093	170,520	
<b>Total</b>	<b>14,661,497</b>	<b>19,414,568</b>	<b>93,452,933</b>	<b>16,376,270</b>	<b>9,515,989</b>	<b>13,320,617</b>	

**Notations:**

- (1) Community Preservation Act program activities will be supported through the CPA surtax, state matching funds and available fund reserves.
- (2) Town Building & Facilities Maintenance Program includes projects grouped by funding source - dedicated stabilization fund, cable television franchise fees, water reserves or raise and appropriate. A separate 6-year master plan of scheduled projects is maintained for review and approval by the Board of Selectman. The funding source for each group is shown in parenthesis.
- (3) Town Vehicle & Equipment Replacement Program includes purchases grouped by funding source - dedicated stabilization fund, ambulance receipts, water reserves or debt exclusion. A separate 10-year master plan of scheduled replacements is maintained for review and approval by the Board of Selectmen. The funding source for each group is shown in parenthesis.
- (4) Grants: All articles to fund capital projects include the authorization for the Board of Selectmen and/or Town Administrator to apply for and to accept any Federal, State, County or other funds that may be available for such purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which may be used to offset the total cost of the project.

*Date: March 29, 2023*

## PROPOSED MOTION

I move that this article be accepted and adopted and that pursuant to Chapter 8, Financial Provisions and Procedures, Section 7, Action of Town Meeting, Sub-section 8-7-1 of the Orleans Home Rule Charter, the Town Meeting accept the Capital Improvement Plan as printed in the warrant.

### FY25 PROJECT DESCRIPTIONS

#### COMMUNITY PRESERVATION ACT – PROGRAM ACTIVITY FUNDING

This is an annual program for CPA activities that are supported through the 3% CPA surtax, state matching funds and available fund reserves. As required under the CPA, a minimum of 10% of the Town's annual proceeds have to be allocated to each of the three primary purposes: open space, affordable housing and historic preservation. Town Meeting approval is necessary for all Community Preservation Committee recommendations for funding.

Total Project Funding:	\$318,000
Method of Financing:	Available Funds (CPA)
Recommended Schedule:	Open
Estimated Annual Cost O/M:	N/A – Dependent upon use

#### CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT ACTIVITIES

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY24 – FY43). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in FY25: Administrative costs associated with the completion and operation of Phase 2 – Meetinghouse Pond Sewer Service Area project, final design of Phase III – Lakes and Ponds Sewer Service Area, continued support of the Lonnie's Pond oyster demonstration project, public engagement, and regulatory support.

Total Estimated Cost:	\$1,782,300
Method of Financing:	Bonding (30 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$115,941.00

#### DPW & NATURAL RESOURCES – WATER QUALITY DRAINAGE IMPROVEMENTS

This is an annual appropriation for the design and construction of improvements to the town's drainage infrastructure systems to address water quality issues resulting from storm water runoff that adversely affects the health of the various town coastal embayments and ponds, along with the town's freshwater bodies. Addressing these drainage issues will bring the town into compliance with US EPA Storm Water Quality Permits and Mass. DEP Water Quality requirements. Various state and federal agencies offer limited grant funding to address storm water issues. Annual funding for water quality drainage improvements will be based on a proposed project schedule.

Total Estimated Cost:	\$206,759
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	N/A

### DPW & NATURAL RESOURCES – TOWN PAVEMENT MANAGEMENT PROGRAM

This is an annual appropriation for the local share of the town's pavement management program to repair, resurface, and reconstruct town roadways. The town currently maintains approximately 56 miles of public roadways. Also included under this program is work related to roadway drainage and sidewalk projects. Over the past several years the town has compiled an inventory of the condition of all our roadways in an effort to address, on a priority basis, the long-term maintenance needs. Local funding for laid out public roads is also supplemented by State Aid Chapter 90 funds, and the FY24 apportionment is \$277,866.15. Annual funding for roadway and drainage projects will be based on a proposed project schedule.

Total Estimated Cost:	\$413,543
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	N/A

### WATER STORAGE TANKS REHABILITATION – ENGINEERING DESIGN SERVICES

This project involves preparation of engineering plans and specifications for the Water Department's storage tanks #1 & 2 as recommended in the Weston & Sampson report dated January 9, 2023. These upgrades will bring the tanks into compliance with OSHA Standards and increase the life expectancy of the coating system.

Total Estimated Cost:	\$215,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	\$5,000
Average Annual P&I:	\$27,843

### MOBILE BUILDINGS IN NAUSET BEACH PARKING LOT FEASIBILITY STUDY

This project will fund a feasibility study for mobile buildings on the backside of the parking lot at Nauset Beach to replace the administration building and bathrooms that are projected to be removed at some point in time due to rising sea level and beach erosion. The proposed mobile buildings will include space for Beach Administration and public restrooms and will be portable so that they can be relocated to the Town property at 223 Beach Road in the future.

Total Estimated Cost:	\$50,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	10 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$4,012

### DPW & NATURAL RESOURCES – REPLACE FORMER GAVIGAN COTTAGES/ SEASONAL HOUSING DESIGN

This project would fund the final design to replace the two existing Town-owned duplex cottages adjacent to Skaket Beach that are used for seasonal lifeguard housing.

Total Estimated Cost:	\$250,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$32,376

**DPW & NATURAL RESOURCES – ROCK HARBOR BULKHEAD AND LOADING RAMP REPLACEMENT**

This project provides funds for the construction of the replacement of the timber and commercial bulkhead and loading ramp at Rock Harbor.

Total Estimated Cost:	\$6,700,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$537,625

**DPW & NATURAL RESOURCES – TOWN COVE BULKHEAD REPLACEMENT**

This project provides funds for the construction of the replacement of the northerly bulkhead located at the Town Cove town landing adjacent to the Goose Hummock. This landing receives heavy commercial and recreational use from April to December annually.

Total Estimated Cost:	\$1,900,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$152,461

**VETERANS MEMORIAL PARK PROJECT**

These funds will be used to undertake the installation of walkways, brick patio areas, landscaping, and other site improvements work related to a larger project to renovate the Veteran’s Memorial Park, which honors the town’s war veterans. The long-range plans will include the location and refurbishment of the park’s existing war memorials, the creation of separate memorials for veterans of the Korean and Vietnam wars, etc. The Town will be working to obtain grants and other fundraising activities to complete this project.

Total Estimated Cost:	\$175,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	12 months
Estimated Annual Cost O/M:	\$22,663

**NAUSET REGIONAL SCHOOLS – CAPITAL PLAN PROJECT FUNDING**

This item covers Orleans share of the annual capital plan project costs that are undertaken by the Nauset Regional Schools as part of their ongoing responsibilities for the maintenance and repairs of the middle school, high school and administration building facilities. Under the intermunicipal agreement for the regional school district, Orleans FY24 assessment is 21.00% of the total based on the student enrollments on October 1, 2023.

Total Estimated Cost:	\$127,066
Method of Financing:	Raise & Appropriate
Recommended Schedule:	TBD Estimated
Annual Cost O/M:	N/A

**SNOW LIBRARY – NEW LIBRARY BUILDING DESIGN**

This project would fund the design of a new library building based on the results of the feasibility study completed in FY23.

Total Estimated Cost:	\$2,650,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	8 Months

Estimated Annual Cost O/M: TBD during design  
Average Annual P&I: \$212,643

### BUILDING SECURITY

The Town is in the process of issuing a Request for Proposal to contract with a consultant to evaluate building security throughout our municipal facilities. These funds will be used over a period to carry out the recommendations in a phased manner.

Total Estimated Cost: \$100,000  
Method of Financing: Bonding (10 years)  
Recommended Schedule: TBD  
Estimated Annual Cost O/M: \$12,950

### REDEVELOPMENT OF 66 & 76 ROUTE 6A FOR HOUSING

This project would provide a local subsidy to support the cost of redeveloping the former Governor Prence properties for housing to be built by a private developer. The method of funding is a proposed bond issue for which the Town would receive housing deed restrictions on both properties.

Total Estimated Cost: \$2,000,000  
Method of Financing: Bonding (20 years)  
Recommended Schedule: TBD  
Estimated Annual Cost O/M: N/A  
Average Annual P&I: \$160,485

### PROPERTY ACQUISITION – GENERAL MUNICIPAL PURCHASES

This item is included in the capital plan to facilitate the presentation of possible property purchases that may arise during the fiscal year to Town Meeting (subject to the 2/3 vote required for land purchases). This item is intended to cover acquisitions that are for general municipal uses.

Total Estimated Cost: \$1,000,000  
Method of Financing: Bonding (20 years)  
Recommended Schedule: N/A  
Estimated Annual Cost O/M: N/A  
Average Annual P&I: \$80,243

### TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM

This is an annual program that includes the various building and facilities maintenance projects scheduled each year to be funded through stabilization funds, water reserves, cable television franchise fees, enterprise funds, or general tax revenues. The goal of including a summary of these projects in the CIP is to provide a more complete picture of the proposed work each year in all of the town buildings and facilities that is capital rather than routine in nature. A copy of the two schedules that are maintained for this program are attached for further reference.

Total Estimated Cost: \$598,700  
Method of Financing: Reserve, Stab/Ent Funds, R&A, CATV  
Recommended Schedule: 12 Months

### TOWN VEHICLE & DURABLE EQUIPMENT REPLACEMENT PROGRAM

This is an annual program that includes the various motor vehicle and durable equipment proposed to be replaced each year with funding provided through the use of stabilization funds, water reserves, ambulance receipts or debt service. The goal of including a

replacement program summary in the CIP is to provide a more complete picture of the overall capital spending each year. A copy of the 10-year schedule is attached for further reference.

Total Estimated Cost:	\$678,200
Method of Financing:	Water Reserves, Stab/Ent. Funds
Recommended Schedule:	12 Months

#### DPW & NATURAL RESOURCES – REPLACE CATCH BASIN CLEANER

This item will replace a 1998 International catch basin cleaner. It is imperative as part of our compliance with our Federal NPDES MS4 Stormwater Permit that we clean all Town catch basins at least annually and some of them more frequently. It is important from an environmental standpoint to clean our catch basins in order to reduce the amount of nutrients and sediments entering our waterbodies.

Total Estimated Cost:	\$250,000
Method of Financing:	Bonding (5 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	\$5,000
Average Annual P&I:	\$57,744

### **FY26 PROJECT DESCRIPTIONS**

#### CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT ACTIVITIES

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration, and implementation; wastewater facilities design and construction; technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY243 – FY43). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in FY26: Phase III – Lakes and Ponds Sewer Service Area project construction including traditional sewer collection system/pump station and the CIP will be updated for FY26 as the design is completed and the full project scope is developed.

Total Estimated Cost:	\$31,716,100
Method of Financing:	Bonding (30 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$1,057,203 (0% SRF financing)

#### DPW & NATURAL RESOURCES – WATER QUALITY DRAINAGE IMPROVEMENTS

This is an annual appropriation for the design and construction of improvements to the town's drainage infrastructure systems to address water quality issues resulting from storm water runoff that adversely affects the health of the various town coastal embayments and ponds, along with the town's freshwater bodies. Addressing these drainage issues will bring the town into compliance with US EPA Storm Water Quality Permits and Mass. DEP Water Quality requirements. Various state and federal agencies offer limited grant funding to address storm water issues. Annual funding for water quality drainage improvements will be based on a proposed project schedule.

Total Estimated Cost:	\$211,928
Method of Financing:	Stabilization Funds

Recommended Schedule: 12 Months  
Estimated Annual Cost O/M: N/A

#### DPW & NATURAL RESOURCES – TOWN PAVEMENT MANAGEMENT PROGRAM

This is an annual appropriation for the local share of the town's pavement management program to repair, resurface, and reconstruct town roadways. The town currently maintains approximately 56 miles of public roadways. Also included under this program is work related to roadway drainage and sidewalk projects. Over the past several years the town has compiled an inventory of the condition of all our roadways in an effort to address, on a priority basis, the long-term maintenance needs. Local funding for laid out public roads is also supplemented by State Aid Chapter 90 funds. Annual funding for roadway and drainage projects will be based on a proposed project schedule.

Total Estimated Cost: \$423,881  
Method of Financing: Stabilization Funds  
Recommended Schedule: 12 Months

#### WATER STORAGE TANKS – PAINTING AND REHABILITATION

This project involves the installation of a roof railing system and a self-closing gate for OSHA compliance and the installation of a cathodic protection system to protect from further metal loss and preserve the life of the existing coating. These upgrades will bring the tanks into compliance with OSHA Standards and increase the life expectancy of the coating system.

Total Estimated Cost: \$850,000  
Method of Financing: Bonding (10 years)  
Recommended Schedule: 6 Months  
Estimated Annual Cost O/M: \$5,000  
Average Annual P&I: \$110,079

#### MOBILE BUILDINGS IN NAUSET BEACH PARKING LOT DESIGN

This project will fund the design of mobile buildings on the backside of the parking lot at Nauset Beach to replace the administration building and bathrooms that are projected to be removed at some point in time due to rising sea level and beach erosion. The proposed mobile buildings will include space for Beach Administration and public restrooms and will be portable so that they can be relocated to the Town property at 223 Beach Road in the future.

Total Estimated Cost: \$300,000  
Method of Financing: Bonding (20 years)  
Recommended Schedule: 10 Months  
Estimated Annual Cost O/M: TBD During Design  
Average Annual P&I: \$24,073

#### DPW & NATURAL RESOURCES - REPLACE FORMER GAVIGAN COTTAGES/ SEASONAL HOUSING CONSTRUCTION

This project would replace the two existing Town-owned duplex cottages adjacent to Skaket Beach that are used for seasonal lifeguard housing.

Total Estimated Cost: \$2,500,000  
Method of Financing: Bonding (20 years)  
Recommended Schedule: 12 Months  
Estimated Annual Cost O/M: TBD during design  
Average Annual P&I: \$200,606

### NEW FIRE/RESCUE STATION CONSTRUCTION

This project will fund the construction of the new Fire/Rescue Station based on the final project design.

Total Estimated Cost:	\$30,000,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	24 Months
Estimated Annual Cost O/M:	TBD
Average Annual P&I:	\$2,407,278

### NAUSET REGIONAL SCHOOLS – CAPITAL PLAN PROJECT FUNDING

This item covers Orleans share of the annual capital plan project costs that are undertaken by the Nauset Regional Schools as part of their ongoing responsibilities for the maintenance and repairs of the middle school, high school and administration building facilities.

Total Estimated Cost:	\$130,324
Method of Financing:	Raise & Appropriate
Recommended Schedule:	TBD Estimated
Annual Cost O/M:	N/A

### SNOW LIBRARY – NEW LIBRARY BUILDING CONSTRUCTION

This project would fund the construction of a new library building based on the design to be completed in FY25.

Total Estimated Cost:	\$26,000,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	18 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$2,086,307

### BUILDING SECURITY

The Town is in the process of issuing a Request for Proposal to contract with a consultant to evaluate building security throughout our municipal facilities. These funds will be used over a period to carry out the recommendations in a phased manner.

Total Estimated Cost:	\$100,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	TBD
Estimated Annual Cost O/M:	\$12,950

### TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM

This is an annual program that includes the various building and facilities maintenance projects scheduled each year to be funded through stabilization funds, water reserves, cable television franchise fees, enterprise funds, or general tax revenues. The goal of including a summary of these projects in the CIP is to provide a more complete picture of the proposed work each year in all of the town buildings and facilities that is capital rather than routine in nature. A copy of the two schedules that are maintained for this program are attached for further reference.

Total Estimated Cost:	\$453,700
Method of Financing:	Reserve, Stab/Ent Funds, R&A, CATV
Recommended Schedule:	12 Months

### TOWN VEHICLE & DURABLE EQUIPMENT REPLACEMENT PROGRAM

This is an annual program that includes the various motor vehicle and durable equipment proposed to be replaced each year with funding provided through the use of stabilization funds, water reserves, ambulance receipts or debt service. The goal of including a replacement program summary in the CIP is to provide a more complete picture of the overall capital spending each year. A copy of the 10-year schedule is attached for further reference.

Total Estimated Cost:	\$492,000
Method of Financing:	Water Reserves, Stab/Ent. Funds
Recommended Schedule:	12 Months

### DPW & NATURAL RESOURCES – REPLACE STREET SWEEPER

This item will replace a regenerative air street sweeper that was purchased in 2013 to clean the 56 miles of public roads twice a year, clean the downtown area on a weekly basis, and clean all town-owned parking lots.

Total Estimated Cost:	\$275,000
Method of Financing:	Bonding (5 years)
Recommended Schedule:	3 Months
Estimated Annual Cost O/M:	\$5,000
Average Annual P&I:	\$63,518

## **FY27 PROJECT DESCRIPTIONS**

### CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT ACTIVITIES

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY24 – FY43). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in FY27: Eldredge Park Way (flow to Cranberry Hwy) Preliminary Design, Phase IV – Eldredge Park Way (flow to Cranberry Hwy) Preliminary Design and design and implementation of Permeable Reactive Barriers.

Total Estimated Cost:	\$9,989,200
Method of Financing:	Bonding (30 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$649,812

### DPW & NATURAL RESOURCES – WATER QUALITY DRAINAGE IMPROVEMENTS

This is an annual appropriation for the design and construction of improvements to the town's drainage infrastructure systems to address water quality issues resulting from storm water runoff that adversely affects the health of the various town coastal embayments and ponds, along with the town's freshwater bodies. Addressing these drainage issues will bring the town into compliance with US EPA Storm Water Quality Permits and Mass. DEP Water Quality requirements. Various state and federal agencies offer limited grant funding to address storm water issues. Annual funding for water quality drainage improvements will be based on a proposed project schedule.

Total Estimated Cost:	\$217,226
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Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	N/A

**DPW & NATURAL RESOURCES – TOWN PAVEMENT MANAGEMENT PROGRAM**

This is an annual appropriation for the local share of the town’s pavement management program to repair, resurface, and reconstruct town roadways. The town currently maintains approximately 56 miles of public roadways. Also included under this program is work related to roadway drainage and sidewalk projects. Over the past several years the town has compiled an inventory of the condition of all our roadways in an effort to address, on a priority basis, the long-term maintenance needs. Local funding for laid out public roads is also supplemented by State Aid Chapter 90 funds. Annual funding for roadway and drainage projects will be based on a proposed project schedule.

Total Estimated Cost:	\$434,478
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months

**WATER TREATMENT PLANT ACCESS ROAD IMPROVEMENTS ENGINEERING**

Engineering services for specifications and bid documents for improvements to the gravel road from Route 28 to the Water Treatment Facility. Currently heavy rains and winter conditions create unsafe conditions for vendors bringing supplies to the WTP.

Total Estimated Cost:	\$75,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 months
Estimated Annual Cost O/M:	N/A
Average Annual P&I:	\$9,713

**MOBILE BUILDINGS IN NAUSET BEACH PARKING LOT CONSTRUCTION**

This project will fund the construction of mobile buildings on the backside of the parking lot at Nauset Beach to replace the administration building and bathrooms that are projected to be removed at some point in time due to rising sea level and beach erosion. The proposed mobile buildings will include space for Beach Administration and public restrooms and will be portable so that they can be relocated to the Town property at 223 Beach Road in the future.

Total Estimated Cost:	\$3,000,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$240,728

**NAUSET REGIONAL SCHOOLS – CAPITAL PLAN PROJECT FUNDING**

This item covers Orleans share of the annual capital plan project costs that are undertaken by the Nauset Regional Schools as part of their ongoing responsibilities for the maintenance and repairs of the middle school, high school and administration building facilities.

Total Estimated Cost:	\$133,666
Method of Financing:	Raise & Appropriate
Recommended Schedule:	TBD Estimated
Annual Cost O/M:	N/A

### BUILDING SECURITY

The Town is in the process of issuing a Request for Proposal to contract with a consultant to evaluate building security throughout our municipal facilities. These funds will be used over a period to carry out the recommendations in a phased manner.

Total Estimated Cost:	\$100,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	TBD
Estimated Annual Cost O/M:	\$12,950

### TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM

This is an annual program that includes the various building and facilities maintenance projects scheduled each year to be funded through stabilization funds, water reserves, cable television franchise fees, enterprise funds, or general tax revenues. The goal of including a summary of these projects in the CIP is to provide a more complete picture of the proposed work each year in all of the town buildings and facilities that is capital rather than routine in nature. A copy of the two schedules that are maintained for this program are attached for further reference.

Total Estimated Cost:	\$1,268,700
Method of Financing:	Reserve, Stab/Ent Funds, R&A, CATV
Recommended Schedule:	12 Months

### TOWN VEHICLE & DURABLE EQUIPMENT REPLACEMENT PROGRAM

This is an annual program that includes the various motor vehicle and durable equipment proposed to be replaced each year with funding provided through the use of stabilization funds, water reserves, ambulance receipts or debt service. The goal of including a replacement program summary in the CIP is to provide a more complete picture of the overall capital spending each year. A copy of the 10-year schedule is attached for further reference.

Total Estimated Cost:	\$718,000
Method of Financing:	Water Reserves, Stab/Ent. Funds
Recommended Schedule:	12 Months

### FIRE DEPARTMENT AMBULANCE REPLACEMENT

This project will fund the replacement of a 2019 Ford F550 Ambulance.

Total Estimated Cost:	\$440,000
Method of Financing:	Ambulance Receipts
Recommended Schedule:	12 months
Estimated Annual Cost O/M:	\$5,000

## **FY28 PROJECT DESCRIPTIONS**

### CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT ACTIVITIES

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY24 – FY43). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in

FY28: Final design of the Phase IV - Eldredge Park Way Sewer Service Area expansion (flow to Cranberry Hwy), Permeable Reactive Barrier design and implementation.

Total Estimated Cost:	\$6,977,200
Method of Financing:	Bonding (30 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$453,877

#### DPW & NATURAL RESOURCES – WATER QUALITY DRAINAGE IMPROVEMENTS

This is an annual appropriation for the design and construction of improvements to the town's drainage infrastructure systems to address water quality issues resulting from storm water runoff that adversely affects the health of the various town coastal embayments and ponds, along with the town's freshwater bodies. Addressing these drainage issues will bring the town into compliance with US EPA Storm Water Quality Permits and Mass. DEP Water Quality requirements. Various state and federal agencies offer limited grant funding to address storm water issues. Annual funding for water quality drainage improvements will be based on a proposed project schedule.

Total Estimated Cost:	\$222,656
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	N/A

#### DPW & NATURAL RESOURCES – TOWN PAVEMENT MANAGEMENT PROGRAM

This is an annual appropriation for the local share of the town's pavement management program to repair, resurface, and reconstruct town roadways. The town currently maintains approximately 56 miles of public roadways. Also included under this program is work related to roadway drainage and sidewalk projects. Over the past several years the town has compiled an inventory of the condition of all our roadways in an effort to address, on a priority basis, the long-term maintenance needs. Local funding for laid out public roads is also supplemented by State Aid Chapter 90 funds. Annual funding for roadway and drainage projects will be based on a proposed project schedule.

Total Estimated Cost:	\$445,340
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months

#### WATER TREATMENT PLANT ACCESS ROAD IMPROVEMENTS CONSTRUCTION

This project would involve the construction of the design improvements to the gravel road from Route 28 to the Water Treatment Facility. Currently heavy rains and winter conditions create unsafe conditions for vendors bringing supplies to the WTP.

Total Estimated Cost:	\$375,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$48,564

#### NAUSET REGIONAL SCHOOLS – CAPITAL PLAN PROJECT FUNDING

This item covers Orleans share of the annual capital plan project costs that are undertaken by the Nauset Regional Schools as part of their ongoing responsibilities for the

maintenance and repairs of the middle school, high school and administration building facilities.

Total Estimated Cost:	\$137,093
Method of Financing:	Raise & Appropriate
Recommended Schedule:	TBD Estimated
Annual Cost O/M:	N/A

### BUILDING SECURITY

The Town is in the process of issuing a Request for Proposal to contract with a consultant to evaluate building security throughout our municipal facilities. These funds will be used over a period to carry-out the recommendations in a phased manner.

Total Estimated Cost:	\$100,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	TBD
Estimated Annual Cost O/M:	\$12,950

### TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM

This is an annual program that includes the various building and facilities maintenance projects scheduled each year to be funded through stabilization funds, water reserves, cable television franchise fees, enterprise funds, or general tax revenues. The goal of including a summary of these projects in the CIP is to provide a more complete picture of the proposed work each year in all of the town buildings and facilities that is capital rather than routine in nature. A copy of the two schedules that are maintained for this program are attached for further reference.

Total Estimated Cost:	\$453,700
Method of Financing:	Reserve, Stab/Ent Funds, R&A, CATV
Recommended Schedule:	12 Months

### TOWN VEHICLE & DURABLE EQUIPMENT REPLACEMENT PROGRAM

This is an annual program that includes the various motor vehicle and durable equipment proposed to be replaced each year with funding provided through the use of stabilization funds, water reserves, ambulance receipts or debt service. The goal of including a replacement program summary in the CIP is to provide a more complete picture of the overall capital spending each year. A copy of the 10-year schedule is attached for further reference.

Total Estimated Cost:	\$805,000
Method of Financing:	Water Reserves, Stab/Ent. Funds
Recommended Schedule:	12 Months

## **FY29 PROJECT DESCRIPTIONS**

### CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT ACTIVITIES

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY24 – FY43). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in

FY29: Permeable Reactive Barrier design and implementation, public engagement and Lonnie's Pond oyster project.

Total Estimated Cost:	\$3,012,200
Method of Financing:	Bonding (30 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$195,948

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT ACTIVITIES – PHASE 3 CONSTRUCTION

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY24 – FY43). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in FY28: Phase IV - Eldredge Parkway (flow to Cranberry Highway) construction.

Total Estimated Cost:	\$8,275,500
Method of Financing:	Bonding (30 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$275,850 (0% SRF financing)

DPW & NATURAL RESOURCES – WATER QUALITY DRAINAGE IMPROVEMENTS

This is an annual appropriation for the design and construction of improvements to the town's drainage infrastructure systems to address water quality issues resulting from storm water runoff that adversely affects the health of the various town coastal embayments and ponds, along with the town's freshwater bodies. Addressing these drainage issues will bring the town into compliance with US EPA Storm Water Quality Permits and Mass. DEP Water Quality requirements. Various state and federal agencies offer limited grant funding to address storm water issues. Annual funding for water quality drainage improvements will be based on a proposed project schedule.

Total Estimated Cost:	\$228,223
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	N/A

DPW & NATURAL RESOURCES – TOWN PAVEMENT MANAGEMENT PROGRAM

This is an annual appropriation for the local share of the town's pavement management program to repair, resurface, and reconstruct town roadways. The town currently maintains approximately 56 miles of public roadways. Also included under this program is work related to roadway drainage and sidewalk projects. Over the past several years the town has compiled an inventory of the condition of all our roadways in an effort to address, on a priority basis, the long-term maintenance needs. Local funding for laid out public roads is also supplemented by State Aid Chapter 90 funds. Annual funding for roadway and drainage projects will be based on a proposed project schedule.

Total Estimated Cost:	\$456,474
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months

### NAUSET REGIONAL SCHOOLS – CAPITAL PLAN PROJECT FUNDING

This item covers Orleans share of the annual capital plan project costs that are undertaken by the Nauset Regional Schools as part of their ongoing responsibilities for the maintenance and repairs of the middle school, high school and administration building facilities.

Total Estimated Cost:	\$140,520
Method of Financing:	Raise & Appropriate
Recommended Schedule:	TBD Estimated
Annual Cost O/M:	N/A

### BUILDING SECURITY

The Town is in the process of issuing a Request for Proposal to contract with a consultant to evaluate building security throughout our municipal facilities. These funds will be used over a period to carry-out the recommendations in a phased manner.

Total Estimated Cost:	\$100,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	TBD
Estimated Annual Cost O/M:	\$12,950

### TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM

This is an annual program that includes the various building and facilities maintenance projects scheduled each year to be funded through stabilization funds, water reserves, cable television franchise fees, enterprise funds, or general tax revenues. The goal of including a summary of these projects in the CIP is to provide a more complete picture of the proposed work each year in all of the town buildings and facilities that is capital rather than routine in nature. A copy of the two schedules that are maintained for this program are attached for further reference.

Total Estimated Cost:	\$453,700
Method of Financing:	Reserve, Stab/Ent Funds, R&A, CATV
Recommended Schedule:	12 Months

### TOWN VEHICLE & DURABLE EQUIPMENT REPLACEMENT PROGRAM

This is an annual program that includes the various motor vehicle and durable equipment proposed to be replaced each year with funding provided through the use of stabilization funds, water reserves, ambulance receipts or debt service. The goal of including a replacement program summary in the CIP is to provide a more complete picture of the overall capital spending each year. A copy of the 10-year schedule is attached for further reference.

Total Estimated Cost:	\$654,000
Method of Financing:	Water Reserves, Stab/Ent. Funds
Recommended Schedule:	12 Months

### **SUMMARY**

In accordance with Chapter 8-5-1 of the Charter the Town Administrator shall prepare a five-year Capital Improvements Plan (CIP) and annual Capital Budget which are designed to deal with the unmet long-range needs of the Town and to implement the goals and objectives of the Orleans Comprehensive Plan.

The CIP includes land acquisitions, buildings and improvements, machinery and equipment, vehicles, and infrastructure including roads, water mains, storm drainage and other publicly owned utilities.

The CIP includes proposed expenditures for all town activities and departments, the regional school, and regional, county, state and federal grants that may be used to support and finance capital improvements, facilities and equipment through grants, loans or inter-municipal agreements.

Proposed CIP project financing may include bonding, stabilization or reserve funds, or other available funds. Proposed capital expenditures in excess of \$10,000 for motor vehicles, equipment, building/facility maintenance and repairs are included in the CIP summarized by department and funding source.

As presented, the CIP includes all proposed projects for the period beginning July 1, 2024 (FY25) through June 30, 2029 (FY29). Projects that are proposed for funding in FY24 make up the Capital Budget and may be presented in one or more articles in the town meeting warrant for funding consideration. The Capital Budget projects that were included in the CIP at the May 2022 town meeting are shown in the "Adopted" column under FY23 and those projects that are being proposed for funding are shown in the "Budgeted" column under FY24.

In accordance with the Chapter 8-7-1 of the Charter, the Town Meeting shall act on the five-year CIP and the annual Capital Budget, provided all proposed projects have been included in the CIP in the prior fiscal year. Any articles for capital improvements not in compliance with 8-5-1 shall require a three-fourths (3/4) majority vote of the Town Meeting.

<b>SB:</b>	5 – YES	0 – NO	0 – ABSTAIN
<b>FC:</b>	6 – YES	0 – NO	0 – ABSTAIN

## **ARTICLE 15. FUND COMMUNITY PRESERVATION ACT PROGRAM BUDGET**

To see if the Town will vote to act on the report of the Community Preservation Committee on the Fiscal Year 2024 Community Preservation budget and to appropriate or reserve for later appropriation monies from the Community Preservation Fund's Annual Revenues and/or available funds for the payment of debt service, undertaking of Community Preservation projects, the Administrative Expenses of the Community Preservation Committee and all other necessary and proper expenses for FY24, or to take any other action relative thereto. (Community Preservation Committee)

(Simple Majority Vote Required)

### **PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of One Million Three Hundred Sixty-Nine Thousand Four Hundred Forty-One and 00/100 Dollars (\$1,369,441.00) be transferred from the Community Preservation Fund for the purposes and in the amounts set forth in the article.

## SUMMARY

The Community Preservation Committee recommends that the following amounts be appropriated and/or reserved from Fiscal Year 2024 Community Preservation Fund revenues, unless otherwise specified, for Fiscal Year 2024 community preservation purposes with each item considered a separate appropriation.

### RECOMMENDED PROJECT AMOUNTS AND SOURCE FUNDS

<u>PURPOSE</u>	<u>FY24</u> <u>Surtax</u>	<u>FY24 Est.</u> <u>State</u> <u>Share</u>	<u>Open</u> <u>Space</u> <u>Reserve</u>	<u>Certified</u> <u>Unreserved</u> <u>Funds</u>	<u>Debt</u> <u>Premiums</u>	<u>Total</u>
Source of Funds	1,118,877	271,572	17,330	68,564	6,244	1,482,587

	<i>Proposed Appropriations:</i>						
	Existing Debt Service Expenses	397,824		17,330		6,244	421,398
1	Village Green Acc. Walkway	35,000					35,000
2	Snow Library Preservation	8,050					8,050
3	Juniper Hill, POAH	20,000					20,000
4	Affordable Housing Trust	500,000					500,000
5	Fed. Church Organ Restoration		8,000				8,000
6	Lower Cape Housing Workshop		7,500				7,500
7	Open Space administrative costs		12,000				12,000
8	OHC Early Nauset Arch. Survey		7,500				7,500
9	OHC Historic Property Research		7,500				7,500
10	French Cable Museum Restoration		36,750				36,750
11	Putnam Farm Picnic Tables	238	3,762				4,000
12	CHO Plans for Preservation Structure for CG36500		55,000				55,000
13	Bandstand Plans	29,500					29,500
14	NW Schoolhouse Restoration		58,978				58,978
15	Academy Playhouse Exterior	128,265					128,265
	Committee Expenses/Admin.		30,000				30,000
	<b>Grand Total</b>	<b>1,118,877</b>	<b>226,990</b>	<b>17,330</b>	<b>0</b>	<b>6,244</b>	<b>1,369,441</b>
	<b>EST END FUND BALANCE</b>	<b>0</b>	<b>44,582</b>	<b>0</b>	<b>68,564</b>	<b>0</b>	<b>113,146</b>

**Project descriptions for FY24 CPA budget article:**

**Project 1: Village Green Accessible Walkway**

**Type:** Recreation

**Applicant:** Town of Orleans

**Amount:** \$35,000

This grant will fund plans and the formal bid process needed prior to the construction of an 80-foot accessible walkway through the Village Green.

**Project 2: Snow Preservation Assessment**

**Type:** Historic

**Applicant:** Snow Library

**Amount:** \$8,050

Snow Library has a large number of uncategorized documents dating back to the late 19<sup>th</sup> century primarily from Orleans, many of which have been deemed historical. These need proper storage and archiving.

**Project 3: Juniper Hill Affordable Housing**

**Type:** Community Housing

**Applicant:** Preservation of Affordable Housing (POAH)

**Amount:** \$20,000

This grant will allocate funds to POAH to help with the development of forty-six affordable housing units in Wellfleet.

**Project 4: Affordable Housing Trust Board General Funding**

**Type:** Community Housing

**Applicant:** Affordable Housing Trust Board

**Amount:** \$500,000

This grant will support the Orleans Affordable Housing Trust Board for the development or maintenance of affordable and community housing.

**Project 5: Restore Historic Organ**

**Type:** Historic

**Applicant:** Federated Church of Orleans

**Amount:** \$8,000

This grant will be used to restore the historic Hook & Hastings Organ built in 1895 and installed as part of the structure of the Federated Church of Orleans in 1896. The organ may be used for community meetings, concerts, and performances.

**Project 6: Cape Housing Institute Municipal Officials Training**

**Type:** Community Housing

**Applicant:** Community Development Partnership

**Amount:** \$7,500

This grant will help fund the Lower Cape Housing Institute to equip local officials with the knowledge and skills needed to support the creation of affordable housing.

**Project 7: Open Space General Administration Funding**

**Type:** Open Space

**Applicant: Open Space Committee**

**Amount: \$12,000**

This grant enables the Open Space Committee to meet the costs of anticipated surveys, assessments, and preacquisition expenses.

**Project 8: OHC Early Nauset Archeologic Survey**

**Type: Historic**

**Applicant: Orleans Historic Commission**

**Amount: \$7,500**

This project seeks to perform an initial archeological survey of two key areas of Orleans known to be significant in the history of the Indigenous peoples that inhabited the land before colonization.

**Project 9: OHC Enhanced Historic Properties Research**

**Type: Historic**

**Applicant: Orleans Historic Commission**

**Amount: \$7,500**

This grant funds a historic preservation consultant to review, enhance, update some existing Orleans' Historic Property Survey records, and extend historic evaluation to other significant areas of Orleans beyond Main Street and East Orleans.

**Project 10: French Cable Station - Building Restoration**

**Type: Historic**

**Applicant: French Cable Station Museum**

**Amount: \$36,750**

The grant allows for some continued restoration of the exterior of this historic building.

**Project 11: Putnam Farm Picnic Tables**

**Type: Recreation**

**Applicant: Town of Orleans**

**Amount: \$4,000**

This grant will enable the placement of two picnic tables at Putnam Farm for passive recreational use.

**Project 12: CHO Plans for Preservation of CG36500**

**Type: Historic**

**Applicant: The Centers for Culture and History in Orleans (CHO)**

**Amount: \$55,000**

This grant funds the development of plans for a protective structure to preserve the historic CG36500 Motor Lifeboat made famous in the rescue of 32 crew members of the tanker *Pendleton* that broke apart off the Outer Cape in the winter of 1952.

**Project 13: Bandstand Historical Design**

**Type: Recreation**

**Applicant: Town of Orleans**

**Amount: \$29,500**

This grant funds part of the preconstruction planning and design for the historic restoration and preservation of the Town Bandstand dating from the 1920s and currently located at Nauset Beach.

**Project 14: Northwest Schoolhouse Restoration**

**Type:** Historic  
**Applicant:** Odd Fellows 132  
**Amount:** \$58,978

Gutters and various sprinkler heads need to be replaced and the fire suppression system needs upgrades to ensure the continued safety of the historic structure. A small commercial kitchen will be restored as part of the original design for the hall.

**Project 15: Academy Playhouse Preservation Projects**

**Type:** Historic  
**Applicant:** Academy Playhouse  
**Amount:** \$128,265

This grant will help continue the restoration of the historic building including the removal of vinyl siding, restoring exterior trim, sealing, and painting the right side of the building, and upgrading the fire escape.

**Committee Expenses: \$30,000**

The Community Preservation Act permits the Committee to allocate up to 5 percent of annual revenues (surtax and state share) for operating administrative expenses. However, the CPC is recommending that only \$30,000 be used for regular expenses including legal consultation, historic consultancy, administrative assistance, maintaining records, and, if funding permits, additional studies directed toward realizing the Town's possibilities in the areas of recreation, open space, community housing, and historic resources. Any and all unused funds at the end of the fiscal year revert to the fund balance for future projects.

<b>SB:</b>	5 – YES	0 – NO	0 – ABSTAIN
<b>FC:</b>	9 – YES	0 – NO	0 – ABSTAIN

**ARTICLE 16. FUND COMPREHENSIVE WATER RESOURCES MANAGEMENT  
PLAN IMPLEMENTATION – PHASE III LAKES & PONDS SEWER STUDY AREA  
PRELIMINARY DESIGN/PROJECT MANAGEMENT**

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Two Million Four Hundred Eighty-Six Thousand Nine Hundred and 00/100 Dollars (\$2,486,900.00), or any other sum, for the purpose of funding the Survey and Preliminary Design of Phase III – Lakes and Ponds Sewer Study Area including Contract Administration, Engineering, and Owner's Project Management Services; and for funding the Lonnie's Pond demonstration oyster project and conducting Watershed-Wide Planning, Investigations, and Public Engagement, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 ½ so-called) amounts required to pay the principal and interest of the borrowing approved by

such vote and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board and Board of Water and Sewer Commissioners)

(2/3 Vote Required)

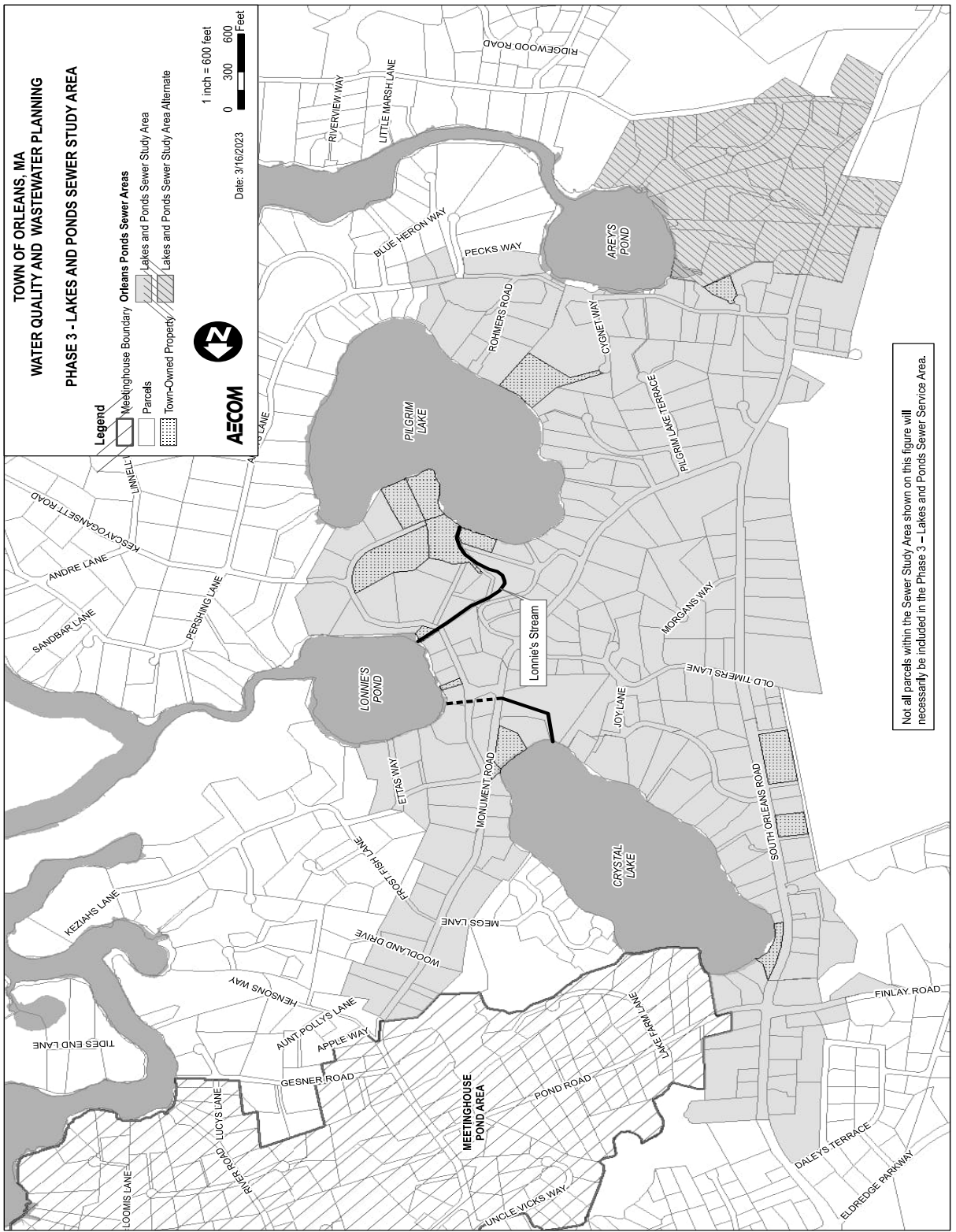
**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Two Million Four Hundred Eighty-Six Thousand Nine Hundred and 00/100 Dollars (\$2,486,900.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Select Board, is authorized to borrow the sum of Two Million Four Hundred Eighty-Six Thousand Nine Hundred and 00/100 Dollars (\$2,486,900.00) pursuant to Massachusetts General Laws, Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so-called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

**SUMMARY**

This article will fund the continued implementation of the Town's Amended Comprehensive Water Quality Management Plan activities for FY24. The projects next year include the survey, design, and cost estimating services totaling \$2,350,000 related to the Phase III – Lakes and Ponds Sewer Study Area (see map on next page); continued support of the Lonnie's Pond demonstration oyster project totaling \$49,200 and public engagement activities totaling \$87,700.

<b>SB:</b>	4 – YES	0 – NO	1 – ABSTAIN
<b>FC:</b>	8 – YES	0 – NO	1 – ABSTAIN



**ARTICLE 17. FUND ADDITIONAL COSTS FOR PHASE I DOWNTOWN AREA SEWER COLLECTION SYSTEM, WASTEWATER TREATMENT PLANT AND EFFLUENT DISPOSAL SYSTEM**

To see if the Town will vote to raise and appropriate, borrow and/or transfer the sum of Two Hundred Seventy-Five Thousand and 00/100 Dollars (\$275,000.00), or any other sum, for the purpose of funding the additional costs for Phase I associated with the construction of the Downtown Area Sewer Collection System, Wastewater Treatment Plant and Effluent Disposal System, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59, Section 21C (Proposition 2 ½ so called) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board and Board of Water and Sewer Commissioners)

(2/3 Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Two Hundred Seventy-Five Thousand and 00/100 Dollars (\$275,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Select Board, is authorized to borrow the sum of Two Hundred Seventy-Five Thousand and 00/100 Dollars (\$275,000.00) pursuant to Massachusetts General Laws, Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so-called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

**SUMMARY**

This article will fund the final costs necessary to complete all work necessary to close out Phase 1 – Downtown Area Sewer Collection System, Wastewater Treatment Plant, and Effluent Disposal System. The primary reasons for this include: increased costs above the original estimate for filed sub-bids contractors specifically for HVAC, Metals, and Fire Protection systems, the impact of extended construction time of 6 months due to global supply chain delays of critical materials and equipment, the additional costs of the Town’s Owner’s Project Manager services during this extended construction period, additional equipment and time required to complete the wick well installation associated with the Effluent Disposal System and Pump Station No. 2 enhancements at the Snow Library and Village Green that provided significant aesthetic improvements over the original design.

<b>SB:</b>	5 – YES	0 – NO	0 – ABSTAIN
<b>FC:</b>	6 – YES	0 – NO	0 – ABSTAIN

**ARTICLE 18. FUND ADDITIONAL COSTS FOR PHASE II MEETINGHOUSE POND AREA SEWER COLLECTION SYSTEM CONSTRUCTION**

To see if the Town will vote to raise and appropriate, borrow and/or transfer the sum of Two Million Five Hundred Thousand and 00/100 Dollars (\$2,500,000.00), or any other sum, for the purpose of funding the additional costs for Phase II associated with the construction of the Meetinghouse Pond Area Collection System and Pumping Station Project, including all expenses incidental and related thereto; and further to authorize the Select Board to acquire, by purchasing gift, eminent domain or otherwise, easements or such other interests in land as necessary to undertake the Meetinghouse Pond Area Collection System and Pumping Station Project; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59, Section 21C (Proposition 2 ½ so called) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board and Board of Water and Sewer Commissioners)

(2/3 Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Two Million Five Hundred Thousand and 00/100 Dollars (\$2,500,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Select Board, is authorized to borrow the sum of Two Million Five Hundred Thousand and 00/100 Dollars (\$2,500,000.00), pursuant to Massachusetts General Laws, Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so-called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

**SUMMARY**

This article will fund the additional cost of Phase II – Meetinghouse Pond Area Sewer Collection System project (the “Project”) that was approved under Article 19 at the May 2022 annual town meeting at the estimated cost of \$32,906,000. Since last May, the project has been awarded a MassDEP grant and has been approved for subsidized financing through the Clean Water State Revolving Fund (SRF) Loan Program. The Town has received financial assistance from the SRF Program in the form of short-term construction loan; the project is eligible for a 0% interest rate 30-year loan and a subsidy from the Cape & Islands Water Protection Fund using the 2.75% room excise tax revenue; and from the Town’s Special Purpose Stabilization Fund using its 6% local rooms excise tax revenues to offset the property tax increase for the implementation of the Town’s Amended Water Quality Management activities including debt service. In February 2023, the Project went out to bid and bids were opened on April 19, 2023. Based on the final bid results, the actual project cost increased to \$35,406,000 and this article will fund the additional amount required to award the contract and proceed with construction. The conditions of the SRF Program require the construction contract to be awarded by June

30, 2023 in order to remain an SRF-eligible project. The additional project cost will also be eligible for subsidized financing through the SRF Loan and financial subsidy from the Cape & Islands Water Protection Fund.

**SB:**            5 – YES            0 – NO            0 – ABSTAIN  
**FC:**            6 – YES            0 – NO            0 – ABSTAIN

## **ARTICLE 19. FUND ROCK HARBOR DREDGING PROJECT**

To see if the Town will vote to raise and appropriate, borrow and/or transfer the sum of One Million Four Hundred Thousand and 00/100 Dollars (\$1,400,000.00), or any other sum, for the purpose of funding the Rock Harbor Dredging project, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59, Section 21C (Proposition 2 ½ so-called) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board)

(2/3 Vote Required)

### **PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of One Million Four Hundred Thousand and 00/100 Dollars (\$1,400,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with the approval of the Select Board, is authorized to borrow the sum of One Million Four Hundred Thousand and 00/100 Dollars (\$1,400,000.00) pursuant to Massachusetts General Laws, Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so-called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

### **SUMMARY**

The project involves the dredging of approximately 30,000 cubic yards of sediment from Rock Harbor. The work will be undertaken jointly with the Town of Eastham. Each Town covers approximately 50% of the total estimated cost of \$2,800,000. The Towns of Orleans and Eastham have received a \$162,100 grant from the state Seaport Economic Council for engineering design and permitting. Dredging operations would be conducted in the late Fall of 2023. Once completed, it is anticipated that the harbor would not have to be dredged again for eight to ten years.

**SB:**            5 – YES            0 – NO            0 – ABSTAIN  
**FC:**            9 – YES            0 – NO            0 – ABSTAIN

**ARTICLE 20. FUND ROCK HARBOR FUEL TANKS CONSTRUCTION PROJECT**

To see if the Town will vote to raise and appropriate, borrow and/or transfer the sum of One Hundred Seventy Thousand and 00/100 Dollars (\$170,000.00), or any other sum, for the purpose of funding the fuel tanks construction project at Rock Harbor, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59, Section 21C (Proposition 2 ½ so-called) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board)

(3/4 Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of One Hundred Seventy Thousand and 00/100 Dollars (\$170,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with the approval of the Select Board, is authorized to borrow the sum of One Hundred Seventy Thousand and 00/100 Dollars (\$170,000.00) pursuant to Massachusetts General Laws, Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so-called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

**SUMMARY**

The Town owns and maintains two underground two-thousand-gallon fuel storage tanks behind the commercial bulkhead at Rock Harbor. These tanks were installed in 1999 and are approaching the end of their design life. In 2022, the Town was awarded a Massachusetts Coastal Zone Management grant for the design, permitting and construction costs to replace the two underground tanks with two aboveground fuel storage tanks. The grant amount awarded was \$599,516 and the total estimated project cost is \$799,355. Based on the requirements of the grant, the Town is responsible for funding approximately \$200,000 of the total project cost. In order to complete the initial permitting and design phase, \$30,000 of this match was appropriated under Article 9 of the October 2022 Special Town Meeting. The remaining \$170,000 of the required match is needed to complete construction. When complete the town will fund approximately 25% of the project costs, which are estimated to be \$800,000.

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            9 – YES        0 – NO        0 – ABSTAIN

**ARTICLE 21. FUND FIRE DEPARTMENT AERIAL LADDER TRUCK REPLACEMENT**

To see if the Town will vote to raise and appropriate, borrow and/or transfer the sum of One Million Six Hundred Thousand and 00/100 Dollars (\$1,600,000.00), or any other sum, for the purpose of funding the aerial ladder truck for the Fire Department, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59, Section 21C (Proposition 2 ½ so-called) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board)

(2/3 Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted and that the sum of One Million Six Hundred Thousand and 00/100 Dollars (\$1,600,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Select Board, is authorized to borrow the sum of One Million Six Hundred Thousand and 00/100 Dollars (\$1,600,000.00) pursuant to Massachusetts General Laws, Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so-called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

**SUMMARY**

The need for this vehicle is based on the changes in the community, as housing changes, we need a ladder truck that can reach all our buildings. The new truck will help ensure the safety of our citizens and firefighters. The existing ladder truck will be traded or sold in order offset some portion of this expense.

**SB:**            5 – YES            0 – NO            0 – ABSTAIN  
**FC:**            9 – YES            0 – NO            0 – ABSTAIN

**ARTICLE 22. FUND VETERANS MEMORIAL PARK REHABILITATION**

To see if the Town will vote to raise and appropriate, borrow and/or transfer the sum of One Hundred Ten Thousand and 00/100 Dollars (\$110,000.00), or any other sum, for the purpose of funding the Veterans Memorial Park rehabilitation, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59, Section 21C (Proposition 2 ½ so-called) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize

the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board)

(3/4 Vote Required)

### **PROPOSED MOTION**

I move that this article be accepted and adopted and that the sum of One Hundred Ten Thousand and 00/100 Dollars (\$110,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Select Board, is authorized to borrow the sum of One Hundred Ten Thousand and 00/100 Dollars (\$110,000.00) pursuant to Massachusetts General Laws, Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so-called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

### **SUMMARY**

These funds will be used to undertake irrigation and electrical upgrades and loam and seeding related to a larger project to renovate the Veterans Memorial Park, which honors the Town's war veterans. The long-range plans will include the location and refurbishment of the park's existing war memorials, the creation of separate memorials for veterans of the Korean and Vietnam wars, installation of walkways and brick patio areas, landscaping, and other site improvements. The Town and the Friends of Veterans Memorial Park will be seeking grants and other fundraising activities to supplement this project.

<b>SB:</b>	5 – YES	0 – NO	0 – ABSTAIN
<b>FC:</b>	9 – YES	0 – NO	0 – ABSTAIN

### **ARTICLE 23. FUND PILGRIM LAKE FISH LADDER REHABILITATION PROJECT**

To see if the Town will vote to raise and appropriate, borrow and/or transfer the sum of Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00), or any other sum, for the purpose of funding the permitting and reconstruction of the Pilgrim Lake Fish Ladder rehabilitation project, including acquiring temporary easements from abutters as may be necessary to undertake the project, and including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59, Section 21C (Proposition 2 ½ so-called) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Select Board to acquire temporary easements from abutters as may be necessary to undertake the project and to authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds

which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board).

(3/4 Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted for this purpose and for costs incidental and related thereto, and that the sum of One Hundred Thousand and 00/100 Dollars (\$100,000.00) be transferred from the Waterways Improvement and Maintenance Fund, and that the Treasurer, with approval of the Select Board, is authorized to borrow the sum of Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00) pursuant to Massachusetts General Laws, Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so-called) the amounts required to pay the principal and interest on the borrowing approved by such vote and further provided that no funds appropriated hereunder shall be expended until the Town has received a grant from the Natural Resource Conservation Service in an amount equal to at least one-hundred percent (100%) of the design costs and seventy-five percent (75%) of the construction costs of the fish ladder rehabilitation project.

**SUMMARY**

The Town owns and maintains the Pilgrim Lake Fish Ladder which allows passage of Alewife (herring) and American eel. This run is the only Town of Orleans managed fish run in Pleasant Bay and witnesses on average 20,000 – 30,000 Alewife and as many as 60,000 eels each spring which rely on the Ladder for spawning. The Fish Ladder was originally constructed in the 1930s and is beyond the end of its design life. The Downstream Tidal Fishway (Lonnie’s Pond culvert) was reconstructed in 2011 and the Pilgrim Lake Outlet Fishway was reconstructed in 2018. This proposed work will focus on the entire length of the run between the two fishways including the replacement of the Fish Ladder. The Town has applied for a Natural Resources Conservation Service grant for 100% of the design costs and 75% of the total construction costs. If the Town receives the grant, we will be responsible for funding up to \$450,000 needed to complete the permitting and to cover our share of 25% of construction costs. The Town will not move forward with this project if the grant is not received. If approved the Town will be responsible for approximately 30% of the project’s total estimated cost of \$1.6 million.

**SB:**            5 – YES            0 – NO            0 – ABSTAIN  
**FC:**            9 – YES            0 – NO            0 – ABSTAIN

**ARTICLE 24. FUND WATER QUALITY DRAINAGE IMPROVEMENTS STABILIZATION FUND**

To see if the Town will vote to raise and appropriate the sum of Two Hundred One Thousand Seven Hundred Sixteen and 00/100 Dollars (\$201,716.00), or any other sum, into the Stabilization Fund for Water Quality Drainage Improvements, and further to transfer from the Stabilization Fund the sum of Two Hundred One Thousand Seven Hundred Sixteen and 00/100 Dollars (\$201,716.00) for the purpose of funding the design and construction of improvements to the Town’s drainage infrastructure systems,

including all expenses incidental and related thereto, and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds, or to take any other action relative thereto. (Select Board)

(2/3 Vote Required)

**PROPOSED MOTION**

I move this article be accepted and adopted as printed in the warrant and that the sum of Two Hundred One Thousand Seven Hundred Sixteen and 00/100 Dollars (\$201,716.00) be raised and appropriated for this purpose.

**SUMMARY**

This project seeks to address Stormwater quality issues resulting from Stormwater runoff that adversely affects the health of the various Town coastal embayments and ponds, as well as the Town's freshwater bodies. Addressing these drainage issues will bring the Town into compliance with US EPA Stormwater Quality Permits and Massachusetts DEP Water Quality requirements. Funding for this article is an annual appropriation from the stabilization fund established for this purpose.

<b>SB:</b>	5 – YES	0 – NO	0 – ABSTAIN
<b>FC:</b>	9 – YES	0 – NO	0 – ABSTAIN

**ARTICLE 25. FUND TOWN PAVEMENT MANAGEMENT PROGRAM STABILIZATION FUND**

To see if the Town will vote to raise and appropriate the sum of Four Hundred Three Thousand Four Hundred Fifty-Six and 00/100 Dollars (\$403,456.00), or any other sum, into the Stabilization Fund for the Town Pavement Management Program, and further to transfer from the Stabilization Fund the sum of Four Hundred Three Thousand Four Hundred Fifty-Six and 00/100 Dollars (\$403,456.00) for the purpose of funding the local share of the Town's ongoing Pavement Management Program to repair, resurface, and reconstruct Town roadways, including all expenses incidental and related thereto, and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds, or to take any other action relative thereto. (Select Board)

(2/3 Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Four Hundred Three Thousand Four Hundred Fifty-Six and 00/100 Dollars (\$403,456.00) be raised and appropriated for this purpose.

**SUMMARY**

This article will provide the local share of the funding for the Town's ongoing Pavement Management Program to repair, resurface, and reconstruct Town roadways. The program also includes work related to roadway drainage and sidewalk projects. The Town

maintains approximately 56 miles of public roadways and uses an inventory of roadway conditions to prioritize the long-term maintenance needs of the Town. Funding from this article will supplement existing appropriations, enabling the Town to move forward with the completion of projects already scheduled through FY24 that may otherwise be delayed. Funding for this article is an annual appropriation from the stabilization fund established for this purpose. In addition to local funding of roadway projects, the Town receives State Aid Chapter 90 funds each year; our FY24 projected apportionment is \$277,866.15.

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            9 – YES        0 – NO        0 – ABSTAIN

**ARTICLE 26. FUND BUILDINGS AND FACILITY MAINTENANCE STABILIZATION FUND**

To see if the Town will vote to raise and appropriate the sum of Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00), or any other sum, into the Stabilization Fund for Building and Facility Maintenance, and further to transfer from the Stabilization Fund the sum of Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00) for the purpose of funding building and facility maintenance projects, including all expenses incidental and related thereto, and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds, or to take any other action relative thereto. (Select Board)

(2/3 Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00) be raised and appropriated for the purpose of funding Building and Facility Maintenance, including all expenses incidental and related thereto.

**SUMMARY**

This article adds to the targeted Stabilization Fund under Massachusetts General Law Chapter 40, Section 5B which was established for the sole purpose of funding a building and facility maintenance program. The Town’s 6-year Buildings and Facilities Master Plan identifies, prioritizes, and schedules remedial work to address the deficiencies, repairs, and/or upgrades necessary for all Town buildings and facilities, and is updated for review periodically with the Select Board which has final approval over annual project funding.

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            9 – YES        0 – NO        0 – ABSTAIN

## **ARTICLE 27. FUND VEHICLE AND EQUIPMENT MAINTENANCE STABILIZATION FUND**

To see if the Town will vote to raise and appropriate the sum of Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00), or any other sum, into the Stabilization Fund for Motor Vehicles and Equipment, and further to transfer from the Stabilization Fund the sum of Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00) for the purpose of funding vehicle and equipment purchases, including all expenses incidental and related thereto, and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds, or to take any other action relative thereto. (Select Board)

(2/3 Vote Required)

### **PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00) be raised and appropriated for the purpose of funding Motor Vehicles and Equipment, including all expenses incidental and related thereto.

### **SUMMARY**

This article adds to the targeted Stabilization Fund under Massachusetts General Law Chapter 40, Section 5B which was established for the sole purpose of funding vehicle and equipment purchases. The Town's 10-year Motor Vehicle Inventory and Durable Equipment Replacement Schedule identifies, prioritizes, and tracks 125 different vehicles and equipment types for all town departments and is updated periodically for review with the Select Board which has final approval over all purchases and changes. Over the next 10 years, the total General Fund expenditures from the Stabilization Fund are estimated at \$5.4 million. As proposed, the program would be level funded annually at \$450,000 a year to meet the equipment needs of town departments. The goal of level funding is to avoid spikes in the property tax and provide the ability to prioritize and fund larger purchases incrementally over several years without the need to borrow money. The proposed equipment to be purchased by department in FY24 is as follows:

#### DPW & Natural Resources (\$163,440)

- 05 Carlton Chipper
- 11 Chevy K1500 2WD Pickup
- 06 Automatic External Defibrillator
- Reserve for replacement of Future Vehicles

#### Police Department (\$144,855)

- 18 Ford Explorer AWD
- 21 Ford Explorer AWD
- Replace Mobile Data Terminals
- Replace Automatic External Defibrillators
- Replace Electronic Control Weapons (Tasers)

#### Fire Department (\$86,715)

- 13 Chevy Tahoe 4WD

- Personal Protective Equipment
- Portable Radios
- Firefighting/Forceable Entry Tools
- Command/Accountability Equipment
- Gear Dryer

Town Hall (\$47,070)

- 11 Ford Focus Sedan (multi-year reserve)
- MIS Computer Equipment

Council on Aging (\$7,920)

- Replace Telephone System

**SB:**            5 – YES            0 – NO            0 – ABSTAIN  
**FC:**            6 – YES            0 – NO            0 – ABSTAIN

**ARTICLE 28. FUND REPLACEMENT OF WATER DEPARTMENT VEHICLES & EQUIPMENT**

To see if the Town will vote to transfer from available funds a sum of One Hundred Thousand and 00/100 (\$100,000.00), or any other sum, for the purpose of funding the replacement of a F-550 dump truck, including all expenses incidental and related thereto, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move this article be accepted and adopted as printed in the warrant and that the sum of One Hundred Thousand and 00/100 (\$100,000.00) be transferred from the Water Surplus Account for this purpose.

**SUMMARY**

This article will fund the replacement of a 16-year-old dump truck that the Water Dept. uses to maintain watershed property and for water main and service repair work.

**SB:**            5 – YES            0 – NO            0 – ABSTAIN  
**FC:**            8 – YES            0 – NO            0 – ABSTAIN

**ARTICLE 29. TRANSFER WATER SERVICE CONNECTION FUNDS**

To see if the Town will vote to transfer from available funds the sum of Thirty Thousand and 00/100 Dollars (\$30,000.00), or any other sum, to the Water Special Revenue Fund - Water Service Connection Account for the purpose of maintaining water service connections, or to take any other action relative thereto. (Board of Water and Sewer Commissioners)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and the sum of Thirty Thousand and 00/100 Dollars (\$30,000.00) be transferred from the Water Special Revenue Fund – Fund Balance Reserved for Water Service Connections for this purpose.

**SUMMARY**

This article transfers funds from a reserve account to the working account of the Water Department, for the purpose of funding supplies, materials and equipment associated with the installation, maintenance and improvements of water service connections and associated capital investments.

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            8 – YES        0 – NO        0 – ABSTAIN

**ARTICLE 30. FUND OTHER POST-EMPLOYMENT BENEFITS (OPEB) LIABILITY TRUST FUND**

To see if the Town will vote to raise and appropriate the sum of Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00) to be deposited in the Other Post-Employment Benefits (OPEB) Liability Trust Fund; or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00) be raised and appropriated for this purpose.

**SUMMARY**

This article adds to the trust fund established by Town Meeting to fund future financial obligations for retirees, primarily for town retiree health benefits, otherwise known as Other Post-Employment Benefits (OPEB). This trust fund allows the Town to have access to the State Retiree Benefits Trust Fund, for purposes of investing OPEB funds. Adoption of the trust was recommended by the Governmental Accounting Standard Board as well as the Massachusetts Department of Revenue, our independent auditors and municipal bond rating agencies. Funding for this article is an annual appropriation from the General Tax Override voted on May 15, 2018 in accordance with Massachusetts General Laws, Chapter 59, Section 21c (g).

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            9 – YES        0 – NO        0 – ABSTAIN

**ARTICLE 31. FUND AFFORDABLE HOUSING TRUST FUND**

To see if the Town will vote to raise and appropriate the sum of Two Hundred Seventy-Five Thousand and 00/100 Dollars (\$275,000.00), or any other sum, to be deposited in the Affordable Housing Trust Fund, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Two Hundred Seventy-Five Thousand and 00/100 Dollars (\$275,000.00) be raised and appropriated for this purpose.

**SUMMARY**

This article proposes to fund the Affordable Housing Trust Fund. Funding for this article is an annual appropriation from the General Tax Override voted on May 15, 2018 in accordance with Massachusetts General Laws, Chapter 59, Section 21c (g).

In 2018, Town Meeting voted a general override to fund the Affordable Housing Trust Fund Board annually. At the time, \$275,000 represented about 1% of the annual real estate taxes raised. It also represented the average cost to create one affordable housing unit. This article seeks the annual appropriation of \$275,000.

**SB:**            5 – YES            0 – NO            0 – ABSTAIN  
**FC:**            8 – YES            0 – NO            1 – ABSTAIN

**ARTICLE 32. ADDITIONAL FUNDING FOR AFFORDABLE HOUSING TRUST FUND**

To see if the Town will vote to raise and appropriate the sum of Two Hundred Twenty-Five Thousand and 00/100 Dollars (\$225,000.00) to be deposited in the Affordable Housing Trust Fund created under the action taken under Article 33 of the May 7, 2018 Annual Town Meeting, provided however that this vote shall not take effect until the Town votes, pursuant to Massachusetts General Laws, Chapter 59, Sec. 21C to assess an additional Two Hundred Twenty-Five Thousand and 00/100 Dollars (\$225,000.00) in real and personal property taxes for the purposes of funding and depositing into the Affordable Housing Trust Fund for the fiscal year beginning July 1, 2023, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Two Hundred Twenty-Five Thousand and 00/100 Dollars (\$225,000.00) be appropriated for this purpose.

**SUMMARY**

The cost of creating one affordable housing unit on Cape Cod is now in excess of \$500,000. This warrant article asks the voters of Orleans to add to the support given in 2018 for creating affordable housing by passing this article and the necessary override to create the much-needed additional funding. This money will be used by the Trust to support outside state and federal grants such as have been obtained by the developers at Cape Cod Five/Pennrose and the Housing Assistance Corporation at 107 Main Street.

**SB:**            5 – YES            0 – NO            0 – ABSTAIN  
**FC:**            8 – YES            0 – NO            1 – ABSTAIN

**ARTICLE 33. FUND VISITORS' MANAGEMENT SERVICES BY ORLEANS CHAMBER OF COMMERCE**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Thirty-Three Thousand and 00/100 Dollars (\$33,000.00), or any other sum, to be spent under the direction of the Orleans Chamber of Commerce, Inc. and the Select Board for the purposes of supporting year-round visitors and making the Town more user-friendly; or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Thirty-Three Thousand and 00/100 Dollars (\$33,000.00), be raised and appropriated for this purpose.

**SUMMARY**

The Orleans Chamber of Commerce, Inc. is requesting funds for projects including management of the Town's Visitor Information Center, staffing, technology services, annual property lease payment, and projects and functions designed to make the Town of Orleans more user-friendly for residents and visitors.

Fiscal Year 2024 tax rate impact of \$0.006 per thousand valuation.

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            9 – YES        0 – NO        0 – ABSTAIN

**ARTICLE 34. FUND HUMAN SERVICES AGENCIES (FY24)**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of One Hundred Fifty-Four Thousand Dollars (\$154,000.00), or any other sum, to fund the following human services organizations for the period July 1, 2023, to June 30, 2024.

**Funding for FY 2024**

AIDS Support Group of Cape Cod		\$ 5,000.00
Alzheimer's Family Support Center of CC		\$ 12,000.00
Big Brothers/ Big Sisters		\$ 1,000.00
CapeAbilities		\$ 6,000.00
Cape Cod Children's Place		\$ 5,000.00
Consumer Assistance Council		\$ 1,100.00
Duffy Health Center		\$ 1,000.00
Elder Services of Cape Cod		\$ 3,300.00
Family Food Pantry		\$ 5,000.00
Food for Kids		\$ 3,500.00
Homeless Prevention Council		\$ 15,000.00
Independence House		\$ 10,600.00
Lower Cape Outreach		\$ 10,000.00

Mass Appeal		\$ 1,400.00
Nauset Together We Can		\$ 12,000.00
Orleans After School Activities Program		\$ 30,000.00
Outer Cape Health Services		\$ 20,000.00
Sight Loss Services		\$ 1,600.00
South Coast Legal Services		\$ 3,000.00
Sustainable CAPE		\$ 7,500.00
	TOTAL	\$ 154,000.00

Or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move this article be accepted and adopted as printed in the warrant, and that the sum of One Hundred Fifty-Four Thousand Dollars (\$154,000.00) be raised and appropriated for this purpose.

**SUMMARY**

**Aids Support Group of Cape Cod:** Saves lives through prevention, education and life-sustaining services that address public health crises to build healthy communities across the Cape and Islands.

FY23 funding: \$ 5,500.00

The projected number of Orleans residents to be served in FY24 is 35.

**Recommended funding for FY24: \$5,000.00**

**Alzheimer’s Family Caregiver Support Center:** The main goal is to help families navigate the complexities and challenges they face across the span of these diseases within a research-based, service-driven social model.

FY23 funded: \$ 11,000.00

The projected number of Orleans residents to be served in FY24 is 130.

**Recommended funding for FY24: \$12,000.00**

**Big Brothers/Big Sisters of Cape Cod:** Their mission is to partner with under-resourced families and provide their children with transformational one to one professionally–supported relationships with caring adult mentors, so that their children will thrive.

FY23 funded: \$0

The projected number of Orleans residents to be served in FY24 is 7.

**Recommended funding for FY24: \$1,000.00**

**CapeAbilities:** Serves the needs of individuals with disabilities on Cape Cod by educating, counseling, and providing residential, therapeutic, social and employment supports that empower them to achieve meaningful and valued roles in the community.

FY23 funded: \$ 6,000.00

The projected number of Orleans residents to be served in FY24 is 20.

**Recommended funding for FY24: \$6,000.00**

**Cape Cod Children's Place:** Provides programs and services to Lower and Outer Cape families to ensure that our children grow up in healthy, nurturing, and safe environments with the goal of reducing incidences of child abuse and neglect in this region.

FY23 funded: \$ 4,250.00

The projected number of Orleans residents to be served in FY24 is 250 families.

**Recommended funding for FY24: \$5,000.00**

**Consumer Assistance Council, Inc.:** Their mission is two-fold: 1) consumer education, 2) receipt of consumer complaints against merchants of goods and services and follow-up consumer advocacy and/or mediation services with the intent of making the aggrieved consumer whole.

FY23 funded: \$ 1,000.00

The projected number of Orleans residents to be served in FY24 is 270.

**Recommended funding for FY24: \$1,100.00**

**Duffy Health Center:** Specific program to be funded is *In From The Streets*. It is a program whose objective is to support the basic need of safe, emergency housing, through short-term motel shelter for persons who are experiencing homelessness This nonprofit health center provides comprehensive, integrated health care and support services to persons who are experiencing homelessness or are at risk of homelessness on Cape Cod, and to improve the quality of life for vulnerable populations through community collaborations, leadership, and advocacy.

FY23 funded: \$1,000.00

The projected number of Orleans residents to be served in FY24 is 2.

**Recommended funding for FY24: \$1,000.00**

**Elder Services of Cape Cod and the Islands Inc.:** serves the older citizens in the 22 towns of Barnstable, Dukes, and Nantucket counties. This financial assistance from municipal grants helps the community-based Meals on Wheels program to continue despite federal funding cuts.

FY23 funded: \$ 2,500.00

The projected number of Orleans residents to be served in FY24 is 97.

**Recommended funding for FY24: \$3,300.00**

**Family Pantry of Cape Cod:** Provides food and clothing to those in need. Food is the most basic need and people of every age, race, color, national origin, religion, residence, sex, sexual orientation, marital status, disability, veteran, or any other status are welcome at the Family Pantry.

FY23 funded: \$ 5,000.00

The projected number of Orleans residents to be served in FY24 is 255.

**Recommended funding for FY24: \$5,000.00**

**Food 4 Kids:** Works to alleviate childhood hunger on the lower/outer Cape and beyond by providing free meals for children and teens in the summer months when schools are out.

FY23 funded: \$3,500.00

The projected number of Orleans residents to be served in FY24 is 200.

**Recommended funding for FY24: \$3,500.00**

**Homeless Prevention Council:** The mission is to provide case management solutions to support self-sufficiency and stability in the communities of the Lower Cape.

FY23 funded: \$ 15,000.00

The projected number of Orleans residents to be served in FY24 is 185.

**Recommended funding for FY24: \$15,000.00**

**Independence House:** Is the only comprehensive domestic/sexual violence community-based victim-serving organization in Barnstable County.

FY23 funded: \$10,600.00

The projected number of Orleans residents to be served in FY24 is 70.

**Recommended funding for FY24: \$10,600.00**

**Lower Cape Outreach Council, Inc.:** Provides emergency assistance with food, clothing, and financial support to individuals and families, which will lead to healthy, productive, self-sustaining lives as part of the Cape Cod Community.

FY23 funded: \$10,000.00

The projected number of Orleans residents to be served in FY24 is 186.

**Recommended funding for FY24: \$10,000.00**

**Mass Appeal:** Primary mission is to provide gently used clothing at no cost to residents of the Outer Cape plus Orleans. They also offer new items for children.

FY23 funded: \$ 1,000.00

The projected number of Orleans residents to be served in FY24 is 400.

**Recommended funding for FY24: \$1,400.00**

**Nauset Together We Can:** Provides programs and activities that support, empower and engage the youth of our community.

FY23 funded: \$ 12,000.00

The projected number of Orleans residents to be served in FY24 is 155.

**Recommended funding for FY24: \$12,000.00**

**Orleans After School Activities Program:** Provides working parents quality after school childcare. This childcare is offered in a safe, nurturing, creative, fun environment for children after school during the school year and also during school vacations and summer.

FY23 funded \$ 30,000.00

The projected number of Orleans residents to be served in FY24 is 100.

**Recommended funding for FY24: \$30,000.00**

**Outer Cape Health Services:** Is a federally qualified 501(3) not-for-profit, JCAHO-accredited community health center that provides a full range of primary health care and supportive social services to those living in or visiting the Lower and Outer Cape, regardless of their financial circumstances.

FY23 funded: \$20,000.00

The projected number of Orleans residents served in FY24 is 1000.

**Recommended funding for FY24: \$20,000.00**

**Sight Loss Services:** Helps support, inform, refer, educate, and improve the quality of life for the visually impaired individuals living on Cape Cod.

FY23 funded: \$ 1,600.00

The projected number of Orleans residents served in FY24 is 48.

**Recommended funding for FY24: \$1,600.00**

**South Coast Legal Services, Inc.:** Provides free legal services to low-income and elderly residents of southeastern Massachusetts.

FY23 funded: \$ 2,900.00

The projected number of Orleans residents to be served in FY24 is 16.

**Recommended funding for FY24: \$3,000.00**

**Sustainable CAPE:** Their mission is to educate the Lower Cape community about the direct link between local food, sustainable health and wellness and the importance of preserving local land and water resources which enable local harvest. It offers nutritional incentives for use at the Cape’s Farmer’s Markets by helping lower income families, seniors and veterans afford fresh, healthful and local produce.

FY23 funded: \$ 7,500.00

The projected number of Orleans residents to be served in FY24 is 350.

**Recommended funding for FY24: \$7,500.00**

Fiscal Year 2024 tax rate impact of \$0.026 per thousand valuation.

**SB:** 5 – YES 0 – NO 0 – ABSTAIN

**FC:** 9 – YES 0 – NO 0 – ABSTAIN

**ARTICLE 35. FUND FOURTH OF JULY CELEBRATION**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Eight Thousand and 00/100 Dollars (\$8,000.00), or any other sum, for the purpose of funding the July 4<sup>th</sup> celebration within the Town of Orleans. Said funds to be expended under the direction of the Town Administrator, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant, and that the sum of Eight Thousand and 00/100 Dollars (\$8,000.00) be raised and appropriated for this purpose.

**SUMMARY**

This article would fund expenses related to the annual July 4<sup>th</sup> parade in the Town of Orleans. The Town funds will be used to supplement private fundraising activities necessary to support the parade and any unexpended funds will be available for the following year.

Fiscal Year 2024 tax rate impact of \$0.001 per thousand valuation.

**SB:** 5 – YES 0 – NO 0 – ABSTAIN

**FC:** 9 – YES 0 – NO 0 – ABSTAIN

**ARTICLE 36. FUND CULTURAL COUNCIL GRANTS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Two Thousand and 00/100 Dollars (\$2,000.00), or any other sum, for the purpose of funding Cultural Council awards to organizations that benefit Orleans residents. Said funds to be expended under the direction of the Town Administrator, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant, and that the sum of Two Thousand and 00/100 Dollars (\$2,000.00) be raised and appropriated for this purpose.

**SUMMARY**

This article would provide additional funding for Cultural Council programs and awards beyond what is provided by the Commonwealth of Massachusetts. The Town funds will be used for awards to benefit Orleans residents. Any unexpended funds will be available for the following year.

Fiscal Year 2024 tax rate impact of \$0.0003 per thousand valuation.

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            9 – YES        0 – NO        0 – ABSTAIN

**ARTICLE 37. AUTHORIZE AND FUND HABITAT CONSERVATION PLAN PERMITS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Forty-Three Thousand Twenty-Three and 00/100 Dollars (\$43,023.00), or any other sum, for the purpose of funding the implementation costs, including all expenses incidental and related thereto, of the Habitat Conservation Plan (HCP) approved by the Federal and State Fish and Wildlife Services. The HCP provides for limited over sand vehicle use of Nauset Beach south of the bathing beach parking lot during the summer migratory bird nesting season, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Forty-Three Thousand Twenty-Three and 00/100 Dollars (\$43,023.00) be raised and appropriated for this purpose.

**SUMMARY**

This article will fund the annual cost to implement the statewide HCP permits. The permits are issued for a period of three years and the implementation costs include additional seasonal staff, equipment and predator mitigation funds as conditions of the permits.

Fiscal Year 2024 tax rate impact of \$0.007 per thousand valuation.

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            9 – YES        0 – NO        0 – ABSTAIN

**ARTICLE 38. FUND ELECTED OFFICIALS' COMPENSATION (FY24)**

To see if the Town will vote to fix the salaries of elected officials for the twelve-month period beginning July 1, 2023 as follows:

- 1) Select Board (5)                                 \$3,000.00
- 2) Board Chair                                     \$ 500.00
- 3) Moderator                                     \$ 300.00
- 4) Constables (2)                                 \$ 150.00

and to raise and appropriate the sum of Sixteen Thousand One Hundred and 00/100 Dollars (\$16,100.00), or any other sum, for this purpose, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Sixteen Thousand One Hundred and 00/100 Dollars (\$16,100.00) be raised and appropriated for this purpose.

**SUMMARY**

This article will provide funding for the Select Board, Moderator and Constables compensation for Fiscal Year 2024.

Fiscal Year 2024 tax rate impact of \$0.003 per thousand valuation.

<b>SB:</b>	5 – YES	0 – NO	0 – ABSTAIN
<b>FC:</b>	9 – YES	0 – NO	0 – ABSTAIN

**ARTICLE 39. FUND UNANTICIPATED EMPLOYEE BUYOUTS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Thirty-Five Thousand and 00/100 Dollars (\$35,000.00), or any other sum, to fund unanticipated employee-related buyouts, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Thirty-Five Thousand and 00/100 Dollars (\$35,000.00) be raised and appropriated for this purpose.

**SUMMARY**

This article will set aside funding for unanticipated employee-related buyouts of unused sick leave and vacation leave in accordance with existing collective bargaining agreements.

Fiscal Year 2024 tax rate impact of \$0.006 per thousand valuation.

<b>SB:</b>	5 – YES	0 – NO	0 – ABSTAIN
<b>FC:</b>	9 – YES	0 – NO	0 – ABSTAIN

**ARTICLE 40. FUND TOWN CULTURAL DISTRICT COMMITTEE EXPENSES**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Ten Thousand and 00/100 Dollars (\$10,000.00), or any other sum, for the purpose of funding the Town’s Cultural District Committee to promote all cultural resources in Orleans, strengthen the cultural media presence, support new public art, and collaboratively build the cultural economy through strategic marketing, diverse programming and expanding free cultural community events, said funds to be expended under the direction of the Town Administrator, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Ten Thousand and 00/100 Dollars (\$10,000.00) be raised and appropriated for this purpose.

**SUMMARY**

This article would help the Cultural District Committee continue its work to support and grow the Town’s creative economy for the benefit of Orleans residents, visitors and local businesses in support of economic development.

Fiscal Year 2024 tax rate impact of \$0.002 per thousand valuation.

<b>SB:</b>	5 – YES	0 – NO	0 – ABSTAIN
<b>FC:</b>	9 – YES	0 – NO	0 – ABSTAIN

**ARTICLE 41. FUND FIRE/RESCUE DEPARTMENT AMBULANCE**

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow the sum of Four Hundred Ten Thousand and 00/100 Dollars (\$410,000.00) for the purpose of purchasing a new ambulance for the Fire/Rescue Department including all expenses incidental and related thereto; and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into intermunicipal agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, and to authorize the Town Administrator to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable and in the best interests of the Town, the proceeds from which from any such disposition to be applied towards the costs of acquiring said ambulance, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Four Hundred Ten Thousand and 00/100 Dollars (\$410,000.00) be transferred from the Ambulance Reserves for this purpose.

**SUMMARY**

This article would allow for the replacement of an ambulance purchased in 2015 as part of the Town’s Vehicle Replacement program. The Town owns three ambulances and they are replaced on a rotating basis. Once ordered the ambulance will not arrive for at least 24 months.

**SB:** 5 – YES 0 – NO 0 – ABSTAIN  
**FC:** 9 – YES 0 – NO 0 – ABSTAIN

**ARTICLE 42. FUND COMPREHENSIVE WATER RESOURCES MANAGEMENT PLAN - FRESH & SALTWATER PONDS ADAPTIVE MANAGEMENT**

To see if the Town will vote to transfer from Free Cash the sum of Ninety-Six Thousand Seven Hundred and 00/100 Dollars (\$96,700.00), or any other sum, for the purpose of funding ongoing studies of non-traditional technologies, adaptive management, and remediation activities related to improving water quality in our marine and freshwater ponds, including all expenses incidental and related thereto; or to take any action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Ninety-Six Thousand Seven Hundred and 00/100 Dollars (\$96,700.00) be transferred from Free Cash for this purpose.

**SUMMARY**

This article will fund non-construction related wastewater management planning activities including Lonnie’s Pond Monitoring (\$47,000.00); Cedar Pond Monitoring (\$30,000.00), and Summer 2023 Marine Water Quality Sampling (\$19,700.00).

**SB:** 4 – YES 0 – NO 1 – ABSTAIN  
**FC:** 9 – YES 0 – NO 0 – ABSTAIN

**ARTICLE 43. FUND FIRE/RESCUE DEPARTMENT BUNK/LOCKER SPACE**

To see if the Town will vote to transfer from Free Cash the sum of Thirty-Five Thousand and 00/100 Dollars (\$35,000.00), or any other sum, for the purpose of funding repairs to the current Fire Station to accommodate additional bunkroom space and related equipment, including all expenses incidental and related thereto; or to take any action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Thirty-Five Thousand and 00/100 Dollars (\$35,000.00) be transferred from Free Cash for this purpose.

**SUMMARY**

This would fund interim interior alterations of the fire station. When additional personnel are added to each shift, there will be a need for additional locker and bunk space. The current training room will be converted for this purpose. There is no other space available in the current fire station.

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            9 – YES        0 – NO        0 – ABSTAIN

**ARTICLE 44. FUND CONSERVATION FUND**

To see if the Town will vote to transfer from Free Cash the sum of Seventy-Five Thousand and 00/100 Dollars (\$75,000.00), or any other sum, to the Conservation Fund; or to take any action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Seventy-Five Thousand and 00/100 Dollars (\$75,000.00) be transferred from Free Cash for this purpose.

**SUMMARY**

Massachusetts General Law, Chapter 40, Section 8C, authorizes the Town to establish a Conservation Fund. Said fund is solely under the jurisdiction of the Orleans Conservation Commission, which may receive funds as authorized by a majority vote at a Town Meeting. Said funds may be used for a variety of purposes on lands under the jurisdiction and control of the Commission for activities including, but not limited to, capital improvements, maintenance, preparation and distribution of educational materials, etc. If approved, the Conservation Commission anticipates that part of the \$75,000 requested will be used to undertake two immediate projects currently in design. Pilgrim Lake Beach swim area restoration and Putnam Farm wetland restoration are projects designed that require approximately \$20,000 each to go forward. Also, the Commission is requesting a balance to begin new special projects of \$20,000 and a reserve of \$15,000 to address unexpected work such as storm damage on Conservation properties.

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            9 – YES        0 – NO        0 – ABSTAIN

**ARTICLE 45. FUND FEASIBILITY STUDY FOR NEW SNOW LIBRARY**

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow the sum of One Hundred Eighty Thousand and 00/100 Dollars (\$180,000.00), or any other sum, for the purpose of funding the feasibility study for the design and construction of a new Snow Library, including all expenses incidental and related thereto; or to take any other action relative thereto. (Select Board)

(Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Ninety Thousand and 00/100 Dollars (\$90,000.00) be transferred from Free Cash; with the understanding that the remaining Ninety Thousand and 00/100 Dollars (\$90,000.00) be paid for from the Library Trustees available funds.

**SUMMARY**

Snow Library is Orleans’ most visited municipal building and plays many vital community roles as a meeting place, arts venue, cultural activities hub, study hall, historical archive, and diversified library. It was built on its current site in 1954, expanded in 1977 and again in 1992. Significant planning work since 2018 has revealed that the current building is at the end of its useful life and requires extensive repairs and upgrades. It does not meet multiple State building codes such as accessibility, fire safety, and energy efficiency. The building does not have sufficient space to meet the programmatic needs of the department and the community. This study will focus on determining if the current site is suitable for a new, larger facility based on programmatic work recently performed by the Snow Library Trustees, and also determine if other suitable sites are available. Half of the total cost of this \$180,000 project would be paid for from the Library Trust Funds.

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            9 – YES        0 – NO        0 – ABSTAIN

**ARTICLE 46. AUTHORIZE GRANTING AN EASEMENT ON/OVER 50 BRIDGE RD, PUTNAM FARM CONSERVATION AREA**

To see if the Town will vote to authorize the Select Board to grant an easement to NSTAR ELECTRIC COMPANY d/b/a Eversource Energy for utility purposes over land owned by the Town of Orleans located at 50 Bridge Road, Orleans, MA and described in a deed recorded with the Barnstable County Registry of Deeds in Book 25134 Page 302, on such terms and conditions as the Select Board may determine, and to further authorize the Select Board to execute any and all instruments and to take such action as may be necessary on behalf of the Town to effectuate this vote; or to take any action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant.

**SUMMARY**

At the Annual Town Meeting in May 2022, Article 15 funded \$71,250 for infrastructure improvements at the Putnam Farm Conservation area. Two of those improvements were to install power and an irrigation well for the farm. As part of the project, Eversource requires a utility easement. If authorized, this Easement would grant the right to Eversource to operate, inspect, maintain, repair the utility lines and poles associated with the irrigation well project.

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            8 – YES        0 – NO        0 – ABSTAIN

**ARTICLE 47. FUND BIKE & PEDESTRIAN COMMITTEE EXPENSE PROJECTS**

To see if the Town will vote to transfer from Free Cash the sum of Twenty Thousand and 00/100 Dollars (\$20,000.00), or any other sum, for the purpose of funding Bike and Pedestrian Committee projects as recommended by the Committee, including all expenses incidental and related thereto; or to take any action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Twenty Thousand and 00/100 Dollars (\$20,000.00) be transferred from Free Cash for this purpose.

**SUMMARY**

The Bike & Pedestrian Advisory Committee meets periodically throughout the year to discuss and evaluate safety measure throughout the town. These funds will be used to carry out the recommended projects.

<b>SB:</b>	5 – YES	0 – NO	0 – ABSTAIN
<b>FC:</b>	9 – YES	0 – NO	0 – ABSTAIN

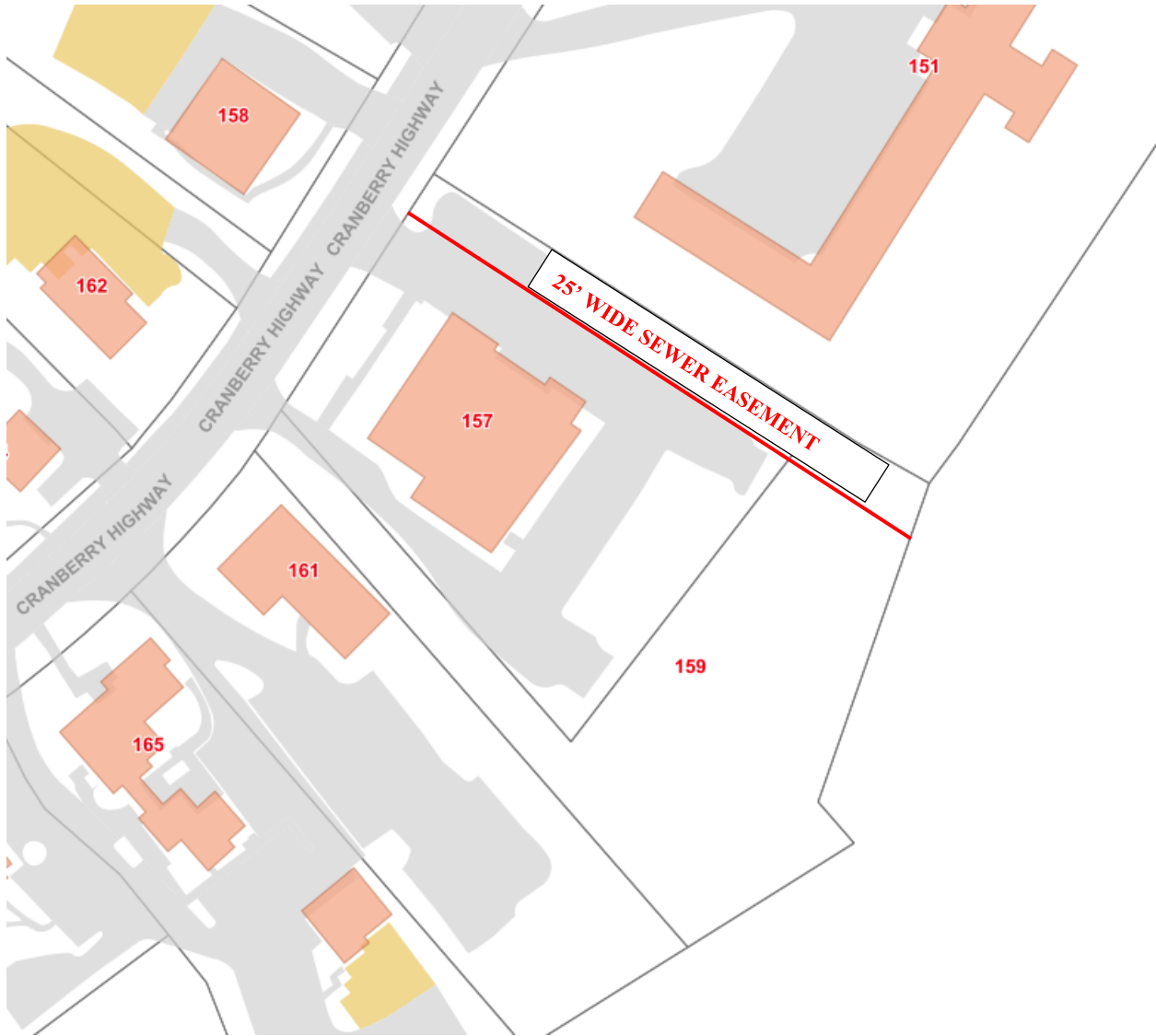
**ARTICLE 48. AUTHORIZE TAKING WASTEWATER EASEMENT BY EMINENT DOMAIN – RTE. 6A**

To see if the Town will vote to authorize the Select Board to acquire by gift, by purchase, by eminent domain or otherwise, an easement for wastewater purposes, in, on, under and across the land located at 157 Route 6A shown on the Orleans Assessor’s Map 33 as Parcel 102 and shown as Lot 1 on a plan recorded in the Barnstable Registry of Deeds in Plan Book 457 Page 58 and owned by David and Daniel Del Gizzi, Trustees of the 157 Realty Trust u/d/t dated 4/27/93, as described in deed recorded in said Registry in Book 8566 Page 253 and the land located at 159 Route 6A shown on the Orleans Assessor’s Map 40 as Parcel 26 and shown as Lot 2 on said Plan Book 457 Page 58 and owned by David and Daniel Del Gizzi, Trustees of the 159 Realty Trust u/d/t 4/27/93, as described in deed recorded in said Registry in Book 8566 Page 256, said easement to be approximately twenty-five (25) feet wide substantially in accordance with the sketch plan entitled “Sketch Plan of 25’ Wide Sewer Easement – 157 & 159 Rte 6A March 9, 2023”; and to transfer from Free Cash a sum of money, for the purpose of funding such acquisition, including all expenses incidental and related thereto; or to take any action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that a sufficient sum of money be transferred from Free Cash for this purpose.



SKETCH PLAN OF 25' WIDE SEWER EASEMENT - 157 & 159 RTE 6A

MARCH 9, 2023

**SUMMARY**

As part of the Town’s CWMP master planning it was found that by taking a wastewater easement over 157 and 159 Route 6A a future municipally-owned and operated wastewater pump station would be eliminated, saving millions of dollars in capital and operating costs. The area served by this easement would include the Clayton Cr. neighborhood, the majority of Eldredge Park Way, a portion of the Nickerson Rd. neighborhood, Nauset Regional Middle School and the Orleans Elementary School.

**SB:** Recommendation to be made at Town Meeting  
**FC:** Recommendation to be made at Town Meeting

**ARTICLE 49. FUND FIRE DEPARTMENT OVERTIME**

To see if the Town will vote to transfer from Free Cash the sum of One Hundred Thousand and 00/100 Dollars (\$100,000.00), or any other sum, for the purpose of funding overtime costs for the Fire & Rescue Department, including all expenses incidental and related thereto; or to take any action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of One Hundred Thousand and 00/100 Dollars (\$100,000.00) be transferred from Free Cash for this purpose.

**SUMMARY**

The Fire Department is requesting the sum of \$100,000 for overtime expenses to temporarily augment staffing until a more permanent staffing solution is approved. These funds will be used to booster staffing from 4 to 5 positions throughout the workday on an overtime basis for an approximately 70-day period. This additional staffing will help to ensure proper staffing for 2 ambulances or alternatively a fire engine and an ambulance. The long-term goal is to develop a plan to hire more full-time firefighters to increase staffing levels in a more permanent manner.

**SB:** 5 – YES 0 – NO 0 – ABSTAIN  
**FC:** 9 – YES 0 – NO 0 – ABSTAIN

**ARTICLE 50. TRANSFER OF UNEXPENDED BOND PROCEEDS**

To see if the Town will vote to appropriate the following unexpended amounts of money that were initially borrowed to finance the following project that is now complete and for which no further liability remains, to pay costs associated with the Comprehensive Water Resources Management Plan Implementation authorized under Article 13 of the June 20, 2020 Annual Town Meeting, as permitted by Chapter 44, Section 20 of the General Laws:

Unexpended <u>Amount</u>	Date of <u>Approval</u>	STM Warrant <u>Article</u>	Original <u>Purpose</u>
\$19,144.64	05/12/2014	44	Fund Comprehensive Water Resources Management Plan Implementation

Or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant for the purpose set forth in the article.

**SUMMARY**

The costs to complete the aforementioned project came in under budget. This article will re-purpose these funds that were previously borrowed to reduce the amounts to be borrowed to fund the Comprehensive Water Resources Management Plan Implementation authorized under Article 13 at the June 20, 2020 Annual Town Meeting.

<b>SB:</b>	5 – YES	0 – NO	0 – ABSTAIN
<b>FC:</b>	8 – YES	0 – NO	0 – ABSTAIN

**ARTICLE 51. ESTABLISH SPECIAL PURPOSE STABILIZATION FUND AND TRANSFER FY23 OPIOID SETTLEMENT PAYMENTS**

To see if the Town will vote pursuant General Laws Chapter 40, Section 5B to create an Opioid Settlement Stabilization Fund; and further to accept the fourth paragraph of G.L. Chapter 40, Section 5B which allows the dedication, without further appropriation, of all, or a percentage not less than 25 percent, of particular fees, charges or receipts to a stabilization fund to be known as the Opioid Settlement Stabilization Fund, and further, to see if the Town will dedicate all of the receipts received by the Town pursuant from any opioid litigation settlement to the Opioid Settlement Stabilization Fund, said dedication to be effective for the fiscal year beginning on July 1, 2023, or to do or act on anything thereon. (Select Board)

(2/3 Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant.

**SUMMARY**

The recent opioid multi-district litigation has resulted in numerous settlement proceeds due to municipalities in the Commonwealth. The settlement proceeds can only be spent on programs and initiatives to combat opioid addiction, as outlined by the Attorney General, and the Town is required to maintain records to show that the proceeds have been spent appropriately. As a rule, all funds received by the Town are deposited in the General Fund, making it difficult to account for expenditures of settlement proceeds. By creating this special purpose Stabilization Fund, the Town can deposit at least 25% or up to 100% of the opioid settlement funds into this separate Stabilization Fund, making it easier to track related expenditures. This article calls for 100% of the settlement funds to be dedicated into this newly created special purpose Stabilization Fund. This is consistent with the Department of Local Services' guidance on the handling of these settlement funds.

<b>SB:</b>	5 – YES	0 – NO	0 – ABSTAIN
<b>FC:</b>	8 – YES	0 – NO	0 – ABSTAIN

**ARTICLE 52. AMEND GENERAL BYLAW CHAPTER 40 – PERSONNEL AND FUND NON-UNION EMPLOYEE COLA**

To see if the Town will vote to amend Chapter 40, Personnel, to approve a 3% cost of living wage increase for the period of July 1, 2023 to June 30, 2024 (FY24) for those employees who are covered by the Personnel Bylaw Compensation Plans and those employees covered by individual contracts and employment agreements; and to amend sections of the bylaw to reflect existing policies and procedures of the town, as set forth in the amendment on file with the Town Clerk, or to take any action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant.

**SUMMARY**

This article updates certain provisions of the Personnel Bylaw and approves a 3% percent cost of living wage increase for all non-union employees. Funding for the COLAs is included in the FY24 operating budget. A copy of the proposed changes is on file with the Town Clerk.

<b>SB:</b>	5 – YES	0 – NO	0 – ABSTAIN
<b>FC:</b>	7 – YES	0 – NO	0 – ABSTAIN

**ARTICLE 53. AMEND GENERAL BYLAW - RENTAL REGISTRATION BYLAW**

To see if the Town will vote to adopt Chapter 132, Registration of Rental Properties, as follows:

**§ 132.1 Purpose**

The purpose of this chapter is to protect the health, safety, and welfare of the occupants of residential rental units by requiring the registration of rental properties.

**§ 132.2 Legislative Intent and Authority**

This Bylaw is adopted in accordance with the Town’s Home Rule authority under the Massachusetts Constitution. Nothing herein shall interfere with the independent authority of the Board of Health to enact its own health and safety regulations with respect to residential rentals.

**§ 132.3 Definitions**

As used in this chapter, the following terms shall have the meanings indicated:

Owner: Any person who alone or severally with others has legal or equitable title or a beneficial interest in any dwelling unit; a mortgagee in possession; or agent, trustee or other person appointed by the courts.

Rental: A residential dwelling or any bedroom within a dwelling rented out for a fee, including apartments, rooming houses, summer worker housing and short-term rentals, but excluding hotels licensed under M.G.L. Chapter 140, §6; motels licensed under

M.G.L. Chapter 140, §32B; lodging establishments licensed under M.G.L. Chapter 140, §23, or under any provision of the Orleans Zoning Bylaw.

Rental Registration Certification: The form to be filed with the Orleans Assessor's Office pursuant to §132.4 A, as approved by the Select Board.

### **§ 132.4 Rental Registration**

#### **A. Registration Required**

No Owner shall rent, or offer to rent, any Rental prior to filing the Rental Registration Certification form with the Assessor's Office.

#### **B. Annual Registration Required**

The Rental Registration Certification form is required to be filed annually.

### **§ 132.5 Violations, Enforcement, Penalties**

A. The Fire Chief or the Fire Chief's designee shall enforce this Bylaw.

B. Violations of this Bylaw will be subject to the provisions of G.L. Chapter 40, §21D, regarding non-criminal dispositions as adopted by the Town of Orleans.

C. Any person who violates the provisions of this Bylaw will be subject to the following actions for each offense:

1. A written warning for the first offense.

2. A fine of One Hundred Dollars (\$100) for the second offense.

3. A fine of Two Hundred Dollars (\$200) for the third offense and for any subsequent offenses.

### **§ 132.6 Severability**

Each provision of this Chapter shall be constructed as separate. If any part of this Chapter shall be held invalid for any reason, the remainder shall continue in full force and effect. In the event of a conflict between this Chapter and any other Chapter of the Orleans Town Code, this Chapter shall control;

Or to take any action relative thereto. (Select Board)

(Simple Majority Vote Required)

### **PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant.

### **SUMMARY**

The proposed bylaw would require owners of rental property in Orleans to complete an annual Registration Certification Form. The form requires owners to attest that the rental property has working smoke and carbon monoxide detectors. There is no fee to register.

Example of the annual form is as follows:

### **TOWN OF ORLEANS RENTAL REGISTRATION CERTIFICATION**

DATE SUBMITTED: \_\_\_\_\_

This form is to be filed either online at [www.town.orleans.ma.us](http://www.town.orleans.ma.us) or in person with the Town of Orleans Assessing Office.

The undersigned Property Owner(s) or Property Manager hereby notifies the Orleans Assessing Office of the intent of the owner(s) to rent or lease the premises identified below:  
Street Address (and, if applicable, Apartment or Unit #):

\_\_\_\_\_  
Assessor's Map and Parcel:

\_\_\_\_\_  
Name of Property Owner(s) or Property Manager:

\_\_\_\_\_  
Address of Property Owner or Property Manager:

\_\_\_\_\_  
Email of Property Owner or Property Manager:

\_\_\_\_\_  
Telephone of Property Owner or Property Manager:

\_\_\_\_\_  
Number of Bedrooms:

\_\_\_\_\_  
Year-round or seasonal rental:

\_\_\_\_\_  
Number of Working Smoke Detectors in the rental:

\_\_\_\_\_  
Number of Working Carbon Monoxide Detectors in the rental:

\_\_\_\_\_

This Rental Registration Certification is being filed with the Orleans Assessing Office pursuant to the provisions of the Orleans Town Code, Chapter 132 Registration of Rental Properties.

The undersigned hereby certifies that a copy of this rental registration certification shall be posted in a conspicuous place on the rental premises.

I/We hereby certify under the pains and penalties of perjury that the information set forth above is true and correct.

Property Owner or Property Manager: Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

<b>SB:</b>	5 – YES	0 – NO	0 – ABSTAIN
<b>FC:</b>	3 – YES	3 – NO	1 – ABSTAIN

**ARTICLE 54. AUTHORIZE CHANGES IN FEE SCHEDULES**

To see if the Town will vote, pursuant to the Orleans Code §94-8 A. and B., to authorize the Select Board to increase user fees for the Council on Aging as set forth in the following schedule, effective July 1, 2023, or to take any other action relative thereto. (Select Board)

<b>541 Council on Aging</b>	<b>Current</b>	<b>Proposed</b>
<b>Changes in Bold</b>		
Fitness Classes - high level	\$5-\$8/class	<b>\$6-\$10/class</b>
Chair Fitness	\$2/class	<b>\$3/class</b>
Art Instruction	\$12.50/class	<b>\$13-\$15/class</b>
Lunches	\$4-\$6/meal	<b>\$6-\$8/meal</b>
Lunches - holidays/special events	\$10/meal	<b>\$10-\$15/meal</b>
Transportation		
Grocery Shopping	\$2/trip (donation)	
Local Errands & Appt.	\$2/trip	
Out-of-town MD Appts.	\$0	<b>\$5/trip</b>
Supportive Day Program - resident	\$44/day	<b>\$50/day</b>
Supportive Day Program - non-res.	\$55/day	<b>\$65/day</b>
Misc. Programs/Special Activities	varies dep. on cost	

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant.

**SUMMARY**

Following a comprehensive review of all Town Fees set by the Select Board except for Enterprise Fund fees, which are presented in the Enterprise Fund articles located in this warrant, the Board is recommending increasing the aforementioned fees for the Council on Aging. Increasing user fees, permits, and licenses so that they cover more of the total cost of providing these services will reduce the share of the cost paid by property taxes. In accordance with the Orleans Code, the Select Board may not increase user fees, license fees, or permit fees by more than 5%, or set new fees, without Town Meeting approval.

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            8 – YES        0 – NO        0 – ABSTAIN

**ARTICLE 55. ADOPT MGL CHAPTER 41, SECTION 108P – ADDITIONAL COMPENSATION FOR TREASURER AND COLLECTOR**

To see if the Town will vote to adopt Chapter 41, Sec. 108P of the Massachusetts General Laws, which provides additional compensation in the amount of One Thousand Dollars (\$1,000.00) per year to Treasurer and Collectors that have been awarded a certificate by the Massachusetts Collectors and Treasurers Association as a certified municipal treasurer or collector, or to take any action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant.

**SUMMARY**

Provides additional compensation to the Treasurer or Collector (not to exceed \$1,000.00 per year) upon being awarded Treasurer or Collector Certification via a course of study/training by the Massachusetts Collector and Treasurers Association. This enabling legislation provides an incentive for the Treasurer and/or Collector to maintain a level of educational and professional proficiency in their practice through their professional organization. Funding for the additional compensation is provided for in the FY24 Operating Budget.

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            8 – YES        0 – NO        0 – ABSTAIN

**ARTICLE 56. AUTHORIZE TO CONVEY GOVERNOR PRENCE PROPERTIES FOR HOUSING (66 & 76 ROUTE 6A)**

To see if the Town will vote pursuant to M.G.L. Chapter 40 Sec. 15A, to transfer the care, custody, management and control of the Governor Prence properties, located at 66 Route 6A and 76 Route 6A, Orleans, acquired by deed registered with the Barnstable Land Court Registry as Certificate of Title 227756, and currently held by the Select Board and the Orleans Affordable Housing Trust Fund for general municipal purposes, including but not limited to affordable housing, from the Select Board and the Orleans Affordable Housing Trust Fund to the Select Board and the Orleans Affordable Housing Trust Fund, for the purpose of sale, conveyance, lease, or other disposition of the property which sale, conveyance, lease, or disposition shall be for the purpose of creating housing, and shall be on such additional terms and conditions as the Select Board and the Orleans Affordable Housing Trust deem appropriate and to further authorize the Select Board and the Orleans Affordable Housing Trust Fund to execute any and all documents as may be necessary to effectuate such sale, conveyance, lease, or other disposition; or to take any other action related thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant.

**SUMMARY**

The article would authorize the Town to convey the properties consisting of 5.5-acre to a developer for housing purposes. After purchasing the properties in 2021, the Select Board created a committee to study the best long-term use for these important downtown parcels. After completing extensive outreach and considering town needs, the committee recommended that the properties be developed exclusively for housing purposes. If approved, the Town will seek a qualified project team to construct, and operate an affordable or mixed-income housing development that best serves the needs of Orleans and its residents.

SB: 5 – YES 0 – NO 0 – ABSTAIN  
FC: 6 – YES 1 – NO 1 – ABSTAIN

## ARTICLE 57. AMEND HOME RULE CHARTER: COMMUNITY PRESERVATION COMMITTEE

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language    ~~strikethrough~~ = language removed

**6-11-1:** A Community Preservation Committee of nine members ~~serving three-year overlapping terms~~ shall be appointed as follows: three members by the Select Board, **serving three-year overlapping terms**; one member by ~~of~~ **of** the Park Commissioners **as designated annually by the Park Commissioners**; one member by ~~of~~ **of** the Planning Board **as designated annually by the Planning Board**; one member by ~~of~~ **of** the Conservation Commission **as designated annually by the Conservation Commission**; one member by ~~of~~ **of** the Historical Commission **as designated annually by the Historical Commission**; one member by ~~of~~ **of** the Housing Authority **as designated annually by the Housing Authority**; and one member by ~~of~~ **of** the Open Space Committee **as designated annually by the Open Space Committee**.

Or to take any other action relative thereto. (Select Board)

(2/3 Vote Required)

### PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

### SUMMARY

The amendment cleans up and updates existing language to make this section more consistent with the bylaw enacted when the Town accepted Massachusetts General Law Chapter 44B, §§ 3 through 7 at Town Meeting and the subsequent Ballot to establish the Community Preservation Committee in 2001.

SB: 5 – YES 0 – NO 0 – ABSTAIN  
FC: No Significant Fiscal Implication

## ARTICLE 58. AMEND HOME RULE CHARTER: RESPONSIBILITY FOR APPOINTMENT

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language    ~~strikethrough~~ = language removed

**4-4-1:** Subject to the approval of the Select Board, the Town Manager shall appoint and, on the basis of merit and fitness alone, and except as otherwise is provided by general

law, Charter, or personnel Bylaws, may suspend or remove: a Town Clerk, ~~who need not be a Town resident~~; a Town Collector-Treasurer **Treasurer/Town Collector**; a full-time professional Assessor who shall not be a member of the Board of Assessors; **a Director of Planning and Community Development; a Conservation Agent who shall not be a member of the Conservation Commission**; and a Director of Public Works and Natural Resources. The Town Manager may also appoint other positions, subject to the availability of funds.

Or to take any other action relative thereto. (Select Board)

(2/3 Vote Required)

#### **PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant.

#### **SUMMARY**

This amendment would delete the requirement for the Town Clerk to be an Orleans resident since, due to a Special Act passed by the State Legislature, the requirement is no longer needed. It would also update the title of one position and insert two existing positions omitted from the current version of the Charter.

**SB:** 5 – YES 0 – NO 0 – ABSTAIN  
**FC:** No Significant Fiscal Implication

#### **ARTICLE 59. AMEND HOME RULE CHARTER: CHANGE NUMBER OF TOWN CONSTABLES**

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language    ~~strikethrough~~ = language removed

**5-10-1:** There shall be ~~two~~ **three** Constables. Constables shall be elected to terms of three years.

Or to take any other action relative thereto. (Select Board)

(2/3 Vote Required)

#### **PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant.

#### **SUMMARY**

This amendment will provide a third Town Constable to be available, when needed, to spread the workload and to ensure that there can be two Constables present at the Town's Elections at any given time.

**SB:** 5 – YES 0 – NO 0 – ABSTAIN  
**FC:** No Significant Fiscal Implication

**ARTICLE 60. SPECIAL LEGISLATION FOR THE AHTF TO AMEND THE ORLEANS AFFORDABLE HOUSING TRUST FUND BYLAW CHAPTER 104 TO INCLUDE ATTAINABLE HOUSING**

To see if the Town will vote to authorize and instruct the Select Board to petition the Great and General Court for special legislation authorizing the Town to amend Chapter 104 Affordable Housing Trust, as follows:

AN ACT AUTHORIZING THE ORLEANS AFFORDABLE HOUSING TRUST TO PROVIDE FOR THE CREATION AND PRESERVATION OF ATTAINABLE HOUSING.

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:*

Section 1. Notwithstanding any general or special law to the contrary, the Orleans Affordable Housing Trust Chapter 104, shall be amended as follows:

Amend §104-1 to include the language in bold:

§104-1: Purpose.

The purpose of the Orleans Affordable Housing Trust Fund (Trust) is to provide for the creation and preservation of affordable housing in Orleans for the benefit of low- and moderate- income households, **for the creation and preservation of attainable housing, as defined below in §104-15**, and for the funding of community housing, as defined in and in accordance with the provisions of MGL Chapter 44, §55C.

Amend first two sentences of §104-3 Powers of the Board of Trustees, to include the language in bold:

The powers of the Trustees, all of which shall be carried on in furtherance of the purposes set forth in General Laws Chapter 44 Section 55C **and the purposes set forth above in §104-1**, shall include the following:

Add the following new §104-15. Definition of Attainable Housing set forth below in bold:

**§104-15. Definition of Attainable Housing.**

**For the purpose of this Bylaw, the term “attainable housing” shall mean housing that is not restricted to occupancy by low or moderate income households, and may also include housing subject to maximum income limits to be occupied by households with gross income greater than 80 per cent but not more than 200 per cent of the area median household income as most recently determined by the United States Department of Housing and Urban Development, adjusted for household size.**

Section 2. This act shall take effect upon its passage, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Select Board approve amendments to the bill before enactment by the General Court; and provided further that the Select Board is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition; and to further authorize the Select Board to approve the final language of any such special legislation or to take any other action relative thereto.

(Simple Majority Vote Required)

### **PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant.

### **SUMMARY**

This article seeks approval from the Town Meeting to petition the State Legislature to expand the powers of the Orleans Affordable Housing Trust Fund Board. The housing market on Cape Cod has now moved out of reach of many working people. Both private and public jobs are vacant because potential employees can't find housing. The Trust is now limited to provide assistance to create housing only for people at or below 100% of Area Median Income. Passage of this home rule petition would expand the Trust's toolbox. It does not require any local funding, but it would allow the Trust to work with private donors to help create this much needed housing.

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            No Significant Fiscal Implication

### **ARTICLE 61. AMEND GENERAL BYLAWS CHAPTER 95 – AMBULANCE AND EMERGENCY SERVICES**

To see if the Town will vote to amend the General Bylaws Chapter 95A, Ambulance and Emergency Services, by amending Sections 95A-1 and 95A-4, to read as follows:

**Bold Underline** = new language                      ~~Strikethrough~~ = language removed:

§95A-1. Fee Schedule.

The ~~Board of Selectmen~~ **Select Board**, with the advice of the Chief of the Fire Department, shall establish a schedule of fees to be charged for transportation in the Fire Department ambulance and for emergency medical service provided by the Fire Department. The fee schedule shall reflect current costs to the Town for the operation of the ambulance and the providing of emergency medical services only. Said fee schedule shall be periodically adjusted to reflect changing costs.

§95A-4. Waiver of charges.

The ~~Board of Selectmen, with the advice of the Chief of the Fire Department and the Finance Director~~ **Select Board, or its designee with the recommendation of the**

**Treasurer/Town Collector**, shall have the right to waive charges for any reason deemed adequate;

Or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant.

**SUMMARY**

Currently the Select Board is authorized to evaluate and waive ambulance fees. This article would authorize the Select Board to designate another party to carry out this activity.

**SB:** 5 – YES 0 – NO 0 – ABSTAIN  
**FC:** No Significant Fiscal Implication

**ARTICLE 62. RESOLUTION IN SUPPORT OF SPECIAL LEGISLATION FOR YEAR-ROUND HOUSING OCCUPANCY DEED RESTRICTION**

To see if the Town will vote to adopt the following resolution:

Be it resolved that the Orleans Town Meeting hereby goes on record as being in support of the Special Legislation currently pending in the State Legislature to authorize year-round housing occupancy restrictions, all as more particularly set forth in Senate Docket No. 1040.

Or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant.

**SUMMARY**

This article will serve as a resolution to determine if Town Meeting will support a legislative initiative by Senator Cyr under Senate Docket No. 1040 that will create a category within M.G.L. Chapter 184, Sec. 26, 31 and 32 to allow the Towns to create a year-round housing occupancy restriction. The year-round occupancy restriction would limit the use of all or part of the land to residential housing occupancy by persons or families who occupy either rental or ownership housing as their primary residence for not less than 11 months during any 1-year period.

**SB:** 5 – YES 0 – NO 0 – ABSTAIN  
**FC:** No Significant Fiscal Implication

**ARTICLE 63. AMEND ZONING BYLAWS SECTION 164-22: MINIMUM LOT SIZE IN BUSINESS DISTRICTS**

To see if the Town will vote to add a new Section 164-22 A (11), to read as follows:

(**Bold underline** = new language    ~~strikethrough~~ = language removed)

(11) **One (1) single-family or two-family dwelling may be erected on any lot located in the General Business, Limited Business, or Village Center District, regardless of common ownership with that of adjoining land located in the same district, which existed on January 1, 2023 and contained at least twenty thousand (20,000) s.f. of buildable upland and had a minimum frontage of one hundred (100) feet.**

Or to take any other action relative thereto. (Planning Board)

(2/3 Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant.

**SUMMARY**

This article was initiated to help address the need for housing. The Zoning Bylaw currently requires 40,000 s.f. of lot area for a dwelling. With the completion of public sewers in the General Business, Limited Business, and Village Center Districts, it is unnecessary to keep the density at 1 home per acre. The amendment would allow any lot in existence that contains 20,000 s.f. of land area to support a 1- or 2-family dwelling. If the article is approved, there are 69 qualified lots in these districts that could support a single- or two-family dwelling.

**SB:**            5 – YES            0 – NO            0 – ABSTAIN  
**FC:**            8 – YES            0 – NO            0 – ABSTAIN

**ARTICLE 64. AMEND ZONING BYLAW CHAPTER 164-22: ACCESSORY DWELLINGS ON PANHANDLE LOTS**

To see if the Town will vote to amend Section 164-22 A. (5), to read as follows:

(**Bold underline** = new language    ~~strikethrough~~ = language removed)

**Accessory Dwellings on Panhandle Lots  
Section 164-22 A. (5)**

(5) **Panhandle Lots.** The Planning Board may waive the lot frontage requirements for up to two (2) lots on a subdivision plan of land located in the Residence District R. Each lot shall be served by a separate access area, although the Planning Board may require the use of common driveways. These access areas must be approved by the Planning Board and clearly shown on the plan. The access area shall not be used in

determining minimum lot area. ~~Any panhandle lot shall be limited to one single-family dwelling.~~ Each such lot must meet the following requirements:

1. The lot shall be capable of containing a circle with diameter equal to the frontage normally required in that district.
2. Panhandle frontage shall be at least thirty (30) feet.
3. The width of the lot, at any point between the street line and the proposed building setback line, shall be no less than twenty (20) feet.

Or to take any other action relative thereto. (Planning Board)

(2/3 Vote Required)

### PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

### SUMMARY

The Zoning Bylaw allows the creation of panhandle lots in a subdivision. Such lots are limited to one single-family dwelling. Therefore, a panhandle lot cannot currently have an accessory dwelling. Panhandle lots are conforming as to lot size when they are approved. The Town has a need for housing. Accessory dwelling units are one method of accommodating smaller housing units to help meet that need. By allowing for accessory dwellings on panhandle lots, this article will encourage smaller housing units that are needed in the town.

<b>SB:</b>	5 – YES	0 – NO	0 – ABSTAIN
<b>FC:</b>	8 – YES	0 – NO	0 – ABSTAIN

### ARTICLE 65. AMEND ZONING BYLAW CHAPTER 164-22: SETBACKS FOR MECHANICAL EQUIPMENT

To see if the Town will vote to add a new Section 164-22 F, to read as follows:

(**Bold underline** = new language    ~~strikethrough~~ = language removed)

- F. Location of Accessory Buildings.** No accessory building shall be located within a required front yard, nor in a Residence, Rural Business or Marine Business District shall any accessory building be located closer to any principal building or any lot line than a distance equal to the height of such accessory building. No fence or other structure enclosing animals, except house pets, shall be within 50 feet of any lot line. **Generators, heating/ventilation/air conditioning units, pool pumps & filtration systems and the like shall be no closer to any lot line than ten (10) feet.**

Or to take any other action relative thereto. (Planning Board)

(2/3 Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant.

**SUMMARY**

Outdoor mechanical equipment may include HVAC systems, pool pumps, and generators. Oftentimes, a property owner will install the outdoor unit in a location convenient for the property owner, irrespective of neighbors. This article would simply require any such mechanical equipment to be located at least 10 feet from a property line.

**SB:** 5 – YES 0 – NO 0 – ABSTAIN  
**FC:** No Significant Fiscal Implication

**ARTICLE 66. CLOSING ARTICLE**

And to act on any other business that may legally come before the meeting. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this meeting be adjourned.

Given under our hands this NINETEENTH day of APRIL in the year of our Lord TWO THOUSAND TWENTY-THREE

A true copy.  
Attest:  
Kelly L. Darling  
Town Clerk

Andrea Shaw Reed, Chair  
Michael Allen Herman  
Mark W. Mathison  
Kevin F. Galligan  
Mefford R. Runyon.

ORLEANS SELECT BOARD

BARNSTABLE SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Orleans by posting up attested copies of the Annual and Special Town Meetings to be held on Monday, May 8, 2023 at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE fourteen (14) days before the date, time and place of the meeting, as within directed.

Mary E. Stevens, Constable

THE COMMONWEALTH OF MASSACHUSETTS

Barnstable SS.

To either of the Constables of the Town of Orleans in the County of Barnstable  
GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the Nauset Middle School Gymnasium in said Orleans on MONDAY, the EIGHTH day of MAY in the year TWO THOUSAND TWENTY-THREE at 6:00 P.M. to act on the following:

**ARTICLES**

Article 1. Pay Bills of Prior Years .....	119
Article 2. FY 2023 Budget Adjustments.....	119
Article 3. Free Cash Transfer to General Stabilization Fund .....	120
Article 4. Fund Recreation Dept. Renovations, Furniture & Equipment Expenses ...	121
Article 5. Fund Nauset Beach Retreat Master Plan & Facility Relocation Project.....	121
Article 6. Fund Cleaning of Water Storage Tanks.....	122
Article 7. Fund Replacement of Solenoid Bank Manifolds at Water Treatment Plant	122
Article 8. Rescind Debt Authorizations for Closed Projects .....	123
Article 9. Closing Article .....	124

**ARTICLE 1. PAY BILLS OF PRIOR YEARS**

To see if the Town will vote to transfer from Free Cash a sum of money to pay bills of prior years under the provisions of Chapter 179, Acts of 1941, as amended, or to take any other action relative thereto. (Select Board)

(9/10 Vote Required)

**PROPOSED MOTION**

The motion will be made at Town Meeting and will include the total as of May 8, 2023, and a breakdown by Town department, vendor and amount.

**SUMMARY**

This article requests funding to pay outstanding bills from the previous fiscal year. According to Massachusetts General Law, a town cannot pay a bill from a previous year from the current fiscal year’s appropriations. A 9/10 vote is required for passage of this article.

**SB:** Recommendation to be made at Town Meeting

**FC:** Recommendation to be made at Town Meeting

**ARTICLE 2. FY 23 BUDGET ADJUSTMENTS**

To see if the Town will vote to transfer from available funds, such sums of money as necessary to supplement the operating budgets of the various Town departments for Fiscal Year 2023 as follows:

1. Transfer from Free Cash the sum of Forty Thousand and 00/100 Dollars (\$40,000.00), or any other sum, to the Select Board/Town Administrator Salary Account for the purpose of funding transition-related costs.
2. Transfer from the Water Surplus Account the sum of Thirty-Five Thousand and 00/100 Dollars (\$35,000.00), or any other sum, to the Water Department Expenses Account to provide additional funding to purchase chemicals or the Water Treatment Plant.
3. Transfer from the Transfer Station Enterprise Fund Budgeted Surplus account the sum of Seventeen Thousand and 00/100 Dollars (\$17,000.00), or any other sum, to the General Fund Reserve for Extraordinary and Unforeseen account to reimburse the General Fund for unforeseen additional costs required to purchase a new steel injector transfer trailer.

Or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move this article be accepted and adopted as printed in the warrant and that the sum of Forty Thousand and 00/100 Dollars (\$40,000.00) be transferred from Free Cash; that the sum of Thirty-Five Thousand and 00/100 Dollars (\$35,000.00) be transferred from Water Surplus; and that the sum of Seventeen Thousand and 00/100 Dollars (\$17,000.00) be transferred from the Transfer Station Enterprise Fund Budgeted Surplus, for the purposes set forth in the article.

**SUMMARY**

These transfers will provide the additional funds necessary to cover the additional costs related to the transition in the Town Administrator’s Office; to fund additional purchases of chemicals for the Water Treatment Plant; and to fund higher than budgeted costs to purchase a new steel injector transfer trailer.

**SB:** 5 – YES      0 – NO      0 – ABSTAIN  
**FC:** 7 – YES      0 – NO      0 – ABSTAIN

**ARTICLE 3. FREE CASH TRANSFER TO GENERAL STABILIZATION FUND**

To see if the Town will vote to transfer from Free Cash the sum of Twenty-Six Thousand Three Hundred Eighty-Eight and 00/100 Dollars (\$26,388.00), or any other sum, to the Town’s General Stabilization Fund, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move this article be accepted and adopted as printed in the warrant and transfer from Free Cash the sum of Twenty-Six Thousand Three Hundred Eighty-Eight and 00/100 Dollars (\$26,388.00) to the Town’s General Stabilization Fund for this purpose.

**SUMMARY**

The General Stabilization Fund is the Town’s main reserve fund designed to provide financial stability for the Town while improving the Town’s creditworthiness, liquidity, and

flexibility. The provisions of this fund are dictated by Massachusetts General Law (MGL), Chapter 40, Section 5B. Transfers requested into this fund comply with the Town's General Operating Reserve Policy adopted by the Select Board on September 23, 2020 which states that the Town will endeavor to maintain a target minimum balance in the General Stabilization Fund of 12% – 14% of the annual general fund operating budget. This transfer will maintain a 14% targeted balance.

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            6 – YES        2 – NO        0 – ABSTAIN

**ARTICLE 4. FUND RECREATION DEPARTMENT RENOVATIONS, FURNITURE & EQUIPMENT EXPENSES**

To see if the Town will vote to transfer from Free Cash the sum of Ten Thousand and 00/100 Dollars (\$10,000.00), or any other sum, for the purpose of funding renovations, furniture and equipment expenses for the Recreation Department, including all expenses incidental and related thereto; or to take any action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Ten Thousand and 00/100 Dollars (\$10,000.00) be transferred from Free Cash for this purpose.

**SUMMARY**

The Collins Center recently completed an evaluation of the organizational structure of the Recreation Department. The study identified a series of short and long-term findings and recommendations. One of the more immediate proposals was to separate the Recreation Department from the Department of Public Works and relocate the operations to another location. While we have not finalized the new site, we will have costs related to this action, and these funds will be used for renovations, furniture, and/or equipment to carry out this matter.

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            9 – YES        0 – NO        0 – ABSTAIN

**ARTICLE 5. FUND NAUSET BEACH RETREAT MASTER PLAN & FACILITY RELOCATION PROJECT**

To see if the Town will vote to transfer from the Beaches Enterprise Fund Balance the sum of One Hundred Thirty Thousand and 00/100 Dollars (\$130,000.00), or any other sum, for the purpose of funding the implementation of the Nauset Beach Retreat Master Plan and Facility Relocation project, including all expenses incidental and related thereto, or to take any action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of One Hundred Thirty Thousand and 00/100 Dollars (\$130,000.00) be transferred from the Beaches Enterprise Fund Balance for the purpose set forth in the article.

**SUMMARY**

This project will implement the recommendations developed under the Town’s Master Plan and Facility Relocation project for Nauset Beach due to the accelerated rate of erosion that has occurred and threatens the administration building, restrooms, and parking lot. In particular, this article is to fund all engineering, permitting, construction, etc. for the eventual demolition of the administration building/restrooms and the replacement of the building with a dune matching the dune at that time and any other relevant expenses in relation to Town’s Master Plan and Facility Relocation project

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            7 – YES        0 – NO        0 – ABSTAIN

**ARTICLE 6. FUND CLEANING OF WATER STORAGE TANKS**

To see if the Town will vote to transfer from the Water Surplus Account the sum of Forty Thousand and 00/100 Dollars (\$40,000.00), or any other sum, for the purpose of funding the power washing of the two water storage tanks, including all expenses incidental and related thereto, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Forty Thousand and 00/100 Dollars (\$40,000.00) be transferred from the Water Surplus Account for this purpose.

**SUMMARY**

Power washing both water storage tanks was recommended in the January 9, 2023 tank inspection reports from Weston & Sampson Engineers to extend the life of the paint coatings.

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            8 – YES        0 – NO        0 – ABSTAIN

**ARTICLE 7. FUND REPLACEMENT OF SOLENOID BANK MANIFOLDS AT WATER TREATMENT PLANT**

To see if the Town will vote to transfer from the Water Surplus Account the sum of Ninety Thousand and 00/100 Dollars (\$90,000.00), or any other sum, for the purpose of funding the replacement of the existing solenoid bank manifolds for each membrane filtration rack (3) as recommended by Pall Corporation, including all expenses incidental and related thereto, or to take any other action relative thereto.

(Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant and that the sum of Ninety Thousand and 00/100 Dollars (\$90,000.00) be transferred from the Water Surplus Account for this purpose.

**SUMMARY**

The original solenoid banks for the pneumatic valves at the Water Treatment Plant are from 2004 and are currently obsolete with replacement parts difficult if not impossible to find. The membrane manufacturer has recommended their replacement.

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            8 – YES        0 – NO        0 – ABSTAIN

**ARTICLE 8. RESCIND DEBT AUTHORIZATIONS FOR CLOSED PROJECTS**

To see if the Town will vote to rescind the outstanding balance of the authorized and unissued borrowing for the following projects:

- a) Arey’s Pond Land Acquisition project authorized by vote of the Town on June 20, 2020 (ATM Article 12):

Authorized: \$775,000  
Actual Cost: \$769,978  
**Rescind:     \$ 5,022**

- b) Comprehensive Wastewater Resources Management Plan Implementation project authorized by vote of the Town on May 7, 2018 (ATM Article 14):

Authorized: \$4,223,600  
Actual Cost: \$4,096,900  
**Rescind:     \$ 126,700**

The total to be rescinded is One Hundred Thirty-One Thousand Seven Hundred Twenty-Two and 00/100 Dollars (\$131,722.00).

Or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move that this article be accepted and adopted as printed in the warrant for the purpose(s) set forth in the article.

**SUMMARY**

The aforementioned project costs are below budget. The rescinded funds are amounts that were not needed.

**SB:**            5 – YES        0 – NO        0 – ABSTAIN  
**FC:**            7 – YES        0 – NO        0 – ABSTAIN

**ARTICLE 9. CLOSING ARTICLE**

And to act on any other business that may legally come before the meeting. (Select Board)

(Simple Majority Vote Required)

**PROPOSED MOTION**

I move this meeting be adjourned.

Given under our hands this NINETEENTH day of APRIL in the year of our Lord TWO THOUSAND TWENTY-THREE

A true copy.  
Attest:  
Kelly L. Darling  
Town Clerk

Andrea Shaw Reed, Chair  
Michael Allen Herman  
Mark W. Mathison  
Kevin F. Galligan  
Mefford R. Runyon.

ORLEANS SELECT BOARD

BARNSTABLE SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Orleans by posting up attested copies of the Annual and Special Town Meetings to be held on Monday, May 8, 2023 at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE fourteen (14) days before the date, time and place of the meeting, as within directed.

Mary E. Stevens, Constable

THE COMMONWEALTH OF MASSACHUSETTS

Barnstable SS:

To either of the Constables of the Town of Orleans in the County of Barnstable  
GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at Precinct #1 and Precinct #2, the Council on Aging Senior Center, in said Orleans on Tuesday the SIXTEENTH day of MAY in the year TWO THOUSAND TWENTY-THREE, from 9:00 am to 7:00 pm to vote on the following.

To Vote for the Election of the following Town Officers and Questions:

- 2 Select Board (three-year terms)
- 1 Constable (three-year term)
- 2 Board of Health (three-year term)
- 2 Orleans Elementary School Committee (three-year terms)
- 2 Snow Library Trustees (three-year terms)
- 1 Housing Authority (five-year term)
- 1 Nauset Regional School Committee (three-year term)

**QUESTION 1.**

Shall the Town of Orleans be allowed to assess an additional \$211,827 in real estate and personal property taxes for the purpose of funding a portion of the Town’s share of the Nauset Regional School District Assessment, for the fiscal year beginning July 1, 2023?

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 2.**

Shall the Town of Orleans be allowed to assess an additional \$49,484 in real estate and personal property taxes for the purpose of funding a portion of the Town’s share of the Cape Cod Regional Technical High School District Assessment, for the fiscal year beginning July 1, 2023?

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 3.**

Shall the Town of Orleans be allowed to exempt from the provisions of proposition 2½, so-called, the amounts required to pay for the bond issued in order to fund the Survey and Preliminary Design of Phase III Lakes & Ponds Sewer Study Area including Contract Administration, Engineering, and Owner’s Project Management Services; and for funding

the Lonnie's Pond demonstration oyster project and conducting Watershed-Wide Planning, Investigations, and Public Engagement, including all expenses incidental and related thereto?

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 4.**

Shall the Town of Orleans be allowed to exempt from the provisions of proposition 2½, so-called, the amounts required to pay for the bond issued in order to fund the additional costs for Phase I associated with the construction of the Downtown Area Sewer Collection System, Wastewater Treatment Plant and Effluent Disposal System, including all expenses incidental and related thereto?

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 5.**

Shall the Town of Orleans be allowed to exempt from the provisions of proposition 2½, so-called, the amounts required to pay for the bond issued in order to fund the additional costs for Phase II associated with the construction of the Meetinghouse Pond Area Collection System and Pumping Station Project, including all expenses incidental and related thereto?

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 6.**

Shall the Town of Orleans be allowed to exempt from the provisions of proposition 2½, so-called, the amounts required to pay for the bond issued in order to fund the Rock Harbor Dredging project, including all expenses incidental and related thereto?

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 7.**

Shall the Town of Orleans be allowed to exempt from the provisions of proposition 2½, so-called, the amounts required to pay for the bond issued in order to fund the fuel tanks construction project at Rock Harbor, including all expenses incidental and related thereto?

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 8.**

Shall the Town of Orleans be allowed to exempt from the provisions of proposition 2½, so-called, the amounts required to pay for the bond issued in order to fund the aerial ladder truck for the Fire Department, including all expenses incidental and related thereto?

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 9.**

Shall the Town of Orleans be allowed to exempt from the provisions of proposition 2½, so-called, the amounts required to pay for the bond issued in order to fund the Veterans Memorial Park rehabilitation, including all expenses incidental and related thereto?

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 10.**

Shall the Town of Orleans be allowed to exempt from the provisions of proposition 2½, so-called, the amounts required to pay for the bond issued in order to fund the permitting and reconstruction of the Pilgrim Lake Fish Ladder rehabilitation project, including acquiring temporary easements from abutters as may be necessary to undertake the project, including all expenses incidental and related thereto?

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 11.**

Shall the Town of Orleans be allowed to assess an additional \$225,000 in real estate and personal property taxes for the purpose of funding and depositing into the Affordable Housing Trust Fund, for the fiscal year beginning July 1, 2023?

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 12.**

Shall the Town of Orleans approve the Charter Amendment proposed by Article 53 of the May 9, 2022, Annual Town Meeting as summarized below.

This amendment requires notice of the date for the opening and closing of the Warrant for all Town Meetings be posted on the town website and be published in a news outlet of general circulation in the town, adds language to make the opening and closing of the Warrant for all Town Meetings more flexible, eliminates the requirement that the Warrant be published in a newspaper of general circulation in the Town, and in place thereof

requires that at least 14 days before the Town Meeting a notice of availability of the Warrant be published in a news outlet of general circulation in the Town and the Warrant be posted on the town website. Both the published notice of availability and the posted Warrant must include where printed copies of the Warrant can be obtained. Finally, the amendment clarifies that the Warrant for all Town Meetings must be posted in every post office in the Town at least 14 days prior to such meeting.

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 13**

Shall the Town of Orleans approve the Charter Amendment proposed by Article 54 of the May 9, 2022, Annual Town Meeting as summarized below.

This amendment updates the Preamble to the Charter, reaffirms its intent, and acknowledges the peoples who existed before on the lands that now comprise the Town.

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 14**

Shall the Town of Orleans approve the Charter Amendment proposed by Article 55 of the May 9, 2022, Annual Town Meeting as summarized below.

This amendment clarifies that when designated by the chair associate members of multi member bodies of the Town, can vote. The amendment also adds a reference to the Conflict-of-Interest Law.

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 15**

Shall the Town of Orleans approve the Charter Amendment proposed by Article 56 of the May 9, 2022, Annual Town Meeting as summarized below.

This amendment adds the option for the Select Board and the Finance Committee to distribute a flyer on the floor of Town Meeting to inform voters of votes they have taken on articles after the posting of the Warrant.

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 16**

Shall the Town of Orleans approve the Charter Amendment proposed by Article 57 of the May 9, 2022, Annual Town Meeting as summarized below.

This amendment deletes the charter requirement for Town Meeting approval of formal contracts with other government agencies that require an appropriation in excess of \$500,000 or contain a commitment by the Town in excess of five (5) years.

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 17**

Shall the Town of Orleans approve the Charter Amendment proposed by Article 58 of the May 9, 2022, Annual Town Meeting as summarized below.

YES \_\_\_\_\_ NO \_\_\_\_\_

This amendment deletes language in the charter relating to transition to a charter form of government which is no longer necessary.

**QUESTION 18**

Shall the Town of Orleans approve the Charter Amendment proposed by Article 59 of the May 9, 2022, Annual Town meeting as summarized below.

This amendment makes optional the requirement for the Planning Board to present a report at each Annual Town Meeting specifying which Comprehensive Plan actions are being fulfilled during the current fiscal year.

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 19**

Shall the Town of Orleans approve the Charter Amendment proposed by Article 60 of the May 9, 2022, Annual Town Meeting as summarized below.

This amendment increases the number of members of the Board of Water and Sewer Commissioners appointed by the Select Board from 3 to 5, thereby increasing the Board membership to 7 members and 2 associates. The amendment further authorizes the Select Board to establish sewer fees.

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 20**

Shall the Town of Orleans approve the Charter Amendment proposed by Article 63 of the May 9, 2022, Annual Town Meeting as summarized below.

This amendment provides for greater use of the Town website in the promotion of citizen and voter participation and representation in Town affairs including the Select Board's annual non-resident taxpayers meeting. Additionally, it requires both the Select Board and the Town Moderator to utilize the website to post committee vacancies prior to making appointments. Finally, it requires the Select Board to post the general summary of Capital Improvement Plan (CIP) and the Capital Budget, together with notice of the joint hearing with the Finance Committee, on the website and publish it in a news outlet of general circulation in the Town and in at least three public places.

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 21**

Shall the Town of Orleans approve the Charter Amendment proposed by Article 64 of the May 9, 2022, Annual town Meeting as summarized below.

This amendment changes the title of the Town Administrator to Town Manager.

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 22**

Shall the Town of Orleans approve the Charter Amendment proposed by Article 21, of the October 17, 2022, Special Town Meeting as summarized below.

This amendment consolidates sections pertaining to the Charter's purpose, operations, amendment, transition requirements, enforcement procedures and definitions in Chapter 1 and adds a definition of news outlets for the purpose of publication and posting for required notices, hearings and town meetings.

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 23**

Shall the Town of Orleans approve the Charter Amendment proposed by Article 22 of the October 17, 2022, Special Town Meeting as summarized below.

This amendment clarifies that when there is a conflict between the provisions of the Charter and Town by-laws, rules and regulations, that the provisions of the Charter shall control.

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 24**

Shall the Town of Orleans approve the Charter Amendment proposed by Article 27, of the October 17, 2022, Special Town Meeting as summarized below.

The existing Charter requires the Town Moderator to preside at any hearing called to discuss the suspension or removal of the Town Manager. This amendment provides an option to the Town Moderator to designate a professional neutral hearing officer to preside at any such hearing.

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 25**

Shall the Town of Orleans approve the Charter Amendment proposed by Article 28, of the October 17, 2022, Special Town Meeting as summarized below.

This amendment changes the name of Chapter 5 to Multi-Member Bodies to be consistent with other references in the Charter and consolidates in Chapter 5 the requirement that all elected officials or members of multi-member bodies be sworn in by the Town Clerk prior to taking up their duties.

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 26**

Shall the Town of Orleans approve the Charter Amendment proposed by Article 30, of the October 17, 2022, Special Town Meeting as summarized below.

This amendment renumbers within Chapter 8 the responsibilities of the Finance Committee, adds two associate members to the Finance Committee and provides that new members shall take up their duties on the 16<sup>th</sup> day of the fiscal year, rather than the 1<sup>st</sup> day of the fiscal year, to allow existing members to complete their review of year-end financial records.

YES \_\_\_\_\_ NO \_\_\_\_\_

**QUESTION 27**

Shall the Town of Orleans approve the Charter Amendment proposed by Article 31, of the October 17, 2022, Special Town Meeting as summarized below.

This amendment clarifies the role of the Planning Board in making recommendations to the Select Board, Town Manager and Town Meeting regarding the Orleans Comprehensive Plan.

YES \_\_\_\_\_ NO \_\_\_\_\_

And you are directed to serve this Warrant, by posting up attested copies thereof at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE in said Town, seven (7) days at least before the time of holding said Election.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of the Election, as aforesaid.

Given under our hands this NINETEENTH DAY of APRIL in the year of our Lord TWO THOUSAND TWENTY-THREE

A true copy.  
Attest:  
Kelly L. Darling  
Town Clerk

Andrea Shaw Reed, Chair  
Michael Allen Herman  
Mark W. Mathison  
Kevin F. Galligan  
Mefford R. Runyon.

ORLEANS SELECT BOARD

BARNSTABLE SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Orleans by posting up attested copies of the said Warrant for the Annual Town Election to be held on Tuesday, May 16, 2023, at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE seven (7) days before the date, time and place of the meeting, as within directed.

Mary E. Stevens, Constable

Dear Neighbors,

This Town warrant represents progress and investment in large challenges like wastewater and the housing crisis and discreet services, like fire and rescue response or drinking water delivery. Below are additional comments from Town leaders who want you to understand why you should support their articles.

#### Wastewater Articles

Articles 16, 17 and 18: These articles continue our investment in salt and freshwater clean up and preservation. Look for this commitment to continue over the next decade until the future of our Town's water resources is fully protected and secure.

#### Housing Warrant Articles and Comments

Orleans is engaged in the housing crisis, responding to it with forward action on policy, legislation, projects, and funding. Read on.

1. Article 15: Fund Affordable Housing Trust \$500,000 from CPC \*annual request
2. Article 31: Affordable Housing Trust \$275,000 annual request
3. Article 32: Fund Affordable Housing Trust for an additional \$225,000 as a new additional request
4. Article 60: Expand Affordable Housing Trust from 100% AMI to 200%
5. Article 53: Rental registration bylaw
6. Article 56: Approval to convey Governor Prence property for housing development
7. Article 62: Support Cyr/Peake legislation SD1040 to create Deed restrictions for Affordable Housing
8. Article 63: Amend Zoning Bylaw minimum downtown lot size from 40,000 to 20,000 s/f
9. Article 64: Amend Zoning Bylaw to allow ADUs on panhandle lot

#### Affordable Housing Committee

Nancy Renn, Chair

Approval of seven articles at the May Town Meeting will provide additional tools for the Affordable Housing Trust and Committee as they continue to address the critical housing problem characterized by rising costs and decreasing year-round housing stock. Article 15 is an allocation of \$500,000 to the Trust through CPA funding. Article 32 requests an increase of \$225,000 to the annual \$275,000 funding of the Trust (Article 31). Article 56 authorizes the Town to convey the former Gov. Prence property for housing. Article 60 starts the process to request the State Legislature to expand the scope and flexibility of the Trust for a wider range of income levels. Articles 63 and 64 support zoning changes that encourage additional housing by allowing a decrease in minimum lot size in the business district and accessory dwelling units on panhandle lots. Approval of these articles will strengthen the ability of the Town to increase its economic diversity of housing stock and improve the quality of life and economic sustainability of Orleans.

#### Affordable Housing Trust

Alan McClennen, Chair

Article 31: Fund Affordable Housing Trust Fund (\$275,000)

In 2018, Town Meeting voted and the voters passed a general override to fund the Affordable Housing Trust Fund Board annually. At the time, \$275,000 represented about 1% of the annual

real estate taxes raised. It also represented the average cost to create one affordable housing unit. This article seeks the annual appropriation of \$275,000.

Article 32: Expand the local funding for the Affordable Housing Trust Fund.

The cost of creating one affordable housing unit on Cape Cod is now over \$500,000. This warrant article asks the voters of Orleans to add \$225,000 more to the support given in 2018 for creating affordable housing by passing this article and the necessary override to create the much-needed additional funding. This money will be used by the Trust to support outside state and federal grants obtained by developers at Cape Cod Five/Pennrose and the Housing Assistance Corporation at 107 Main Street.

Article 60: Special Legislation to allow the Affordable Housing Trust Fund to increase its ability to support housing up to 200% of AMI (average median income, Barnstable County). This article seeks approval from the Town Meeting to petition the State Legislature to expand the powers of the Orleans Affordable Housing Trust Fund Board. The housing market on Cape Cod has now moved out of reach of many working people. Both private and public jobs are vacant because potential employees can't find housing. The Trust is now permitted to only provide assistance to create housing for people at or below 100% of AMI. Passage of this home rule petition would expand the Trust's toolbox. It does not require any local funding, but it would allow the Trust to work with private donors to help create this much needed housing.

### Planning Board

Debbie Oakes, Chair

The Planning Board has submitted two (2) zoning amendments for consideration at Town Meeting. Both amendments are meant to reconcile discrepancies within the zoning by-laws and ensure support for the Town's efforts to increase housing.

Article 63: (164-22 A (11)) sets a minimum lot size for single and multi-family houses in non-residential districts at 20,000 square feet (rather than the 40,000 required in residential districts) to better align with the density established for the Village Center and Business Districts.

Article 64: (164-22 A (5)) removes a specific limitation on panhandle lots, and will allow for an accessory dwelling unit, if all other requirements are met, just like any other residential lot.

### Community Preservation Committee

Walter North, Chair

Article 15: The Community Preservation Committee welcomes and reviews applications from our community for investments in affordable housing, open space, recreation, and historic preservation. As outlined in detail in the CPC warrant, this year's recommended projects are a mix of steps that will improve the quality of life in Orleans. Under the terms of the Community Preservation Act, recommendations of a Town's Community Preservation Committee for funding require approval by a Town meeting vote.

### Town Services

Most of the Town Meeting warrant is dedicated to improving and delivering everyday services. Below are a few focal points included in this budget year's requests.

## Orleans Police Department

Chief Scott MacDonald

Article 13: In the FY 24 operating budget is an effort to respond to the increasing local need for behavioral health support. Approved funding will enable the contractual services of a Behavioral Health Professional to work with the first line responders to provide services to the community within the Town of Orleans. The intervention techniques provided by the Behavioral Health Professional will include both on-site evaluations and follow ups that will aid in identifying and aiding individuals suffering from mental health disorders and/or substance abuse disorders.

## Orleans Fire & Rescue Department

Chief Geof Deering

Article 49: Additional overtime is required to address an interim staffing need of the Fire Department by adding 1 more firefighter per shift for most of the summer season. Multiple, simultaneous calls occur every day. We need an appropriate number of staff on duty to respond promptly. The success of this article will improve response times and ensure proper staffing in emergencies.

Article 21: The need for a new ladder truck is based on the changes in community, as housing changes, we need a ladder truck that can reach all our buildings. The new truck will help ensure the safety of our citizens and firefighters.

## Charter Review Committee

Jon Fuller, Chair

Articles 57, 58, 59: The Orleans Charter Review Committee is presenting the final three articles to update the Town Charter. The passage of two housekeeping articles to clarify the Charter and one, a request by the Town Clerk, to have better coverage by the Town Constables at elections and Town Meetings will make our Town government work more efficiently.

## Snow Library

Joan Francolini, Board of Trustees, Chair

Article 45: A central hub since 1887, Snow Library has long played multiple vital roles in the town: Library, historical archive, study hall, meeting space, cultural and community center. But the Library urgently needs a new facility. Its aging building is at the end of its useful life and is too small to meet current demands. Recent planning efforts have documented that Orleans needs a library that is larger, has flexible spaces, is green, is fully accessible, and technologically up to date.

By approving this feasibility study, Snow Library will be able to take its first steps towards planning for a new facility that will serve our community through the 21st Century. The town will also apply for a recently opened State grant that, if successful, will cover some of the construction costs.

## **TOWN OF ORLEANS BOARDS AND COMMITTEES**

**Affordable Housing Committee** – Works to create and maintain affordable housing stock, with a goal of having at least 10% of Orleans’ year-round occupied dwelling units being designated as affordable. Seven members.

**Affordable Housing Trust Fund Board** – Works to provide for the creation and preservation of affordable housing in Orleans, for the benefit of low- and moderate-income households and for the funding of community housing, as defined in and in accordance with the provisions of MGL Chapter 44, §55C. Nine members.

**Agricultural Advisory Council** – Represents the town’s agricultural community with regard to sustainable agriculture-based economic activities in Orleans. Five regular and two associate members.

**Architectural Review Committee** – Promotes the continuation of attractive building and landscaping styles, with a good blending of the old and the new. Five regular and two associate members.

**Bike, Pedestrian, Traffic & Parking Study Committee** – Serves to promote the safety of cyclists, vehicles, and pedestrians, as well as recommend improvements to the effectiveness of local transportation. Eleven regular and one associate member, including Police Chief, Fire Chief, DPW Director, and Community Development Director.

**Board of Assessors** – Sets policies regarding property valuation; sets tax rates; administers motor vehicle and boat excise; hears assessment appeals and abatements; reviews exemption applications; and administers betterments. Three members.

**Board of Health** - Elected board that through Massachusetts General Laws and state regulations, is responsible for protecting the public health, safety and environment of the community accomplished through enforcement of state laws, the sanitary and environmental code, adopting reasonable local health regulations and by implementing preventive programs. Five members.

**Board of Trustees for Snow Library** – Elected board that acts as the governing body of Snow Library. Sets policies regarding use of the building; determines the days and hours of operation; approves, promotes and participates in functions, displays, and exhibitions held in the library; and oversees all financial matters pertaining to the library. Seven members.

**Board of Water & Sewer Commissioners** – Develops rules and regulations and sets policies governing the operation of the municipal water system. Oversees the watershed properties. Five regular and two associate members; with three regular and two

associates appointed by the Select Board, one regular member appointment by the Planning Board and one regular member appointed by the Board of Health.

**Building Code Board of Appeals** – Reviews appeals made by builders and individuals from the requirements of the Massachusetts State Building Code. Five members.

**Cape Cod Commission** – One person appointed by Board of Selectmen to represent the Town at the Cape Cod Commission, dealing with issues of regional significance.

**Cape Cod Regional Tech High School Committee** – Formulates and adopts policy for the Regional Tech School system and hires a superintendent. 1 Orleans resident to act as Representative and 1 resident to act as alternate appointed by the Town Moderator.

**Charter Review Committee** – Reviews the provisions of the Town of Orleans Home Rule Charter and reports any amendments deemed advisable.

**Community Building Renovation Task Force** – Serves to develop recommendations on possible renovation options for the Community Building (Old Firehouse). Five members and two ex-officio members.

**Community Center Feasibility Task Force** – Serves to develop recommendations on the needs and possible locations of a potential Community Center. Five members from various Boards and Committees, two At-Large members, and two parents of school age children.

**Community Preservation Committee** - The Community Preservation Committee implements the requirements of the Community Preservation Act and makes recommendations to the Town Meeting for the use of monies in the Community Preservation Fund. Eligible projects involve open space, historic preservation, community housing, and recreation that are consistent with a Community Preservation Plan based upon the Local Comprehensive Plan. Nine members; with three members appointed by the Select Board and six members appointed by specific committees.

**Conservation Commission** – Administers the Massachusetts Wetlands Protection Act (Mass. General Law Chapter 131, Section 40) and the Orleans Wetlands By-Law (Code of the Town of Orleans, Chapter 160); manages conservation properties. Seven regular and three associate members.

**Council on Aging Board of Directors** – Directs the Council on Aging, which is the designated agency to evaluate, promote and encourage new and existing activities and services for the older residents of the community. Seven members.

**Cultural Council** – Promotes the arts and humanities in the Town of Orleans; reviews Arts Grants Applications and makes grant awards, administers the Town Hall Art Gallery. Five to twenty-two members.

**Energy and Climate Action Committee** – Shall identify and review renewable energy options that meet the goals and objectives established by the Select Board and that build upon work of prior committees. The Committee shall explore and analyze topics such as energy production facilities and infrastructure, efficiency and conservation measures, regional opportunities, funding sources, business costs and revenues, and public outreach and education. Seven regular and two associate members.

**Finance Committee** – Reviews proposed budget, capital plan and warrant articles, and provides residents with information and recommendations resulting from their in-depth review and investigation. Nine members appointed by Town Moderator.

**Fourth of July Committee** – Responsible for planning, organizing, and overseeing the annual Fourth of July parade and fireworks. Seven members and three associates.

**Historical Commission** – Transmits the Historical Property Survey to the Massachusetts Historical Commission. Nominates properties and districts for historical designation by the State Historical Commission. Five regular and two associate members.

**Human Services Advisory Committee** – Reviews funding requests from human services agencies in order to determine which requests and what amounts may be presented to the Annual Town meeting for consideration. Five members.

**Marine & Fresh Water Quality Committee** – Studies water quality issues; devises alternatives to current practices to protect marine water resources; conducts and analyzes Town's water quality monitoring program; operates water quality laboratory. Seven members and two associate members.

**Memorial Day & Veteran's Day Committee** – The Committee shall plan, organize, and oversee ceremonies and events honoring our veterans on Memorial Day and Veteran's Day. Five members.

**Old King's Highway Historic District Committee** - The purpose of the Old King's Highway Regional Historic District Act is to promote the preservation and protection of buildings, settings, and places within the boundaries of the District. Each application shall be judged on the criteria set forth in the Act under Section 10 including therein, but not limited to, historic value and significance, general design, arrangement, texture, material, color, relative size, and settings. Five members with at least three members residing in the district.

**Open Space Committee** – Assists the Town in the acquisition and preservation of open space; revises and updates the Conservation, Recreation, and Open Space Plan; prepares grant applications, assists property owners in keeping private lands preserved as open space. Five members.

**Personnel Advisory Board** – Serves primarily in an advisory role to the Town Administrator in accordance with the policies and procedures contained under the Town's Personnel Bylaw (Code of the Town of Orleans, Chapter 40) that covers a limited number of non-union full-time, part-time and all seasonal employee positions. Board meets infrequently on an as needed basis. Three members.

**Planning Board** – Oversees subdivision of land, considers long range planning and initiates changes to zoning by-laws. Five regular and two associate members.

**Recreation Advisory Committee** - Serves as an advisory to the Recreation Director, Town Administrator, and Select Board on ways to improve and/or expand recreational programming and facilities for all age groups in the Town of Orleans. Seven regular and two associate members.

**Select Board** – Elected board that serves as the chief executive goal setting and policy making agency of the Town. Among other responsibilities as outlined in the Orleans Home Rule Charter, the Board enacts rules and regulations establishing town policies, acts as the licensing authority for the Town, and appoints certain personnel, board, and committee members. Five members.

**Shellfish and Waterways Improvement Advisory Committee** – Serves as an advisory committee to the Select Board on all matters relating to the Town's shellfish beds. Seven regular and two associate members with priority given to those possessing varied and related backgrounds in marine science, boating, shellfishing, fishing, dealers, and aquaculture both commercial and recreational.

**Village Center Cultural District Committee**– Promotes fine arts and culture and fosters the endeavors of artists and arts supporters through enhanced opportunity and innovative collaboration, embracing an environment supportive to the creative economy. Five to fifteen members.

**Zoning Board of Appeals** – Hears applications and petitions for Special Permits and Variances and makes determinations for granting or denying same under the constraints of the Zoning By-Laws of the Town and Mass. General Laws, Chapter 40A. Hears and decides appeals from decisions of the zoning administrator. Five regular and three associate members.

**Zoning Bylaw Task Force** – Reviews the Orleans Zoning Bylaw on an ongoing basis to identify areas for improvement, resolve discrepancies, draft new sections as needed and expand and clarify definitions. Five regular and two ex-officio members.

*rev. 9/8/22*



# TOWN OF ORLEANS

19 School Road Orleans, MA 02653-3699  
Telephone (508) 240-3700 FAX (508)240-3703  
<http://www.town.orleans.ma.us>

SELECT BOARD  
TOWN  
ADMINISTRATOR

## Citizen Interest Form

The Town of Orleans has over 35 Boards, Committees, and Commissions that serve to provide our Town with guidance, new ideas, and knowledge. We depend on the participation and dedication of our residents to fill these Boards in order to help benefit our community.

Name		Date
Residential Address		
Mailing Address		
Phone	Email	

- Are you a full-time resident of the Town? \_\_\_ yes \_\_\_ no
- Are you available to serve on a year-round basis? \_\_\_ yes \_\_\_ no  
If no, what is your availability? \_\_\_\_\_
- Please list experience or educational background that may be helpful to your chosen Board, Committee, or Commission:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- What interests you most about this Board, Committee, Commission?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Before submitting your interest form, please make sure this volunteer service is a good fit for your interests and time. During your interview with the Select Board, you will be asked which of the following steps you have taken to familiarize yourself:*

- |  |  |
|--|--|
| <input type="checkbox"/> Confirm there is a vacancy on your B/C/C        | <input type="checkbox"/> Review the Charge of your chosen B/C/C  |
| <input type="checkbox"/> View at least two meetings via Ch.18 recordings | <input type="checkbox"/> Review meeting schedule for time commitment   |
| <input type="checkbox"/> View agendas and minutes for topic information  | <input type="checkbox"/> Contact the Chair of the B/C/C for information<br><i>(Request contact from Town Administrator's office)</i> |

## TOWN OF ORLEANS BOARDS, COMMITTEES, AND COMMISSIONS

*(please indicate up to 2 preferences)*

- |  |  |
|--|--|
| <input type="checkbox"/> Affordable Housing Committee              | <input type="checkbox"/> Finance Committee                         |
| <input type="checkbox"/> Affordable Housing Trust Fund Board       | <input type="checkbox"/> Fourth of July Committee                  |
| <input type="checkbox"/> Agricultural Advisory Council             | <input type="checkbox"/> Historical Commission                     |
| <input type="checkbox"/> Architectural Review Committee            | <input type="checkbox"/> Human Services Advisory Committee         |
| <input type="checkbox"/> Barnstable County Home Consortium         | <input type="checkbox"/> Marine & Fresh Water Quality Committee    |
| <input type="checkbox"/> Barnstable County Human Rights Comm.      | <input type="checkbox"/> Memorial & Veterans Day Committee         |
| <input type="checkbox"/> Bike, Pedestrian, Parking & Traffic Comm. | <input type="checkbox"/> Old Kings Highway Historic District Comm. |
| <input type="checkbox"/> Board of Assessors                        | <input type="checkbox"/> Open Space Committee                      |
| <input type="checkbox"/> Board of Water & Sewer Commissioners      | <input type="checkbox"/> Personnel Advisory Board                  |
| <input type="checkbox"/> Building Code Board of Appeals            | <input type="checkbox"/> Planning Board                            |
| <input type="checkbox"/> Cape Cod Commission                       | <input type="checkbox"/> Pleasant Bay Alliance Steering Committee  |
| <input type="checkbox"/> Cape Cod Light Compact                    | <input type="checkbox"/> Recreation Advisory Committee             |
| <input type="checkbox"/> Community Preservation Committee          | <input type="checkbox"/> Shellfish & Waterways Advisory Committee  |
| <input type="checkbox"/> Conservation Commission                   | <input type="checkbox"/> Zoning Board of Appeals                   |
| <input type="checkbox"/> Council on Aging                          | <input type="checkbox"/> Zoning Bylaw Task Force                   |
| <input type="checkbox"/> Cultural Council                          | <input type="checkbox"/> Other _____                               |
| <input type="checkbox"/> Cultural District Committee               | _____  |
| <input type="checkbox"/> Energy and Climate Action Committee       |  |

Please submit this completed form to:

Town Administrator's Office, 19 School Road, Orleans, or email to [townadministrator@town.orleans.ma.us](mailto:townadministrator@town.orleans.ma.us).

Upon receipt of your interest form, we will contact you to schedule an interview with the Select Board.

For more information, please contact Molly Bates at 508-240-3700 x2415.

Thank you for your interest in our Boards and Committees!