

FY 2023 IMPORTANT DATES

BUDGET SCHEDULE

<i>Joint Public Hearing on Budget Priorities</i>	<i>September 7, 2022</i>	<i>Select Board Finance Committee</i>
<i>Town Administrator Budget Policy Recommendation to Select Board</i>	<i>September 21, 2022</i>	<i>Town Administrator</i>
<i>Budget Policy Final Approval</i>	<i>October 5, 2022</i>	<i>Select Board</i>
<i>Budget to Town Administrator</i>	<i>November 14, 2022</i>	<i>Department Managers</i>
<i>Budget to Select Board and Finance Committee</i>	<i>January 13, 2023</i>	<i>Town Administrator</i>
<i>Joint Public Hearing</i>	<i>March 15, 2023</i>	<i>Finance Committee/ Select Board</i>

CAPITAL IMPROVEMENT PLAN SCHEDULE

<i>Plan to Town Administrator</i>	<i>November 14, 2023</i>	<i>Department Managers</i>
<i>Plan to Select Board and Finance Committee</i>	<i>January 13, 2023</i>	<i>Town Administrator</i>
<i>Publication of Hearing Notice</i>	<i>February 3, 2023</i>	<i>Town Administrator</i>
<i>Joint Public Hearing</i>	<i>February 16, 2023</i>	<i>Finance Committee/ Select Board</i>

MISCELLANEOUS

<i>Public Information Meeting</i>	<i>July 20, 2022</i>	<i>Select Board</i>
<i>Committee Orientation</i>	<i>September 19, 2022</i>	<i>Board of Selectmen, Town Administrator, Town Clerk</i>
<i>Annual Town Reports Due</i>	<i>January 6, 2023</i>	<i>Department Managers, Board and Committee Chairs</i>

FALL SPECIAL TOWN MEETING SCHEDULE

<u>Action</u>	<u>Day and Date Required by</u>	<u>Action by</u>
Call Meeting/Election: vote	July 6, 2022	Select Board
Publish dates of Warrant Opening and Closing	July 15, 2022	Town Administrator
Opening of STM Warrant	August 18, 2022 @ 8:30 a.m.	N/A
Closing of STM Warrant	September 2, 2022 @ 4:30 p.m.	N/A
Warrant Article Recommendations	September 7, 2022	Select Board/ Finance Committee
Warrant to Printer	September 9, 2022	Town Administrator
Publishing of Warrant	September 23, 2022	Town Administrator
Special Town Meeting	October 17, 2022	N/A
Special Town Election	December 6, 2022	N/A

ANNUAL/SPECIAL TOWN MEETING SCHEDULE

<u>Action</u>	<u>Day and Date Required by</u>	<u>Action by</u>
Call Meeting/ Election: vote	January 18, 2023	Select Board
Publish dates of Warrant Opening and Closing	January 27, 2023	Town Administrator
Opening of ATM Warrant	February 7, 2023 @ 8:30 a.m.	N/A
Closing for Depts., Committees, Commissions and Boards	February 20, 2023 @ 4:30 p.m.	Dept. Managers, Board and Committee Chairs
Closing of ATM Warrant	March 9, 2023 @ 4:30 p.m.	N/A
Opening of STM Warrant	March 9, 2023 @ 8:30 a.m.	N/A
Closing of STM Warrant	March 24, 2023 @ 4:30 p.m.	N/A
Warrant Article Recommendations Committee	March 29, 2023	Select Board/ Finance
Warrant to Printer Administrator	March 31, 2023	Town
Publishing of Warrant	April 14, 2023	Town Administrator
Annual & Special Town Meeting	May 8, 2023	N/A
Annual Town Election	May 16, 2023	N/A

Date: June 3, 2022