



April 5, 2023 Update

Information Technology (IT)
Capital & Equipment Plan
FY22 – FY27



March 2021 Summary:

- Website needs to be updated to include the newest technologies and graphics.
- Physical storage and access to documents are both limited. No disaster recovery plan for documents.
- Demands continue to increase:
 - Same staffing levels
 - Need tools to increase efficiencies.
- Need to make better use of mobile technologies to improve public services.
- Need to plan for major hardware replacements.

Website Upgrade

\$35k Article Voted ATM May 2021

Go Live Date – March 1, 2022

Included CivicReady Alert System

Continuing to add content daily

New Public Portal coming Summer 2023



Laserfiche Cloud

- **Part of ATM May 2022 \$1 Million Article**
 - Installed October 2022
 - Staff training took place November 2022
- **Projects in progress:**
 - Minutes, Town Reports, Warrants – being added by Town Clerks
 - Committees/Departments – temporary file sharing
 - Treasurer/Collector – secure personnel files
 - Assessing – actively scanning property files
 - Creating file structure mapped to the MAT to be used by other departments
 - Conservation and Town Clerk – preparing their files to be scanned

Software Upgrades – MUNIS, Licensing and Permitting



Part of ATM May 2022 \$1 Million Article



Tyler Forms, Tyler Content Manager – Waiting for install date



FY22 Community Compact IT Grant \$9500 - 110 Inspections – Restaurants, Motels, Places of Assembly, Multi-Unit Dwellings



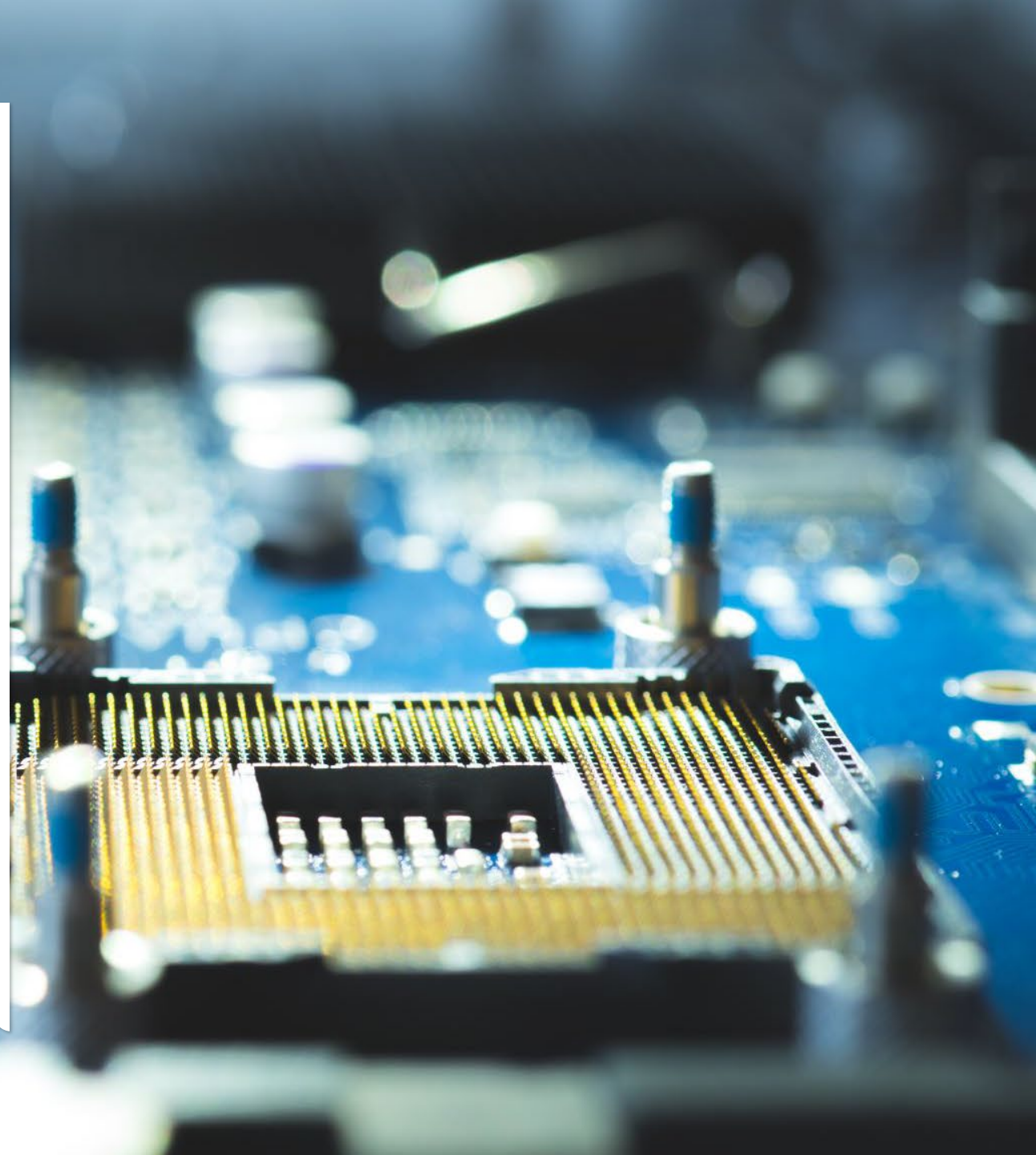
PeopleGIS Building and Health to be upgraded



Preparing for upcoming Rental Database

Channel 18 Hardware Upgrade

- Funded STM October 2021 for \$50k
 - Begun December 2021
 - Completed May 2022
- Both Nauset and Skaket fully operational for hybrid meetings simulcast over website and CH18
- VOD and archive for playback
- Average 10 – 12 meetings / week
- Comcast obligated to upgrade channel from SD to HD by spring 2025, CH18 audio issues will persist until upgrade



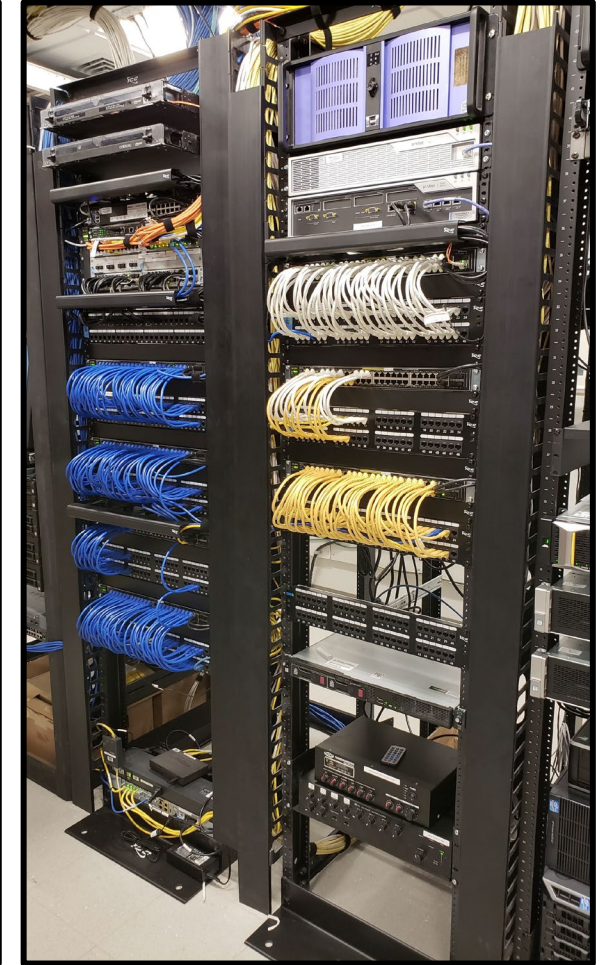
Ongoing Hardware Investment Plan – Beginning in 2025

Technology Ages Rapidly

- Account for hardware in new buildings aging
- New Police Department – Built in 2018
- New DPW Building - Built in 2019
- Town Hall, Fire & COA Technology gets replaced as needed
- New gets old very quickly in the tech world

Benefits:

Planned approach for hardware replacement





I.T. Capital & Equipment Plan



Technology is NOT a one-time purchase.



It's an ongoing investment.