



TOWN OF ORLEANS

19 SCHOOL ROAD ORLEANS MASSACHUSETTS 02653-3699

Telephone (508) 240-3700 – Fax (508) 240-3703

<http://www.town.orleans.ma.us>

BOARD OF
SELECTMEN

TOWN
ADMINISTRATOR

PLEDGE OF LICENSE AND/OR STOCK APPLICANT PROCEDURE (Liquor License)

All ABCC license forms are on the ABCC website: mass.gov/abcc. The ABCC requires forms to be filled out online. Bring hard copies to the Town Administrator's/Selectmen's Office. You may pay the ABCC fee online (preferred method) or bring a separate check or money order in the amount of \$200 made payable to the COMMONWEALTH OF MASSACHUSETTS AND/OR ALCOHOLIC BEVERAGES CONTROL COMMISSION.

- _____ \$50.00 filing fee, payable to the Town of Orleans
- _____ \$200.00 check, bank check or money order payable to the COMMONWEALTH OF MASSACHUSETTS AND/OR ALCOHOLIC BEVERAGES CONTROL COMMISSION
- _____ Retail Alcoholic Beverages License Application Monetary Transmittal Form
- _____ Petition for Change of License
- _____ Copy of Pledge Agreement
- _____ Promissory Note
- _____ Vote of the Corporate Board or LLC authorizing the changes
- _____ Supporting Financial Records (if needed)
- _____ All records, loan agreements, documents, as well as affidavits detailing the source(s) of money for this license transaction
- _____ 3 months worth of bank statements confirming the sources of funds

PLEASE NOTE:

Form 43 WILL BE FILLED OUT BY THE SELECTMEN'S OFFICE after the Board of Selectmen's approval and will be sent out to the ABCC with all other necessary paperwork.

Revised: January 26, 2011