



Town of Orleans

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Board of
Selectmen

Town
Administrator

CHARGE

Zoning Bylaw Task Force

As authorized by Orleans Home Rule Charter, Chapter 3, Section 3-10-1, the Board of Selectmen hereby establishes a Zoning Bylaw Task Force to consist of five (5) members, plus two (2) ex officio members comprised of the following:

- 1 member of the Zoning Board of Appeals
- 2 members of the Planning Board
- 2 members at large (appointed by the Board of Selectmen)
- Building Commissioner (ex officio)
- Direction of Planning and Community Development (ex officio)

or their designees.

The members shall be appointed for terms of three (3) years, or until the expiration of their committee appointment, whichever comes first. During the annual organization of the Planning Board and Zoning Board of Appeals, these Boards shall vote to appoint their representatives, whose names will be submitted to the Board of Selectmen.

The Task Force shall work under the direction of the Planning Board to:

1. Explore and evaluate issues related to the Zoning Bylaw and identify areas for improvement;
2. Develop draft language for Planning Board review and possible public hearing and resolve discrepancies;
3. Identify and improve sections that are unclear, confusing, contradictory or ambiguous;
4. Draft new sections that will address problems or concerns that may arise periodically; and
5. Make recommendations to the Planning Board prior to zoning amendment public hearings, and expand and clarify definitions.

The Task Force shall meet as needed and file its minutes with the Town Clerk within 30 days of each meeting. The Task Force will submit an annual report to the Town Administrator by January 15 of each year for publication in the Annual Town Report.

Last Date approved:

December 18, 2018