

MILLIS SENIOR CENTER – CoA Survey

How many seniors visit the senior center on an average day? How many clients attend each activity?

Of the 2,189 seniors that currently exist in Millis (which is 25% of the Millis population), what percent of those people do you expect to provide services for?

Volunteer? Are there different groups of volunteers (general, social work, financial counseling, etc.)?

What programs are currently offered? On what schedule?

Of the programs offered, which are the most successful?

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What current programmatic spaces would benefit most from expansion? Current spaces include the fitness room, gym equipment/room, multi-purpose room, lounge spaces, dining area, computer room, office space, meeting/conference spaces.

What activity/space would benefit the community in a way that you would like to develop and offer? Some ideas include a game room (pool table, cards, ping pong), library, cooking classes /event kitchen, art classes, adult education classes, computer training, outside living room/lounge, flexible space for performances (film, lectures, large community gathering)?

Do you offer any revenue generating programs (adult education or exercise classes, etc.)? Is this of interest?

What outdoor uses and activities should be included in the CoA program?

- Sitting and dining
- Contemplative garden
- Community garden
- Outdoor games and activities
- Classroom/performance space
- Exercise stations/course

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Please list any specific individual needs for staff at the CoA (Do they have private meetings during the day? If so, with how many people? Do they have multiple private phone or personal conversations during the day? How long are they at their desk each day? Could they share workspace with another individual on another shift? Do they work remotely and only come to the office for meetings? Note any furniture, equipment or storage they may need. Do they need a work surface with a computer hookup only or one with file drawers? Do they need visual or acoustic privacy? Do they need quick access to printers/copiers?)

OFFICE (PRIVATE) OR WORKSTATION (OPEN)	INDIVIDUAL NEEDS FOR FILES, COPIERS, ETC.	COMMENTS
<i>Example: Private Office for Director</i>	<i>Desk with return, lateral files, bookcase, small table for 4, whiteboard</i>	<i>Acoustic privacy required. Access through admin assistant's area is preferred.</i>

Please list any specific storage needs for your department. Note if these items need special security.

What are the most important issues related to the limitations imposed by the current CoA building? (Space, Light, Views, Access to outdoors, Programs offered, Storage)

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What do you and your staff see as the advantages of being part of a new multi-generational center?

What are your concerns about being part of a multi-generational center?

What are the most important relationships between CoA and town departments, personnel, and committees?