

**TOWN OF ORLEANS  
TOWN MEETING WARRANTS**

for use at

**ANNUAL TOWN MEETING - 6:00 PM  
&  
SPECIAL TOWN MEETING – 6:00 PM  
Nauset Middle School Gymnasium  
May 13, 2024**



**ANNUAL ELECTION  
TUESDAY, May 21, 2024  
9:00 AM - 7:00 PM  
Council on Aging Senior Center**

***Please bring this copy of the warrant to Town Meeting.***

**COPIES OF THIS WARRANT ARE AVAILABLE FOR REVIEW AND  
DOWNLOAD ON THE TOWN WEBSITE:**

**<https://www.town.orleans.ma.us/town-manager>**

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# FY25 BUDGET

## PROJECTED GENERAL FUND REVENUES AND EXPENSES - FY25

REVENUES		EXPENSES	
<b>Property Tax</b>		<b>Provision for Abatement/Exemptions</b>	
	32,696,662		200,000
2.5% Increase	817,417	<b>Operating Expenses:</b>	
Est. New Growth	250,000	<b>Town of Orleans</b>	28,346,316
Excess Levy Reserve	-	Exempt Debt: GF Outside Prop. 2.5	6,953,285
Stabilization Fund Override	620,302	Non-Exempt Debt: GF Inside Prop. 2.5	1,062,584
Overrides	-	<b>Orleans Elementary</b>	6,047,243
County Assess. Outside 2.5: CCC	180,027	<b>Nauset Regional</b>	6,571,582
Exempt Debt: GF Outside Prop. 2.5 Town	6,953,285	NRSD Debt Exempt	1,789,542
Exempt Debt: GF Outside Prop. 2.5 School	1,919,440	<b>Cape Cod Tech</b>	301,712
CPA Tax	1,152,570	CCTH Debt Exempt	129,898
	<b>44,589,703</b>		<b>51,202,161</b>
<b>Other Revenue</b>		<b>Special Articles</b>	
State Aid: Discretionary	280,594	Selectmen	16,100
State Ch. 70 Aid: School	458,904	OPEB Funding	450,000
CPA State Match	313,000	Affordable Housing Trust	281,875
Estimated Local Receipts	3,114,240	Additional Affordable Housing Trust	230,625
Water Receipts	2,869,020	Fund Vehicle and Equipment Fund	461,250
Water Connection Fees & Surplus	310,000	Fund Building and Facilities Maintenance Fund	400,000
Ambulance Fees	600,000	Habitat Conservation Plan	43,023
Funds Reserves/Other Available	374,045	Pavement (2.5% incr) override	413,543
Overlay Release	150,000	Drainage (2.5% incr) override	206,759
Short Term Rental Tax (Wastewater Stabilization Fund)	1,600,000		<b>2,503,175</b>
Free Cash Use	420,000		<b>Raise &amp; Appropriate</b>
	<b>10,489,803</b>		
<b>Enterprise Fund Revenues</b>		<b>Enterprise Funds Expenses</b>	
Beach Fees	2,069,000	Beaches Enterprise Fund Exp	1,629,024
Beach Retained Earnings	42,662	Transfer Station Enterprise Fund Exp	987,735
Transfer Station Fees	803,926	Moorings Enterprise Fund Exp	12,871
Transfer Station Retained Earnings	113,000	Rock Harbor Enterprise Fund Exp	204,495
Moorings Fees	187,335	Sewer Enterprise Fund Exp	2,081,530
Moorings Retained Earnings	-		<b>4,915,655</b>
Rock Harbor Fees	110,610		<b>Enterprise Funds</b>
Rock Harbor Retained Earnings	115,000	<b>Other Town Meeting Articles</b>	
Sewer Fees	1,024,522	CPA Articles (includes debt transfer)	1,465,570
Sewer Betterments	331,000	Water CIP Articles	310,000
Sewer Retained Earnings	720,000		<b>CPA</b>
	<b>5,517,055</b>		<b>Water Surplus</b>
<b>Total Estimated Revenues</b>	<b>60,596,561</b>	<b>Total Estimated Expenses</b>	<b>60,596,561</b>
		<b>ESTIMATED FY25 BUDGET BALANCE</b>	
		0	

## **FY2025 TOWN MEETING BUDGET & WARRANT OVERVIEW**

Dear Orleans Taxpayers,

It is with great pride and appreciation, as the newly appointed Town Manager of Orleans, that I present the Annual Town Meeting Warrant, and the FY25 Operating and Capital Budgets. As we embark on Fiscal Year 2025, our commitment to investing in the future of Orleans stays in the forefront. This warrant, along with the Operating and Capital budgets, prioritizes two key areas: physical infrastructure and human infrastructure.

### **Building a Stronger Foundation:**

The Town is committed to planning for, and responsibly managing, our current and future infrastructure needs. In addition to the incredibly important sewer project that the community is undertaking, there are several other pressing capital needs that must be considered as we move forward: a new fire station \$45m, an elementary school \$55m, a community center TBD, recreational fields \$38m, and the Snow Library \$45m. The Town's borrowing capacity is limited and **will not be able to fund everything all at once**. We must work together to plan for the future of the community, while keeping an eye on the financial burden we are placing on our friends and neighbors.

- **More Studies?** There are several articles seeking funding for feasibility studies. These studies are vital for providing data that we can use to generate possibilities that the entire community can vote on at future town meetings. We will utilize the previous work done by committees and any existing studies; fire station, elementary school, community center, fields, library, Depot Square, etc., to help narrow the scope of the new requests. The goal is not to have another study on a shelf, it is to create an **achievable long-range plan** to address our capital needs. We need these studies to create the options that the Town should consider AND to ensure we are as fiscally responsible as possible based on our current financial position.

### **Investing in Our People:**

Beyond physical infrastructure, we recognize the importance of our human infrastructure – the dedicated Town employees who serve our community. Orleans is fortunate to have had solid, service focused, professionals leading in every department for many years. Unfortunately, housing constraints and staffing challenges in a post pandemic world have hit our community particularly hard. As retirements continue to draw near, and it becomes more and more difficult to recruit into municipal careers, it is vital that key departmental knowledge be transferred to the next generation as soon as possible.

- **Succession Planning:** To ensure a smooth transition and continued high-quality services, the FY25 budget will prioritize succession planning initiatives. This includes identifying and nurturing future leaders within our workforce. There are several reclassifications and supporting positions being considered to set us up for success in the future. Key areas of focus include health, planning, economic and community development, permitting, communications, public works, and human services.
- **Retention and Recruitment:** We value our current employees and want to attract top talent. Part of the FY25 budget will focus on developing competitive retention and recruitment strategies to maintain a skilled and motivated workforce. We will be negotiating with many of our employees while also seeking feedback on ways we can nurture and grow a healthy workforce. We are 100% committed to achieving the work/life balance that is required to be an **employer of choice**.

## **Transparency and Collaboration:**

We understand that a strong budget and a strong community requires your input. Your feedback is crucial in shaping a budget that reflects our shared vision for the future of Orleans. Our budget process this year asked department heads and committees to openly share what their true needs were. Based on this feedback, we were able to identify projects that should move up in the CIP, positions needed to support current staff, and dedicated funding opportunities for boards and committees. As we go forward, we will continue to identify areas within the budget for improvement and continue to rely on our key stakeholders, staff and volunteers, to help find ways to serve Orleans more efficiently and effectively.

Collaborating on new ideas and reviewing past challenges was much of the focus of my first few months. My thanks to the many boards and committees who have been instrumental in guiding my first year. Special budget season thanks to the Select Board, the Finance Committee, the Long-Range Capital Planning Committee, and the Personnel Advisory Board.

And lastly, my complete and total gratitude to the incredible employees of the Town who welcomed me and have supported my vision for the future. I am so very excited about the team we are building together. Special budget thanks to Mark Reil, Assistant Town Manager, Jen Mince, Interim Finance Director/Town Accountant, Scott Walker, Treasurer/Collector, Brad Hinote, Assessor, Mihaela Miteva, Projects & Procurement Director and Molly Bates, Executive Assistant to the Select Board and Town Manager.

Investing in our infrastructure and our people is an investment in our collective future. This warrant and budget will lay the groundwork for a vibrant, healthy, and thriving Orleans for years to come. I look forward to working with you all to build a stronger Orleans together.

Kimberly Newman, Town Manager

**Town of Orleans Finance Committee**  
**Fiscal Year 2023 Annual Report and Letter to the Town**

In May 2023, the Finance Committee reported that “our Town has made progress moving toward a planning-based decision-making process... away from relying on a few to recognize critical needs.” We have made even more progress since then, with the arrival last July of our new Town Manager, Kim Newman, and additional mission-critical resources immediately prior to as well as subsequent to her arrival. After a long time of steady leadership, we have made this change, fully anticipating a transformation that would inject renewed energy and bring new, updated capabilities throughout Town Hall (metaphorically speaking, since not all new resources are based in Town Hall). As with all change, we can expect some uncertainty; however, we can report that the Finance Committee has welcomed the spirit of transparency and cooperation.

Over the past 9 months, we have seen considerable changes with new and pending staff hires aimed at boosting Town administration capabilities, improving processes and assuring more timely delivery of Town programs and services. We have also welcomed the efforts of two new Committees:

- April 2023 - Jen Mince, Town Accountant, now Interim Finance Director, with a new hire pending in the Finance Department to provide additional, much-needed support
- April 2023 - Mike Solitro, Assistant Town Planner, working with a number of Boards and Committees on Planning-related initiatives; a second Assistant Town Planner is included in the FY25 Budget to focus on Housing; also a clerical/technical role pending, to coordinate with the Building Department
- December 2023 - Mark Reil - Assistant Town Manager, with an immediate focus on the FY25 Budget and Capital Plan and the FY26-FY30 Capital Improvements Plan
- November 2023 - Tom DeSiervo, Recreation Department Director; March 2024 - Ivan Popov, Recreation Department Program Manager - together creating a new Recreation Department; part-time admin support pending, to be shared with Town Manager’s Office
- November 2023 - Davis Walters, Building Commissioner, returning from Brewster, working with veteran Tom Evers, with a clerical/technical role pending, to support the permitting process
- March 2024 - Rich Waldo, new DPW Director - replacing Tom Daley who retired at the end of November; in the interim, Ron Trudeau has served as Interim DPW Director
- TBD - “Sewer Connection Coordinator” role defined within the Health Department to help Downtown Sewer Area residents work through the required connection process
- Summer 2023 - Long-Range Capital Planning Committee - convened 8/21/23; focus has been on the FY25 Capital Budget and the FY26-FY30 CIP for May Town Meeting; now developing tools/approach for long- range (20 year) capital planning
- Fall 2023 - Economic Development Committee - convened 9/11/23; focus has been on confirming the results of the 2022 consultant’s report before moving to action plans

Most of these new staff members joined Departments that were well underway - with much going on in Town, including the FY25 Budget cycle, the Meetinghouse Pond sewer project, on-going demand for building and related permits and multiple Affordable Housing projects. As they continue to settle in, we anticipate that they will have a significant impact on our Town’s fundamental cesses and services.

**Strategic Planning – Comprehensive Plan – Long-Range Capital Plan**

Strategic Planning is a primary priority for the Finance Committee priority and accordingly, it has been a focus of our Warrant Letters for the past five years. Here's what's been going on with the Town's Planning efforts - and then some thoughts about "next steps".

- Last Spring (2023), the Planning Board began an end-to-end update of the Town's 2006 Comprehensive Plan, mapped to the Cape Cod Commission's regional planning policy but tailored to the specific needs of the Orleans community. The process to date has included input from Town Boards and Committees, with public outreach planned for the Fall. A draft Plan is due in early 2025 that will include Action Plans with specific Measures of Success towards defined Strategic Goals and Objectives.
- The updated Plan is intended to incorporate key components of other Town-wide studies, including the Economic Vitalization Plan, the Community Center Study, the Recreation Reorganization Study, the recently completed update of the 2017 Housing Needs Assessment, the Elementary School Accessibility/Asset Assessment Plan, the new Library Feasibility Study, and the Orleans Elementary School / Nauset Middle School athletic fields "Master Plan" (now in draft form).
- A new element in the Town's broader planning effort is the Campus Project as outlined in the Warrant. Funding for this study would "provide for a collaborative process between the Select Board and the Orleans Elementary School Committee towards identifying solutions for future Fire-Rescue Station, Elementary School and recreational/community facility needs" on the 23 acres currently owned by the Town but controlled by the Elementary School. The intent of this approach is to achieve development cost and time efficiencies in meeting pressing priorities.

#### Next Steps/Other Considerations

- As outlined above, the Long-Range Capital Planning Committee has been at work since last summer and is focused now on Long-Range Capital Planning; however, the Committee should confirm their role/focus with the Select Board and the Town Manager to ensure best use of their time.
- Each capital project/study proposed/commissioned by the Town should include specific project accountabilities, timelines, capital cost estimates, a funding plan, operating costs and a review timeline. Proposed projects should be vetted - likely by the Planning Department and the Long-Range Capital Planning Committee - to ensure that they fit within the Town's overall Strategic Plan.
- Similarly, all proposed Warrant Articles should be fully vetted to ensure that they fit with the Town's Strategic Plan or at least with Departmental long-range plans (eg, regarding priorities and the use of resources).
- Opportunities for regionalization or sub-regionalization of effort or resources should be considered for studies and projects as well as leveraging existing or anticipated resources (eg, County-level studies, resources).
- Planning efforts should consider revenue opportunities as well as cost efficiencies, again leveraging local, regional and wide-range successes.

## Quality of Life Considerations

Another Finance Committee priority has been the need for a renewed focus on quality-of-life investments. Some progress has been made with more in the planning process:

- There are several Affordable and other housing projects in process or pending - with the larger ones supported by Town funding, eg, the Pennrose project at the former Cape Cod 5 Operations Center on West Road (65 units); the smaller project at 107 Main Street (the site of the former Masonic Lodge - 14 units); and a pending project at the former Gov. Prence site on Route 6A (which could be up to 77 additional units). A primarily privately funded project at the former Underground Mall has received all local approvals and is preparing to file for building permits (29 units).
- With the leadership of COA Director Judi Wilson, the Town's Recreation Department provided some programming last summer and fall; however, now that the Recreation Department has been reconstituted with a new Director and Program Manager, things are back on track, heading for full-scale recreation programming for the Town.
- Orleans Elementary School was recognized as the top elementary school on the Cape and one of the top schools in the State - with national recognition as well. Bravo OES!
- Funding continues for the Pre-K program, originally supported by the Town at the October 2021 Town Meeting, with the funding now included in the Town Budget within Health & Human Services. There is also a Warrant Article to "Establish Guidelines for the Orleans Early Education and Care Program" which would allow the Select Board to establish the parameters for the Program which might enable expansion of the program for younger and older children, year-round with the potential to establish an after-school program as well.
- The Orleans Cultural District and the Chamber of Commerce (both supported by the Town) have continued to extend cultural programming in Town with events at "Parish Park" in front of the Old Fire Station at 44 Main Street and on the Village Green.
- Lifetime Learning programs at Snow Library and a great variety of programs for seniors at the Council on Aging also contribute to improving "quality of life" for Town residents.
- The recently-completed-but-not-yet widely available "Fields" study, funded by a CPC grant in May 2022, was intended to create a Master Plan "for three properties on Eldredge Park Way: Orleans Elementary School, Nauset Regional Middle School and Eldredge Park Way to form a recreational hub for people of all ages and interests." Although there could be a risk that this effort conflicts with the proposed "Campus Plan", another view would consider them as complementary (fitting together) - with the potential to create a center-of-Town "green-way", from the Library through to Eldredge Park Way in one direction and from Route 6 to Route 28 in the other direction.
- Last Fall, voters at the October Special Town Meeting approved funding for 8 additional firefighters/paramedics. Five of the 8 positions have been filled, with a plan to raise the stakes for the 3 open positions (giving credit for prior work experience and paramedic qualifications, with a higher starting salary). Adding resources will help our Fire-Rescue Department to address the challenges of multiple simultaneous calls that otherwise must be met through mutual aid from neighboring towns.
- The Planning Department and the Planning Board have proposed half a dozen zoning articles in the Warrant that are focused on supporting/enabling/simplifying housing development - primarily in the Downtown area. Some of this increase in housing might happen 1 or 2 units at a time - but over time, that adds up. And these units would likely not be tied to AMI restrictions.

## Next Steps/Other Considerations

- Housing emphasis to date has been primarily on Affordable Housing - with funding and occupancy limited to those who meet highly restrictive income qualifications (eg, 80% of AMI for Affordable Housing Trust Board (AHTB) spending and 100% of AMI for CPC funding).
- Pending legislation would amend the “Orleans Affordable Housing Trust Fund Bylaw” to define Attainable Housing to include housing for income limits from 80% to 200% AMI, providing critical flexibility and support for residents with earnings above Affordable income limits (30%-80% AMI). However, there is still very little housing stock available in Orleans or nearby at what could be considered an “affordable” price.
- The Town needs to focus on creative funding programs for workforce housing - for our teachers, firefighters, police officers, Town employees and others. We lose good candidates for local jobs because they can’t afford to live “here” - or even within a reasonable commuting distance. Likely the Town needs to establish a separate housing trust and fund that would be independent of AMI-related restrictions.
- This challenge is not limited to Orleans. We need to work with our neighbors on the Cape and Islands to learn how other similar towns nearby and nationwide are dealing with and perhaps beginning to solve this problem. The AHTB’s request for CPC funding to begin a Rental Housing Assistance program is one step forward.
- Collaboration is critical. We have an opportunity to create a terrific future for the Town, our residents, businesses and visitors - but we need to work together to make it happen.

### **Financing / Financial Planning / Investment Planning**

As always, a key question is “how do we pay for all of this” - for all the new resources as well as the Special Articles in the Warrant? To repeat the concern voiced in our May 2023 letter: “We need the benefit of integrated plans or else the growth of the Orleans property tax levy may become problematic longer term. In the worst case this growth may become unsustainable. Management of the levy, consistent with the Town’s Strategic/Comprehensive Plan must be a Select Board priority if we are to achieve affordability.”

- As noted above, the relatively new Long-Range Capital Planning Committee is now focused on a 20-year Capital Plan, looking at proposed and potential big-dollar projects, and anticipating the timing and debt commitment such that the overall debt - and thus its impact on the tax rate - stays relatively steady. The Committee will be looking for “debt drop-off” - where current debt commitments are satisfied, and new debt can be added.
- Town Treasurer Scott Walker, Town Manager Kim Newman and Interim Finance Director Jen Mince work closely with the Town’s financial advisors and bond counsel, seeking the best advice regarding the management of the Town’s existing and anticipated debt commitments. Some of this work includes consideration of refinancing debt if/when allowed - as well as delaying bonding by issuing bond anticipation notes, all in consideration of prevailing interest rates.
- The Town Manager keeps in touch with colleagues at the MA Municipal Association and the Division of Local Services to keep on top of municipal financing trends and strategies.
- One objective of the proposed “Campus Plan” would be to initiate a single, large-scale project with a single borrowing strategy (with project components and thus borrowing components staged over time). This approach could provide the Town with substantial savings over the length of the project.

### Next Steps/Other Considerations

- The need for integrated strategic planning is reinforced by the need for strategic financing. All of which helps to not undermine “affordability”.
- The Tax Table below has been updated from last year’s Finance Committee letter to the Warrant to include the updated Total Assessed Value of the Town’s properties, the Total Property Tax, and an estimated Tax Rate for FY25 which does not include funding for any/all of the proposed Special Articles listed in the Warrant:

*Assessed Value / Property Tax / Tax Rate per \$1,000 home value Trend*

<b>Fiscal Year</b>	<b>2013</b>	<b>2015</b>	<b>2017</b>	<b>2019</b>	<b>2021</b>	<b>2023</b>	<b>2024 Actual</b>	<b>2025 Budget</b>
Total Assessed Value	3.56 B	3.6B	3.8B	4.1B	4.27 B	<b>5.8B</b>	6.3B	6.4B
Total Property Tax	21.7 M	23.2 M	24.3 M	30.3 M	33.5 M	<b>36.1 M</b>	40.1M	43.4M
Tax Rate \$tax / \$1,000 home value	6.10	6.42	6.33	<b>7.40</b>	<b>7.84</b>	6.23	6.41	6.77

B = \$ - Billion                      M = \$ - Million, Source: Orleans Town Assessor, 3/27/2024

- As noted last year, the big jump in the Tax Rate between 2015 and 2017 was largely due to the large bond issued by the Town in November 2017 for projects totaling \$26.57M, including \$8.4M for Police Station Construction, \$12.5M for DPW Facility Construction, \$2.1M for the Rock Harbor Bulkhead and \$1.4M for various Water Department and stormwater projects. The first debt service payment was due in FY2019, totaling \$3M.
- In 2021 there was an apparent surge in spending on Special Articles; however, this reflects the transfer of \$4.3M from Free Cash to the Town’s General Stabilization Fund to meet the requirements of the new Reserve Policy. This Policy was approved to help ensure that Orleans maintains its AAA credit rating, which typically results in low debt interest rates.
- The Town Manager is planning to take a closer look at the Town’s Free Cash and Reserve Policy - to determine how to most effectively manage Free Cash and Reserve Fund requirements.
- The FY25 Budget provides for “catch up” funding for the Building & Facilities and Vehicles & Equipment Stabilization Funds. With a new DPW Director on board, FY25 should provide time to “right size” the Building & Facilities budget - to determine what the annual repair and maintenance costs should be for all the Town’s properties. Similarly, the plan is to consider a fleet-related asset management system to enable more effective management of the Town’s motor vehicles and other equipment.
- The Town Manager has agreed that it is time to reconsider the structure of the Town’s 5 Enterprise Funds - to determine which should continue as currently defined, which should be discontinued and which might be redefined to better suit circumstances. This will likely be a summer 2024 effort.
- All of these efforts have an impact on the Budget and discretionary spending - and thus the Tax Rate. As noted previously, however, what matters most to most of us is not the Tax Rate but our own Tax Bill.

**Communication and Transparency / Leadership and Accountability**

Two more of the Finance Committee’s priorities, as outlined in a joint meeting with the Select Board, the Planning Board and the Climate Action Committee on November 9, 2022, were Communication/Transparency and Leadership/Accountability. Here’s what we’ve been seeing:

- The Town Manager, Assistant Town Manager and the Interim Finance Director are present at most Select Board meetings, either in person or remotely, and the Town Manager frequently drops in at Finance Committee meetings.
- The Town Manager met with all Boards/Committees within her first 2 months on-board. She seems to be available to all - from Board/Committee Chairs and members to residents, Town business owners and others.
- All new Department Managers have been introduced to the Select Board as well as to key Boards/Committees that they interact with - and most of them are already into the thick of things with key Board/Committee initiatives.
- There's a new "ad hoc" communications group that includes Assistant Town Manager Mark Reil, Assistant Town Planner Mike Solitro, Recreation Director Tom DeSiervo and Media Ops Manager Mia Baumgarten that is focused on several internal and external communications programs/protocols, including pod casts, a monthly Town Hall e-newsletter, drafting the Town's Social Media Policy and planning improvements for the Town's website.
- The Town Manager has been working with her peers from neighboring towns on issues of common concern, including NRSB budget strategies and on Town funding for an elementary school-related study to identify opportunities for regional efficiencies.
- The FY25 Budget includes modest increases in Training/Education budgets for most departments, with a focus on leadership and professional development at all levels.

#### Next Steps/Other Considerations

- The Budget and the CIP and the Warrant have been restructured since the last time around. Many of the Budget and Warrant changes are based on researching what other Cape and off-Cape towns have been doing with the structure/presentation of their Budgets and Warrants. However, it will be critical to explain the changes to residents/voters to address any potential concerns about the changes.
- Continue to address the need for more financial transparency in general and more specifically where Town funds are controlled at the Board/Committee level.
- Continue to listen. Understand the concerns of residents, voters, business owners and others. Continue to seek opportunities for collaboration in developing and implementing solution strategies.

#### **In conclusion:**

Much has changed in the past 12 months. The Finance Committee is cautiously optimistic that we're headed in the right direction under the new Town Manager with new team members in Town Hall (and elsewhere) who have joined the highly experienced professional core team, already on the ground.

As noted previously, the challenge of Town leadership is to maintain the financial health of the Town while engaging the Town's voters with a transparent process that considers their evolving needs and wants. This should lead to a realistic Operating Budget and Capital Plan - which should reflect the Town's soon-to-be updated Comprehensive Plan as well as the Long-Range Capital Plan. Voters should be confident that the Town's leadership can achieve a reasonable balance, managing revenue sources as well as operating and capital expenses while controlling debt - not an easy proposition.

#### **Finance Committee:**

David Ablel Nick Athanassiou Elaine Baird Lynn Bruneau Cheryl Codair Chris Kanaga  
Constance Kremer Ed Mahoney Rich Messina Peter O'Meara Tony Pearl

**THE COMMONWEALTH OF MASSACHUSETTS**

Barnstable SS.

To either of the Constables of the Town of Orleans in the County of Barnstable GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the Nauset Middle School Gymnasium in said Orleans on MONDAY, the THIRTEENTH day of MAY in the year TWO THOUSAND TWENTY-FOUR at 6:00 P.M. to act on the following:

**ANNUAL TOWN MEETING WARRANT ARTICLES**

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- 1 Report of the Select Board, Town Officers & Special Committees
- 2 Fund Elected Officials’ Compensation (FY25)
- 3 Accept Transportation Bond Bill Funds
- 4 Hold State Harmless for Work
- 5 Authorization to Sell Surplus Equip & Accept Gifts
- 6 Departmental Revolving Funds Authorization
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## CONSENT CALENDAR ARTICLES

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### **ARTICLE 1**

#### **Report of the Select Board, Town Officers, and Multi-Member Bodies**

To act upon the Annual Report of the Select Board, Town Officers, and other Special Committees. (Select Board)

**Motion** (as needed): I move that this article be accepted and adopted as printed in the warrant.

**Explanation:** This article provides for the acceptance of the Annual Town Report and any other reports that Town multi-member bodies may want to present to the Annual Town Meeting.

SB: Voted 5-0 to recommend entire consent calendar

FC: 9- YES 0 – NO 0 – ABSTAIN

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### **ARTICLE 2**

#### **Fund Elected Officials' Compensation (FY25)**

To see if the Town will vote to fix the salaries of elected officials for the twelve-month period beginning July 1, 2024, and to raise and appropriate the sum of \$16,100 for this purpose, or to take any other action relative thereto. (Select Board)

1) Select Board (5)	\$3,000.00
2) Board Chair	\$ 500.00
3) Moderator	\$ 300.00
4) Constables (3)	\$ 150.00

**Motion** (as needed): I move that this article be accepted and adopted as printed in the warrant.

**Explanation:** This article will set the compensation and provide funding for the Select Board, Moderator and Constables for Fiscal Year 2025.

SB: Voted 5-0 to recommend entire consent calendar

FC: 9 – YES 0 – NO 0 – ABSTAIN

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### **ARTICLE 3**

#### **Accept Transportation Bond Bill Funds**

To see if the Town will vote to authorize the Select Board to accept and enter into a contract for the expenditure of any funds allocated or to be allocated from year to year by the Commonwealth of Massachusetts and/or Barnstable County for the construction, reconstruction, and improvements of roads and bikeways within the Town of Orleans, or to take any other action relative thereto. (Select Board)

**Motion** (as needed): I move that this article be accepted and adopted as printed in the warrant.

**Explanation:** This article will allow the Town to accept money from the State to perform work under the provisions of M.G.L Ch 90, Sec. 34(2)(a). The Town's apportionment for FY24 was \$277,866.15.

SB: Voted 5-0 to recommend entire consent calendar

FC: 9 – YES 0 – NO 0 – ABSTAIN

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#### **ARTICLE 4**

##### **Hold State Harmless for Work**

To see if the Town will vote to assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws, as most recently amended by Chapter 5 of the Acts of 1955, for all damages that may be incurred by work to be performed by the Massachusetts Department of Environmental Protection for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, harbors, tidewaters, foreshores and shores along a public beach, in accordance with Section 11 of Chapter 91 of the General Laws and authorize the Select Board to execute and deliver a bond of indemnity therefore to the Commonwealth, or to take any other action relative thereto. (Select Board)

**Motion** (as needed): I move that this article be accepted and adopted as printed in the warrant.

**Explanation:** The Commonwealth requires that the Town annually assume all liability for certain damages that may occur when work is performed by the Massachusetts Department of Environmental Protection within tidal and non-tidal waterways within the Town.

SB: Voted 5-0 to recommend entire consent calendar

FC: 9 – YES 0 – NO 0 – ABSTAIN

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#### **ARTICLE 5**

##### **Authorization To Sell Surplus Equipment & Accept Gifts**

To see if the Town will vote to authorize the Town Manager to dispose of surplus supplies and equipment under such terms and conditions as the Town Manager deems advisable, provided all proceeds from any such disposition are returned to the General Fund, Water Surplus Fund, Enterprise Fund(s) or Reserve for Appropriation account where applicable and to accept any gift items that may be given to the Town on behalf of the citizens of Orleans, or to take any other action relative thereto. (Select Board)

**Motion** (as needed): I move that this article be accepted and adopted as printed in the warrant.

**Explanation:** This article authorizes the Town Manager to dispose of surplus/outdated supplies and equipment during the fiscal year. All money received for the disposal of such goods is to be placed in the General Fund, Water Surplus Fund, Enterprise Fund(s) or Reserve for Appropriation account, as appropriate. It will also allow the Town Manager to accept gifts to the Town or any departments of the Town without additional Town Meeting action.

SB: Voted 5-0 to recommend entire consent calendar

FC: 9 – YES 0 – NO 0 – ABSTAIN

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**ARTICLE 6****Departmental Revolving Funds Authorization**

To see if the Town will vote to authorize the FY25 revolving fund spending limits as shown below, for certain Town departments pursuant to M.G.L. c. 44, Section 53E½ and Chapter 82 of the Code of the Town of Orleans (Select Board)

<b>Revolving Fund</b>	<b>Spending Authority</b>	<b>FY25 Spending Limit</b>
Council on Aging	Department Manager and Town Manager	\$75,000
Council on Aging Transportation	Department Manager and Town Manager	\$30,000
Home Composting Bin/ Recycling	Department Manager and Town Manager	\$15,000
Cultural Council Awards	Cultural Council and Town Manager	\$2,000
Beach Store	Department Manager and Town Manager	\$75,000
H.K Cummings Collection	Department Manager and Town Manager	\$5,000

or to take any other action relative thereto.

**Motion** (as needed): I move that this article be accepted and adopted as printed in the warrant.

**Explanation:** This article sets the fiscal year spending limits on departmental revolving funds, as required by MGL Ch 44 Sec. 53E1/2. All of these revolving funds were adopted by Town Meeting and are included in Chapter 82 of the Town of Orleans Code.

SB: Voted 5-0 to recommend entire consent calendar

FC: 9 – YES 0 – NO 0 – ABSTAIN

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**ARTICLE 7****Continuation of Municipal Rental Revolving Accounts**

To see if the Town will vote to reauthorize the following municipal building or property rental revolving accounts under M.G.L. c. 40, §3 and, further, that any balance at the close of the fiscal year shall remain in the account and may be expended for the upkeep and maintenance of the building or property by the board, committee or department head in control of the building or property, or to take any other action relative thereto. (Select Board)

Revolving Fund	Purpose	Authority
Conservation Properties	The Account will be used to pay utility bills and other necessary expenses associated with the rental of the Town-owned properties under the jurisdiction and control of the Conservation Commission.	funds to be spent under the direction of the Conservation Commission and the Town Manager
Seasonal Housing Properties	The Account will be used to pay utilities and other necessary expenses associated with the rental of the former Gavigan property located on Wildflower Lane and the former Hubler property located on Beach Road.	funds to be spent under the direction of the department manager and the Town Manager
Community Building	The Account will be used to pay utility bills and other necessary expenses associated with the rental of the property at 44 Main Street.	funds to be spent under the direction of the department manager and the Town Manager

**Motion** (as needed): I move that this article be accepted and adopted as printed in the warrant.

**Explanation:** This article seeks to continue the authorization of various revolving funds for the following purposes:

- 1) A revolving fund for the properties managed by the Conservation Commission. Monies collected as rent will be placed in the account for use to pay utility bills and other necessary expenses associated with the rental of the properties.
- 2) A revolving fund for the Gavigan and Hubler properties. Monies collected as rent from seasonal employees will be placed in the account and used to pay utility bills and other necessary expenses associated with the rental of the property.
- 3) A revolving fund for the Community Building, 44 Main Street. Monies collected as rent from organizations using the property will be placed in the account and used to pay utility bills and other necessary expenses associated with the rental of the property.

SB: Voted 5-0 to recommend entire consent calendar  
 FC: 9 – YES 0 – NO 0 – ABSTAIN

**CONSENT CALENDAR**

**Suggested Motion:** I move that Articles 1, 2, 3, 4, 5, 6, and 7 be accepted and adopted as printed in the warrant.

**Explanation:** As provided in the Orleans Home Rule Charter approved by the Town Meeting in 2015 and by local election in 2016, the Select Board may include in the warrant a Consent Calendar listing articles which that Board deems non-controversial.

**ARTICLE 8**

**Beaches Enterprise Fund Budget (FY 25)**

To see if the Town will vote to raise and appropriate a sum of money to operate the Beaches enterprise fund for the fiscal year commencing July 1, 2024, and ending June 30, 2025, or to take any other action relative thereto. (Select Board)

<u>Estimated Revenues:</u>	
User Fees	\$2,007,225
Other Revenues	\$61,775
Investment Income	\$-
Subtotal	\$2,069,000
Retained Earnings	\$42,662
<b>Total Revenues:</b>	<b>\$2,111,662</b>
<u>Operating Expenses:</u>	
<b>Direct Expenses</b>	
Salaries	\$845,153
Expenses	\$413,584
Capital Outlay	\$196,150
Debt Service **	\$0
Budgeted Surplus	\$174,137
Subtotal	\$1,629,024
<b>Indirect Expenses</b>	
General Fund Allocated Expenses	\$321,860
Fringe Benefits	\$160,778
Subtotal	\$482,638
<b>Total Expenses</b>	<b>\$2,111,662</b>
<u>Surplus/(Deficit)</u>	<b>\$0</b>
<u>Budgeted Tax Levy Subsidy</u>	<b>\$0</b>

**Suggested Motion:** I move this article be accepted and adopted and that the Town Meeting adopt the Select Board’s proposed FY 2025 Beaches Enterprise Fund budget as printed in the warrant, and as funding, therefore, to:

1. raise and appropriate from Beaches enterprise revenues the sum of \$2,111,662
2. transfer from the Beaches Enterprise Fund Undesignated Fund Balance the sum of \$42,662.
3. and recognize that the indirect expenses of \$482,638 will be raised and appropriated in the General Fund operating budget, and funding for such will be a transfer from the Beaches enterprise.

**Explanation:** This article sets and funds the enterprise fund operational budget for the Town’s beach operation at both Nauset and Skaket Beaches, including the bathing beaches and over sand programs, the fiscal year 2025. **\*\*The Beaches enterprise fund provides transparency as to the overall operating cost of beach operations, except for**

**\$333,350.00 in annual debt service payments due on debt borrowed to fund previously approved capital projects that were voted as such and are currently being funded by taxation.** There are no changes to the fee structure for FY25 (see fee schedule in appendix). No tax subsidy is required to support the beach operations under the current fee structure.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

**ARTICLE 9**

**Moorings Enterprise Fund Budget (FY25)**

To see if the Town will vote to raise and appropriate a sum of money to operate the Moorings enterprise for the fiscal year commencing July 1, 2024, and ending June 30, 2025, or to take any other action relative thereto. (Select Board)

<b>Estimated Revenues:</b>	
User Fees	\$187,335
Other Revenues	\$-
Investment Income	\$-
Subtotal	\$187,335
Retained Earnings	\$-
<b>Total Revenues:</b>	<b>\$187,335</b>
<b>Operating Expenses:</b>	
<b>Direct Expenses</b>	
Salaries	\$0
Expenses	\$2,745
Capital Outlay	\$0
Debt Service	\$0
Budgeted Surplus	\$10,126
Subtotal	\$12,871
<b>Indirect Expenses</b>	
General Fund Allocated Expenses	\$124,191
Fringe Benefits	\$46,199
Property/Liab. Insurance	\$4,074
Subtotal	\$174,464
<b>Total Expenses</b>	<b>\$187,335</b>
<b>Surplus/(Deficit)</b>	<b>\$0</b>
<b>Budgeted Tax Levy Subsidy</b>	<b>\$0</b>

**Suggested Motion:** I move this article be accepted and adopted and that the Town Meeting adopt the Select Board’s proposed FY 2025 Moorings Enterprise Fund budget as printed in the warrant, and as funding, therefore, to:

1. raise and appropriate from Moorings enterprise revenues the sum of \$187,335.
2. and recognize that the indirect expenses of \$174,464 will be raised and appropriated in the General Fund operating budget, and funding for such will be a transfer from the Moorings enterprise.

**Explanation:** This article would set and fund the enterprise fund operational budget for the Town’s moorings operation that manages over 1,300 moorings town-wide for fiscal year 2025. The Moorings enterprise fund provides transparency as to the overall operating cost of the moorings operation. There are no changes to the fee structure for FY25 (see fee

schedule in appendix). No tax subsidy is required to support the moorings operation under this fee structure.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

**ARTICLE 10**

**Rock Harbor Boat Basin Enterprise Fund Budget (FY 25)**

To see if the Town will vote to raise and appropriate a sum of money to operate the Rock Harbor Boat Basin enterprise for the fiscal year commencing July 1, 2024, and ending June 30, 2025, or to take any other action relative thereto. (Select Board)

<b>Estimated Revenues:</b>	
User Fees	\$105,050
Other Revenues	\$5,560
Investment Income	0
Subtotal	\$ 110,610.00
Retained Earnings	\$ 115,000.00
<b>Total Revenues:</b>	<b>\$225,610</b>
<b>Operating Expenses:</b>	
<b>Direct Expenses</b>	
Salaries	\$0
Expenses	\$31,495
Capital Outlay	\$115,000
Debt Service **	\$0
Budgeted Surplus	\$58,000
Subtotal	\$204,495
<b>Indirect Expenses</b>	
General Fund Allocated Expenses	\$72,436
Fringe Benefits	\$24,350
Property/Liab. Insurance	\$4,157
Subtotal	\$96,786
<b>Total Expenses</b>	<b>\$301,281</b>
<b>Surplus/(Deficit)</b>	<b>(\$75,671)</b>
<b>Budgeted Tax Levy Subsidy</b>	<b>\$75,671</b>

**Suggested Motion:** I move that this article be accepted and adopted and that the Town Meeting adopt the Select Board’s proposed FY 2025 Rock Harbor Boat Basin Enterprise Fund budget as printed in the warrant, and as funding, therefore, to:

1. raise and appropriate from Rock Harbor Boat Basin enterprise revenues the sum of \$110,610.
2. transfer from the Rock Harbor Boat Basin Enterprise Fund Undesignated Fund Balance the sum of \$115,000.
3. raise and appropriate from the tax levy the sum of \$75,671.

- and recognize that the indirect expenses of \$96,786 will be raised and appropriated in the General Fund operating budget, and funding for such will be a transfer from the Rock Harbor Boat Basin enterprise.

**Explanation:** This article would set and fund the enterprise fund operational budget for the Town’s Rock Harbor Boat Basin operation for fiscal year 2025. **\*\*The Rock Harbor Boat Basin enterprise fund provides transparency as to the overall operating cost of the Rock Harbor Boat Basin operation, except for \$331,100.00 in annual debt service payments due on debt borrowed to fund previously approved capital projects that were voted as such and are currently being funded by taxation.** There are no fee structure changes for FY25 (see fee schedule in appendix). \$75,671 is to be provided by the general tax base to subsidize the Rock Harbor Boat Basin operation under this fee structure.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

## **ARTICLE 11**

### **Sewer Enterprise Fund Budget (FY 25)**

To see if the Town will vote to raise and appropriate a sum of money to operate the Sewer enterprise for the fiscal year commencing July 1, 2024, and ending June 30, 2025, or to take any other action relative thereto. (Select Board)

<b>Estimated Revenues:</b>	
User Fees	\$1,024,522
Betterments	\$331,000.00
Other Revenues	0
Investment Income	\$0.00
Subtotal	\$1,355,522.00
Retained Earnings	720,000.00
<b>Total Revenues:</b>	<b>\$2,075,522</b>
<b>Operating Expenses:</b>	
<b>Direct Expenses</b>	
Salaries	\$-
Expenses	\$ 2,051,530
Capital Outlay	\$ 30,000
Debt Service **	\$-
Budgeted Surplus	\$-
Subtotal	\$2,081,530
<b>Indirect Expenses</b>	
General Fund Allocated Expenses	\$328,205
Fringe Benefits	\$46,610
Subtotal	\$374,815
<b>Total Expenses</b>	<b>\$2,456,345</b>
<b>Surplus/(Deficit)</b>	<b>(\$380,823)</b>
<b>Transfer from Wastewater Stabilization Fund</b>	<b>\$380,823</b>

**Suggested Motion:** I move that this article be accepted and adopted and that the Town Meeting adopt the Select Board’s proposed FY 2025 Sewer Enterprise Fund budget as printed in the warrant, and as funding, therefore, to:

- raise and appropriate from Sewer Enterprise Revenues the sum \$1,355,522.

2. transfer from the Sewer Enterprise Fund Undesignated Fund Balance the sum of \$720,000
3. transfer from the Wastewater Special Purpose Stabilization Fund the sum of \$380,823
4. and recognize that the indirect expenses of \$374,815 will be raised and appropriated in the General Fund operating budget, and funding for such will be a transfer from the Sewer Enterprise.

**Explanation:** This article would set and fund the budget for the Town’s sewer operation for fiscal year 2025. The sewer enterprise fund provides transparency to the costs related to the operation, maintenance and management services for the Town’s collection system, pumping stations, wastewater treatment facility and aquifer recharge. **\*\*Annual debt service payments in the amount of \$978,306, due to fund the planning and design phases of the Comprehensive Water Resources Management Implementation Plan are currently being funded by taxation. Also, \$1,657,614 in annual debt service payments to fund the construction of the Sewer treatment plant that were voted as taxation, are paid for by a transfer from the Special Purpose Wastewater Stabilization Fund.** There is no change to the fee schedule for FY25 (see fee schedule in appendix). Until all users are fully connected to the system and the fee revenue can be accurately projected, a portion of the budget will be paid for by a transfer from the Special Purpose Wastewater Stabilization fund. This stabilization fund was established by Article 18 of the May 13, 2019, town meeting to accept 100% of the local option rooms excise tax for use in funding the implementation of the Amended Water Quality Management Plan and associated Adaptive Management Plan for the Town.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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## **ARTICLE 12**

### **Transfer Station Enterprise Fund Budget (FY 25)**

To see if the Town will vote to raise and appropriate a sum of money to operate the Transfer Station enterprise for the fiscal year commencing July 1, 2024, and ending June 30, 2025, or to take any other action relative thereto. (Select Board)

Estimated Revenues:	
User Fees	\$695,020
Other Revenues	\$108,906
Investment Income	0
Subtotal	\$803,926.00
Retained Earnings	\$113,000.00
<b>Total Revenues:</b>	<b>\$916,926</b>
Operating Expenses:	
<b>Direct Expenses</b>	
Salaries	\$264,075
Expenses	\$561,802
Capital Outlay	\$113,000
Hazardous Waste	\$34,000
Debt Service **	\$0
Budgeted Surplus	\$14,858
Subtotal	\$987,735
<b>Indirect Expenses</b>	
General Fund Allocated	
Expenses	\$176,034
Fringe Benefits	\$131,400
Subtotal	\$307,434
<b>Total Expenses</b>	<b>\$1,295,169</b>
<b>Surplus/(Deficit)</b>	<b>(\$378,243)</b>
<b>Budgeted Tax Levy Subsidy</b>	<b>\$378,243</b>

**Suggested Motion:** I move that this article be accepted and adopted and that the Town Meeting adopt the Select Board’s proposed FY 2025 Transfer Station Enterprise Fund budget as printed in the warrant, and as funding therefore, to:

1. raise and appropriate from Transfer Station enterprise revenues the sum of \$803,926
2. transfer from the Transfer Station Enterprise Fund Undesignated Fund Balance the sum of \$113,000
3. raise and appropriate from the tax levy the sum of \$378,243
4. and recognize that the indirect expenses of \$307,434 will be raised and appropriated in the General Fund operating budget, and funding for such will be a transfer from the Transfer Station enterprise.

**Explanation:** This article would set and fund the enterprise fund operational budget for the Town’s transfer station operation for fiscal year 2025. **\*\*The Transfer Station enterprise fund provides transparency as to the overall operating cost of the transfer station operation, except for \$210,277 in annual debt service payments due on debt borrowed to fund previously approved capital projects that were voted as such and are currently being funded by taxation.** There is no change to the current fee structure for FY25. A total of \$378,243 would need to be provided by the general tax base to subsidize the transfer station operation under this fee structure.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

## **ARTICLE 13**

### **Town / School Budget (FY25)**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund and pay departmental expenses for the fiscal year commencing July 1, 2024, and ending June 30, 2025, or to take any other action relative thereto. (Select Board)

	FY25 Totals	Personnel Expenses	Operating Expenses	FY24 Adopted Budget	\$ Change from FY24	
<b>Dept # General Government</b>						
122 A	Select Board/Town Manager	\$882,214	\$688,863	\$193,351	\$1,266,463	(\$384,249)
122 B	Reserve for Negotiations	\$410,000	\$410,000	\$-	\$50,000	\$360,000
122 C	Legal	\$220,000	\$-	\$220,000	\$219,750	\$250
124	Media & Communications	\$232,720	\$148,520	\$84,200	\$206,672	\$26,048
131	Finance Comm.	\$3,600	\$3,000	\$600	\$3,568	\$32
131A	Finance Committee Reserve	\$500,000	\$-	\$500,000	\$80,000	\$420,000
135	Finance/Accounting	\$451,707	\$381,176	\$70,531	\$451,335	\$372
141	Assessing	\$242,369	\$182,089	\$60,280	\$232,852	\$9,517
145	Treasurer/Collector	\$330,560	\$275,440	\$55,120	\$317,940	\$12,620
151	MIS	\$456,043	\$216,281	\$239,762	\$411,046	\$44,997
161	Town Clerk	\$285,250	\$217,545	\$67,705	\$262,567	\$22,683
171	Conservation	\$186,469	\$165,189	\$21,280	\$179,058	\$7,411
175	Plan. & Devel.	\$509,390	\$500,065	\$9,325	\$323,831	\$185,559
176	Zoning Board of Appeals	\$4,485	\$-	\$4,485	\$4,485	\$-
195	Town Reports	\$12,976	\$-	\$12,976	\$12,952	\$24
<b>Total General Government</b>		<b>\$4,727,782</b>	<b>\$3,188,167</b>	<b>\$1,539,615</b>	<b>\$4,022,519</b>	<b>\$705,263</b>
<b>Dept # Public Safety</b>						
210	Police Dept.	\$3,227,067	\$2,820,848	\$406,219	\$3,129,680	\$97,387
213	Fuel	\$158,933	\$-	\$158,933	\$200,036	(\$41,103)
220	Fire Dept.	\$4,459,216	\$4,003,497	\$455,719	\$4,487,749	(\$28,533)
241	Building	\$470,954	\$461,839	\$9,115	\$385,693	\$85,261
291	Emerg. Mgt.	\$26,597	\$13,197	\$13,400	\$26,137	\$460
<b>Total Public Safety</b>		<b>\$8,342,767</b>	<b>\$7,299,381</b>	<b>\$1,043,386</b>	<b>\$8,229,295</b>	<b>\$113,472</b>
<b>Dept # School Operations</b>						
300	OES	\$6,047,243	\$-	\$6,047,243	\$5,817,938	\$229,305
310	Nauset Regional School District	\$6,571,582	\$-	\$6,571,582	\$5,955,025	\$616,557
330	Cape Cod Tech	\$301,712	\$-	\$301,712	\$280,487	\$21,225
<b>Total Schools</b>		<b>\$12,920,537</b>	<b>\$-</b>	<b>\$12,920,537</b>	<b>\$12,053,450</b>	<b>\$867,087</b>
<b>Dept # Public Works</b>						
420	Public Works	\$2,773,599	\$2,198,268	\$575,331	\$2,568,638	\$204,961
421	Snow & Ice	\$172,000	\$47,024	\$124,976	\$172,000	\$-
545	Water	\$1,654,038	\$827,639	\$826,399	\$1,448,604	\$205,434
<b>Total Public Works</b>		<b>\$4,599,637</b>	<b>\$3,072,931</b>	<b>\$1,526,706</b>	<b>\$4,189,242</b>	<b>\$410,396</b>
<b>Dept # Health and Human Services</b>						
510	Health Dept.	\$435,833	\$378,290	\$57,543	\$342,611	\$93,222
541	Council on Aging	\$946,998	\$830,655	\$116,343	\$858,668	\$88,330
543	Veterans Services	\$46,978	\$31,978	\$15,000	\$46,198	\$780
590	Human & Community Service Contracts	\$425,160	\$-	\$425,160	\$-	\$425,160
<b>Total Health and Human Services</b>		<b>\$1,854,969</b>	<b>\$1,240,923</b>	<b>\$614,046</b>	<b>\$1,247,477</b>	<b>\$607,492</b>
<b>Dept # Culture and Recreation</b>						
610	Library	\$811,194	\$618,721	\$192,473	\$749,379	\$61,815
615	Historic Commission	\$3,203	\$1,583	\$1,620	\$3,124	\$79
630	Recreation	\$378,286	\$347,520	\$30,766	\$374,986	\$3,300
690	Old King's Highway	\$3,472	\$2,028	\$1,443	\$3,387	\$85
699	Community Celebrations	\$10,366	\$-	\$10,366	\$2,319	\$8,047
<b>Total Culture and Recreation</b>		<b>\$1,206,521</b>	<b>\$969,852</b>	<b>\$236,668</b>	<b>\$1,133,195</b>	<b>\$73,325</b>
<b>Dept # Debt Service</b>						
751	Debt Service (Includes School Debt)	\$9,935,309	\$-	\$9,935,309	\$8,189,846	\$1,745,463
<b>Total Debt Service</b>		<b>\$9,935,309</b>	<b>\$-</b>	<b>\$9,935,309</b>	<b>\$8,189,846</b>	<b>\$1,745,463</b>
<b>Dept # Insurance and Assessments</b>						
820 A	State and County Assessments	\$695,940	\$-	\$695,940	\$678,966	\$16,974
820 B	Retirement	\$2,584,079	\$-	\$2,584,079	\$2,408,729	\$175,350
912	Liability Insurance	\$630,836	\$-	\$630,836	\$577,545	\$53,291
913	Unemployment	\$16,456	\$-	\$16,456	\$16,055	\$401
914	Employee Benefits	\$3,687,328	\$-	\$3,687,328	\$3,064,413	\$622,914
<b>Total Insurance and Assessments</b>		<b>\$7,614,640</b>	<b>\$-</b>	<b>\$7,614,640</b>	<b>\$6,745,709</b>	<b>\$868,931</b>
<b>Total Operating Budget</b>		<b>\$51,202,161</b>	<b>\$15,771,255</b>	<b>\$35,430,906</b>	<b>\$45,810,732</b>	<b>\$5,391,429</b>

**Suggested Motion:** I move that this article be accepted and adopted and that the Town Meeting adopt the Select Board’s proposed FY 2025 budget as printed in the warrant, and as funding therefore, to:

**Raise and Appropriate** \$43,385,345  
**Appropriate from Water Fees** \$3,179,020

**Transfer from :**

Ambulance Receipts reserved for appropriation	\$600,000
Cable Fees Receipts reserved for appropriation	\$140,000
Water Pollution Abatement Trust	\$5,000
Wetland Protection Fund	\$15,000
Waterways Improvement Account	\$10,000
Debt Premiums Reserved for Debt Exclusion	\$204,045
Assessors Overlay	\$150,000
Beaches Enterprise Fund	\$482,638
Moorings Enterprise Fund	\$174,464
Transfer Station Enterprise Fund	\$307,434
Rock Harbor Boat Basin Enterprise Fund	\$96,786
Sewer Enterprise Fund	\$374,815
Wastewater Special Purpose Stabilization Fund	\$1,657,614
Free Cash	\$420,000

for a total appropriation of \$51,202,161

**Explanation:** This article would set and fund the operational budgets for the normal operation for all Town functions in the amount of \$51,202,161 for the fiscal year beginning July 1, 2024, and ending June 30, 2025. The FY25 Nauset Regional School District Assessment and the Cape Code Regional Technical High School District Assessment are allocated among its member towns based on total school enrollment. The FY25 budget does not require a general override and is funded within the 2 ½ % levy limit increase. The free cash allocation in the motion is to fund one time expenses in the budget such as allocated to the Finance Committee Reserve for emergency situations that arise during the fiscal year.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 7 – YES 2 – NO 0 – ABSTAIN

**ARTICLE 14**

**Capital Improvements Plan (FY26 – FY30)**

To see if the Town will vote pursuant to Chapter 8 Financial Provisions and Procedures, Section 7, Action of Town Meeting, Subsection 8-7-1 of the Orleans Home Rule Charter, to act on the Capital Improvements Plan as published in the Warrant, by adopting said Plan with or without amendments thereto, which amendments may include an increase or decrease in the amount of money allocated to any particular line item contained therein, the addition of new line items or the deletion of line items contained therein, or to take any other action relative thereto. (Select Board)

TOWN OF ORLEANS CAPITAL IMPROVEMENT PLAN		Funding Source	FY25 Budgeted	FY26 Projected	FY27 Projected	FY28 Projected	FY29 Projected	FY30 Projected
<b>GENERAL GOVERNMENT</b>								
GG	Building Department Vehicle	V&E Stabilization Fund	50,000					
GG	11 Ford Focus Sedan TH/ Small GC Pool Vehicle	V&E Stabilization Fund			28,000			
GG	14 Ford F150 4WD Pickup TH	V&E Stabilization Fund			62,000			
GG	MIS Computer Equipment and Services TH	V&E Stabilization Fund	33,000	33,000	33,000	33,000	33,000	33,000
GG	2006 Town Hall Telephone System TH	V&E Stabilization Fund	35,000	50,000				
GG	TH Carpet and Rubber Tile Replacement	Buildings Stab Fund	50,000					
GG	TH Replacement of Exterior Trim and General Painting	Buildings Stab Fund	10,000			30,000	30,000	
GG	TH Air Handler Renovations	Buildings Stab Fund	25,000	100,000				
GG	TH Roofing	Buildings Stab Fund				200,000	200,000	
GG	Building Security	Debt Exclusion	350,000	100,000	100,000	100,000	100,000	100,000
GG	Orleans 2040 Campus Project- Firestation, Elem. School/Multi-use Building	Free Cash	150,000	100,000,000				
<b>TOTAL GENERAL GOVERNMENT</b>			<b>703,000</b>	<b>100,283,000</b>	<b>223,000</b>	<b>363,000</b>	<b>363,000</b>	<b>133,000</b>
<b>PUBLIC SAFETY</b>								
POLICE	Cruiser Replacement	V&E Stabilization Fund	147,000	148,000	152,000	156,000	160,000	164,000
POLICE	Mobile Data Terminals	V&E Stabilization Fund	14,000	31,000	17,000	18,000	19,000	20,000
POLICE	Portable Police Radios	V&E Stabilization Fund	10,500					
POLICE	Police Station Exterior Painting	Buildings Stab Fund		25,000				
POLICE	Record Management System	V&E Stabilization Fund				100,000		
Fire	Equipment	V&E Stabilization Fund	92,013					
FIRE	2017 Polaris Replacement	V&E Stabilization Fund	33,000					
FIRE	2018 Ford F150 Replacement (166)	V&E Stabilization Fund		85,000				
FIRE	2018 Polaris Replacement	V&E Stabilization Fund		33,000				
FIRE	2020 Ford F350 Replacement (170)	V&E Stabilization Fund		100,000				
FIRE	Ambulance 174 Replacement	Ambulance Reserves					480,000	
FIRE	Cardiac Monitor Replacement	V&E Stabilization Fund		175,000				
FIRE	CPR Chest Compressions Machine Replacement	V&E Stabilization Fund		105,000	105,000			
FIRE	New Fire Station Design - In Orleans 2040 Campus Project or FY26	Debt Exclusion	3,000,000		-			
FIRE	New Fire Station Construction -In Orleans 2040 Campus Project or FY26	Debt Exclusion		35,000,000	-			
<b>TOTAL PUBLIC SAFETY</b>			<b>3,296,513</b>	<b>35,702,000</b>	<b>274,000</b>	<b>274,000</b>	<b>659,000</b>	<b>184,000</b>
<b>SCHOOLS</b>								
OES	Technology Improvements (Raise & Appropriate)	Raise & Appropriate	30,000	30,000	30,000	30,000	30,000	30,000
OES	New OES Building- In Orleans 2040 Campus Project or FY28	Debt Exclusion				55,000,000		
NRSD	NAUSET REGIONAL SCHOOLS 5 Year Capital Plan Funding	Raise & Appropriate	127,066	130,324	133,666	139,093	140,520	
<b>TOTAL EDUCATION</b>			<b>157,066</b>	<b>160,324</b>	<b>163,666</b>	<b>55,169,093</b>	<b>170,520</b>	<b>30,000</b>
<b>PUBLIC WORKS</b>								
ROADS	Pavement Management Program	Pavement Stabilization	413,543	423,881	434,478	445,340	456,474	467,886
ROADS	Main Street & Tonset Road Design	Debt Exclusion	300,000					
CWRMP IMPLEMENTATION	Prelim. Design	Debt Exclusion			4,800,000			6,000,000
CWRMP IMPLEMENTATION	Final Design	Debt Exclusion	1,200,000	300,000	300,000	2,000,000	300,000	300,000
CWRMP IMPLEMENTATION	Construction	Debt Exclusion		45,500,000			43,100,000	
CWRMP IMPLEMENTATION	(PRB's) Design & Impl	Debt Exclusion		600,000	3,300,000	8,400,000	2,700,000	1,700,000
HIGHWAY & PARKS	2019 Chevrolet 1500 Repl (Beach)	V&E Stabilization Fund	60,000					
HIGHWAY & PARKS	17 Chevy 2500 4WD Utility Body Truck (701)	V&E Stabilization Fund						64,000
HIGHWAY & PARKS	16 International 6-Wheel Dump Truck (512)	V&E Stabilization Fund			155,000			200,000
HIGHWAY & PARKS	15 John Deere 4WD Backhoe/Loader (541)	V&E Stabilization Fund						
HIGHWAY & PARKS	15 Chevy 2500 4WD Pickup Truck (501)	V&E Stabilization Fund	50,000					
HIGHWAY & PARKS	16 Ford 550 4WD Dump Truck (521)	V&E Stabilization Fund		100,000				
HIGHWAY & PARKS	14 Int'l 4WD Dump Truck (511)	V&E Stabilization Fund				170,000		
HIGHWAY & PARKS	16 Chevy K2500 4WD Pickup Truck (502)	V&E Stabilization Fund			58,000			
HIGHWAY & PARKS	18 Chevy K2500 4WD Pickup Truck (503)	V&E Stabilization Fund				57,000		
HIGHWAY & PARKS	06 Bobcat Skid Steer Loader (553)	V&E Stabilization Fund		50,000				
HIGHWAY & PARKS	98 Int'l w/Catch Basin Cleaner (513)	V&E Stabilization Fund	250,000				105,000	
HIGHWAY & PARKS	14 Int'l w/Sweeper (543) (Debt Exclusion)	V&E Stabilization Fund		275,000				
HIGHWAY & PARKS	14 Ford F550 4WD Dump Truck (522)	V&E Stabilization Fund	100,000					
HIGHWAY & PARKS	18 Chevy 4WD K3500 Dump Truck (66)	V&E Stabilization Fund						110,000
HIGHWAY & PARKS	15 Chevy K2500 4WD Pickup Truck (64)	V&E Stabilization Fund		55,000				
HIGHWAY & PARKS	18 Chevy K3500 4WD Dump Truck (65)	V&E Stabilization Fund					105,000	
HIGHWAY & PARKS	09 Skid Steer Uniloaders (61)	V&E Stabilization Fund	90,000					
HIGHWAY & PARKS	17 Bobcat Walk Behind Mower	V&E Stabilization Fund			7,000			
HIGHWAY & PARKS	09 Bobcat Walk Behind Mower	V&E Stabilization Fund		7,000				
HIGHWAY & PARKS	13 Kubota Riding Mower	V&E Stabilization Fund		28,000				
HIGHWAY & PARKS	13 Ford Explorer AWD (100)	V&E Stabilization Fund			75,000			
HIGHWAY & PARKS	15 Wright Walk Behind Mower	V&E Stabilization Fund	7,800					
HARBORMASTER	19 Chevy K2500 4WD Pickup	V&E Stabilization Fund					60,000	
HARBORMASTER	17 300 hp Yamaha Outboard Engine	V&E Stabilization Fund			26,000			
HARBORMASTER	17 Road King Boat Trailer	V&E Stabilization Fund				6,000		
HARBORMASTER	15 200 hp Yamaha Outboard Engine	V&E Stabilization Fund		19,000				
HARBORMASTER	14 Tidewater Boat Trailer	V&E Stabilization Fund	8,000					
HARBORMASTER	01 Privateer 21' Patrol Boat	V&E Stabilization Fund		90,000				
HARBORMASTER	Channel Markers	V&E Stabilization Fund	1,500		1,600		1,700	
HARBORMASTER	16 Chevy K2500 4WD Pickup Truck	V&E Stabilization Fund	60,000					
HARBORMASTER	19 Kubota 4WD Utility Buggy	V&E Stabilization Fund	24,000					
WATER	Water Quality Drainage Improvements	Stormwater Stabilization Fund	206,759	211,928	217,226	222,656	228,223	233,929
WATER	Water Department Asset Management Plan	Water Funds	60,000					
WATER	WTP Prefilter Replacement Construction	Debt		350,000				
WATER	WTP Air Handling Repl/Solar Panels	Debt		250,000	4,000,000			
WATER	Water Dept - Access Rd improv. Design	Water Funds				75,000		
WATER	Water Dept - Access Rd improv. Construction	Debt					375,000	
WATER	WTP Header & Piping Replacement	Debt						500,000
WATER	Water Storage Tanks Rehabilitation Design	Debt	250,000					
WATER	Water Storage Tanks Rehabilitation Construction	Debt		1,065,000				
WATER	Pump Stations Repairs (Well Cleaning)	Water Funds	25,000	30,000	30,000	30,000	30,000	
WATER	Water Main Installation / Replacement	Water Funds	10,000	15,000	15,000	15,000	15,000	
WATER	Technology Improvements	Water Funds	20,000	20,000	20,000	20,000	20,000	
WATER	Building Repairs/Maintenance (Pump Stations)	Water Funds	10,000	10,000	10,000	10,000	10,000	
WATER	Water Meter Replacement Program	Water Funds	-	-	-	-	90,000	
WATER	18 John Deere 410L Backhoe (1671)	Water Funds					200,000	
WATER	14 4WD Mini Excavation and Trailer	Water Funds				150,000		
WATER	13 Ford F250 4WD Utility Truck (1673)	Water Funds	75,000					
WATER	15 Ford F250 4WD Utility Trailer (1675)	Water Funds			67,000			
WATER	06 Sullivan Air Compressor	Water Funds		25,000				
WATER	17K25000 4WD Pickup Truck (1676)	Water Funds						60,000
WATER	New Water Department Truck(Not 4wD)	Water Funds	60,000					
WATER	08 Interstate Trailer	Water Funds		15,000				
NATURAL RESOURCES	NB Mobile Buildings Conceptual Design Study	Debt Exclusion			50,000			
NATURAL RESOURCES	NB Mobile Buildings Final Design	Debt Exclusion				300,000		
NATURAL RESOURCES	NB Mobile Buildings Construction	Debt Exclusion					3,000,000	
NATURAL RESOURCES	NB Hubler Motel	Buildings Stab Fund	50,000	50,000				
NATURAL RESOURCES	NB Hubler Motel	Beach Enterprise Fund	50,000	50,000				
NATURAL RESOURCES	SB Gavigan Cottages Conceptual Design Study	Debt Exclusion		100,000				
NATURAL RESOURCES	SB Gavigan Cottages Final Design	Debt Exclusion			250,000			
NATURAL RESOURCES	SB Septic System Pump Replacement	Beach Enterprise Fund		20,000	20,000			
NATURAL RESOURCES	SB Gavigan Cottages Construction	Debt Exclusion				2,500,000		
NATURAL RESOURCES	Rock Harbor (Timber/Commercial/Loading Dock) Constr.	Debt Exclusion	8,300,000					
NATURAL RESOURCES	Town Cove Bulkhead Repl - Construction	Debt Exclusion		1,900,000				
NATURAL RESOURCES	Beaches Safety Equipment Autom defibrilators, hc chairs, safety mats)	Beach Enterprise Fund	27,500					
NATURAL RESOURCES	Beach Operations	Beach Enterprise Fund	83,650	7,800	27,000	70,000	25,000	98,000
PARKS	Veterans Memorial Park Project	CPA	200,750					

PLANNING	66 & 76 Route 6A Building Demolition and Site Restoration	Debt Exclusion	2,000,000						
BUILDINGS & FACILITIES	DPW & NR Public Landings - Improvements	Buildings Stab Fund	50,000	50,000	50,000	50,000	50,000		
BUILDINGS & FACILITIES	DPW & NR Fields and Playgrounds - OES Structure and Ball Court Upkeep	Buildings Stab Fund	5,000	5,000	10,000	10,000	10,000		
BUILDINGS & FACILITIES	DPW & NR Pilgrim Lake - Restroom and Site Improvements	Buildings Stab Fund		45,000	90,000				
BUILDINGS & FACILITIES	DPW & NR Crystal Lake - Site Improvements	Buildings Stab Fund				60,000	60,000		
BUILDINGS & FACILITIES	Beaches Operations	Beach Enterprise Fund	35,000			520,000			
BUILDINGS & FACILITIES	Water Department Improvements	Water Fees	50,000	55,000	55,000	55,000	55,000	55,000	55,000
BUILDINGS & FACILITIES	Rock Harbor Boat Basin Operations	Rock Harbor Enterprise Fund	115,000			285,000			
TRANSFER STATION	Transfer Station Operations (Enterprise Fund)	Transfer Station Enterprise Fund	113,000			220,000	150,000		
<b>TOTAL PUBLIC WORKS</b>			<b>14,361,502</b>	<b>51,877,609</b>	<b>15,108,304</b>	<b>14,730,996</b>	<b>50,885,397</b>	<b>9,788,815</b>	
<b>HEALTH &amp; HUMAN SERVICES</b>									
COA	COA Van	V&E Stabilization Fund	79,000						
COA	COA Kitchen Equipment Improvements	Buildings Stab Fund	20,000						
COA	COA HVAC	Buildings Stab Fund	100,000						
COA	COA Septic System Pump Replacement	Buildings Stab Fund	30,000						
COA	COA Parking Lot Pavement and Entrance Improvements	Buildings Stab Fund	60,000						
COA	COA Shingle Roof Replacement	Buildings Stab Fund		125,000	200,000				
<b>TOTAL HEALTH &amp; HUMAN SERVICES</b>			<b>289,000</b>	<b>125,000</b>	<b>200,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>CULTURE &amp; RECREATION</b>									
LIBRARY	New Library Building Design Grant Share	Free Cash	150,000						
LIBRARY	New Library Building Design	Debt Exclusion		2,650,000					
LIBRARY	New Library Building Construction	Debt Exclusion			26,000,000				
PARKS	Band Stand Design/Plans/Specs	Free Cash		100,000	-	-	-	-	-
HOUSING	44 Main St Renovation	Affordable Housing Trust/Debt		500,000	4,000,000				
RECREATION	Bayridge Lane feasibility	Free Cash		100,000					
RECREATION	Boundless Playground	Free Cash							100,000
PARKS	Depot Square Design	Free Cash	70,000						
<b>TOTAL CULTURE &amp; RECREATION</b>			<b>220,000</b>	<b>3,350,000</b>	<b>30,000,000</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	
<b>TOTAL CAPITAL IMPROVEMENT PLAN</b>			<b>19,027,081</b>	<b>191,497,933</b>	<b>45,968,970</b>	<b>70,537,089</b>	<b>52,077,917</b>	<b>10,235,815</b>	
<b>FUNDING</b>									
<b>Balances 1.30.24</b>									
<b>Raise &amp; appropriate</b>			157,066	150,324	163,666	169,093	170,520	30,000	
<b>Free Cash</b>			4,942,402	903,563	1,266,219	179,749	(102,472)	(326,959)	(283,425)
<b>Buildings and Facilities Stabilization Fund</b>			355,361	400,000	410,000	420,250	430,756	441,525	452,563
<b>Vehicles and Equipment Stabilization Fund</b>			43,239	461,250	472,781	484,601	496,716	509,134	521,862
<b>Beach Enterprise Fund</b>			860,605	196,150	77,800	567,000	70,000	124,000	98,000
<b>Rock Harbor Enterprise Fund</b>			185,103	115,000	-	285,000	-	-	-
<b>Transfer Station Enterprise Fund</b>			248,921	113,000	-	220,000	150,000	-	-
<b>Water Fund</b>			3,109,000	260,000	115,000	142,000	300,000	365,000	60,000
<b>Water Fees</b>				50,000	55,000	55,000	55,000	55,000	55,000
<b>Storm Water Drainage Stabilization</b>			201,716	206,759	211,928	217,226	222,656	228,223	233,929
<b>Pavement Stabilization</b>			363,456	413,543	423,881	434,478	445,340	456,474	467,886
<b>Ambulance Reserve</b>			500,000	-	-	-	-	480,000	-
<b>Debt Exclusion</b>				15,500,750	188,315,000	42,800,000	68,300,000	49,575,000	8,600,000
<b>Borrow</b>				250,000					
<b>TOTAL FUNDING</b>			<b>19,027,081</b>	<b>191,497,933</b>	<b>45,968,970</b>	<b>70,537,089</b>	<b>52,077,917</b>	<b>10,235,815</b>	
<b>Buildings and Facilities Stabilization Fund</b>									
<b>Requested</b>			400,000	400,000	350,000	350,000	350,000	-	
<b>Available</b>			400,000	410,000	420,250	430,756	441,525	452,563	
<b>Additional Needed</b>			<b>Needed</b>	<b>-</b>	<b>(10,000)</b>	<b>(70,250)</b>	<b>(80,756)</b>	<b>(91,525)</b>	<b>(452,563)</b>
<b>Vehicles and Equipment Stabilization Fund</b>									
<b>Requested</b>			1,144,813	1,539,000	734,600	475,000	273,700	591,000	
<b>Available</b>			461,250	472,781	484,601	496,716	509,134	521,862	
<b>Additional Needed</b>			<b>683,563</b>	<b>1,066,219</b>	<b>249,999</b>	<b>(21,716)</b>	<b>(235,434)</b>	<b>69,138</b>	

**Suggested Motion:** I move that this article be accepted and adopted and that pursuant to Chapter 8, Financial Provisions and Procedures, Section 7, Action of Town Meeting, Sub-section 8-7-1 of the Orleans Home Rule Charter, the Town Meeting accept the Capital Improvement Plan as printed in the warrant.

**Explanation:** In accordance with Chapter 8-5-1 of the Charter the Town Manager shall prepare a five-year Capital Improvements Plan (CIP) and annual Capital Budget which are designed to deal with the unmet long-range needs of the Town and to implement the goals and objectives of the Orleans Comprehensive Plan.

The CIP includes land acquisitions, buildings and improvements, machinery and equipment, vehicles, and infrastructure including roads, water mains, storm drainage and other publicly owned utilities.

The CIP includes proposed expenditures for all town activities and departments, the regional school, and regional, county, state and federal grants that may be used to support and finance capital improvements, facilities and equipment through grants, loans or inter-municipal agreements.

Proposed CIP project financing may include bonding, stabilization or reserve funds, or other available funds. Proposed capital expenditures in excess of \$10,000 for motor vehicles, equipment, building/facility maintenance and repairs are included in the CIP summarized by department and funding source.

As presented, the CIP includes all proposed projects for the period beginning July 1, 2025 (FY26) through June 30, 2030 (FY30). Projects that are proposed for funding in FY25 make up the Capital Budget and may be presented in one or more articles in the town meeting warrant for funding consideration. The Capital Budget projects for FY25 are shown in the “Budgeted” column.

In accordance with the Chapter 8-7-1 of the Charter, the Town Meeting shall act on the five- year CIP and the annual Capital Budget, provided all proposed projects have been included in the CIP in the prior fiscal year. Any articles for capital improvements not in compliance with 8-5-1 shall require a three-fourths (3/4) majority vote of the Town Meeting.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 8 – YES 1 – NO 0 – ABSTAIN

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## **ARTICLE 15**

### **Fund Community Preservation Act Program Budget**

To see if the Town will vote to act on the report of the Community Preservation Committee on the Fiscal Year 2025 Community Preservation budget and to appropriate or reserve for later appropriation monies from the Community Preservation Fund's Annual Revenues and/or available funds for the payment of debt service, undertaking of Community Preservation projects, the Administrative Expenses of the Community Preservation

Committee and all other necessary and proper expenses for FY25, or to take any other action relative thereto. (Community Preservation Committee)

Project Title	Project Description	Funding
<b>FY 25 Debt Service</b>	This figure represents the cost of servicing borrowings made by the CPC for projects including, but not limited to, the affordable housing projects at West Road and at 107 Main Street.	\$344,550
<b>Community Development Partnership</b>	Lower Cape Housing Institute - Help fund this regional educational and information-sharing program about affordable housing among Lower Cape municipalities and those involved in seeking solutions to the housing crisis.	\$10,000
<b>Nauset Together We Can Prevention Council Inc.</b>	Finch Skatepark Safety Upgrades – Together with Eastham and Brewster, Orleans seeks to help fund safety upgrades for the Cape’s only lighted year-round, skatepark serving approximately 8,000 per year.	\$16,300
<b>Affordable Housing Trust</b>	General funding – Assist the Orleans Affordable Housing Trust to act opportunistically to address the extreme need for affordable housing.	\$400,000
<b>Affordable Housing Trust</b>	Rental Housing Program – Provide funds to cover the first two years of a Rental Housing Assistance program for Orleans residents and workers who struggle to afford rent.	\$95,000
<b>Veterans Day/ Memorial Day Committee</b>	Veteran’s Park Infrastructure Improvements – To help fund the installation of accessible pathways in Veteran’s Park to allow full access and recreational use of the space.	\$150,000
<b>Academy of Performing Arts</b>	Academy Preservation Phase III – Contribute toward the costs of finishing the exterior restoration of the fire escape at the former Orleans Town Hall building (circa 1873).	\$25,000
<b>Orleans Historic Preservation Committee</b>	Early Nauset Project Phase II – Funds to enable further research and survey to identify additional specific areas of interest and assess their significance about the Contact-Period occupation of Orleans.	\$25,000
<b>Preservation for Affordable Housing (POAH) and Housing Assistance Corporation (HAC)</b>	Spring Rock Village – Join other regional towns to support an affordable housing development on Millstone Road in Brewster for forty-five housing units. Funds are to be made available only after full funding is guaranteed for the project.	\$120,000
<b>Friends or Relatives with Autism &amp; Related Diseases (Forward)</b>	Forward at the Rock Phase II – To join several other Cape towns to help fund specialized housing for a vulnerable segment of our regional population, deed restricted to those earning less than 30% of area median income.	\$60,000

<b>Orleans Historic Commission (OHC)</b>	Comprehensive Historic Properties Documentation – To continue the process of bringing the Orleans Historic Properties Inventory of historic buildings, areas, objects, cemeteries, and landscapes up to date.	\$25,000
<b>Orleans Council on Aging</b>	Senior Center Garden Walkway Project – Provide funding to fully rehabilitate the walkways and gardens for passive recreation at the Senior Center including the removal of invasive and dead species, replanting and replacement with pollinators, natives and low-maintenance varieties, restoration of, and installation of an irrigation system in conjunction with previous FY24 CPC funding for the project.	\$26,000
<b>Oddfellow 132/NW Schoolhouse</b>	NW Schoolhouse Historic Hall Sprinkler and Kitchen Completion – Together with funds provided by the CPC in FY24, finish restoring the kitchen in the historic hall and improve fire prevention.	\$52,320
<b>Committee Administrative Expenses</b>	The Community Preservation Act permits the Committee to allocate up to 5 per cent of annual revenues (surtax and state share) for operating administrative expenses. However, the CPC is recommending that only \$30,000 be used for regular expenses including legal consultation, historic consultancy, administrative assistance, maintaining records and, if funding permits, additional studies directed toward realizing the Town's possibilities in the areas of recreation, open space, community housing and historic resources. Any and all unused funds at the end of the fiscal year revert to the fund balance for future projects.	\$30,000

**Suggested Motion:** I move that this article be accepted and adopted as printed in the warrant and that the sum of \$1,379,441 be transferred from the Community Preservation Fund for the purposes and in the amounts set forth in the article.

**Explanation:** The Community Preservation Committee recommends that the following amounts be appropriated and/or reserved from Fiscal Year 2025 Community Preservation Fund revenues, unless otherwise specified, for Fiscal Year 2025 community preservation purposes with each item considered a separate appropriation. Revenue is based on available funds (\$194,645), a 3% surtax (\$1,223,934), an annual TOOP grant (\$2,500), and an anticipated “match” from the State of Massachusetts (\$249,540).

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

## **ARTICLE 16**

### **Purchase Conservation Restriction on Eli Rogers Road**

To see if the Town will vote to authorize the Select Board to acquire by gift or purchase for conservation, open space, passive recreation and wellfield protection purposes pursuant to G.L. c. 44B, a conservation restriction pursuant to G.L. c 184, §§31-33 on land located on Eli Rogers Road, Orleans, MA containing 3.69 acres, more or less and shown as Lot 4 on a plan recorded in the Barnstable County Registry of Deeds in Plan Book 703 Page 2, including the portion thereof located in Brewster, MA and including the land shown as Parcel 19 on Orleans' Assessors Map 74, said land being a portion of the land described in deed recorded in the Barnstable County Registry of Deeds in Book 35873 Page 11; and to raise and appropriate or transfer from available funds, or transfer from Community Preservation Act funds, a sum of \$200,000 for such acquisition, provided that the conservation restriction shall be under the control and management of the Select Board; and, further, to authorize the Select Board and/or the Conservation Commission to file on behalf of the Town any and all applications deemed necessary for grants and/or reimbursement from the Commonwealth of Massachusetts deemed necessary under the Self-Help Act (Chapter 132A, §11) and/or any others in any way connected with the scope of this article, and further, to authorize the Select Board to negotiate the purchase of the conservation restriction and to make the decision to enter into any agreement to purchase the conservation restriction and to execute any and all instruments as may be necessary on behalf of the Town, or to take any other action relative thereto. (Community Preservation Committee)

**Suggested Motion:** I move that this article be accepted and adopted as printed in the warrant and that the sum of \$200,000 be transferred from the Community Preservation Fund for the purposes and in the amounts set forth in the article.

**Explanation:** In 2023 The Compact of Cape Cod Conservation Trusts, Inc. purchased land on Eli Rogers Road for \$999,000, in partnership with the Orleans Conservation Trust (OCT), both nonprofit organizations, for the purpose of protecting land across from the Town of Orleans main wellfield and public drinking water supply. OCT has secured a State grant for \$175,000 and seeks \$200,000 from the Town Community Preservation Fund towards its purchase from The Compact of 3.69 acres. OCT will own the 3.69 acres subject to a conservation restriction held by the Town Select Board. An additional acre has a house on it which is being sold separately for residential use. No bonding or borrowing is expected; there are sufficient funds in the Community Preservation Fund to enable an appropriation from it.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 8 – YES 0 – NO 0 – ABSTAIN

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## **ARTICLE 17**

### **Fund Rock Harbor Commercial Wharf Improvements**

To see if the Town will vote to raise and appropriate, borrow and/or transfer the sum of \$9,000,000, or any other sum, for the purpose of funding the Rock Harbor Commercial Wharf Improvements Project, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59, Section 21C (Proposition 2 ½ so-called) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Select Board and/or Town Manager to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board)

**Suggested Motion:** I move that this article be accepted and adopted as printed in the warrant and that the sum of \$9,000,000 be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Select Board, is authorized to borrow the sum of \$9,000,000 pursuant to Massachusetts General Laws, Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so-called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

**Explanation:** A site inspection of the facility was conducted in 2018 and it was determined that components of the Commercial Wharf were in imminent failure and a liability to the Town. In 2019, the Town was awarded a grant from the Seaport Economic Council to fund the design and permitting necessary to replace and upgrade the aging infrastructure. Required goals of the grant funding included restoring and improving commercial fishing operations while revitalizing the working waterfront as a destination for visitors. The Town conducted several public outreach meetings with the commercial fishing community to help formulate the objectives of the final design which include: improved access and safety for the commercial fleet, public viewing area, floating dock system along the face of the bulkhead with gangway access, end-in docking slips for vessels, installation of a hoist system for unloading of catch, and upgrades to vessel fueling operations, lighting, and water. This article will fund the construction phase of this project which is scheduled for October 2024 – April 2025. Once funded, the Town will be in good standing for grant funding to cover a percentage of the construction costs.

(2/3 Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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**ARTICLE 18**

**Comprehensive Water Resources Management Plan Implementation Phase III Lakes & Ponds Sewer Study Area Design**

To see if the Town will vote to raise and appropriate or borrow the sum of \$1,200,000, or any other sum, for the purpose of funding the Final Design of the Lakes and Ponds Area Collection System and Pumping Station Project, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 ½ so called) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Select Board and/or Town Manager to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board and Board of Water and Sewer Commissioners)

**Suggested Motion:** I move that this article be accepted and adopted as printed in the warrant and that the sum of \$1,200,000 be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Select Board, is authorized to borrow the sum of \$1,200,000 pursuant to Massachusetts General Laws, Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so-called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

**Explanation:** This article will fund the continued implementation of the Town’s Amended Comprehensive Water Quality Management Plan activities for FY25. The project includes the final design related to the Phase III – Lakes and Ponds Sewer Study Area (see map in appendix)

(2/3 Vote)

SB: 4 – YES 0 – NO 1 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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**ARTICLE 19**

**Comprehensive Water Resources Management Plan Implementation Phase II Meetinghouse Pond Area Expansion**

To see if the Town will vote to amend the action taken under Article 19 of the May 9, 2022 Annual Town Meeting warrant and Article 27 of the October 16, 2023 Special Town Meeting warrant to expand the Phase II Meetinghouse Pond Area Collection System and Pumping Station Project to include the additional 28 properties shown on a Map on file in the office of the Town Clerk, including all expenses incidental and related thereto; and further to authorize the Select Board to acquire, by purchasing gift, eminent domain or otherwise, easements or such other interests in land as necessary to undertake the expanded Meetinghouse Pond Area Collection System and Pumping Station Project, or to take any other action relative thereto. (Select Board and Board of Water and Sewer Commissioners)

**Suggested Motion:** I move that this article be accepted and adopted as printed in the warrant.

**Explanation:** This article will expand the construction area approved under Article 19 of the May 9, 2022 Annual Town Meeting Warrant and Article 27 of the October 16, 2023 Special Town Meeting warrant for the Phase II Meetinghouse Pond Area Collection System and Pumping Station Project to include the additional area consisting of 28 properties as shown on a Map on file in the office of the Town Clerk. No additional appropriation is sought for this purpose. (See map in appendix)

(2/3 Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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## **ARTICLE 20**

### **Fund Water Quality Drainage Improvements Stabilization Fund**

To see if the Town will vote to raise and appropriate the sum of \$206,759, or any other sum, into the Stabilization Fund for Water Quality Drainage Improvements, and further to transfer from the Stabilization Fund the sum of \$206,759 for the purpose of funding the design and construction of improvements to the Town’s drainage infrastructure systems, including all expenses incidental and related thereto, or to take any other action relative thereto. (Select Board)

**Suggested Motion:** I move this article be accepted and adopted as printed in the warrant and that the sum of \$206,759 be raised and appropriated for this purpose.

**Explanation:** This article seeks to fund Stormwater quality issues resulting from stormwater runoff that adversely affects the health of the Town’s coastal embayments, ponds, and bodies of freshwater. Addressing these drainage issues will bring the Town into compliance with US EPA Stormwater Quality Permits and Massachusetts DEP Water Quality requirements. Funding for this article is an annual appropriation from the stabilization fund established for this purpose.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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## **ARTICLE 21**

### **Fund Town Pavement Management Program Stabilization Fund**

To see if the Town will vote to raise and appropriate the sum of \$413,543, or any other sum, into the Stabilization Fund for the Town Pavement Management Program, and further to transfer from the Stabilization Fund the sum of \$413,543 for the purpose of funding the local share of the Town’s ongoing Pavement Management Program, or to take any other action relative thereto. (Select Board)

**Suggested Motion:** I move this article be accepted and adopted as printed in the warrant and that the sum of \$413,543 be raised and appropriated for this purpose.

**Explanation:** This article will provide the local share of the funding for the Town’s ongoing Pavement Management Program to repair, resurface, and reconstruct Town roadways. The program also includes work related to roadway drainage and sidewalk projects. The Town maintains approximately 56 miles of public roadways and uses an inventory of roadway conditions to prioritize the long-term maintenance needs of the Town. Funding from this article will supplement existing appropriations, enabling the Town to move forward with the completion of projects already scheduled through FY25 that may otherwise be delayed. Funding for this article is an annual appropriation from the stabilization fund established for this purpose. In addition to local funding of roadway projects, the Town receives State Aid Chapter 90 funds each year.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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## **ARTICLE 22**

### **Fund Buildings and Facility Maintenance Stabilization Fund**

To see if the Town will vote to raise and appropriate the sum of \$400,000, or any other sum, into the Stabilization Fund for Building and Facility Maintenance, and further to transfer from the Stabilization Fund the sum of \$400,000 for the purpose of funding building and facility maintenance projects, including all expenses incidental and related thereto, or to take any other action relative thereto. (Select Board)

**Suggested Motion:** I move this article be accepted and adopted as printed in the warrant and that the sum of \$400,000 be raised and appropriated for the purpose of funding Building and Facility Maintenance, including all expenses incidental and related thereto.

**Explanation:** This article adds to the targeted Stabilization Fund under Massachusetts General Law Chapter 40, Section 5B which was established for the sole purpose of funding a building and facility maintenance program. The Town’s 6-year Buildings and Facilities Master Plan identifies, prioritizes, and schedules remedial work to address the deficiencies, repairs, and/or upgrades necessary for all Town buildings and facilities, and is updated for review periodically with the Select Board which has final approval over annual project funding.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 0 – YES 0 – NO 0 – ABSTAIN

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## **ARTICLE 23**

### **Fund Vehicle and Equipment Stabilization Fund**

To see if the Town will vote to raise and appropriate and transfer from available funds the sum of \$1,279,813, or any other sum, into the Stabilization Fund for Motor Vehicles and Equipment, and further to transfer from the Stabilization Fund the sum of \$1,279,813 for the purpose of funding vehicle and equipment purchases, including all expenses incidental and related thereto, or to take any other action relative thereto. (Select Board)

**Suggested Motion:** I move this article be accepted and adopted as printed in the warrant and further that the sum of \$461,250 be raised and appropriated, the sum of \$683,563 be

transferred from free cash, and the sum of \$135,000 be transferred from the Water Special Revenue Fund for the purpose of funding Motor Vehicles and Equipment, including all expenses incidental and related thereto.

**Explanation:** This article adds to the targeted Stabilization Fund under Massachusetts General Law Chapter 40, Section 5B which was established for the sole purpose of funding vehicle and equipment purchases. The Town's 10-year Motor Vehicle Inventory and Durable Equipment Replacement Schedule identifies, prioritizes, and tracks 125 different vehicles and equipment types for all town departments and is updated periodically for review with the Select Board which has final approval over all purchases and changes. All vehicle purchases are made within the guidelines of Green Communities. The proposed equipment to be replaced by departments for FY25 is listed in the capital budget.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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## **ARTICLE 24**

### **Transfer Water Service Connection Funds**

To see if the Town will vote to transfer from available funds the sum of \$30,000, or any other sum, to the Water Special Revenue Fund - Water Service Connection Account for the purpose of maintaining water service connections, or to take any other action relative thereto. (Board of Water and Sewer Commissioners)

**Suggested Motion:** I move that this article be accepted and adopted as printed in the warrant and the sum of \$30,000 be transferred from the Water Special Revenue Fund – Fund Balance Reserved for Water Service Connections for this purpose.

**Explanation:** This article transfers funds from a reserve account to the working account of the Water Department, for the purpose of funding supplies, materials and equipment associated with the installation, maintenance and improvements of water service connections and associated capital investments.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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## **ARTICLE 25**

### **Fund Other Post-Employment Benefits (OPEB) Liability Trust Fund**

To see if the Town will vote to raise and appropriate the sum of \$450,000, or any other sum, to be deposited in the Other Post-Employment Benefits (OPEB) Liability Trust Fund; or to take any other action relative thereto. (Select Board)

**Suggested Motion:** I move that this article be accepted and adopted as printed in the warrant and that the sum of \$450,000 be raised and appropriated for this purpose.

**Explanation:** This article adds to the trust fund established by Town Meeting to fund future financial obligations for retirees, primarily for town retiree health benefits, otherwise known as Other Post- Employment Benefits (OPEB). This trust fund allows the Town to

have access to the State Retiree Benefits Trust Fund, for the purpose of investing OPEB funds. Adoption of the trust was recommended by the Governmental Accounting Standard Board, the Massachusetts Department of Revenue, our independent auditors and municipal bond rating agencies. Funding for this article is an annual appropriation from the General Tax Override voted on May 15, 2018, in accordance with Massachusetts General Laws, Chapter 59, Section 21c (g).

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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## **ARTICLE 26**

### **Fund Affordable Housing Trust Fund**

To see if the Town will vote to raise and appropriate the sum of \$512,500, or any other sum, to be deposited in the Affordable Housing Trust Fund, or to take any other action relative thereto. (Select Board)

**Suggested Motion:** I move that this article be accepted and adopted as printed in the warrant and that the sum of \$512,500 be raised and appropriated for this purpose.

**Explanation:** This article proposes to fund the Affordable Housing Trust Fund. Funding for this article is an annual appropriation from the General Tax Override voted on 2018 and an additional vote in 2023 to increase the amount in accordance with Massachusetts General Laws, Chapter 59, Section 21c (g).

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 7 – YES 2 – NO 0 – ABSTAIN

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## **ARTICLE 27**

### **Authorize and Fund Habitat Conservation Plan Permits**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$43,023, or any other sum, for the purpose of funding the implementation costs, including all expenses incidental and related thereto, of the Habitat Conservation Plan (HCP) approved by the Federal and State Fish and Wildlife Services, or to take any other action relative thereto. (Select Board)

**Suggested Motion:** I move that this article be accepted and adopted as printed in the warrant and that the sum of \$43,023 be raised and appropriated for this purpose.

**Explanation:** This article will fund the annual cost of implementing the statewide HCP permits. The permits are issued for three years, and the implementation costs include seasonal staff, equipment, and predator mitigation funds as conditions of the permits. The HCP provides for limited over sand vehicle use of Nauset Beach south of the bathing beach parking lot during the summer migratory bird nesting season.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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**ARTICLE 28****Fund Water Quality Testing**

To see if the Town will vote to raise and appropriate, and or transfer from available funds, the sum of \$261,074 or any other sum, for the purpose of water quality testing; or to take any action relative thereto. (Select Board)

**Suggested Motion:** I move that this article be accepted and adopted as printed in the warrant and that the sum of \$261,074 be transferred from free cash for this purpose.

**Explanation:** Town programs to protect and restore water quality require water quality monitoring to establish baseline conditions as well as follow up monitoring and reporting to demonstrate compliance with permitted projects. Funds under this article will support town-wide marine and fresh water sampling, post-alum treatment monitoring of fresh water ponds, ongoing Lonnie's Pond oyster efforts, Cedar Pond compliance reporting, , and consulting funds for wastewater management coordination.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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**ARTICLE 29****Fund Crystal Lake Alum Treatment**

To see if the Town will vote to raise and appropriate, and or transfer from available funds the sum of \$75,000, or any other sum, for the purpose of treating Crystal Lake with Alum, or to take any other action relative thereto. (Select Board)

**Suggested Motion:** I move that this article be accepted and adopted as printed in the warrant and that the sum of \$75,000 be transferred from free cash for this purpose.

**Explanation:** The 2021 Crystal Lake Management Plan was developed to provide an understanding of existing water quality and trends. Crystal Lake experienced an algae bloom in late 2023. The 2021 plan recommended completing an alum treatment in the lake as an interim step with a plan to sewer upgradient properties. Alum is a State-accepted management strategy to maintain water quality through the summer months. The Orleans Conservation Commission issued a permit for an alum treatment in March 2024.

(Simple Majority Vote)

SB: 4 – YES 0 – NO 1 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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**ARTICLE 30****Fund Conservation, Recreation, and Open Space Plan**

To see if the Town will vote to transfer from available funds the sum of \$30,000, or any other sum, for the purpose of funding an update to the Town's Conservation, Recreation, and Open Space plan, or to take any other action relative thereto. (Select Board)

**Suggested Motion:** I move that this article be accepted and adopted as printed in the warrant and that the sum of \$30,000 be transferred from free cash for this purpose.

**Explanation:** This article funds an update of the Conservation, Recreation & Open Space Plan. The plan identifies strategies and priorities for the preservation of open space and recreation. Once the new plan is certified by the MA Division of Conservation Services, the Town will be eligible to apply for reimbursement grants for open space purchases. Orleans has benefited greatly from this program in the past with several grant awards of approximately 50% of the purchase price of acquired land. Since 1982, Orleans has received \$4.8M in grant funding to support 35 open space purchases.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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## **ARTICLE 31**

### **Required Funding and Vote to Apply for Massachusetts Public Library Construction Program**

To see if the Town will vote to apply for, accept, and expend Massachusetts Public Library Construction Program (“MPLCP”) grant funds if approved, and vote to raise and appropriate or transfer from available funds the sum of \$150,000, or any other sum, if said MPLCP grant is approved, said sum to be expended by the Town for library assessment, planning, feasibility and/or design, or act in any manner relating thereto. (Select Board)

**Suggested Motion:** I move that this article be accepted and adopted as printed in the warrant and that the sum of \$150,000 be transferred from free cash for this purpose.

**Explanation:** The approval of this year's article, explicitly as written, is a mandatory requirement for the Town of Orleans to be eligible for a MPLCP grant.

The MPLCP will contribute 50% of the cost of the planning and design phase up to a maximum award of \$100,000. The Town’s appropriation of \$150,000 matches the MPLCP’s funding and allows for a buffer of an additional \$50,000, in case the project’s planning and design phase warrants it. If the Town does not receive the grant, these funds will not be expended.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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## **ARTICLE 32**

### **Fund 46 and 58 Eldredge Park Way Campus Study**

To see if the Town will vote to raise and appropriate, borrow, and/or transfer from available funds, \$150,000 or any other sum, for the purpose of funding a feasibility study and related costs for the development of a multipurpose municipal campus, the focus of which will be for Fire Rescue Services, Elementary School, and Recreational/ Community facility needs.

**Suggested Motion:** I move that this article be accepted and adopted as printed in the warrant and that the sum of \$150,000 be transferred from free cash for this purpose.

**Explanation:** The funding of this study will provide for a collaborative process between the Select Board and the Orleans Elementary School Committee towards identifying solutions for future fire/rescue station, elementary school, and recreational/community facility needs on Town owned land located at 46 and 58 Eldredge Park Way. This land currently serves as the home of the Orleans Elementary School and the Fire Department.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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### **ARTICLE 33**

#### **Fund Village Center to Nauset Beach Multi-use Path Feasibility Study**

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of \$85,000, or any other sum, for the purpose of funding a feasibility study for a multi-use pathway along Beach Road from Main Street to Nauset Beach, including all expenses incidental and related thereto, or to take any other action relative thereto.

**Suggested Motion:** I move that this article be accepted and adopted as printed in the warrant and that the sum of \$85,000 be transferred from free cash for this purpose.

**Explanation:** Beach Road is the main access to Nauset Beach, a premier summer destination. Many residents and visitors walk or bicycle to the beach, but the limited shoulder does not provide for safe passage. As a Complete Streets community, Orleans has made a commitment to designing its roads to accommodate all users. The article will fund a feasibility study of a shared-use path. A base map will be prepared and up to four alternative designs will be developed for public review and consideration. The concepts will consider right-of-way requirements, stone walls & trees, utility pole relocation, and existing infrastructure (culverts, driveways, etc). A final report will become the basis of moving forward with design and construction to allow pedestrians and bicyclists to safely access Nauset Beach.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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### **ARTICLE 34**

#### **Skaket Beach Management Plan**

To see if the Town will vote to raise and appropriate or transfer from available funds, \$80,000, or any other sum, for the purposes of funding a beach management plan for Skaket Beach.

**Suggested Motion:** I move that this article be accepted and adopted as printed in the warrant and that the sum of \$80,000 be transferred from free cash for this purpose.

**Explanation:** This article will be used to fund a Skaket Beach Management Plan, including options for phased retreat, associated alternatives, and any required infrastructure work to provide the Town with continued access to this valued public bathing beach. The Town funded and completed a similar plan for Nauset Beach, which was implemented after storm damage affected its facilities and work was undertaken to retreat as well as

maintain access to and use of the public bathing beach. The Town will apply for multiple grants to defray this plan's costs. (Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 7 – YES 2 – NO 0 – ABSTAIN

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## **ARTICLE 35**

### **Fund Economic and Community Development Initiatives**

To see if the Town will vote to transfer from available funds the sum of \$240,000, or any other sum, for the purpose of funding economic and community development initiatives, as determined by the Town Manager , including all costs incidental and related thereto, and further authorize the Select Board and /or Town Manager to apply for and accept any Federal, State, and County grants or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds, or to take any other action relative thereto. (Select Board)

**Suggested Motion:** I move that this article be accepted and adopted as printed in the warrant and that the sum of \$240,000 be transferred from free cash for this purpose.

**Explanation:** This article would fund many initiatives connected to the Town’s 2022 Economic Development Plan. Funds are envisioned to be used for a building/facade improvement program, technical assistance project (with Community Partners), cultural events and initiatives, downtown revitalization, local market support, collaborative workspace programs, accessibility improvements, adaptive reuse programs, public space enhancements, wayfinding planning, and zoning bylaw modernization among other related projects. Other Downtown initiatives and programs may become apparent once the above programs have been piloted and explored further. The appropriation allows the Town of Orleans to pursue grant funding from several programs. A local match is often required for grant eligibility.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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## **ARTICLE 36**

### **Fund the Redesign of the Depot Square Property**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$70,000, or any other sum, for the purpose of redesigning the Depot Square property and related costs, or to take any other action relative thereto.

**Suggested Motion:** I move that this article be accepted and adopted as printed in the warrant and that the sum of \$70,000 be transferred from free cash for this purpose.

**Explanation:** This article will fund the design of the Depot Square property located on Old Colony Way. This location serves both residents and visitors and was studied in the past for a redesign. A consultant/ design architect will be hired to produce an actionable design that will incorporate the use of previous studies and will include a public participation component. Additionally, the design will include the potential siting of public bathrooms as previous studies have suggested. The property has potential to serve as an important

stopover for users of the Cape Cod Rail Trail and will be a component of our economic success.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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### **ARTICLE 37**

#### **Establish Guidelines for the Orleans Early Education and Care Program**

To see if the Town will vote to direct the Select Board to establish the parameters of the Orleans Early Education and Care program, or to take any other action relative thereto.

**Suggested Motion:** I move this article be accepted and adopted as printed in the warrant.

**Explanation:** This article directs the Select Board to establish the parameters of the Orleans Early Education and Care program formerly referred to as the pre-k program. This program has been funded in the FY25 human services budget. For a properly functioning program, parameters of how the program works and who is eligible to access the program must be established. Any decisions made on the parameters will need to be voted on in a public meeting of the Select Board.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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### **ARTICLE 38**

#### **Amend General Bylaw Chapter 82- Departmental Revolving Funds**

To see if the Town will vote to amend the General Bylaws Chapter 82 by adding thereto the following section to establish and authorize a revolving fund under Massachusetts General Laws Chapter 44, § 53E½, and further to set the FY25 spending limit,

(**Bold underline** = new language    ~~strikethrough~~ = language removed)

#### **§82-5.8- Recreation Department Revolving Fund**

**5.8.1 Fund name. There shall be a separate fund called the Recreation Department Revolving Fund authorized for use by the Recreation Department.**

**5.8.2 Revenues. The Director of Municipal Finance shall establish the Recreation Department Revolving Fund as a separate account and deposit all fees charged to persons, organizations, or entities and received by the Orleans Recreation Department in connection with its operations, activities, programs, facilities, functions, and events.**

**5.8.3 Purposes and expenditures. During each fiscal year, the Town may incur liabilities against and spend monies from the Recreation Department Revolving Fund for any and all purposes related to the programs, activities, and operations of the Orleans Recreation Department**

**5.8.4 Fiscal years. The Recreation Department Revolving Fund shall operate for fiscal years that begin on or after July 1, 2023.**

or take any other action in relation thereto.

**Suggested Motion:** I move this article be accepted and adopted as printed in the warrant and further set the annual spending limit of the revolving fund at \$75,000 with the spending authority at the direction of the Recreation Department director.

**Explanation:** This article is necessary to formally establish this revolving fund in the Town bylaws as required by MGL Ch 44 Sec. 53E ½.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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## **ARTICLE 39**

### **Amend General Bylaw Chapter 62- Alarm Systems**

To see if the Town will vote to amend the General Bylaws, Section 62-1 Requirements, as follows:

(**Bold underline** = new language    ~~strikethrough~~ = language removed)

#### 62-1 Requirements

Any building which has a fire alarm system or other fire protection system or medical alarm which **has the capability to** ~~transmits~~ an alarm off-premise shall be required to have the following:

1. Permit to install or alter system
2. Provide a secure key box installed in a location accessible to the Fire Department in case of emergency. The key box shall contain keys to the door (s), fire alarm control panel and any other keys necessary to operate or service fire protection or medical system. The key box shall be a type approved by the Chief of the Orleans Fire Department and shall be located and installed as approved by the Chief.

Or to take any other action relative thereto. (Select Board)

**Suggested Motion:** I move this article be accepted and adopted as printed in the warrant.

**Explanation:** This bylaw change would help the Fire Department increase efficiency. The change in the bylaw is a simple word change that would give the Building and Fire Department signatures more weight in eliminating lock box noncompliance from contractors or homeowners.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: No Significant Fiscal Impact

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## **ARTICLE 40**

### **Amend General Bylaw Chapter 40 – Personnel and Fund Non-Union Employee COLA**

To see if the Town will vote to amend Chapter 40, Personnel, to approve a 3% cost of living wage increase for the period of July 1, 2024 to June 30, 2025 (FY25) for those employees who are covered by the Personnel Bylaw Compensation Plans and those employees

covered by individual contracts and employment agreements; and to amend the bylaw by adding the following position titles: Health and Human Services Director, Communications Manager/Public Information Officer, Payroll & Benefits Coordinator, Grants & Procurement Director, Assistant COA Director, Deputy DPW Director, Town Accountant/Finance Director, Economic Development Coordinator ,as set forth in the amendment on file with the Town Clerk, or to take any action relative thereto. (Select Board)

**Suggested Motion:** I move this article be accepted and adopted as printed in the warrant.

**Explanation:** This article updates certain provisions of the Personnel Bylaw and approves a 3% percent cost of living wage increase for all non-union employees. Funding for the COLAs is included in the FY25 operating budget. The current Personnel Bylaw requires that title additions or changes be amended by vote at Town Meeting. The addition of a title in the Bylaw does not create a new position. The creation of a position is a separate process with its own vote. The titles listed in this article are text changes to the Bylaw. Adding titles provides options for the reclassification of certain positions if a need arises. A copy of the amendment is on file with the Town Clerk.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

---

#### **ARTICLE 41**

##### **Amend General Bylaw Chapter 6- Betterment Payments**

To see if the Town will vote to amend the Sewer Assessment Bylaw Chapter 6 as follows:

(**Bold underline** = new language    ~~strikethrough~~ = language removed)

Under Section 6-7 Section, Betterment Payment, Paragraph B (2) by amending the last sentence to read

“The interest rate charged by the Town shall be **not more than** 2% greater than the project bond interest rate being paid by the Town for the construction of the wastewater system project.”

Or to take any other action related thereto.

**Suggested Motion:** I move this article be accepted and adopted as printed in the warrant.

**Explanation:** Under Article 15 of the Special Town Meeting held on October 29, 2018, Orleans voters adopted Massachusetts General Laws Chapter 83, Section 15C which sets the interest rate that a Town can charge for unpaid sewer betterments. The Statute allows a Town to charge an interest rate up to 2 per cent above the net rate of interest for the bond issued to finance the project. At a Special Town Meeting held on October 7, 2022, the sewer assessment bylaw was amended to meet the requirements of the State Attorney General. Unfortunately, under Section G 2b the interest rate was fixed at 2 per cent. Passage of this article would allow the interest rate to be reduced to a lower level to save taxpayers on the cost of paying the betterment over time.

(Simple Majority Vote)  
 SB: 5 – YES 0 – NO 0 – ABSTAIN  
 FC: 9 – YES 0 – NO 0 – ABSTAIN

**ARTICLE 42**

**Resolution in Support of the Real Estate Transfer Fee and Seasonal Designation in The Affordable Homes Act**

To see if the Town will vote to adopt the following resolution:

Be it resolved that the Orleans Town Meeting hereby goes on record as being in support of the Affordable Homes Act (H.4138) currently pending in the Massachusetts Legislature, which will authorize local opt-in real estate transfer fees and a seasonal communities designation, or to take any other action relative thereto. (Select Board)

**Suggested Motion:**

I move that this article be accepted and adopted as printed in the warrant.

**Explanation:** The passage of this article will express the Town of Orleans official non-binding support for the Affordable Homes Act, specifically around the local opt-in transfer fee and seasonal housing designation. The local opt-in transfer fee would assist the Town in funding affordable and attainable housing without adding more pressure to the taxpayer. The seasonal communities designation provision would create a local option property tax exemption for the development of year-round rental units. Additionally, this would establish a framework for developing housing programs focused on communities with this designation.

(Simple Majority Vote)  
 SB: 5 – YES 0 – NO 0 – ABSTAIN  
 FC: 6 – YES 3 – NO 0 – ABSTAIN

**ARTICLE 43**

**Amend Zoning Bylaws Section 164-13 Schedule of Use Regulations**

To see if the Town will vote to add a new Section 164-13, to read as follows:

(**Bold underline** = new language    ~~strikethrough~~ = language removed)

**DISTRICTS**

<b>RESIDENTIAL</b>	<b>R</b>	<b>RB</b>	<b>LB</b>	<b>GB</b>	<b>VC</b>	<b>I</b>	<b>CD#</b>	<b>SC</b>	<b>MB</b>
<b><u>Apartments, 3 to 6 units, subject to the conditions of §164-31 B, C, E, and G</u></b>	<b><u>O</u></b>	<b><u>P</u></b>	<b><u>P</u></b>	<b><u>P</u></b>	<b><u>P</u></b>	<b><u>O</u></b>	<b><u>O</u></b>	<b><u>O</u></b>	<b><u>O</u></b>
Apartments, <b><u>7 or more units</u></b> , subject to the conditions of §164-31	<b><u>O</u></b>	<b><u>A</u></b>	<b><u>A</u></b>	<b><u>A</u></b>	<b><u>A</u></b>	<b><u>O</u></b>	<b><u>O</u></b>	<b><u>O</u></b>	<b><u>O</u></b>

Or take any other action relative thereto.

**Suggested Motion:** I move that the article be adopted and accepted as printed in the warrant.

**Explanation:** Presently, all apartment development in Orleans requires a Special Permit from the Zoning Board of Appeals. This article improves permitting time for small apartment developments. If approved, apartments of 3 to 6 units would be allowed by right. Site Plan and Architectural Review Committee approvals would still be required. This step does not change the number of units that can be built but makes it easier and more predictable for a developer and will help encourage housing on smaller lots in main business districts of the town.

(2/3 Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

---

#### **ARTICLE 44**

##### **Amend Zoning Bylaws Section 164-22 Modifications**

To see if the Town will vote to add a new Section 164-22 A (11), to read as follows:

(**Bold underline** = new language    ~~strikethrough~~ = language removed)

- (11) **Up to two (2)** ~~One (1) single-family or two-family dwellings~~ may be erected on any lot located in the General Business, Limited Business, or Village Center District, **which lot is connected to public sewer services,** regardless of common ownership with that of adjoining land located in the same district, **and further provided that such lot** ~~which existed on January 1, 2023 and contained at least twenty thousand (20,000) s.f. of buildable upland and had a minimum frontage of one hundred (100) feet.~~

Or take any other action relative thereto.

**Suggested Motion:** I move that the article be accepted and adopted as printed in the warrant.

**Explanation:** The 2023 Town Meeting approved a bylaw amendment to allow a 1- or 2-family dwelling on a lot in the business districts that had 20,000 s.f. or more. All of those lots are now on public sewer. This proposal would allow a 1- or 2-family dwelling on any lot in the downtown business districts that is connected to public sewer service, regardless of lot size. There are 187 lots in the business districts that are smaller than 20,000 s.f.. Since they are all under a sewer connection requirement, future dwellings on these lots would not have any impact on nutrient loading to the environment. Small lots tend to have smaller dwellings, so this bylaw will encourage housing that is attainable to working people in Orleans.

(2/3 Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

---

**ARTICLE 45**

**Amend Zoning Bylaws Section 164-31 Apartment Development**

To see if the Town will vote to amend Section 164-31, to add a new subsection G. to read as follows:

(**Bold underline** = new language    ~~strikethrough~~ = language removed)

**G. Tenure of Rental Units. Units that are rented shall be rented for periods of not less than thirty (30) days.**

Or take any other action relative thereto.

**Suggested Motion:** I move that the article be accepted and adopted as written in the warrant.

**Explanation:** The amendment would require a 30-day minimum tenure of any rental units approved under the Apartment Development section of the bylaw. This applies to new development that would be regulated under the Apartment Development section of the bylaw, 164-31. The Board of Appeals has imposed such a condition on apartment development in the past, and the Planning Board thinks it is appropriate to ensure that new housing does not become used for weekly summer rentals.

(2/3 Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

**ARTICLE 46**

**Amend Zoning Bylaws Section 164-32 Dwellings in Commercial Structures or Accessory to Commercial Use**

To see if the Town will vote to amend Section 164-32, as follows:

(**Bold underline** = new language    ~~strikethrough~~ = language removed)

**§ 164-32 Dwellings in commercial structures or accessory to commercial uses.**

**Up to four (4) dwellings in commercial structures or accessory to commercial uses may be permitted on a lot either within the commercial structure or in a separate structure on the same lot** where allowed under § 164-13, subject to the following conditions:

**1. General Requirements:**

a. A site plan shall be submitted and reviewed as provided in § 164-33.

b. Architectural Review Committee approval is required, as provided in § 164-33.1

c. Prior to occupancy of any dwelling unit in a commercial structure, screening as described in § 164-34D(1) and as required under Site Plan approval must be installed along side and rear lot lines, except in the Village Center District.

**d. At least thirty percent (30%) of the floor area on the parcel shall be used for commercial purposes.**

**e. First floor units fronting on streets shall be reserved for commercial uses.**

## ~~2. Village Center District~~

~~Up to three (3) units may be permitted on a lot either within the commercial structure or in a separate structure located on the same lot<sup>1</sup>. The following criteria must be met:~~

~~a. In mixed use buildings, first floor units fronting on streets shall be reserved for commercial uses.~~

~~b. Any building used exclusively for residential purposes must be located behind other buildings that have frontage on the street. In no case shall any building used exclusively for residential purposes front the street.~~

~~c. In the event of a corner lot the Site Plan Review Committee shall determine which street frontage will be the primary street frontage.~~

~~d. At least 30% of the floor area on the parcel shall be used for commercial purposes.~~

~~e. One (1) off-street parking space will be required for each dwelling unit. When units with two (2) or more bedrooms are proposed parking must be provided that meets the requirements of § 164-34 or an affidavit must be supplied to the building commissioner indicating the provision, through a shared parking agreement or other means, of the off-street parking spaces.~~

## ~~3. Other Business Districts~~

~~No more than two (2) dwelling units may be allowed on a lot within a structure used for commerce Through new construction, addition, or conversion. The following criteria must be met:~~

~~a. At least 30% of the floor area on the parcel shall be used for commercial purposes.~~

~~b. (Reserved)~~

~~c. Off-street parking shall be provided for the dwelling units as per requirements of this chapter.~~

~~d. For each dwelling unit having in excess of one (1) bedroom, unpaved open space of at least four hundred fifty (450) square feet shall be provided.~~

~~<sup>1</sup> Up to four (4) units may be allowed, see Section 164-19.1. E.~~

And further to amend section 164-4 Definitions by amending the following definitions to read as follows:

**APARTMENT - A structure, regardless of form of tenure, containing three (3) or more dwelling units, or a mixed-use structure containing three (3) or more dwelling units having a majority of floor area devoted to non-residential use, except that up to four**

**(4) dwelling units may be contained in a commercial structure in the Village Center District without being considered an apartment (See §164-32 and §164-19.1).**

COMMERCIAL STRUCTURES WITH DWELLING UNITS - A structure with mixed uses, containing dwelling units, including buildings containing office, retail or other non-residential use together with the dwelling units. Any mixed use containing more than 2 dwelling units, or 4 dwelling units in the Village Center District, shall be regulated as Apartment Development under § 164-31.

Or take any other action relative thereto.

**Suggested Motion:** I move that the article be accepted and adopted as written in the warrant.

**Explanation:** The bylaw currently allows 2 to 4 dwellings in a commercial structure, depending on the zoning district. This amendment would treat commercial structures equally and allow up to 4 dwellings in any commercial structure, or in a separate structure on the same lot. The amendment will allow business property owners to develop housing on commercial property.

The amendment retains two key requirements. At least 30% of the floor area must be retained for commercial use, and first floor street-front units should also stay commercial. There are more than 150 commercial properties in town that could utilize the provision of the bylaw.

(2/3 Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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**ARTICLE 47**

**Amend Zoning Bylaws Section 164-34 Off Street Parking Regulations**

To see if the Town will vote to amend Section 164-34. B., Table of Minimum Requirements as follows:

(**Bold underline** = new language ~~strikethrough~~ = language removed)

**Table of Minimum Requirements**

<b>RESIDENTIAL</b>	
<b>TYPE OF USE</b>	<b>REQUIRED NUMBER OF SPACES</b>
Dwelling unit <del>having 2 or more bedrooms</del>	<del>2 spaces</del> <b>1 space per dwelling unit</b>
Dwelling unit <del>having fewer than 2 bedrooms</del>	1 space
Home occupation	Additional spaces may be required by the Board of Appeals
Multifamily – apartment or condominium – 1 bedroom	1.5 spaces per unit (see note)
Multifamily – apartment or condominium – 2 or 3 bedrooms	2 spaces per unit
All multifamily buildings must provide visitor parking	1 space per 3 units

Or take any other action relative thereto.

**Suggested Motion:** I move that the article be accepted and adopted as written in the warrant.

**Explanation:** This amendment would simplify the parking requirements for residential development. It would simply be 1 parking space for each residential unit, as a minimum. This is a trend in contemporary urban planning that Orleans is trying to follow. The bylaw would require less impervious surface and avoid costs for parking that may be unnecessary. It would be a minimum.

(2/3 Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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**ARTICLE 48**

**Amend Zoning Bylaws Section 164-40 Accessory and Congregate Dwellings**

To see if the Town will vote to amend Section 164-40.A, to read as follows:

(**Bold underline** = new language    ~~strikethrough~~ = language removed)

§ 164-40 Accessory and Congregate Dwellings.

A. Accessory dwellings shall be permitted subject to the following provisions:

(1) The accessory dwelling shall contain no more than ~~eight hundred (800)~~ **one-thousand two hundred (1,200)** square feet of floor area.

~~(2) Any building addition which is involved shall not increase existing lot coverage by more than two percent (2%) of the lot area.~~

(3) The Board of Health must have documented to the Building Commissioner that sewage disposal will be satisfactorily provided for in accordance with the provisions of Title 5 and local Board of Health regulations, including provisions for an appropriate reserve area on the site.

~~(4) Lot area must equal at least 30,000 square feet of contiguous buildable upland.~~  
**No minimum lot size is required.**

(5) The dwellings if leased shall be for periods of not less than ninety (90) days.

Or take any other action relative thereto.

**Suggested Motion:** I move that this article be accepted and adopted as printed in the warrant.

**Explanation:** The purpose of this article is to allow accessory dwellings in an environmentally responsible manner. Accessory dwellings are allowed by right on qualified lots throughout the town. The article would amend the bylaw to allow dwelling up to 1,200 square feet and would eliminate requirements for lot coverage and minimum lot size. Lot coverage is addressed elsewhere in the bylaw (15% coverage limit, any development greater than 4,000 s.f. requires a Special Permit). The change to minimum lot size would allow an accessory dwelling in one of two ways: 1) the lot has extra capacity to add bedrooms that are regulated by the Town's Nutrient Management Regulations, or 2) the lot is connected to the public sewer and can apply for an increase in sewer flow. In recent years, the Building Department has issued 2-4 permits annually for accessory dwellings.

(2/3 Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

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## **ARTICLE 49**

### **Amend General Bylaws Wetlands: Section 160-11 Regulations (Citizen Petition)**

To see if the Town will vote to:

Amend General Bylaws Wetlands: Section 160-11 Regulations., which currently read as follows;

After public notice and public hearing, the Commission shall promulgate rules and regulations to effectuate the purpose of this chapter. Public Notice shall include publication of all proposed regulations in a newspaper of a general circulation in the town not less than twenty-one (21) days prior to the public hearing. Failure by the Commission to promulgate such rules and regulations or a legal declaration of their validity by a court of law shall not act to suspend or invalidate the effect of this chapter.

By adding the following:

**Provided however that any rules and regulations so promulgated shall not take effect until approved by vote of Town Meeting. The requirement of Town Meeting approval shall apply to all rules and regulations so promulgated after the effective date of this bylaw.**

**Explanation:** The Conservation Commission currently adopts new regulations through advertised public hearings, which typically have low attendance. According to the Planning Department, approximately 45% of Orleans properties are impacted by Wetland Protection Regulations. Given that proposed regulatory changes can notably affect residents, it is imperative to acknowledge that the current public hearing process often lacks widespread awareness among citizens. Enhanced transparency stands as a mutually beneficial endeavor for both the Conservation Commission and the Town's residents.

(Simple Majority Vote)

SB: 0 – YES 5 – NO 0 – ABSTAIN

FC: 4 – YES 5 – NO 0 – ABSTAIN

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## **ARTICLE 50**

### **Closing Article**

And to act on any other business that may legally come before the meeting. (Select Board)

**Suggested Motion:** I move that this meeting be adjourned.

Given under our hands this DAY of APRIL in the year of our Lord TWO THOUSAND TWENTY-FOUR

Michael A. Herman, Chair

Andrea Shaw Reed

Mark W. Mathison

Kevin F. Galligan

Mefford R. Runyon.

ORLEANS SELECT BOARD

A true copy.  
Attest:  
Kelly L. Darling  
Town Clerk

Barnstable SS.

BARNSTABLE SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Orleans by posting up attested copies of the Annual and Special Town Meetings to be held on Monday, May 13, 2024 at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE fourteen (14) days before the date, time and place of the meeting, as within directed.

---

Mary E. Stevens, Constable

## **THE COMMONWEALTH OF MASSACHUSETTS**

Barnstable SS.

To either of the Constables of the Town of Orleans in the County of Barnstable GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the Nauset Middle School Gymnasium in said Orleans on MONDAY, the THIRTEENTH day of MAY in the year TWO THOUSAND TWENTY-FOUR at 6:00 P.M. to act on the following:

### **SPECIAL TOWN MEETING WARRANT ARTICLES**

- 1 Stabilization Fund Balance Target
- 2 Fund Regionalization and Efficiency Study- Elementary Schools
- 3 FY24 Budget Transfers
- 4 Closing Article

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#### **ARTICLE 1**

##### **Stabilization Fund Balance Target**

To see if the Town will vote to transfer from free cash \$461,070 to the general stabilization account, or take any action relative thereto. (Select Board)

**Suggested Motion:** I move that the article be accepted and adopted as printed in the warrant.

**Explanation:** This article transfers funds from free cash to the general stabilization fund for the purpose of meeting our recommended target balance.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 9 – YES 0 – NO 0 – ABSTAIN

---

#### **ARTICLE 2**

##### **Fund Regionalization and Efficiency Study- Elementary Schools**

To see if the Town will vote to transfer from free cash, \$50,000 to fund a regionalization and efficiency study for future elementary school needs in collaboration with Nauset Regional School District communities or take any action relative thereto. (Select Board)

**Suggested Motion:** I move that the article be accepted and adopted as printed in the warrant.

**Explanation:** These funds will be used to gather and analyze data for the elementary schools in all four towns regarding operating expenses, staffing levels, student-to-teacher ratios, enrollment trends, facility utilization, physical building conditions, anticipated capital expenditures, and student transportation systems to identify potential efficiencies across the schools and help inform future decision making about opportunities to reduce

elementary school capital and operating expenses while maintaining the district's high educational standards.

These funds will also help assemble and account for similar data for the middle school, which is facing comparable challenges in terms of managing operating expenses, declining enrollments, and looming capital needs to better understand the extent to which greater efficiencies could be gained across the entire district. This project seeks to broadly examine advantages and challenges to some form of consolidation and/or regionalization across our elementary schools.

In coordination with the School Committees in all four towns in the district, the Towns submitted a joint application for state grant funding to advance this initiative in Winter 2024. The grant funding was not awarded based on a lack of available funds, so the towns are now seeking to secure local appropriations to undertake this study. We expect that Brewster will request \$100,000 at their Town Meeting this spring and Wellfleet and Eastham will each request \$25,000 to share the costs.

(Simple Majority Vote)

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 8 – YES 1 – NO 0 – ABSTAIN

---

### **ARTICLE 3**

#### **FY24 Budget Transfers**

To see if the Town will vote to transfer from available funds, such sums of money as necessary to supplement the operating budgets of various Town departments for fiscal year 2024 or take any action relative thereto.

**Suggested Motion:** Will be developed if needed.

**Explanation:** This article is provided in the case that fund transfers are needed and may be passed over at Town Meeting. If a transfer is needed the motion will be prepared for Town Meeting day.

(Simple Majority Vote)

SB: Recommendation to be made at Town Meeting

FC: Recommendation to be made at Town Meeting

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### **ARTICLE 4**

#### **CLOSING ARTICLE**

And to act on any other business that may legally come before the meeting. (Select Board)

**Suggested Motion:** I move that this meeting be adjourned.

Given under our hands this Nineteenth DAY of APRIL in the year of our Lord TWO THOUSAND TWENTY-FOUR

Michael A. Herman, Chair

Andrea Shaw Reed

Mark W. Mathison

Kevin F. Galligan

Mefford R. Runyon.

ORLEANS SELECT BOARD

A true copy.  
Attest:  
Kelly L. Darling  
Town Clerk

Barnstable SS.

BARNSTABLE SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Orleans by posting up attested copies of the Annual and Special Town Meetings to be held on Monday, May 13, 2024 at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE fourteen (14) days before the date, time and place of the meeting, as within directed.

Mary E. Stevens, Constable

**THE COMMONWEALTH OF MASSACHUSETTS**

Barnstable SS:

To either of the Constables of the Town of Orleans in the County of Barnstable  
GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at Precinct #1 and Precinct #2, the Council on Aging Senior Center, in said Orleans on Tuesday the TWENTY-FIRST day of MAY in the year TWO THOUSAND TWENTY-FOUR, from 9:00 am to 7:00 pm to vote on the following.

To Vote for the Election of the following Town Officers and Questions:

- 1 Select Board (three-year terms)
- 2 Board of Health (three-year term)
- 2 Orleans Elementary School Committee (three-year terms)
- 3 Snow Library Trustees (three-year terms)
- 1 Housing Authority (five-year term)
- 1 Nauset Regional School Committee (three-year term)

QUESTION 1.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition 2½, so-called, the amounts required to pay for the bond issued in order to fund the Final Design of the Lakes and Ponds Area Collection System and Pumping Station Project, including all expenses incidental and related thereto?

- YES
- NO

QUESTION 2.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition 2½, so-called, the amounts required to pay for the bond issued in order to fund the construction phase of the Rock Harbor commercial wharf improvements, including all expenses incidental and related thereto?

- YES
- NO

QUESTION 3.

Shall the Town approve the Charter Amendment proposed by Article 29 of the October 17, 2022 Special Town Meeting as summarized below?

This amendment provides that the Planning Board will cooperate closely with the Conservation Commission, the Board of Health, the Board of Water and Sewer Commissioners and any other multi-member bodies that the Planning Board's decision may impact.

YES

NO

QUESTION 4.

Shall the Town approve the Charter Amendment proposed by Article 57 of the May 8, 2023 Annual Town Meeting as summarized below?

This amendment provides that the nine members of the Community Preservation Committee shall be appointed as follows: three members by the Select Board to serve three-year overlapping terms, one member of the Park Commissioners as designated annually by the Park Commissioners, one member of the Planning Board as designated annually by the Planning Board, one member of the Conservation Commission as designated annually by the Conservation Commission, one member of the Historical Commission as designated annually by the Historical Commission, one member of the Housing Authority as designated annually by the Housing Authority, and one member of the Open Space Committee as designated annually by the Open Space Committee.

YES

NO

QUESTION 5.

Shall the Town approve the Charter Amendment proposed by Article 58 of the May 8, 2023 Annual Town Meeting as summarized below?

This amendment changes the title of Town Collector Treasurer to Treasurer/Town Collector and adds a Director of Planning and Community Development and a Conservation Agent, who shall not be a member of the Conservation Commission, to the list of Town Manager appointments.

YES

NO

QUESTION 6.

Shall the Town approve the Charter Amendment proposed by Article 59 of the May 8, 2023 Annual Town Meeting as summarized below?

This amendment provides that there shall be three Constables.

YES  
NO

And you are directed to serve this Warrant, by posting up attested copies thereof at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE in said Town, seven (7) days at least before the time of holding said Election.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of the Election, as aforesaid.

Given under our hands this Nineteenth DAY of APRIL in the year of our Lord TWO THOUSAND TWENTY-FOUR

\_\_\_\_\_  
Michael A. Herman, Chair

A true copy.  
Attest:

\_\_\_\_\_  
Andrea Shaw Reed

\_\_\_\_\_  
Kelly L. Darling  
Town Clerk

\_\_\_\_\_  
Mark W. Mathison

\_\_\_\_\_  
Kevin F. Galligan

Barnstable SS.

\_\_\_\_\_  
Mefford R. Runyon.  
ORLEANS SELECT BOARD

BARNSTABLE SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Orleans by posting up attested copies of the said Warrant for the Annual Town Election to be held on Tuesday, May 21, 2024, at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE seven (7) days before the date, time and place of the meeting, as within directed.

\_\_\_\_\_  
Mary E. Stevens, Constable

\_\_\_\_\_  
Date

## MOTION CHART

Application of rules is indicated by the Motion's Numerical Sequence

Motions	Debatable	Non-Debatable	Amendable	Non-Amendable	Second Required	Second Not Required	Vote Required	May Reconsider	May Not Reconsider
<b>1. Point of Order</b>		X				X	n/a		
<b>2. Previous Question Terminate Debate</b>		X		X	X		2/3		
<b>3. Postpone Indefinitely</b>	X			X	X		MAJ	X	
<b>4. Lay on Table</b>		X		X	X		MAJ	X	
<b>5. Amendment</b>	X		X		X		MAJ	X	
<b>6. Accept and Adopt</b>	X		X		X		MAJ	X	
<b>7. Consider Articles Out of Order</b>	X		X		X		2/3		X
<b>8. Reconsider</b>	X			X	X		2/3		X
<b>9. Adopt a Resolution</b>	X		X		X		MAJ		X
<b>10. Adjourn to Time Uncertain</b>	X		X		X		MAJ	X	
<b>11. Adjourn</b>		X		X	X		MAJ		X

While a motion to amend is under discussion, a motion to postpone indefinitely displaces the previous motion, but a motion to adjourn cannot be taken up until the motion to amend is decided.

## **ORLEANS TOWN MEETING BYLAWS**

Pursuant to the provisions of the Town of Orleans Charter duly adopted by voters of the Town of Orleans, the Town Clerk, with the advice of the Moderator, hereby adopts the following Town Meeting Bylaws:

**Procedural Rules:** The Moderator shall enforce procedural rules in accordance with general laws, the Charter, and these Bylaws.

**Other Procedural Rules:** If none of the rules set forth herein or in the Charter governs a situation at the Town Meeting, then rules which would be in effect with respect to the Town Meeting if the Charter had not been adopted shall apply.

**Attendance:** No person other than a legal voter shall be allowed on the floor of the house except by the consent of the Moderator. At the Town Meeting, a non-voter may speak after a favorable majority vote of Town Meeting.

**Quorum:** For all Town Meetings, both annual and special, there shall be required a quorum of two hundred (200) registered voters of the Town.

**Quorum Challenge:** Any five (5) voters may challenge the existence of a quorum. If the Moderator determines the number in attendance to be less than the established quorum, he shall adjourn the meeting to a stated date, time and place.

**Moderator: Participation in Discussions:** The Moderator, when acting as such, shall not participate in any discussions.

**Method of Voting:** Except as otherwise specified by law, the Moderator shall have full authority to specify a voice vote, a standing vote counted by him or by tellers appointed by him, or a written ballot or by electronic voting. The Moderator may conduct all votes requiring a two-thirds (2/3) majority by statute in the same manner in which the Moderator conducts the vote when a majority vote is required.

**Motions in Writing:** All motions shall be submitted in writing.

**Withdrawal of Motions:** A motion moved, seconded and stated may be withdrawn by the mover and the seconder.

**Precedence of Motions:** When a question is under debate, motions shall have precedence in the order of their arrangement shown on the attached chart.

**Changing Order of Articles:** The order of consideration of the articles as printed in the warrant may be changed only by a two-thirds (2/3) vote of the Town Meeting. In preparing the Warrant under Clause 2-4-1, the Select Board may include in it a Consent Calendar listing articles which that Board deems non-controversial. In the event such a Consent Calendar is so included, a written request by five registered voters before the commencement of Town Meeting, or, afterward, an oral request by five registered voters prior to consideration of the Consent Calendar, shall remove a particular article

from it. All remaining articles in the Consent Calendar shall then be voted upon by a single vote without debate. Removed articles shall be considered and acted upon immediately after consideration of the Consent Calendar, and in the order of their listing in the Consent Calendar.

**Speaking Twice:** No person shall speak twice on the same question until all those wishing to speak thereon have done so, nor shall any person speak for more than five (5) minutes at one time, except by permission of the Moderator; provided, however, that the restrictions shall apply neither to those persons required to be in attendance under provisions of Clause 2-7-3 of the Charter (town officers, members of boards and commissions, department heads, or their duly designated representatives, when proposals affecting their various office, board or department are being considered), nor to those persons making the original motion or amendments thereto under any article.

**Reconsideration:** Any vote may be reconsidered if a voter on the prevailing side moves to do so and if the Moderator moves that there is additional information to bring before the meeting. Only one (1) reconsideration shall be allowed per article. Any reconsideration of a vote shall take place at the session it was voted.

**Recount:** When a voice vote as decided by the Moderator is questioned by more than one voter, it shall be made certain by a rising vote counted by the Moderator, or the tellers appointed by him, or by a written ballot. When a standing vote is challenged by more than five (5) voters, the Moderator may rule a written ballot be taken.

**Move the Question:** Requires a second. Not debatable. Two-thirds (2/3) Vote. Terminates debate.

**Move the Question After Presentation:** A motion to move the question shall not be allowed if the moving party makes a presentation immediately prior to making the motion to call the question.

**Amendments to Motions:** The first amendment to a motion may be amended (secondary amendment). This secondary amendment may not itself be amended.

**Article for Capital Improvements:** In accordance with Charter clause 8-7-1, any articles for capital improvements not in compliance with 8-5-1 shall require a three-fourths (3/4) majority vote of the Town Meeting.

Clause 8-7-1 of the Charter reads as follows:

“The Town Meeting shall act on the five year Capital Improvements Plan (CIP) and the annual Capital Budget, provided all proposed projects included in the Capital Budget have been included in the CIP in the prior fiscal year. The Capital Budget may consist of more than one article in the Warrant for the Town Meeting. Any articles for capital improvements not in compliance with 8-5-1 shall require a three-fourths (3/4) majority vote of the Town Meeting.”

Clause 8-5-1 of the Charter reads:

“The Town Administrator shall prepare a five year Capital Improvements Plan

(CIP) and an annual Capital Budget which shall be designed to deal with unmet long range needs of the Town and to implement the goals and objectives of the Orleans Comprehensive Plan as it may be amended from time to time. The CIP shall include land acquisitions, buildings and improvements, machinery and equipment, vehicles, and infrastructure including roads, water mains, storm drainage and other publicly owned utilities. The Select Board may establish more detailed policies relating to the refinement and implementation of the CIP.”

Dissolution of Town Meeting: In accordance with Charter clause 2-7-8, the Town Meeting must act on every article placed before it.

Clause 2-7-8 of the Charter reads:

“No motion, the effect of which would be to dissolve the Town Meeting, shall be in order until every article in the Warrant has been duly considered and acted upon. This requirement shall not preclude the postponement of consideration of any article to an adjournment of the meeting to a stated time and place. Any reconsideration of a vote shall take place at the session it was voted, the intent being that a final vote taken at a Town Meeting shall not be reconsidered at a subsequent session of the same Town Meeting.”

## REVENUE SUMMARY FOR FISCAL YEAR 2025

TOTAL SPENDING	FY25 Proposed	FY24 Actual	\$Δ	%Δ
	\$ 60,596,561	\$ 57,591,675	\$ 3,004,886	5.22%
<b>Non-Tax Revenue Estimates</b>				
Ch.70 State Aid	\$ 739,498	\$ 737,900	\$ 1,598	0.2%
Local Receipts	\$ 5,983,260	\$ 5,632,954	\$ 350,306	6.2%
Misc. Receipts	\$ 3,034,045	\$ 3,790,164	\$ (756,119)	-19.9%
CPA Surcharge	\$ 1,465,570	\$ 1,369,441	\$ 96,129	7.0%
Free Cash Transfer	\$ 420,000	\$ 1,726,498	\$ (1,306,498)	-75.7%
Enterprise Funds	\$ 5,517,055	\$ 4,217,061	\$ 1,299,994	30.8%
<b>Est. Non-Tax Revenues</b>	<b>\$ 17,159,428</b>	<b>\$ 17,474,018</b>	<b>\$ (314,590)</b>	<b>-1.80%</b>
<b>Est. Property Tax Levy</b>	<b>\$ 43,437,133</b>	<b>\$ 40,117,657</b>	<b>\$ 3,319,476</b>	<b>8.3%</b>
ASSESSED VALUES	FY25 Estimated	FY24 Certified	\$Δ	%Δ
	\$ 6,415,069,941	\$ 6,258,604,820	\$ 156,465,120	2.5%
Est. FY25 Tax Rate	\$ 6.77	\$ 6.41	\$ 0.36	5.6%
Average Residential Value	\$ 1,131,395	\$ 1,103,800	\$ 27,595	2.5%
Avg. Residential Tax Bill	\$ 7,661	\$ 7,075	\$ 585	8.3%

### IMPACT OF YOUR VOTE

As you vote on this evening’s warrant articles, specifically the *raise and appropriate* articles, bear in mind that these articles directly impact the tax figures you’ll see on your 3<sup>rd</sup>/4<sup>th</sup> quarter tax bills in December. This applies **only** to articles that increase the tax levy, not the articles funded by transfers, other revenues, and bonding. This chart demonstrates the impact of approving more tax levy spending for an average-valued residential property.

An article that raises the levy by...	Increases the tax rate by...	And the average residential tax bill by...
\$ 10,000	\$ 0.002	\$ 1.76
\$ 50,000	\$ 0.008	\$ 8.82
\$ 100,000	\$ 0.016	\$ 17.64
\$ 250,000	\$ 0.039	\$ 44.09
\$ 500,000	\$ 0.078	\$ 88.18
\$ 1,000,000	\$ 0.156	\$ 176.37

*Note: the FY25 assessed value figures are **estimates** and are subject to change as we get closer to setting the tax rate later this year.*

## LONG-TERM DEBT

	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>	<u>Oct FY24</u>	<u>FY25</u>
<b>LONG TERM BONDED DEBT ISSUED</b>	<b>\$42,560,000.00</b>	<b>\$39,945,000.00</b>	<b>\$47,215,000.00</b>	<b>\$54,957,300.00</b>	<b>TBD</b>

Bonded debt is also referred to as "permanent" debt, or "issued" debt, and includes the borrowing amounts of prior approved and completed capital projects. Some of the projects and borrowing dates included in these sums are various Land Acquisitions, including 61 Namequoit Road (2003), 59 Areys Way (2005), Hubler and Putnam properties (2010), and Peck's Way (2022); the Landfill Closing (2006), Town Hall renovation (2006), Water Tank restorations (2016), Elementary School Renovations for Doors & Windows (2017), HVAC (2019), Roofing (2022); various dredging projects (2016, 2017), various Water Main/Water Service replacements, Police Station construction (2017), TriTown Facility demolition (2017), DPW Facility construction (2017), Water Meter Replacement (2019), Nauset Beach Parking Lot projects (2019 & 2022), Main Street Village Center Streetscape (2020), Fire Department Pumper Truck (2022), Governor Prence Motel Purchase (2022), Cape Cod Five/Pennrose Housing project (2022), Mill Pond Landing restoration (2022), Downtown Sewer Collection System and Treatment Plant (2022 & 2023).

Each year indicates the total outstanding Principal amount totals to be repaid over time.

	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>	<u>Oct FY24</u>	<u>FY25</u>
<b>AUTHORIZED/UNISSUED DEBT</b>	<b>\$81,859,263.00</b>	<b>\$85,440,876.00</b>	<b>\$65,745,595.00</b>	<b>\$88,881,276.00</b>	<b>TBD</b>

Authorized and Unissued debt comprises project costs which have been Authorized for borrowing at Town Meeting, and also the amounts that are currently being borrowed on a Short Term, temporary basis (unissued) while projects are in process of construction. Authorized Debt occurs when Town Meeting votes to approve borrowing for a particular capital cost. Those where borrowing has not yet occurred include the Meetinghouse Pond phase of the sewer project, Veterans Park restoration, Information Technology upgrades.

The Town's Short Term (one year) borrowing, also know as temporary debt, is not considered to be "issued" by the Department of Revenue until it is converted to permanent, bonded borrowing at some future point in time, which is usually after project completion. Projects currently found in the Short Term borrowing cycle include various sewer planning and engineering costs, Rock Harbor Dredging work, a portion of the Cape Cod Five/Pennrose housing project, 107 Main Street housing project, Pilgrim Lake Fish Ladder planning costs, Fire Department Ladder Truck, Water Treatment Plant HVAC and Lagoon upgrades, Information Technology implementation, and Rock Harbor Fuel Tanks replacement.

Projects typically move from being Authorized to being Short Term Borrowing 6 to 18 months after Authorization; and then from Short Term to permanently bonded borrowing shortly thereafter upon or near project completion.

	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>	<u>FY24</u>	<u>FY25 projected</u>
<b>TOTAL DEBT SERVICE (ST &amp; LT)</b>	<b>\$7,421,194.00</b>	<b>\$6,281,100.00</b>	<b>\$7,006,678.00</b>	<b>\$7,528,548.00</b>	<b>\$8,015,865.00</b>
<b>TAX SUPPORTED DEBT SERVICE (ST &amp; LT)</b>	<b>\$6,034,089.00</b>	<b>\$4,858,426.00</b>	<b>\$5,512,281.00</b>	<b>\$5,794,241.00</b>	<b>\$5,300,970.00</b>

Debt Service indicates the yearly cost of principal and interest paid on the outstanding amounts borrowed Long Term (LT) and Short term (ST). Short Term (ST) is typically interest only. Costs that are part of the total Debt Service figures, but not paid by taxes (tax supported) are primarily water service-related debt, which is paid by water rate charges; and Community Preservation Act borrowing, which is paid by the CPA surcharge fee.

	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>	<u>mid FY24</u>	<u>FY25</u>
<b>REMAINING DEBT CAPACITY</b>	<b>\$100,148,236.00</b>	<b>\$115,773,256.00</b>	<b>\$128,006,269.00</b>	<b>\$113,831,439.00</b>	<b>TBD</b>

The Massachusetts Department of Revenue imposes a debt limit (capacity) for every town, which represents 5.00% of the Equalized Value (market value) of all Real Estate property throughout the Town. Remaining Debt Capacity is the dollar amount of additional project borrowing amount that the Town could Authorize and/or Issue within that limit. Equalized Value is set every two years. If Equalized Value increases, so too does the Debt Limit.

## FY25 Town of Orleans Operating Budget

GENERAL GOVERNMENT							
122	SELECTBOARD/TOWN MANAGER		FY23 ACTUAL	FY24 ADOPTED	FY25 PROPOSED	\$ CHANGE	% CHG
<b>01122001</b>	<b>SELECTBOARD/TOWN MANAGER SALARIES</b>						
01122001	511300	NON-UNION CLERICAL	155,708	169,911	201,067	31,156	18.34%
01122001	511600	NON-UNION LONGEVITY	2,207	2,406	2,500	94	3.91%
01122001	511800	NON-UNION CLERICAL OVERTIME	7,692	11,460	11,746	286	2.50%
01122001	512000	NON-UNION ASST TWN MANAGER	108,698	114,757	118,200	3,443	3.00%
01122001	512100	NON-UNION TWN MANAGER	210,915	191,493	200,850	9,357	4.89%
01122001	516300	C&T CLERICAL/TECHNICAL	N/A	24,700	-	(24,700)	-100.00%
01122001	530017	HR SALARIES		150,000	154,500	4,500	3.00%
		<b>SALARIES</b>	<b>485,220</b>	<b>664,727</b>	<b>688,863</b>	<b>24,136</b>	<b>3.63%</b>
122	519600	<b>RECLASSIFICATIONS/RESERVE FOR NEGOTIATIONS</b>		50,000	410,000	360,000	720.00%
<b>TOTAL</b>		<b>SELECTBOARD/TOWN MANAGER SALARIES</b>	<b>485,220</b>	<b>714,727</b>	<b>1,098,863</b>	<b>384,136</b>	<b>53.75%</b>
<b>01122002</b>	<b>SELECTBOARD/TOWN MANAGER EXP.</b>						
01122002	530511	PROFESSIONAL/ENGINEERING/CONSULT SERVICES	30,000	30,000	50,000	20,000	66.67%
01122002	530600	HEALTH SERVICE	2,000	2,400	2,400	-	0.00%
01122002	530700	TRAINING/EDUCATION	1,330	2,000	2,000	-	0.00%
01122002	531700	WEIGHTS AND MEASURES	14,610	16,521	16,521	0	0.00%
01122002	532001	PRESCHOOL PROGRAM	495,000	495,000	-	(495,000)	-100.00%
01122002	534200	POSTAGE	765	765	765	-	0.00%
01122002	534300	PRINTING	250	250	250	-	0.00%
01122002	534400	ADVERTISING	9,430	11,930	11,930	-	0.00%
01122002	538003	SENIOR TAX WORK-OFF PROGRAM	15,000	15,000	15,000	-	0.00%
01122002	538300	TOWN ADMIN. EXP.	5,227	5,227	15,573	10,346	197.93%
01122002	538500	SELECTBOARD EXP.	205	205	205	-	0.00%
01122002	538600	DRUG TEST	625	707	707	-	0.00%
01122002	542100	OFFICE SUPPLIES	1,500	1,300	1,300	-	0.00%
01122002	542700	COMMITTEE EXP.	1,000	1,000	1,000	-	0.00%
01122002	558100	BOOKS & PERIODICALS	200	200	200	-	0.00%

01122002	573100	DUES/MEETINGS/MEMBERSHIPS	6,400	5,731	30,000	24,269	423.47%
01122002	579800	EMPLOYEE AWARDS	1,000	1,000	1,000	-	0.00%
01122002		BOARDS & COMMITTEES/ COMMITTEE APPRECIATION	N/A	12,500	44,500	32,000	256.00%
<b>TOTAL</b>		<b>SELECTBOARD/TOWN MANAGER EXP.</b>	<b>584,542</b>	<b>601,736</b>	<b>193,351</b>	<b>(408,385)</b>	<b>-67.87%</b>
<b>01122006</b>	<b>531200</b>	<b>TOWN LEGAL EXPENSES</b>	<b>190,000</b>	<b>219,750</b>	<b>220,000</b>	<b>250</b>	<b>0.11%</b>
<b>TOTAL</b>		<b>SELECTBOARD/TOWN MANAGER</b>	<b>1,259,762</b>	<b>1,536,213</b>	<b>1,512,214</b>	<b>(23,999)</b>	<b>-14.01%</b>
<b>123</b>		<b>TELEPHONE/COMMUNICATIONS EXP.</b>	<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01123002	534100	TELECOMMUNICATIONS	26,800	27,700	28,300	600	2.17%
<b>TOTAL</b>		<b>TELEPHONE/COMMUNICATIONS EXP.</b>	<b>26,800</b>	<b>27,700</b>	<b>28,300</b>	<b>600</b>	<b>2.17%</b>
<b>TOTAL</b>		<b>TELEPHONE/COMMUNICATIONS</b>	<b>26,800</b>	<b>27,700</b>	<b>28,300</b>	<b>600</b>	<b>2.17%</b>
<b>124</b>		<b>MEDIA OPERATIONS SAL.</b>					
01124001	511400	NON-UNION OTHER	-	-	-		
01124001	516300	C&T CLERICAL/TECHNICAL	134,468	140,172	148,520	8,348	5.96%
01124001	516900	C&T LONGEVITY	1,200	-	-	-	0.00%
<b>TOTAL</b>		<b>MEDIA OPERATIONS SAL.</b>	<b>135,668</b>	<b>140,172</b>	<b>148,520</b>	<b>8,348</b>	<b>5.96%</b>
<b>01124002</b>		<b>MEDIA OPERATIONS EXP.</b>	<b>-</b>				
01124002	527300	MAINT CONTRACTS	3,395	3,270	3,270	-	0.00%
01124002	531100	PROFESSIONAL SERVICES	9,499	10,630	16,380	5,750	54.09%
01124002	538200	COMPUTER SERVICES	6,220	6,600	6,750	150	2.27%
01124002	542100	OFFICE SUPPLIES	400	400	400	-	0.00%
01124002	543100	REP/SERV EQUIPMENT	300	400	400	-	0.00%
01124002	TBD	REPLACEMENT EQUIPMENT	18,700	17,500	28,700	11,200	64.00%
<b>TOTAL</b>		<b>MEDIA OPERATIONS EXP.</b>	<b>38,514</b>	<b>38,800</b>	<b>55,900</b>	<b>17,100</b>	<b>44.07%</b>
<b>TOTAL</b>		<b>MEDIA OPERATIONS</b>	<b>174,182</b>	<b>178,972</b>	<b>204,420</b>	<b>25,448</b>	<b>14.22%</b>
<b>131</b>		<b>FINANCE COMMITTEE</b>					
<b>01131001</b>		<b>FINANCE COMMITTEE SAL.</b>	<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>

01131001	511300	NON-UNION CLERICAL	2,997	2,968	3,000	32	1.08%
<b>TOTAL</b>	<b>FINANCE COMMITTEE SAL.</b>		<b>2,997</b>	<b>2,968</b>	<b>3,000</b>	<b>32</b>	<b>1.08%</b>
<b>01131002</b>	<b>FINANCE COMMITTEE EXP.</b>						<b>% CHG</b>
01131002	542100	OFFICE SUPPLIES	100	100	100	-	0.00%
01131002	573100	DUES/MEETINGS	500	500	500	-	0.00%
<b>TOTAL</b>	<b>FINANCE COMMITTEE EXP.</b>		<b>600</b>	<b>600</b>	<b>600</b>	<b>-</b>	<b>0.00%</b>
<b>01131040</b>	<b>FINANCE COMMITTEE RESERVE FUND</b>		-				
01131040	578700	RESERVE FUND	80,000	80,000	500,000	420,000	525.00%
<b>TOTAL</b>	<b>FINANCE COMMITTEE RESERVE FUND</b>		<b>80,000</b>	<b>80,000</b>	<b>500,000</b>	<b>420,000</b>	<b>525.00%</b>
<b>TOTAL</b>	<b>FINANCE COMMITTEE</b>		<b>83,597</b>	<b>83,568</b>	<b>503,600</b>	<b>420,032</b>	<b>502.62%</b>
<b>135</b>	<b>FINANCE/TOWN ACCOUNTANT</b>						
<b>01135001</b>	<b>FINANCE SAL.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01135001	511200	MANAGERS UNION	75,125	77,378	72,453	(4,925)	-6.37%
01135001	511300	NON UNION CLERICAL	-	-	76,249	76,249	0.00%
01135001	511500	NON-UNION MANAGER	254,650	297,756	224,474	(73,282)	-24.61%
01135001	511700	MANAGERS UNION OVERTIME	2,500	4,500	8,000	3,500	77.78%
01135001	511900	MANAGERS UNION LONGEVITY	1,407	1,542	-	(1,542)	-100.00%
01135001	516300	C&T CLERICAL/TECHNICAL	8,283	-	-	-	0.00%
01135001	516800	C&T CLERICAL OVERTIME	2,000	-	-	-	0.00%
<b>TOTAL</b>	<b>FINANCE SAL.</b>		<b>343,965</b>	<b>381,176</b>	<b>381,176</b>	<b>(0)</b>	<b>0.00%</b>
<b>01135002</b>	<b>FINANCE EXP.</b>						
01135002	527300	MAINT CONTRACTS	26,029	20,729	21,351	622	3.00%
01135002	534100	TELECOMMUNICATIONS	650	650	650	-	0.00%
01135002	534200	POSTAGE	30	30	30	-	0.00%
01135002	538300	FINANCE DIR. EXP.	4,800	4,800	-	(4,800)	-100.00%
01135002	542100	OFFICE SUPPLIES	1,000	1,000	2,000	1,000	100.00%
01135002	571100	TRAVEL REIMBURSEMENT	4,000	4,000	-	(4,000)	-100.00%
01135002	573100	DUES/MEETINGS	2,020	2,450	10,000	7,550	308.16%

01135007	531100	OTHER PROF SERVICES	30,500	30,500	30,500	-	0.00%
01135007	531104	OES AUDIT	2,500	-	-		
01135007	531105	OPEB VALUATION	6,000	6,000	6,000	-	0.00%
<b>TOTAL</b>	<b>FINANCE EXPENSES</b>		<b>77,529</b>	<b>70,159</b>	<b>70,531</b>	<b>372</b>	<b>0.53%</b>
<b>TOTAL</b>	<b>FINANCE DEPARTMENT</b>		<b>421,494</b>	<b>451,335</b>	<b>451,707</b>	<b>372</b>	<b>0.53%</b>
<b>01141001</b>	<b>ASSESSING SAL.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01141001	511100	MANAGERS UNION MANAGER	95,391	100,709	106,324	5,615	5.58%
01141001	516300	C&T CLERICAL/TECHNICAL	69,447	71,303	73,665	2,362	3.31%
01141001	516900	C&T LONGEVITY	1,800	1,950	2,100	150	7.69%
<b>TOTAL</b>	<b>ASSESSING SAL.</b>		<b>166,638</b>	<b>173,962</b>	<b>182,089</b>	<b>8,127</b>	<b>4.67%</b>
<b>01141002</b>	<b>ASSESSING EXP.</b>						
01141002	527300	MAINT CONTRACTS	14,400	15,200	16,200	1,000	6.58%
01141002	531100	OTHER PROF SERVICES	38,600	38,500	38,500	-	0.00%
01141002	534200	POSTAGE	3,400	4,000	3,600	(400)	-10.00%
01141002	542100	OFFICE SUPPLIES	300	300	300	-	0.00%
01141002	571100	TRAVEL REIMB	100	100	100	-	0.00%
01141002	573100	DUES/MEETINGS	630	790	1,580	790	100.00%
<b>TOTAL</b>	<b>ASSESSING EXP.</b>		<b>57,430</b>	<b>58,890</b>	<b>60,280</b>	<b>1,390</b>	<b>2.36%</b>
<b>TOTAL</b>	<b>ASSESSING</b>		<b>224,068</b>	<b>232,852</b>	<b>242,369</b>	<b>9,517</b>	<b>4.09%</b>
<b>145</b>	<b>TREASURER/COLLECTOR</b>						
<b>01145001</b>	<b>TREASURER/COLLECTOR SAL.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01145001	511100	MANAGERS UNION MANAGER	104,363	108,494	111,719	3,225	2.97%
01145001	511200	MANAGERS UNION ASST	64,780	68,391	72,204	3,813	5.58%
01145001	511300	NON-UNION CLERICAL	30,544	31,464	32,384	920	2.92%
01145001	516300	C&T CLERICAL/TECHNICAL	53,057	55,786	59,133	3,347	6.00%
01145001	516900	C&T LONGEVITY	-	-			
<b>TOTAL</b>	<b>TREASURER/COLLECTOR SAL.</b>		<b>252,744</b>	<b>264,135</b>	<b>275,440</b>	<b>11,305</b>	<b>4.28%</b>
<b>01145002</b>	<b>TREASURER/COLLECTOR EXP.</b>						

01145002	527200	POSTAGE METER	2,520	2,140	2,140	-	0.00%
01145002	531000	BANK SERVICES	17,770	19,270	19,270	-	0.00%
01145002	531100	OTHER PROF SERVICES	1,255	1,475	1,800	325	22.03%
01145002	534200	POSTAGE	17,280	18,000	18,600	600	3.33%
01145002	542100	OFFICE SUPPLIES	1,050	1,050	1,050	-	0.00%
01145002	542400	COMPUTER SUPPLIES	7,125	7,800	8,150	350	4.49%
01145002	543200	MAINT SUPPLIES	750	750	750	-	0.00%
01145002	573100	DUES/MEETINGS	1,850	1,850	1,850	-	0.00%
<b>TOTAL</b>	<b>TREASURER/COLLECTOR EXP.</b>		<b>49,600</b>	<b>52,335</b>	<b>53,610</b>	<b>1,275</b>	<b>2.44%</b>
<b>01145025</b>	<b>TREASURER/COLLECTOR TAX TAKING</b>						
01145025	530400	ASSESS/COLL RELATED SERVICES	1,435	1,470	1,510	40	2.72%
<b>TOTAL</b>	<b>TREASURER/COLLECTOR TAX TAKING</b>		<b>1,435</b>	<b>1,470</b>	<b>1,510</b>	<b>40</b>	<b>2.72%</b>
<b>TOTAL</b>	<b>TREASURER/COLLECTOR</b>		<b>303,779</b>	<b>317,940</b>	<b>330,560</b>	<b>12,620</b>	<b>3.97%</b>
<b>155</b>	<b>MANAGEMENT INFORMATION SYSTEMS</b>						
<b>01155001</b>	<b>MANAGEMENT INFORMATION SAL.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01155001	511100	MANAGERS UNION MANAGER	104,363	107,494	111,364	3,870	3.60%
01155001	511200	MANAGERS UNION ASST	91,976	97,104	102,517	5,413	5.57%
01155001	511900	MANAGERS UNION LONGEVITY	2,100	2,250	2,400	150	6.67%
<b>TOTAL</b>	<b>MANAGEMENT INFORMATION SAL.</b>		<b>198,439</b>	<b>206,848</b>	<b>216,281</b>	<b>9,433</b>	<b>4.56%</b>
<b>01155002</b>	<b>MANAGEMENT INFORMATION EXP.</b>						
01155002	530700	TRAINING/EDUCATION	7,500	5,000	5,000	-	0.00%
01155002	534100	TELECOMMUNICATIONS	2,550	2,550	2,550	-	0.00%
01155002	538200	COMPUTER SERVICES	135,348	172,262	207,826	35,564	20.65%
01155002	542200	COPY MACHINE	17,424	17,886	17,886	-	0.00%
01155002	542400	COMPUTER SUPPLIES	6,000	6,000	6,000	-	0.00%
01155002	571100	TRAVEL REIMBURSEMENT	500	500	500	-	0.00%
<b>TOTAL</b>	<b>MANAGEMENT INFORMATION EXP.</b>		<b>169,322</b>	<b>204,198</b>	<b>239,762</b>	<b>35,564</b>	<b>17.42%</b>
<b>TOTAL</b>	<b>MANAGEMENT INFORMATION SYSTEMS</b>		<b>367,761</b>	<b>411,046</b>	<b>456,043</b>	<b>44,997</b>	<b>10.95%</b>
<b>161</b>	<b>TOWN CLERK</b>						

<b>01161001</b>	<b>TOWN CLERK SAL.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01161001	511100	MANAGERS UNION MANAGER	85,800	90,571	95,597	5,026	5.55%
01161001	511400	NON-UNION OTHER	9,460	10,904	15,148	4,244	38.92%
01161001	511900	MANAGERS UNION LONGEVITY	3,000	3,150	3,300	150	4.76%
01161001	516200	C&T ASSTS	62,933	64,564	61,972	(2,592)	-4.01%
01161001	516300	C&T UNION	25,966	35,818	41,528	5,710	15.94%
01161001	516800	C&T OVERTIME	-	-	-	-	
01161001	516900	C&T LONGEVITY	-	-	-	-	
<b>TOTAL</b>	<b>TOWN CLERK SAL.</b>		<b>187,159</b>	<b>205,007</b>	<b>217,545</b>	<b>12,538</b>	<b>6.12%</b>
<b>01161002</b>	<b>TOWN CLERK EXP.</b>						
01161002	520124	ELECTRONIC VOTING	50,000	20,000	20,000	-	0.00%
01161002	527300	MAINTENANCE CONTRACTS	2,700	2,700	3,000	300	11.11%
01161002	530000	PROFESSIONAL SERVICES	9,358	8,460	14,980	6,520	77.07%
01161002	530800	RECORD RETENTION	750	750	750	-	0.00%
01161002	531400	DOG LICENSES	250	250	275	25	10.00%
01161002	534200	POSTAGE	9,000	8,500	9,800	1,300	15.29%
01161002	534300	PRINTING	7,500	8,500	6,500	(2,000)	-23.53%
01161002	542100	OFFICE SUPPLIES	1,700	1,700	1,700	-	0.00%
01161002	543100	REP/SERV EQUIPMENT	150	150	3,300	<b>3,150</b>	2100.00%
01161002	549100	MEALS	600	525	600	75	14.29%
01161002	573100	DUES/MEETINGS	4,820	6,025	6,800	775	12.86%
<b>TOTAL</b>	<b>TOWN CLERK EXP.</b>		<b>86,828</b>	<b>57,560</b>	<b>67,705</b>	<b>10,145</b>	<b>17.63%</b>
<b>TOTAL</b>	<b>TOWN CLERK</b>		<b>273,987</b>	<b>262,567</b>	<b>285,250</b>	<b>22,683</b>	<b>8.64%</b>
<b>171</b>	<b>CONSERVATION</b>						
<b>01171001</b>	<b>CONSERVATION SAL.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01171001	511100	MANAGERS UNION MANAGER	94,276	99,531	103,114	3,583	3.60%
01171001	511900	MANAGERS UNION LONGEVITY	1,600	1,800	1,950	150	8.33%
01171001	516300	C&T CLERICAL/TECHNICAL	49,862	52,458	55,385	2,927	5.58%
01171001	516800	C&T UNION OVERTIME	4,299	4,514	4,740	226	5.01%
<b>TOTAL</b>	<b>CONSERVATION SAL.</b>		<b>150,037</b>	<b>158,303</b>	<b>165,189</b>	<b>6,886</b>	<b>4.35%</b>
<b>01171002</b>	<b>CONSERVATION EXP.</b>						

01171002	524100	REP/MAINT PUB PROP	15,200	15,200	15,500	300	1.97%
01171002	527100	UNIFORMS	275	275	275	-	0.00%
01171002	527600	RENTAL FEES	800	1,850	2,075	225	12.16%
01171002	534100	TELECOMMUNICATIONS	480	480	480	-	0.00%
01171002	534200	POSTAGE	1,850	1,300	1,300	-	0.00%
01171002	534300	PRINTING	200	200	200	-	0.00%
01171002	534400	ADVERTISING	500	500	500	-	0.00%
01171002	542100	OFFICE SUPPLIES	750	750	750	-	0.00%
01171002	573100	DUES/MEETINGS	200	200	200	-	0.00%
<b>TOTAL</b>	<b>CONSERVATION EXP.</b>		<b>20,255</b>	<b>20,755</b>	<b>21,280</b>	<b>525</b>	<b>2.53%</b>
<b>TOTAL</b>	<b>CONSERVATION</b>		<b>170,292</b>	<b>179,058</b>	<b>186,469</b>	<b>7,411</b>	<b>4.14%</b>
<b>175</b>	<b>PLANNING AND COMMUNITY DEVELOPMENT</b>						
<b>01175001</b>	<b>PLANNING SAL.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01175001	511100	MANAGERS UNION MANAGER	117,262	132,398	139,780	7,382	5.58%
01175001	511200	MANAGERS UNION ASST	72,785	80,734	170,470	89,736	111.15%
01175001	511400	NON-UNION OTHER	37,379	38,355	39,661	1,306	3.41%
01175001	511900	MANAGERS UNION LONGEVITY	2,400	2,550	2,700	150	5.88%
01175001	516300	C&T CLERICAL/TECHNICAL	60,761	62,359	144,604	82,245	131.89%
01175001	516900	C&T LONGEVITY	2,550	2,700	2,850	150	5.56%
<b>TOTAL</b>	<b>PLANNING SAL.</b>		<b>293,137</b>	<b>319,096</b>	<b>500,065</b>	<b>180,969</b>	<b>56.71%</b>
<b>01175002</b>	<b>PLANNING EXP.</b>						
01175002	534100	TELECOMMUNICATIONS	600	700	850	150	21.43%
01175002	534200	POSTAGE	450	450	450	-	0.00%
01175002	534300	PRINTING	400	400	750	350	87.50%
01175002	534400	ADVERTISING	975	975	975	-	0.00%
01175002	542100	OFFICE SUPPLIES	450	450	600	150	33.33%
01175002	542400	COMPUTER SUPPLIES	700	700	700	-	0.00%
01175002	571100	TRAVEL REIMB	450	450	900	450	100.00%
01175002	573100	DUES/MEETINGS	610	610	4,100	3,490	572.13%
<b>TOTAL</b>	<b>PLANNING EXP.</b>		<b>4,635</b>	<b>4,735</b>	<b>9,325</b>	<b>4,590</b>	<b>96.94%</b>
<b>TOTAL</b>	<b>PLANNING</b>		<b>297,772</b>	<b>323,831</b>	<b>509,390</b>	<b>185,559</b>	<b>57.30%</b>

<b>176</b>	<b>ZONING BOARD OF APPEALS</b>						
<b>01176001</b>	<b>ZONING BOARD OF APPEALS SAL.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01176001	511300	NON-UNION CLERICAL	5,494	-		-	
<b>TOTAL</b>	<b>ZONING BOARD OF APPEALS SAL.</b>		<b>5,494</b>	<b>-</b>		<b>-</b>	
<b>01176002</b>	<b>ZONING BOARD OF APPEALS EXP.</b>						
01176002	534200	POSTAGE	3,400	3,485	3,485	-	0.00%
01176002	534400	ADVERTISING	540	650	650	-	0.00%
01176002	542100	OFFICE SUPPLIES	440	350	350	-	0.00%
<b>TOTAL</b>	<b>ZONING BOARD OF APPEALS EXP.</b>		<b>4,380</b>	<b>4,485</b>	<b>4,485</b>	<b>-</b>	<b>0.00%</b>
<b>TOTAL</b>	<b>ZONING BOARD OF APPEALS</b>		<b>9,874</b>	<b>4,485</b>	<b>4,485</b>	<b>-</b>	<b>0.00%</b>
<b>195</b>	<b>TOWN REPORTS/TOWN MEETING</b>						
<b>01195002</b>	<b>TOWN REPORTS/TOWN MEETING EXP.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01195002	538100	TWN REPORTS	2,200	2,476	2,500	24	0.97%
01195002	539700	TWN MEETINGS	8,860	10,476	10,476	-	0.00%
<b>TOTAL</b>	<b>TOWN REPORTS/TOWN MEETING EXP.</b>		<b>11,060</b>	<b>12,952</b>	<b>12,976</b>	<b>24</b>	<b>0.19%</b>
<b>TOTAL</b>	<b>TOWN REPORTS/TOWN MEETING</b>		<b>11,060</b>	<b>12,952</b>	<b>12,976</b>	<b>24</b>	<b>0.19%</b>
	<b>GENERAL GOVERNMENT</b>		<b>3,624,428</b>	<b>4,022,519</b>	<b>4,727,782</b>	<b>705,263</b>	<b>17.53%</b>

PUBLIC SAFETY							
210	POLICE/POLICE BUILDING						
01210001	POLICE/POLICE BLDG. SAL.		FY23 ACTUAL	FY24 ADOPTED	FY25 PROPOSED	\$ CHANGE	% CHG
01210001	511300	NON-UNION CLERICAL	-	-			
01210001	511310	NON-UNION HOLIDAY	14,788	15,229	15,626	397	2.61%
01210001	511400	NON-UNION OTHER	24,822	25,567	27,510	1,943	7.60%
01210001	511800	NON UNION OVERTIME	2,733	2,733	2,815	82	3.00%
01210001	512300	POLICE CHIEF	171,724	177,251	182,596	5,345	3.02%
01210001	512410	DEPUTY CHIEF	147,989	152,700	157,281	4,581	3.00%
01210001	512500	LIEUTENANT	124,529	129,430	133,313	3,883	3.00%
01210001	512900	RESERVE OFFICER	15,003	15,455	15,918	463	3.00%
01210001	513400	POLICE OTHER	1,467,699	1,539,915	1,602,313	62,398	4.05%
01210001	513600	POLICE HOLIDAY BUYBACK	27,882	29,262	26,000	(3,262)	-11.15%
01210001	513700	POLICE CAREER INCENTIVE	9,216	9,494	10,137	643	6.77%
01210001	513800	POLICE OVERTIME	217,400	240,054	221,540	(18,514)	-7.71%
01210001	513900	POLICE LONGEVITY	5,725	6,750	6,725	(25)	-0.37%
01210001	514000	POLICE SHIFT DIFF/SPEC DTY	27,650	27,650	27,650	-	0.00%
01210001	516300	C&T CLERICAL/TECHNICAL	100,209	99,955	118,870	18,915	18.92%
01210001	516500	C&T DISPATCHERS	209,381	220,070	226,065	5,995	2.72%
01210001	516800	C&T OVERTIME	28,627	28,630	29,489	859	3.00%
01210001	518000	SEASONAL PARKING ENFORCEMENT	17,000	17,000	17,000	-	0.00%
<b>TOTAL</b>	<b>POLICE/COMMUNICATIONS SAL.</b>		<b>2,612,902</b>	<b>2,737,145</b>	<b>2,820,848</b>	<b>83,703</b>	<b>3.06%</b>
<b>01210002</b>	<b>POLICE/POLICE BLDG. EXPENSE</b>						
01210002	521100	ELECTRICITY	57,386	57,386	76,719	19,333	33.69%
01210002	521200	HEAT FUEL	6,670	6,670	10,494	3,824	57.33%
01210002	524100	REP/MAINT PUB PROP	20,773	21,246	21,241	(5)	-0.02%
01210002	527100	UNIFORMS	41,670	39,557	45,900	6,343	16.04%
01210002	527300	MAINTENANCE CONTRACTS	56,002	60,788	65,309	4,521	7.44%
01210002	529200	RUBBISH	1,464	2,166	2,166	-	0.00%
01210002	530006	COMMUNITY POLICING	11,683	11,683	12,375	692	5.92%
01210002	530600	HEALTH SERVICE	4,550	6,275	5,775	(500)	-7.97%
01210002	530700	TRAINING/EDUCATION	38,300	38,300	45,700	7,400	19.32%

01210002	530900	INVESTIGATIONS	275	275	250	(25)	-9.09%
01210002	531100	OTHER PROFESSIONAL SERVICES	-	35,000	-	(35,000)	-100.00%
01210002	531800	BREATHALYZER	100	100	100	-	0.00%
01210002	531900	USE OF FORCE RELATED	9,093	11,186	14,725	3,539	31.64%
01210002	534100	TELECOMMUNICATIONS	12,452	12,489	12,944	455	3.64%
01210002	534200	POSTAGE	600	700	700	-	0.00%
01210002	538200	COMPUTER SERVICES	1,985	1,985	1,985	-	0.00%
01210002	539300	ANIMAL CONTROL OFFICER	8,000	8,000	8,000	-	0.00%
01210002	542100	OFFICE SUPPLIES	3,650	3,650	3,650	-	0.00%
01210002	542400	COMPUTER SUPPLIES	2,325	2,325	2,325	-	0.00%
01210002	543100	REP/SERV EQUIPMENT	1,095	1,095	2,250	1,155	105.48%
01210002	543200	MAINT SUPPLIES	3,000	3,000	3,000	-	0.00%
01210002	546200	SHORT LIFE EQUIP	700	700	700	-	0.00%
01210002	547300	SEASONAL PARKING PROGRAM	45,500	45,500	45,500	-	0.00%
01210002	548100	REP/SERV VEHICLES	13,000	13,000	13,100	100	0.77%
01210002	549100	MEALS	500	500	500	-	0.00%
01210002	558100	BOOKS	1,565	1,565	1,910	345	22.04%
01210002	573100	DUES/MEETINGS	7,394	7,394	8,901	1,507	20.38%
<b>TOTAL</b>	<b>POLICE/POLICE BUILDING EXP.</b>		<b>349,732</b>	<b>392,535</b>	<b>406,219</b>	<b>13,684</b>	<b>3.49%</b>
<b>TOTAL</b>	<b>POLICE/POLICE BLDG.</b>		<b>2,962,634</b>	<b>3,129,680</b>	<b>3,227,067</b>	<b>97,387</b>	<b>3.11%</b>
<b>213</b>	<b>FUEL</b>						
<b>01213002</b>	<b>FUEL EXP.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01213002	524100	REP/MAINT PUB PROP	3,000	3,000	3,000	-	0.00%
01213002	541100	GAS	106,100	127,781	104,213	(23,568)	-18.44%
01213002	541400	DIESEL	44,021	69,255	51,720	(17,535)	-25.32%
<b>TOTAL</b>	<b>FUEL EXP.</b>		<b>153,121</b>	<b>200,036</b>	<b>158,933</b>	<b>(41,103)</b>	<b>-20.55%</b>
<b>TOTAL</b>	<b>FUEL</b>		<b>153,121</b>	<b>200,036</b>	<b>158,933</b>	<b>(41,103)</b>	<b>-20.55%</b>
<b>220</b>	<b>FIRE/RESCUE/FIRE BLDG.</b>						
<b>01220001</b>	<b>FIRE/RESCUE/FIRE BLDG. SAL.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01220001	511800	NON UNION OVERTIME	19,254	19,832	20,427	595	3.00%
01220001	512200	FIRE CHIEF	169,147	178,000	183,340	5,340	3.00%

01220001	512400	DEPUTY CHIEF	147,324	166,686	171,480	4,794	2.88%
01220001	512800	ON CALL	5,000	5,000	5,000	-	0.00%
01220001	514300	EMS COORDINATOR	83,076	85,568	93,281	7,713	9.01%
01220001	514400	FIRE UNION OTHER	1,566,666	2,228,635	2,242,256	13,621	0.61%
01220001	514500	FIRE UNION PARAMEDIC	155,800	228,800	228,800	-	0.00%
01220001	514600	FIRE EMT	16,200	22,200	22,200	-	0.00%
01220001	514700	FIRE CAREER INCENTIVE	42,000	64,750	58,900	(5,850)	-9.03%
01220001	514800	FIRE OVERTIME	723,776	858,674	884,434	25,760	3.00%
01220001	514900	FIRE LONGEVITY	30,500	28,400	25,775	(2,625)	-9.24%
01220001	515000	FIRE TRAINING OFFICER	1,500	1,500	1,500	-	0.00%
01220001	516300	C&T CLERICAL/TECHNICAL	58,423	62,358	65,104	2,746	4.40%
01220001	516800	C&T OVERTIME	1,000	1,000	1,000	-	0.00%
<b>TOTAL</b>	<b>FIRE/RESCUE/FIRE BLDG. SAL.</b>		<b>3,019,666</b>	<b>3,951,403</b>	<b>4,003,497</b>	<b>52,094</b>	<b>1.32%</b>
<b>01220002</b>	<b>FIRE/RESCUE/FIRE BLDG. EXP.</b>						
01220002	521100	ELECTRICITY	13,944	15,612	21,416	5,804	37.18%
01220002	521200	HEAT FUEL	6,753	8,991	8,521	(470)	-5.23%
01220002	524100	REP/MAINT PUB PROP	11,156	10,380	10,380	-	0.00%
01220002	527100	UNIFORMS	20,150	36,654	33,450	(3,204)	-8.74%
01220002	527300	MAINTENANCE CONTRACTS	39,479	45,196	45,178	(18)	-0.04%
01220002	529200	RUBBISH	1,500	2,845	2,459	(386)	-13.56%
01220002	530000	PROFESSIONAL SERVICES	31,000	31,000	31,000	-	0.00%
01220002	530009	911 DISPATCH	50,022	50,329	55,976	5,647	11.22%
01220002	530011	PROMOTIONAL TESTING	-	20,000	20,000	-	0.00%
01220002	530600	HEALTH SERVICE	9,624	21,400	9,400	(12,000)	-56.07%
01220002	530700	TRAINING/EDUCATION	37,015	113,015	37,015	(76,000)	-67.25%
01220002	531100	OTHER PROF SERVICES	8,450	8,450	8,450	-	0.00%
01220002	534100	TELECOMMUNICATIONS	12,350	11,520	11,520	-	0.00%
01220002	534200	POSTAGE	467	467	467	-	0.00%
01220002	542100	OFFICE SUPPLIES	2,800	2,800	2,800	-	0.00%
01220002	542200	COPY MACHINE	1,819	1,969	1,969	-	0.00%
01220002	542400	COMPUTER SUPPLIES	-	-	-	-	
01220002	543100	REP/SERV EQUIPMENT	13,260	13,235	13,235	-	0.00%
01220002	543200	MAINT SUPPLIES	5,071	5,041	5,041	-	0.00%

01220002	543300	FIRST AID SUPPLIES	66,445	66,445	66,445	-	0.00%
01220002	548100	REP/SERV VEHICLES	56,050	56,050	56,050	-	0.00%
01220002	573100	DUES/MEETINGS	4,470	4,947	4,947	-	0.00%
01220002	573300	ACCREDITATION	10,000	10,000	10,000	-	0.00%
<b>TOTAL</b>	<b>FIRE/RESCUE/FIRE BLDG EXP.</b>		<b>401,824</b>	<b>536,346</b>	<b>455,719</b>	<b>(80,627)</b>	<b>-15.03%</b>
<b>TOTAL</b>	<b>FIRE/RESCUE/FIRE</b>		<b>3,421,490</b>	<b>4,487,749</b>	<b>4,459,216</b>	<b>(28,533)</b>	<b>-0.64%</b>
<b>241</b>	<b>BUILDING</b>						
<b>01241001</b>	<b>BUILDING SAL.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01241001	511100	MANAGERS UNION MANAGER	97,776	103,227	124,021	20,794	20.14%
01241001	511300	NON UNION CLERICAL	22,369	24,426	96,050	71,624	293.23%
01241001	511900	MANAGERS UNION LONGEVITY	1,400	1,500	-	(1,500)	-100.00%
01241001	516200	C&T ASSTS	70,992	76,524	107,354	30,830	40.29%
01241001	516300	C&T CLERICAL/TECHNICAL	60,761	62,359	128,914	66,555	106.73%
01241001	516800	C&T OVERTIME	13,809	13,809	2,000	(11,809)	-85.52%
01241001	516900	C&T LONGEVITY	1,200	1,300	3,000	1,700	130.77%
<b>TOTAL</b>	<b>BUILDING SAL.</b>		<b>268,307</b>	<b>283,145</b>	<b>461,339</b>	<b>178,194</b>	<b>62.93%</b>
<b>01241002</b>	<b>BUILDING EXP.</b>						
01241002	527100	UNIFORMS	300	300	1,000	700	233.33%
01241002	530100	PLBG INSPECTOR	52,000	57,200	-	(57,200)	-100.00%
01241002	530200	WIRE INSPECTOR	37,000	38,850	-	(38,850)	-100.00%
01241002	530700	TRAINING/EDUCATION	1,000	1,000	1,000	-	0.00%
01241002	534100	TELECOMMUNICATIONS	1,920	1,920	2,400	480	25.00%
01241002	534200	POSTAGE	250	250	500	250	100.00%
01241002	534300	PRINTING	300	300	600	300	100.00%
01241002	534400	ADVERTISING	50	50	50	-	0.00%
01241002	542100	OFFICE SUPPLIES/SAFETY SUPPLIES	1,650	1,650	2,000	350	21.21%
01241002	573100	DUES/MEETINGS	500	500	1,500	1,000	200.00%
<b>TOTAL</b>	<b>BUILDING EXP.</b>		<b>94,970</b>	<b>102,020</b>	<b>9,050</b>	<b>(92,970)</b>	<b>-91.13%</b>
<b>TOTAL</b>	<b>BUILDING</b>		<b>363,277</b>	<b>385,165</b>	<b>470,389</b>	<b>85,224</b>	<b>22.13%</b>

<b>242</b>	<b>BUILDING CODE BOARD OF APPEALS</b>						
<b>01242001</b>	<b>BUILDING CODE BOARD OF APPEALS SAL.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01242001	511300	NON-UNION CLERICAL	450	463	500	37	7.99%
<b>TOTAL</b>	<b>BUILDING CODE BOARD OF APPEALS SAL.</b>		<b>450</b>	<b>463</b>	<b>500</b>	<b>37</b>	<b>7.99%</b>
<b>01242002</b>	<b>BUILDING CODE BOARD OF APPEALS EXP.</b>						
01242002	534400	ADVERTISING	30	30	30	-	0.00%
01242002	542100	OFFICE SUPPLIES	35	35	35	-	0.00%
<b>TOTAL</b>	<b>BUILDING CODE BOARD OF APPEALS EXP.</b>		<b>65</b>	<b>65</b>	<b>65</b>	<b>-</b>	<b>0.00%</b>
<b>TOTAL</b>	<b>BUILDING CODE BOARD OF APPEALS</b>		<b>515</b>	<b>528</b>	<b>565</b>	<b>37</b>	<b>7.01%</b>
<b>291</b>	<b>EMERGENCY MANAGEMENT</b>						
<b>01291001</b>	<b>EMERGENCY MANAGEMENT SAL.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01291001	511400	NON-UNION OTHER	6,000	13,060	13,197	137	1.05%
01291001	514200	FALL EMS AT NAUSET BEACH	-			-	0.00%
<b>TOTAL</b>	<b>EMERGENCY MANAGEMENT SAL.</b>		<b>6,000</b>	<b>13,060</b>	<b>13,197</b>	<b>137</b>	<b>1.05%</b>
<b>01291002</b>	<b>EMERGENCY MANAGEMENT EXPENSE</b>						
01291002	527100	UNIFORMS	-	-			
01291002	527300	MAINTENANCE CONTRACTS	5,800	6,300	6,350	50	0.79%
01291002	530700	TRAINING/EDUCATION	4,202	4,502	4,600	98	2.18%
01291002	549000	FOOD/FOOD SERVICE	1,550	1,275	1,300	25	1.96%
01291002	559700	EQUIPMENT < \$5000	1,200	1,000	1,150	150	15.00%
<b>TOTAL</b>	<b>EMERGENCY MANAGEMENT EXPENSE</b>		<b>12,752</b>	<b>13,077</b>	<b>13,400</b>	<b>323</b>	<b>2.47%</b>
<b>TOTAL</b>	<b>EMERGENCY MANAGEMENT</b>		<b>18,752</b>	<b>26,137</b>	<b>26,597</b>	<b>460</b>	<b>1.76%</b>
	<b>PUBLIC SAFETY</b>		<b>6,919,789</b>	<b>8,229,295</b>	<b>8,342,767</b>	<b>113,472</b>	<b>1.38%</b>

EDUCATION							
<b>300</b>	<b>ORLEANS ELEMENTARY SCHOOL</b>						
<b>01300001</b>	<b>ORLEANS ELEMENTARY SCHOOL SAL.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01300001	519100	UNEMPLOYMENT	15,375	19,259	19,740	481	2.50%
01300001	519300	S.S./MEDICARE	57,989	57,989	59,439	1,450	2.50%
01300001	519400	GROUP HEALTH INSURANCE	1,008,092	1,048,434	1,132,309	83,875	8.00%
01300001	519500	RETIREMENT	196,657	205,455	220,412	14,957	7.28%
<b>TOTAL</b>	<b>ORLEANS ELEMENTARY SCHOOL BENEFITS</b>		<b>1,278,114</b>	<b>1,331,137</b>	<b>1,431,900</b>	<b>100,763</b>	<b>7.57%</b>
<b>01300002</b>	<b>ORLEANS ELEMENTARY SCHOOL EXP.</b>						
01300002	569100	SCHOOL OPERATIONS	4,333,928	4,456,801	4,585,343	128,542	2.88%
<b>TOTAL</b>	<b>ORLEANS ELEMENTARY SCHOOL EXP.</b>		<b>4,333,928</b>	<b>4,456,801</b>	<b>4,585,343</b>	<b>128,542</b>	<b>2.88%</b>
<b>01300003</b>	<b>ORLEANS ELEMENTARY SCHOOL CAP. OUTLAY</b>						
01300003	582000	BLDGS	30,000	30,000	30,000	-	0.00%
<b>TOTAL</b>	<b>ORLEANS ELEMENTARY SCHOOL CAP. OUTLAY</b>		<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>-</b>	<b>0.00%</b>
<b>TOTAL</b>	<b>ORLEANS ELEMENTARY SCHOOL</b>		<b>5,642,042</b>	<b>5,817,938</b>	<b>6,047,243</b>	<b>229,305</b>	<b>3.94%</b>
<b>310</b>	<b>NAUSET REGIONAL ASSESSMENT</b>						
<b>01310002</b>	<b>NAUSET REGIONAL ASSESSMENT EXP.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01310002	569100	SCHOOL OPERATIONS	5,432,276	5,831,600	6,444,516	612,916	10.51%
01310002	569200	SCHOOL DEBT	61,879	958,147	1,789,542	831,395	86.77%
01310002	569205	SCHOOL OPEB	incl in oper bud	incl in oper bud		-	0.00%
<b>TOTAL</b>	<b>NAUSET REGIONAL ASSESSMENT EXP.</b>		<b>5,494,155</b>	<b>6,789,747</b>	<b>8,234,058</b>	<b>1,444,311</b>	<b>21.27%</b>
<b>01310003</b>	<b>NAUSET REGIONAL CAPITAL OUTLAY</b>						
01310003	584000	SITE IMPROVEMENTS	120,792	123,425	127,066	3,641	2.95%
<b>TOTAL</b>	<b>NAUSET REGIONAL CAPITAL OUTLAY</b>		<b>120,792</b>	<b>123,425</b>	<b>127,066</b>	<b>3,641</b>	<b>2.95%</b>
<b>TOTAL</b>	<b>NAUSET REGIONAL ASSESSMENT</b>		<b>5,614,947</b>	<b>6,913,172</b>	<b>8,361,124</b>	<b>1,447,952</b>	<b>20.94%</b>
<b>330</b>	<b>CAPE COD TECHNICAL ASSESSMENT</b>						
<b>01330002</b>	<b>CAPE COD TECHNICAL ASSESSMENT EXP.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>

01330002	569100	SCHOOL OPERATIONS	223,191	280,487	301,712	21,225	7.57%
01330002	569200	SCHOOL DEBT	102,442	124,547	129,898	5,351	4.30%
<b>TOTAL</b>	<b>CAPE COD TECHNICAL ASSESSMENT EXP.</b>		<b>325,633</b>	<b>405,034</b>	<b>431,610</b>	<b>26,576</b>	<b>6.56%</b>
<b>TOTAL</b>	<b>CAPE COD TECHNICAL ASSESSMENT</b>		<b>325,633</b>	<b>405,034</b>	<b>431,610</b>	<b>26,576</b>	<b>6.56%</b>
	<b>EDUCATION</b>		<b>11,582,622</b>	<b>13,136,144</b>	<b>14,839,977</b>	<b>1,703,833</b>	<b>12.97%</b>

PUBLIC WORKS AND FACILITIES							
420 DEPARTMENT OF PUBLIC WORKS							
01420001	DPW SAL.		FY23 ACTUAL	FY24 ADOPTED	FY25 PROPOSED	\$ CHANGE	% CHG
01420001	511000	DIR DPW/NAT RESOURCES	145,177	149,532	178,190	28,658	19.17%
01420001	511100	MANAGERS UNION MANAGER	304,358	321,665	354,147	32,482	10.10%
01420001	511200	MANAGERS UNION ASST	159,264	164,042	173,064	9,022	5.50%
01420001	511400	NON-UNION OTHER	245,951	257,954	261,283	3,329	1.29%
01420001	511500	NON-UNION MANAGER	102,344	105,415	109,210	3,795	3.60%
01420001	511600	NON-UNION LONGEVITY	2,000	2,350	2,350	-	0.00%
01420001	511700	MANAGERS UNION OVERTIME	24,079	25,577	29,399	3,822	14.94%
01420001	511900	MANAGERS UNION LONGEVITY	7,600	7,200	7,550	350	4.86%
01420001	516300	C&T CLERICAL/TECHNICAL	124,696	134,016	142,027	8,011	5.98%
01420001	516800	C&T CLERICAL/TECHNICAL OT	500	500	-	(500)	-100.00%
01420001	516900	C&T UNION LONGEVITY	750	825	900	75	9.09%
01420001	517400	STLWRKS LABOR OTHER	845,309	883,417	928,587	45,170	5.11%
01420001	517800	STLWRKS LABOR OVERTIME	20,057	15,121	7,186	(7,935)	-52.48%
01420001	517900	STLWRKS LABOR LONGEVITY	4,800	4,425	4,375	(50)	-1.13%
<b>TOTAL</b>	<b>DPW SAL.</b>		<b>1,986,885</b>	<b>2,072,039</b>	<b>2,198,268</b>	<b>126,229</b>	<b>6.09%</b>
<b>01420002</b>	<b>DPW EXP.</b>						
01420002	513800	POLICE DETAILS	8,000	8,000	8,000	-	0.00%
01420002	521100	ELECTRICITY	79,531	69,266	117,752	48,486	70.00%
01420002	521120	DEPOT SQ EV STATION	3,000	3,000	2,000	(1,000)	-33.33%
01420002	521200	HEAT FUEL	21,204	20,273	24,204	3,931	19.39%
01420002	521300	STREET LIGHTS	12,250	13,500	22,950	9,450	70.00%
01420002	524100	REP/MAINT PUB PROP	90,667	90,333	106,157	15,824	17.52%
01420002	527100	UNIFORMS	15,104	14,813	14,813	-	0.00%
01420002	527300	MAINT. CONTRACTS	38,944	74,219	68,494	(5,725)	-7.71%
01420002	527400	EQUIP HIRE	50,000	49,150	53,388	4,238	8.62%
01420002	527600	RENTAL	9,400	6,500	3,500	(3,000)	-46.15%
01420002	528000	ELM EQUIPMENT	3,500	4,000	6,000	2,000	50.00%
01420002	528100	INSECT PEST EQUIPMENT	1,500	1,500	-	-	0.00%

01420002	529200	RUBBISH RECYCLING/HAULING	1,872	2,208	2,604	396	17.93%
01420002	530700	TRAINING/CONT ED	3,550	3,930	3,930	-	0.00%
01420002	531100	OTHER PROF. SERVICES	1,300	1,300	1,300	-	0.00%
01420002	534100	TELECOMMUNICATIONS	13,977	14,060	14,223	163	1.16%
01420002	534200	POSTAGE	250	250	250	-	0.00%
01420002	534300	PRINTING	800	800	1,200	400	50.00%
01420002	538600	DRUG TEST	510	510	510	-	0.00%
01420002	538600	SKATEBOARD PARK	2,825	2,650	4,050	1,400	52.83%
01420002	542100	OFFICE SUPPLIES	15,000	18,200	18,200	-	0.00%
01420002	543100	REP/SERV EQUIPMENT	24,435	24,035	25,045	1,010	4.20%
01420002	543200	MAINT SUPPLIES	4,650	4,700	6,311	1,611	34.28%
01420002	546100	SHORT LIFE TOOLS	2,900	2,435	2,500	65	2.67%
01420002	546200	SHORT LIFE EQUIPMENT	2,000	2,000	2,000	-	0.00%
01420002	546400	PUBLIC TREES	22,892	23,667	24,600	933	3.94%
01420002	548100	REP/SERV VEHICLES	1,875	2,115	2,115	-	0.00%
01420002	553100	EQUIP LICENSES	500	-	-	-	
01420002	559300	RADIOS	10,000	10,000	12,000	2,000	20.00%
01420002	559400	SIGNS	5,900	9,000	6,550	(2,450)	-27.22%
01420002	559700	LONG LIFE EQUIPMENT < \$5000	200	-	-		
01420002	571100	TRAVEL REIMB	3,075	2,185	2,685	500	22.88%
01420002	573100	DUES/MEETINGS	-	-	-	-	
<b>TOTAL</b>	<b>DPW EXP.</b>		<b>451,611</b>	<b>478,599</b>	<b>557,331</b>	<b>80,232</b>	<b>16.76%</b>
<b>01420014</b>	<b>DPW SHELLFISH PROJECT</b>						
01420014	585700	DPW SHELLFISH PROJECT	18,000	18,000	18,000	-	0.00%
<b>TOTAL</b>	<b>DPW SHELLFISH PROJECT</b>		<b>18,000</b>	<b>18,000</b>	<b>18,000</b>	<b>-</b>	<b>0.00%</b>
<b>TOTAL</b>	<b>DPW</b>		<b>2,456,496</b>	<b>2,568,638</b>	<b>2,773,599</b>	<b>204,961</b>	<b>7.98%</b>
<b>RECONCILIATION OF COMBINED DPW BUDGETS</b>							
192	TOWN OFFICE BUILDING		123,357	124,571	148,781	24,210	19.43%
294	TREE WARDEN		110,417	117,671	123,731	6,060	5.15%
295	SHELLFISH/HARBORMASTER		382,289	389,568	404,578	15,010	3.85%
421	HIGHWAY		885,458	929,421	989,512	60,091	6.47%
424	STREET LIGHTS		12,250	13,500	22,950	9,450	70.00%

649	WINDMILL		4,645	5,652	5,793	141	2.50%
653	DPW FACILITIES		570,844	620,422	696,663	76,241	12.29%
654	PARKS		367,236	367,975	381,390	13,415	3.65%
		TEST TO TOTAL DPW	2,456,496	2,568,780	2,773,600	204,820	7.97%
423	SNOW REMOVAL						
01423001	SNOW REMOVAL SAL.		FY23 ACTUAL	FY24 ADOPTED	FY25 PROPOSED	\$ CHANGE	% CHG
01423001	511400	NON UNION OTHERS	-	-			
01423001	517800	STLWRKS LABOR OVERTIME	47,024	47,024	47,024	-	0.00%
TOTAL	SNOW REMOVAL SAL.		47,024	47,024	47,024	-	0.00%
01423002	SNOW REMOVAL EXP.						
01423002	527400	EQUIP HIRE	25,610	25,610	25,610	-	0.00%
01423002	543100	REP/SERV EQUIPMENT	1,707	1,707	1,707	-	0.00%
01423002	543200	MAINT SUPPLIES	95,953	95,953	95,953	-	0.00%
01423002	548100	REP/SERV VEHICLES	1,706	1,706	1,706	-	0.00%
TOTAL	SNOW REMOVAL EXP.		124,976	124,976	124,976	-	0.00%
TOTAL	SNOW REMOVAL		172,000	172,000	172,000	-	0.00%
450	WATER-	SPECIAL REVENUE FUND (SRF)					
25450001	WATER SAL.		FY23 ACTUAL	FY24 ADOPTED	FY25 PROPOSED	\$ CHANGE	% CHG
25450001	511100	MANAGERS UNION MANAGER	117,262	120,780	127,507	6,727	5.57%
25450001	511200	MANAGERS UNION ASST.	85,163	89,911	94,923	5,012	5.57%
25450001	511400	NON UNION OTHERS	-	6,202	6,400	198	3.20%
25450001	511700	MANAGERS UNION OVERTIME	-	-		-	0.00%
25450001	511200	NON UNION OVERTIME	-	-		-	0.00%
25450001	511900	MANAGERS UNION LONGEVITY	6,900	7,200	7,500	300	4.17%
25450001	516300	C&T CLERICAL/TECHNICAL	60,761	62,359	65,832	3,473	5.57%
25450001	516900	C&T LONGEVITY	1,050	1,200	1,300	100	8.33%
25450001	517400	STLWRKS LABOR OTHER	439,708	461,216	486,906	25,690	5.57%
25450001	517800	STLWRKS LABOR OVERTIME	29,800	29,140	32,520	3,380	11.60%
25450001	517900	STLWRKS LABOR LONGEVITY	7,350	7,650	4,750	(2,900)	-37.91%
TOTAL	WATER SAL.		747,994	785,658	827,639	41,981	5.34%

<b>25450002</b>	<b>WATER EXP.</b>							
25450002	521100	ELECTRICITY	140,749	192,790	287,257	94,467	49.00%	
25450002	521200	HEAT FUEL	11,150	9,320	8,443	(877)	-9.41%	
25450002	524300	REPAIR/MAINT STATIONS	28,404	29,204	31,710	2,506	8.58%	
25450002	524400	PREVENTION MAINT	15,340	15,500	16,634	1,134	7.32%	
25450002	527100	UNIFORMS	7,264	8,140	9,582	1,442	17.71%	
25450002	527300	MAINTENANCE CONTRACTS	50,345	62,300	70,359	8,059	12.94%	
25450002	530500	ENGINEERING	10,000	10,000	10,000	-	0.00%	
25450002	530700	TRAINING/EDUCATION	4,812	5,200	5,750	550	10.58%	
25450002	531100	OTHER PROF & TECH SERVICES	32,900	23,000	23,500	500	2.17%	
25450002	534100	TELECOMMUNICATIONS	66,151	66,628	66,076	(552)	-0.83%	
25450002	534200	POSTAGE	9,287	10,104	10,353	249	2.46%	
25450002	534300	PRINTING	10,240	11,185	14,394	3,209	28.69%	
25450002	534400	ADVERTISING	1,000	1,000	1,000	-	0.00%	
25450002	538600	DRUG TEST	495	555	630	75	13.51%	
25450002	539000	SAMPLE/TEST	27,907	31,363	26,139	(5,224)	-16.66%	
25450002	541100	GASOLINE	9,600	9,600	11,671	2,071	21.57%	
25450002	541400	DIESEL FUEL	2,400	2,400	2,020	(380)	-15.83%	
25450002	542100	OFFICE SUPPLIES	1,000	1,000	1,000	-	0.00%	
25450002	543100	REP/SERV EQUIPMENT	3,943	3,833	4,833	1,000	26.09%	
25450002	543200	MAINT SUPPLIES	2,500	2,280	2,280	-	0.00%	
25450002	546100	SHORT LIFE TOOLS	1,314	1,314	1,629	315	23.97%	
25450002	548100	REP/SERV VEHICLES	6,241	6,892	8,017	1,125	16.32%	
25450002	553200	CHEMICALS	77,432	91,432	138,170	46,738	51.12%	
25450002	553400	STATION SUPPLIES	13,655	14,170	14,405	235	1.66%	
25450002	573100	DUES/MEETINGS	7,325	8,030	7,079	(951)	-11.84%	
<b>TOTAL</b>	<b>WATER EXP.</b>		<b>541,454</b>	<b>617,241</b>	<b>772,931</b>	<b>155,690</b>	<b>25.22%</b>	
<b>25450003</b>	<b>WATER CAP. OUTLAY</b>							
25450003	581106	TECHNOLOGY EQUIPMENT	-	-	-	-		
25450003	582000	BUILDINGS	10,000	7,000	10,000	3,000	42.86%	
25450003	584000	SITE IMPROVEMENTS	25,000	25,000	30,000	5,000	20.00%	
25450003	584203	ASSET MANAGEMENT PLAN PROJECTS	-	-	-	-		
25450003	587800	WATER MAIN IMPROVEMENTS	14,000	10,000	10,000	-	0.00%	

<b>TOTAL</b>	<b>WATER CAP. OUTLAY</b>		<b>49,000</b>	<b>42,000</b>	<b>50,000</b>	<b>8,000</b>	<b>19.05%</b>
<b>25450008</b>	<b>WATER OTHER ASSESSMENTS</b>			<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
25450008	565000 OTHER ASSESS		3,705	3,705	3,468	(237)	-6.40%
<b>TOTAL</b>	<b>WATER OTHER ASSESSMENTS</b>		<b>3,705</b>	<b>3,705</b>	<b>3,468</b>	<b>(237)</b>	<b>-6.40%</b>
<b>TOTAL</b>	<b>WATER</b>		<b>1,342,153</b>	<b>1,448,604</b>	<b>1,654,038</b>	<b>205,434</b>	<b>14.18%</b>
	<b>PUBLIC WORKS AND FACILITIES</b>		<b>3,970,649</b>	<b>4,189,242</b>	<b>4,599,637</b>	<b>410,396</b>	<b>9.80%</b>

HEALTH & HUMAN SERVICES							
<b>510</b>	<b>HEALTH</b>						
<b>01510001</b>	<b>HEALTH SAL.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01510001	511100	MANAGERS UNION MANAGER	92,242	97,384	102,808	5,424	5.57%
01510001	511300	NON UNION CLERICAL	11,037	11,369	12,003	634	5.58%
01510001	516200	C&T ASSTS	61,221	64,397	67,990	3,593	5.58%
01510001	516300	C&T CLERICAL/TECHNICAL	101,039	104,729	186,822	82,093	78.39%
01510001	516800	C&T UNION OVERTIME	6,411	6,693	7,066	373	5.58%
01510001	516900	C&T LONGEVITY	1,500	1,600	1,600	-	0.00%
<b>TOTAL</b>	<b>HEALTH SAL.</b>		<b>273,450</b>	<b>286,172</b>	<b>378,290</b>	<b>92,118</b>	<b>32.19%</b>
<b>01510002</b>	<b>HEALTH EXP.</b>						
01510002	527100	UNIFORMS	1,000	1,000	1,000	-	0.00%
01510002	530600	HEALTH SERVICE	38,163	38,163	39,163	1,000	2.62%
01510002	534100	TELECOMMUNICATIONS	2,112	1,000	1,000	-	0.00%
01510002	534200	POSTAGE	2,380	2,400	2,400	-	0.00%
01510002	534300	PRINTING	780	780	780	-	0.00%
01510002	539600	NURSE SERV	7,500	7,500	7,500	-	0.00%
01510002	542100	OFFICE SUPPLIES	1,000	2,100	2,100	-	0.00%
01510002	546100	SHORT LIFE TOOLS	420	420	450	30	7.14%
01510002	558100	BOOKS	100	100	100	-	0.00%
01510002	571100	TRAVEL REIMB	434	435	500	65	14.94%
01510002	573100	DUES/MEETINGS	2,541	2,541	2,550	9	0.35%
<b>TOTAL</b>	<b>HEALTH EXP.</b>		<b>56,430</b>	<b>56,439</b>	<b>57,543</b>	<b>1,104</b>	<b>1.96%</b>
<b>TOTAL</b>	<b>HEALTH</b>		<b>329,880</b>	<b>342,611</b>	<b>435,833</b>	<b>93,222</b>	<b>27.21%</b>
<b>541</b>	<b>COUNCIL ON AGING</b>						
<b>01541001</b>	<b>COUNCIL ON AGING SAL.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01541001	511100	MANAGERS UNION MANAGER	94,548	99,819	105,384	5,565	5.58%
01541001	511300	NON-UNION CLERICAL	33,527	-	-	-	
01541001	511400	NON-UNION OTHER	151,153	151,899	163,669	11,770	7.75%
01541001	511900	MANAGERS UNION LONGEVITY	-	-	2,072	2,072	

01541001	516300	C&T CLERICAL/TECHNICAL	433,836	504,569	554,829	50,260	9.96%
01541001	516900	C&T LONGEVITY	2,502	2,782	4,701	1,919	68.98%
<b>TOTAL</b>	<b>COUNCIL ON AGING SAL.</b>		<b>715,566</b>	<b>759,069</b>	<b>830,655</b>	<b>71,586</b>	<b>9.43%</b>
<b>01541002</b>	<b>COUNCIL ON AGING EXP.</b>						
01541002	521100	ELECTRICITY	3,715	4,080	6,936	2,856	70.00%
01541002	521200	HEATING FUEL	4,918	5,293	6,145	852	16.10%
01541002	524100	REP/MAINT PUB PROP	16,688	19,618	25,229	5,611	28.60%
01541002	527300	MAINTENANCE CONTRACTS	5,214	6,703	5,620	(1,083)	-16.16%
01541002	530000	PROFESSIONAL SERVICES	4,186	4,002	4,197	195	4.87%
01541002	530700	TRAINING/CONT ED	550	1,328	2,200	872	65.66%
01541002	534100	TELECOMMUNICATIONS	6,083	6,425	6,330	(95)	-1.48%
01541002	534200	POSTAGE	1,200	1,020	1,040	20	1.96%
01541002	534300	PRINTING	5,712	6,000	6,100	100	1.67%
01541002	538200	COMPUTER SERVICES	2,256	2,455	2,570	115	4.68%
01541002	541300	SOCIAL DAY PROGRAM SUPPLIES	19,708	23,140	26,871	3,731	16.12%
01541002	542100	OFFICE SUPPLIES	5,200	4,800	5,000	200	4.17%
01541002	543100	REP/SERV EQUIPMENT	3,424	3,356	6,050	2,694	80.27%
01541002	543200	MAINTENANCE SUPPLIES	950	950	1,000	50	5.26%
01541002	545100	CUSTODIAL SUPPLIES	4,555	4,555	4,795	240	5.27%
01541002	548100	REP/SERVICE VEHICLES	1,600	1,600	1,800	200	12.50%
01541002	571100	TRAVEL REIMB	3,500	3,000	3,200	200	6.67%
01541002	573100	DUES/MEETINGS	1,425	1,274	1,260	(14)	-1.10%
<b>TOTAL</b>	<b>COUNCIL ON AGING EXP.</b>		<b>90,884</b>	<b>99,599</b>	<b>116,343</b>	<b>16,744</b>	<b>16.81%</b>
<b>TOTAL</b>	<b>COUNCIL ON AGING</b>		<b>806,450</b>	<b>858,668</b>	<b>946,998</b>	<b>88,330</b>	<b>10.29%</b>
<b>543</b>	<b>VETERANS BENEFITS</b>						
<b>01543002</b>	<b>VETERANS BENEFITS ASSESS.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01543002	569700	VET ASSESS	31,803	31,198	31,978	780	2.50%
<b>TOTAL</b>	<b>VETERANS BENEFITS ASSESS.</b>		<b>31,803</b>	<b>31,198</b>	<b>31,978</b>	<b>780</b>	<b>2.50%</b>
<b>01543012</b>	<b>VETERANS BENEFITS EXP.</b>						
01543012	577100	VET BENEFITS	25,000	15,000	15,000	-	0.00%

<b>TOTAL</b>	<b>VETERANS BENEFITS EXP.</b>		<b>25,000</b>	<b>15,000</b>	<b>15,000</b>	<b>-</b>	<b>0.00%</b>
<b>TOTAL</b>	<b>VETERANS BENEFITS</b>		<b>56,803</b>	<b>46,198</b>	<b>46,978</b>	<b>780</b>	<b>1.69%</b>
<b>590</b>	<b>HUMAN AND COMMUNITY SERVICE CONTRACTS</b>						
<b>NEW</b>	<b>HUMAN AND COMMUNITY SERVICE CONTRACTS</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
	EARLY EDUCATION AND CARE				300,000	300,000	#DIV/0!
	SERVICE CONTRACTS		-	-	125,160	125,160	#DIV/0!
<b>TOTAL</b>	<b>HUMAN AND COMMUNITY SERVICE CONTRACTS</b>		<b>-</b>	<b>-</b>	<b>425,160</b>	<b>425,160</b>	<b>#DIV/0!</b>
	<b>HEALTH &amp; HUMAN SERVICES</b>		<b>1,193,133</b>	<b>1,247,477</b>	<b>1,854,969</b>	<b>607,492</b>	<b>48.70%</b>

CULTURE AND RECREATION								
<b>610 SNOW LIBRARY</b>								
<b>01610001</b>	<b>SNOW LIBRARY SAL.</b>			<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01610001	511100	MANAGERS UNION MANAGER		102,726	108,453	114,499	6,046	5.57%
01610001	511200	MANAGERS UNION ASST		71,011	74,970	79,150	4,180	5.58%
01610001	511400	NON-UNION OTHER		165,026	173,566	186,602	13,036	7.51%
01610001	511900	MANAGERS UNION LONGEVITY		2,250	2,400	2,550	150	6.25%
01610001	516300	C&T CLERICAL/TECHNICAL		206,325	214,287	233,790	19,503	9.10%
01610001	516900	C&T LONGEVITY		1,825	1,978	2,130	152	7.68%
01610001	517800	STEEL UNION OVERTIME		-			-	
<b>TOTAL</b>	<b>SNOW LIBRARY SAL.</b>			<b>549,163</b>	<b>575,654</b>	<b>618,721</b>	<b>43,067</b>	<b>7.48%</b>
<b>01610002 SNOW LIBRARY EXP.</b>								
01610002	521100	ELECTRICITY		7,726	7,401	12,466	5,065	68.43%
01610002	521200	HEAT FUEL		5,543	5,841	6,148	307	5.26%
01610002	524100	REP/MAINT PUB PROP		14,616	14,905	10,662	(4,243)	-28.47%
01610002	527300	MAINTENANCE CONTRACTS		12,907	11,921	13,871	1,950	16.36%
01610002	534100	TELECOMMUNICATIONS		540	504	576	72	14.29%
01610002	534200	POSTAGE		192	156	152	(4)	-2.56%
01610002	538200	COMPUTER SERVICES		28,849	28,855	28,690	(165)	-0.57%
01610002	542100	OFFICE SUPPLIES		6,630	6,230	6,214	(16)	-0.26%
01610002	543100	REP/SERV EQUIPMENT		660	500	680	180	36.00%
01610002	543200	MAINT SUPPLIES		5,255	5,982	5,555	(427)	-7.14%
01610002	558100	BOOKS		88,053	90,000	105,999	15,999	17.78%
01610002	571100	TRAVEL REIMB		650	650	650	-	0.00%
01610002	573100	DUES/MEETINGS		1,550	780	810	30	3.85%
<b>TOTAL</b>	<b>SNOW LIBRARY EXP.</b>			<b>173,171</b>	<b>173,725</b>	<b>192,473</b>	<b>18,748</b>	<b>10.79%</b>
<b>TOTAL</b>	<b>SNOW LIBRARY</b>			<b>722,334</b>	<b>749,379</b>	<b>811,194</b>	<b>61,815</b>	<b>8.25%</b>
<b>615 HISTORIC COMMISSION</b>								
<b>01615001</b>	<b>HISTORIC COMMISSION SAL</b>			<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>

01615001	511300	NON-UNION CLERICAL	1,499	1,544	1,583	39	2.53%
<b>TOTAL</b>	<b>HISTORIC COMMISSION SAL.</b>		<b>1,499</b>	<b>1,544</b>	<b>1,583</b>	<b>39</b>	<b>2.53%</b>
<b>01615002</b>	<b>HISTORIC COMMISSION EXP.</b>						
01615002	534200	POSTAGE	310	315	323	8	2.54%
01615002	534400	ADVERTISING	510	520	533	13	2.50%
01615002	542100	OFFICE SUPPLIES	730	745	764	19	2.55%
<b>TOTAL</b>	<b>HISTORIC COMMISSION EXP.</b>		<b>1,550</b>	<b>1,580</b>	<b>1,620</b>	<b>40</b>	<b>2.53%</b>
<b>TOTAL</b>	<b>HISTORIC COMMISSION</b>		<b>3,049</b>	<b>3,124</b>	<b>3,203</b>	<b>79</b>	<b>2.53%</b>
<b>630</b>	<b>RECREATION</b>						
<b>01630001</b>	<b>RECREATION SAL.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01630001	511100	MANAGERS UNION MANAGER	71,132	174,346	179,075	4,729	2.71%
01630001	511400	NON-UNION OTHER	90,399	115,185	142,871	27,686	24.04%
01630001	511900	MANAGERS UNION LONGEVITY	-	-	-	-	-
01630001	516300	C&T CLERICAL/TECHNICAL	-	24,960	25,574	614	2.46%
<b>TOTAL</b>	<b>RECREATION SAL.</b>		<b>161,531</b>	<b>314,491</b>	<b>347,520</b>	<b>33,029</b>	<b>10.50%</b>
<b>01630002</b>	<b>RECREATION EXP.</b>						
01630002	527100	UNIFORMS	2,805	2,805	3,200	395	14.08%
01630002	527300	MAINTENANCE CONTRACTS	3,200	13,200	4,000	(9,200)	-69.70%
01630002	531100	OTHER PROFESSIONAL/TECH	3,600	3,400	5,000	1,600	47.06%
01630002	534100	TELECOMMUNICATIONS	1,583	1,707	1,583	(124)	-7.26%
01630002	534200	POSTAGE	300	300	300	-	0.00%
01630002	539800	SKATEBOARD PARK	4,200	4,200	4,200	-	0.00%
01630002	542110	PROGRAM SUPPLIES	-	25,000	-	(25,000)	-100.00%
01630002	542100	OFFICE SUPPLIES	300	6,500	5,100	(1,400)	-21.54%
01630002	546200	SHORT LIFE EQUIP	2,400	2,400	5,400	3,000	125.00%
01630002	571100	TRAVEL REIMB	783	783	783	-	0.00%
01630002	573100	DUES/MEETINGS	200	200	1,200	1,000	500.00%
<b>TOTAL</b>	<b>RECREATION EXP.</b>		<b>19,371</b>	<b>60,495</b>	<b>30,766</b>	<b>(29,729)</b>	<b>-49.14%</b>
<b>TOTAL</b>	<b>RECREATION</b>		<b>180,902</b>	<b>374,986</b>	<b>378,286</b>	<b>3,300</b>	<b>0.88%</b>

<b>690</b>	<b>OLD KINGS HIGHWAY REG DISTRIC</b>						
<b>01690001</b>	<b>OLD KINGS HIGHWAY REG DISTRIC SAL.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
01690001	511300	NON-UNION CLERICAL	1,998	1,979	2,028	49	2.50%
<b>TOTAL</b>	<b>OLD KINGS HIGHWAY REG DISTRIC SAL.</b>		<b>1,998</b>	<b>1,979</b>	<b>2,028</b>	<b>49</b>	<b>2.50%</b>
<b>01690002</b>	<b>OLD KINGS HIGHWAY REG DISTRIC EXP.</b>						
01690002	534200	POSTAGE	630	615	630	15	2.50%
01690002	534400	ADVERTISING	135	335	343	8	2.50%
01690002	542100	OFFICE SUPPLIES	82	65	67	2	2.50%
01690002	573100	DUES ATTENDING MEETINGS	270	393	403	10	2.50%
<b>TOTAL</b>	<b>OLD KINGS HIGHWAY REG DISTRIC EXP.</b>		<b>1,117</b>	<b>1,408</b>	<b>1,443</b>	<b>35</b>	<b>2.50%</b>
<b>TOTAL</b>	<b>OLD KINGS HIGHWAY REG DISTRIC</b>		<b>3,115</b>	<b>3,387</b>	<b>3,472</b>	<b>85</b>	<b>2.50%</b>
<b>692</b>	<b>MEMORIAL &amp; VETERANS DAY</b>						
<b>1692002</b>	<b>MEMORIAL &amp; VETERANS DAY EXP.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
1692002	546300	OTHER GROUND	1,645	1,869	1,916	47	2.50%
<b>TOTAL</b>	<b>MEMORIAL &amp; VETERANS DAY EXP.</b>		<b>1,645</b>	<b>1,869</b>	<b>1,916</b>	<b>47</b>	<b>2.50%</b>
<b>TOTAL</b>	<b>MEMORIAL &amp; VETERANS DAY</b>		<b>1,645</b>	<b>1,869</b>	<b>1,916</b>	<b>47</b>	<b>2.50%</b>
<b>699</b>	<b>SPECIAL EVENTS &amp; INFORMATION</b>						
<b>1699002</b>	<b>SPECIAL EVENTS &amp; INFORMATION EXP.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
1699002	558700	COMMUNITY EVENTS	-	450	8,450	8,000	1777.78%
<b>TOTAL</b>	<b>SPECIAL EVENTS &amp; INFORMATION EXP.</b>		<b>-</b>	<b>450</b>	<b>8,450</b>	<b>8,000</b>	<b>1777.78%</b>
<b>TOTAL</b>	<b>SPECIAL EVENTS &amp; INFORMATION</b>		<b>-</b>	<b>450</b>	<b>8,450</b>	<b>8,000</b>	<b>1777.78%</b>
	<b>CULTURE AND RECREATION</b>		<b>911,045</b>	<b>1,133,195</b>	<b>1,206,521</b>	<b>73,325</b>	<b>6.47%</b>

DEBT SERVICE									
<b>710</b>	<b>PRINCIPAL - NOTES &amp; BONDS</b>								
<b>1710002</b>	<b>PRINCIPAL - NOTES &amp; BONDS EXP.</b>				<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
		<b>Long Term Debt Principal</b>							
1710002	599700	Gen Fund -Non Excluded	5,000	5,000	215,000	210,000	4200.00%		
1710002	599701	Gen Fund - Excluded (no Wastewater)	3,554,710	3,590,000	3,070,000	(520,000)	-14.48%		
1710002	599702	Gen Fund - Excluded (Wastewater only)	-	508,581	1,657,614	1,149,033	225.93%		
1710002	599703	Water Fund	830,754	520,000	450,000	(70,000)	-13.46%		
		<b>Total Long Term Debt Principal</b>	<b>4,390,464</b>	<b>4,623,581</b>	<b>5,392,614</b>	<b>769,033</b>	<b>16.63%</b>		
		<b>Short Term Debt Principal</b>							
		Gen Fund -Non Excluded	-	-	-	-	0.00%		
1710002	595000	Gen Fund - Excluded (no Wastewater)	-	-	-	-	0.00%		
1710002	595000	Gen Fund - Excluded (Wastewater only)	305,000	371,000	386,000	15,000	4.04%		
		Water Fund	-	-	-	-	0.00%		
		<b>Total Short Term Debt Principal</b>	<b>305,000</b>	<b>371,000</b>	<b>386,000</b>	<b>15,000</b>	<b>4.04%</b>		
<b>TOTAL</b>	<b>PRINCIPAL - NOTES &amp; BONDS EXP.</b>		<b>4,695,464</b>	<b>4,994,581</b>	<b>5,778,614</b>	<b>784,033</b>	<b>15.70%</b>		
<b>751</b>	<b>INTEREST - NOTES &amp; BONDS</b>								
<b>1751002</b>	<b>INTEREST - NOTES &amp; BONDS EXP.</b>								
		<b>Long Term Debt Interest</b>							
1751002	599700	Gen Fund -Non Excluded	650	450	67,225	66,775	14838.89%		
1751002	599701	Gen Fund - Excluded (no Wastewater)	1,459,753	1,237,155	1,065,655	(171,500)	-13.86%		
1751002	599702	Gen Fund - Excluded (Wastewater only)	139,241	-	-	-			
1751002	599703	Water Fund	247,251	207,270	183,896	(23,374)	-11.28%		
		<b>Total Long Term Debt Interest</b>	<b>1,846,895</b>	<b>1,444,875</b>	<b>1,316,776</b>	<b>(128,099)</b>	<b>-8.87%</b>		
		<b>Short Term Debt Interest</b>							
1751002	599800	Gen Fund -Non Excluded	-	-	67,623	67,623			
1751002	599801	Gen Fund - Excluded (no Wastewater)	2,742	12,275	181,710	169,435	1380.33%		
1751002	599802	Gen Fund - Excluded (Wastewater only)	184,427	576,361	592,306	15,945	2.77%		

1751002	599803	Water Fund	-	79,060	78,840	(220)	-0.28%
		<b>Total Short Term Debt Interest</b>	<b>187,169</b>	<b>667,696</b>	<b>920,479</b>	<b>252,783</b>	<b>37.86%</b>
<b>TOTAL</b>		<b>INTEREST - NOTES &amp; BONDS EXP.</b>	<b>2,034,064</b>	<b>2,112,571</b>	<b>2,237,255</b>	<b>124,684</b>	<b>5.90%</b>
		Total General Fund - Non Excluded	5,650	5,450	349,848	344,398	6319.23%
		Total Gen Fund - Excluded (no Wastewater)	5,017,205	4,839,430	4,317,365	(522,065)	-10.79%
		Total Gen Fund - Excluded (Wastewater only)	628,668	1,455,942	2,635,920	1,179,978	81.05%
		Total Water Fund	1,078,005	806,330	712,736	(93,594)	-11.61%
		<b>TOTAL TOWN DEBT SERVICE</b>	<b>6,729,528</b>	<b>7,107,152</b>	<b>8,015,869</b>	<b>908,717</b>	<b>12.79%</b>

ASSESSMENTS & INSURANCE							
<b>820</b>	<b>STATE ASSESSMENTS</b>						
<b>1820002</b>	<b>STATE ASSESSMENTS EXP.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
1820002	563500	NON-RENEWAL EXCISE	3,060	3,400	3,485	85	2.50%
1820002	563900	MOSQUITO	134,183	128,460	131,672	3,212	2.50%
1820002	564000	AIR POLLUTION	5,171	5,188	5,318	130	2.50%
1820002	564700	SCHOOL CHOICE ASSESSMENT	27,292	15,000	15,375	375	2.50%
1820002	564800	REGIONAL TRANS	94,119	96,472	98,884	2,412	2.50%
<b>TOTAL</b>	<b>STATE ASSESSMENTS EXP.</b>		<b>263,825</b>	<b>248,520</b>	<b>254,733</b>	<b>6,213</b>	<b>2.50%</b>
<b>TOTAL</b>	<b>STATE ASSESSMENTS</b>		<b>263,825</b>	<b>248,520</b>	<b>254,733</b>	<b>6,213</b>	<b>2.50%</b>
<b>830</b>	<b>COUNTY ASSESSMENTS</b>						
<b>1830001</b>	<b>COUNTY ASSESSMENTS SAL.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
1830001	519500	RETIREMENT	2,307,560	2,408,729	2,584,079	175,350	7.28%
<b>TOTAL</b>	<b>COUNTY ASSESSMENTS SAL.</b>		<b>2,307,560</b>	<b>2,408,729</b>	<b>2,584,079</b>	<b>175,350</b>	<b>7.28%</b>
<b>1830002</b>	<b>COUNTY ASSESSMENTS EXP.</b>						
1830002	539400	GREEN HEAD FLY	2,500	2,500	2,563	63	2.50%
1830002	562100	CTY ASSESS	171,398	174,826	179,197	4,371	2.50%
1830002	562600	CC COMMISION	183,792	187,468	192,155	4,687	2.50%
<b>TOTAL</b>	<b>COUNTY ASSESSMENTS EXP.</b>		<b>357,690</b>	<b>364,794</b>	<b>373,914</b>	<b>9,120</b>	<b>2.50%</b>
<b>TOTAL</b>	<b>COUNTY ASSESSMENTS</b>		<b>2,665,250</b>	<b>2,773,523</b>	<b>2,957,993</b>	<b>184,470</b>	<b>6.65%</b>
<b>840</b>	<b>OTHER ASSESSMENTS</b>						
<b>1840002</b>	<b>OTHER ASSESSMENT EXP.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
1840002	565000	OTHER ASSESSMENTS - PBA	49,061	54,738	56,106	1,368	2.50%
1840002	569800	OKH ASSESS	10,700	10,914	11,187	273	2.50%
<b>TOTAL</b>	<b>OTHER ASSESSMENTS EXP.</b>		<b>59,761</b>	<b>65,652</b>	<b>67,293</b>	<b>1,641</b>	<b>2.50%</b>
<b>TOTAL</b>	<b>OTHER ASSESSMENTS</b>		<b>59,761</b>	<b>65,652</b>	<b>67,293</b>	<b>1,641</b>	<b>2.50%</b>
<b>912</b>	<b>PROPERTY AND LIABILITY INSURANCE</b>						
<b>1912002</b>	<b>INSURANCE AND BONDS EXP.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>

1912002	574200	BONDS	1,538	1,738	2,000	262	15.07%
1912002	574300	WRKS COMPENSATION	115,335	110,655	113,421	2,766	2.50%
1912002	574400	MIIA POOL	271,502	303,963	349,557	45,594	15.00%
1912002	574700	POL. & FIRE HEALTH/ACCIDENT	136,360	139,769	146,757	6,988	5.00%
1912002	575000	CONTINGENT SELF INSURANCE	10,000	10,000	10,000	-	0.00%
1912002	575100	RECREATION ACCIDENT	2,620	2,620	3,000	380	14.50%
1912002	575300	MARINA	5,600	6,100	6,100	-	0.00%
1912002	575600	T/A DISABILITY	2,700	-	-	-	
1912002	575601	FIN DIRECTOR DISABILITY	2,700	2,700	-	(2,700)	-100.00%
<b>TOTAL</b>	<b>INSURANCE AND BONDS EXP.</b>		<b>548,355</b>	<b>577,545</b>	<b>630,836</b>	<b>53,291</b>	<b>9.23%</b>
<b>TOTAL</b>	<b>INSURANCE AND BONDS</b>		<b>548,355</b>	<b>577,545</b>	<b>630,836</b>	<b>53,291</b>	<b>9.23%</b>
<b>913 UNEMPLOYMENT COMPENSATION</b>							
<b>1913003</b>	<b>UNEMPLOYMENT COMPENSATION EXP.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
1913003	519100	UNEMPLOYMENT	15,663	16,055	16,456	401	2.50%
<b>TOTAL</b>	<b>UNEMPLOYMENT COMPENSATION EXP.</b>		<b>15,663</b>	<b>16,055</b>	<b>16,456</b>	<b>401</b>	<b>2.50%</b>
<b>TOTAL</b>	<b>UNEMPLOYMENT COMPENSATION</b>		<b>15,663</b>	<b>16,055</b>	<b>16,456</b>	<b>401</b>	<b>2.50%</b>
<b>914 EMPLOYEE HEALTH &amp; MEDICARE</b>							
<b>1914001</b>	<b>EMPLOYEE HEALTH &amp; MEDICARE SAL.</b>		<b>FY23 ACTUAL</b>	<b>FY24 ADOPTED</b>	<b>FY25 PROPOSED</b>	<b>\$ CHANGE</b>	<b>% CHG</b>
1914001	519300	S.S/MEDICARE	214,422	185,128	196,236	11,108	6.00%
1914001	519400	EMPLOYEE BENEFITS	2,759,907	2,879,285	3,491,092	611,807	21.25%
<b>TOTAL</b>	<b>EMPLOYEE HEALTH &amp; MEDICARE SAL.</b>		<b>2,974,329</b>	<b>3,064,413</b>	<b>3,687,328</b>	<b>622,914</b>	<b>20.33%</b>
<b>TOTAL</b>	<b>EMPLOYEE HEALTH &amp; MEDICARE</b>		<b>2,974,329</b>	<b>3,064,413</b>	<b>3,687,328</b>	<b>622,914</b>	<b>20.33%</b>
<b>ASSESSMENTS &amp; INSURANCE</b>			<b>6,527,183</b>	<b>6,745,709</b>	<b>7,614,640</b>	<b>868,931</b>	<b>12.88%</b>
<b>GRAND TOTAL</b>			<b>41,458,376</b>	<b>45,810,732</b>	<b>51,202,161</b>	<b>5,391,429</b>	<b>11.77%</b>

## **MUNICIPAL FINANCE TERMS**

**Appropriation** - An authorization made by the legislative body of a government, which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

**Bond** - A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are used to fund capital projects and approval requires a two-thirds (2/3) vote of town meeting.

**Budget** - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

**Capital Improvement Program** - A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, the amount to be expended in each year, and the method of financing those expenditures.

**Chapter 90 Highway Funds** – The state legislature authorizes and issues transportation capital bonds every few years. In each Transportation Bond, funds are apportioned to communities based upon a formula under the provisions of MGL Ch. 90 § 34, hence the term Chapter 90 funds. The Chapter 90 highway formula is comprised for three variables: local road mileage as certified by the Massachusetts Highway Department (MHD), employment figures from the Department of Employment and Training (DET), and population estimates from the U.S. Census Bureau. Under this formula, those communities with a large number of road miles received proportionately more aid than those with fewer road miles. These funds are reimbursed to communities based upon certified expenditure reports submitted to MHD.

**Conservation Fund** - This fund may be expended for lawful conservation purposes as described in MGL Ch. 40, § 8C. This fund may also be expended for damages related to the taking of land by eminent domain provided that such taking has first been approved by a two-thirds (2/3) vote of city council or town meeting.

**Contingent Appropriation** – This is an appropriation that authorizes spending for a particular purpose upon the occurrence of a later event. The grant of spending authority made by an appropriation must be certain at the time of the vote and, therefore, contingent appropriations are not generally permissible. Under MGL Ch. 59 § 21C(m), however, towns may make appropriations from the tax levy, available funds or borrowing, contingent upon the subsequent passage of a Proposition 2 ½ override or exclusion question for the same purpose.

**Debt Exclusion** - A vote by a community at an election to exclude debt service payments for a particular capital project from the levy limit. The amount necessary to cover the

annual debt service payment is added to the levy limit for the life of the debt only. A debt exclusion may temporarily increase the levy above the levy ceiling.

**Debt Service** - Payment of interest and repayment of principal to holders of a government's debt instruments.

**Equalized Valuations (EQVs)** - Determinations for the full and fair cash value of all property in the Commonwealth which is subject to local taxation. EQVs have historically been used as variables in distributing certain state aid accounts, and for determining county assessments and certain other costs. The Commissioner of Revenue, in accordance with Chapter 58, Section 10C, is charged with the responsibility of biannually determining an equalized valuation for each city and town in the Commonwealth.

**Excess Levy Capacity** - The difference between the levy limit and the amount of real and personal taxes actually levied in a given year.

**Exemptions** - Statutory exclusions of specific amounts of property tax owed. Upon approval of an application to the Board of Assessors, exemptions may be granted for qualified veterans, blind individuals, surviving spouses and persons over 70 years of age. In addition, an exemption may, at the discretion of the Assessors, be issued for certain financial hardships.

**Fiscal Year** – Since 1974, the Commonwealth and municipalities have operated on a budget cycle that begins July 1 and ends June 30. The designation of the fiscal year is that of the calendar year in which the fiscal year ends. For example, the 2021 fiscal year is July 1, 2020 to June 30, 2021. Since 1876, the federal government has had a fiscal year that begins October 1 and ends September 30.

**Free Cash (also Budgetary Fund Balance)** - Funds remaining from the operations of the previous fiscal year which are certified by the Massachusetts Department of Revenue Director of Accounts as available for appropriation. Remaining funds include unexpended free cash from the previous year, receipts in excess of estimates shown on the tax rate recapitulation sheet and unspent amounts in budget line-items. Unpaid property taxes and certain deficits reduce the amount of remaining funds which can be certified as free cash. The calculation of free cash is made based on the balance sheet, which is submitted by the community's Accountant, Auditor, or Comptroller.

**Levy** – The amount a community raises through the property tax. The levy can be any amount up to the levy limit.

**Levy Ceiling** – the maximum levy assessed on real and personal property may not exceed 2 ½ percent of the total full and fair cash value of all taxable property (MGL Ch. 59 § 21C). Property taxes levied may exceed this limit only if the community passes a capital exclusion, a debt exclusion, or a special exclusion.

**Levy Limit** – The maximum amount a community can levy in a given year. The limit can grow each year by 2 ½ percent of the prior year's levy limit plus new growth and any overrides. (MGL Ch. 59 § 21C[f & g]). The levy limit can exceed the levy ceiling only if the

community passes a capital expenditure exclusion, a debt exclusion, or a special exclusion

**Local Receipts** - Locally generated revenues other than real and personal property taxes and excluding Special Revenue fund revenues. Examples include motor vehicle excise, investment income, hotel/motel tax, fees, rentals and charges. Annual estimates of local receipts are shown on the tax rate recapitulation sheet.

**New Growth** - The taxing capacity added by new construction and other increases in the property tax base. New growth is calculated by multiplying the value associated with new construction by the tax rate of the previous fiscal year.

**Proposition 2½ Overrides/Underrides** - General Override to permanently increase the amount of property taxes the Town can raise. This requires a majority vote by the Select Board in order to be placed on the ballot.

General Underride to permanently decrease the amount of property taxes the Town can raise. This requires a majority vote by the Select Board in order to be placed on the ballot.

Capital Override exemption is a one-year increase in the property tax levy for the specific item or project. This requires a two-thirds (2/3) vote by the Select Board to appear on the ballot.

Debt Exclusion is an increase in the property tax levy for the life of the bond issue. This requires a two-thirds (2/3) vote by the Select Board to appear on the ballot.

**Reserve Fund** – An amount set aside annually within the budget of a town (not to exceed 5% of the tax levy for the preceding year) to provide a funding source for extraordinary or unforeseen expenditures. In a town, the Finance Committee can authorize transfers from this fund for “extraordinary or unforeseen” expenditures. Other uses of the fund require budgetary transfers by town meeting.

**School Building Assistance Program (SBA)** – Established in 1948 and frequently revised by statutory amendments, this state program reimburses cities, towns and regional school districts various percentages of their school construction costs depending on the wealth of the community or district and the category of reimbursement. The Department of Education administers the SBA program.

**Stabilization Fund** – A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose. (MGL Ch. 40 § 5B). Communities may appropriate into this fund in any year an amount not to exceed ten percent of the prior year’s tax levy or a larger amount with the approval of the Emergency Finance Board. The aggregate of the stabilization fund shall not exceed ten percent of the community’s equalized value, and any interest shall be added to and become a part of the fund. A two-thirds (2/3) vote of town meeting is required to appropriate money from the Stabilization Fund.

## **ENTERPRISE FUNDS**

**History:** In 2016, Town meeting passed an article to fund an Independent Town Revenue Committee charged with identifying potential sources of non-property tax revenue for report and recommendation to the Board of Selectmen. In their report dated June 21, 2017, one recommendation by the Committee was to adopt Enterprise Funds for certain service-based activities. At the Special Town Meeting on October 29, 2018, the Town voted to adopt a Home Rule Charter amendment to Chapter 2, Section 5, Section 2-5-1 that allowed enterprise funds to be considered outside of the Town's omnibus operating budget article. On October 31, 2020 at the Special Town Meeting, the Town officially accepted the provisions of Massachusetts General Law Chapter 44, Section 53F1/2 to allow for the establishment of separate annual operating budgets for the Beaches, Transfer Station, Moorings, Rock Harbor Boat Basin, and Sewer operations commencing in FY 22.

**Enterprise Funds Explained:** An enterprise fund is an accounting method that allows the Town to establish a separate accounting and financial reporting mechanism for a municipal service for which a fee is charged in exchange for goods or services provided.

Under enterprise accounting, the service's revenues and expenditures are segregated into a separate fund with its own financial statements, rather than being commingled with the revenues and expenses of all other governmental activities.

Enterprise accounting offers transparency in providing the true cost of the service by consolidating all the program's direct costs (e.g., salaries, expenses, capital purchases, debt service etc.) and indirect costs (e.g., general fund operating budget expenses that cannot be exclusively assigned to one service, fringe benefits, property/liability insurance etc.) into a segregated fund.

To support the service, a community may choose to recover total costs through user fees, through a tax levy subsidy, or through appropriation of other available funds.

The consolidation of a program's revenues and costs in an enterprise provides transparency, as well as useful information to make decisions on user fees and the annual budget. It allows for the transparent analysis of how much the user fees support the service and the extent to which the tax levy or any other available revenues may be needed to subsidize the enterprise fund. On an annual basis, the Select Board sets a policy that defines the composition of funding sources to pay for the services provided.

Establishing an enterprise fund does not create a separate, autonomous entity from the municipal government operation. Like every other department, the municipal department prepares an annual budget and fee recommendations to support the budget. The annual budget and proposed user fees are presented to the voters for approval at the Annual Town Meeting via a separate budget article.

At year-end, the enterprise fund's performance is measured in terms of positive (surplus) or negative (deficit) operations. An operating surplus results from revenue collected in excess of estimates and budget turn backs (costs budgeted for but not needed). An

operating surplus translates into retained earnings, which are retained in the fund rather than closing to the general fund.

The Massachusetts Division of Local Services (DLS) Director of Accounts certifies enterprise fund retained earnings based on the community's submission of a June balance sheet to DLS. Once certified, retained earnings may be appropriated only for expenditures relating to the enterprise fund.

***Definition of Key Terms found in Enterprise Funds Budgets:***

***Betterments:*** a special property tax that is permitted where real property within a limited and determinable area receives a special benefit or advantage.

***Budgeted Surplus:*** the excess of budgeted estimated revenues over (a) direct operating and capital cost appropriations and (b) indirect cost appropriations in the General Fund operating budget allocated to the enterprise. This surplus may be appropriated to the enterprise fund budget and may be further appropriated for current enterprise operating and/or capital costs only, from July 1 to June 30. Any unspent balance closes to the enterprise fund at fiscal year-end.

***Budgeted Tax Levy Subsidy:*** the enterprise fund estimated revenues are below the budgeted amount for operating expenses (revenue deficit). This budgeted subsidy must be provided by the General Fund (*i.e.*, tax levy, free cash, etc.) or other funding source voted by the town meeting.

***Capital Outlay:*** capital expenses such as construction or major repairs, equipment, or acquisitions.

***Concessions:*** contractual amounts paid by vendors to the Town for the privilege of conducting business at the beaches.

***Debt Service:*** payment of interest and repayment of principal to holders of a government's debt instruments.

***Expenses:*** appropriated in and incurred directly by the enterprise for operating expenses and contractual payments.

***Fuel Revenue:*** revenue earned from fuel pumps located at the Rock Harbor Boat Basin location.

***Hazardous Waste:*** appropriation to fund disposal costs of hazardous waste material.

***Indirect Expenses:*** salary and expenses appropriated as part of the General Fund operating budget allocated to the enterprise fund that cannot be directly or exclusively assigned to one service.

- a. ***General Fund Allocated Expenses*** – support services provided for and paid from the general fund. For example, the Town Collector, whose salary is paid by the General Fund, processes enterprise fund receipts and expense payments.

- b. *Fringe Benefits* – based on a fringe benefit rate calculation that is assigned to labor costs to cover such items as health insurance, pensions, unemployment insurance, Medicare, workers compensation, etc.
- c. *Property/Liability Insurance* – insurance paid by general fund, a portion of which covers the enterprise fund activities.

**Investment Income:** interest earnings generated in compliance with Massachusetts General Laws, Chapter 44, Section 55B.

**Retained Earnings:** At year-end, the Enterprise Fund’s performance is measured in terms of positive (surplus) or negative (deficit) operations. The surplus/deficit closes out to retained earnings, which are retained in the fund. The Massachusetts Division of Local Services (DLS) Director of Accounts certifies enterprise fund retained earnings based on the community’s submission of a June balance sheet to DLS. Once certified, retained earnings (if positive) may be appropriated only for expenditures relating to the enterprise fund. If retained earnings are negative, the enterprise fund needs to make provisions to fund the deficit either by raising it through fees in the subsequent year or through a subsidy from the general fund and/or other available funding source.

**Other Trash Revenues:** include gate collections and charges for miscellaneous items such as batteries, metals, textiles, etc.

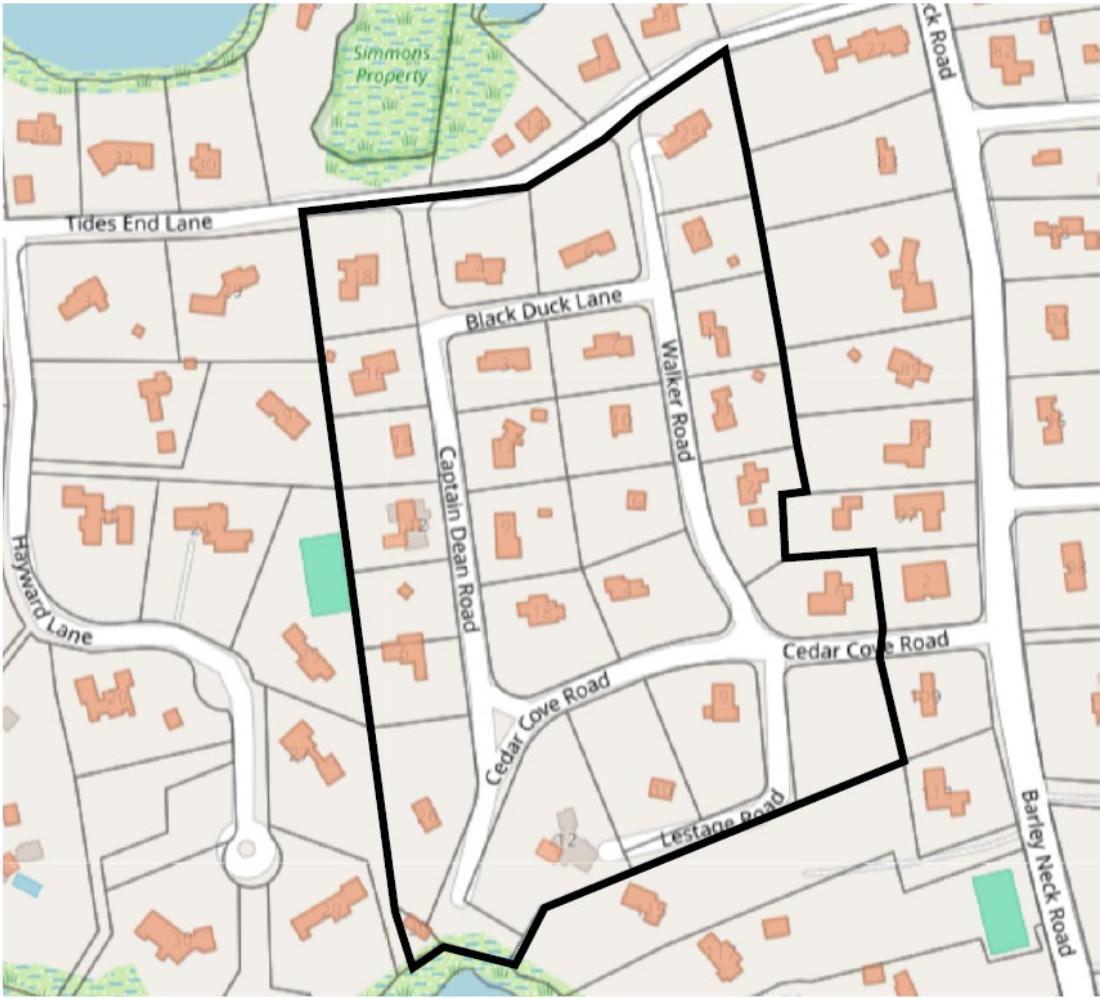
**Salaries:** appropriated in and incurred directly by the enterprise for the enterprise employees.

**Surplus/(Deficit):** difference between Estimated Revenues and Operating Expenses.

**User fees:** amounts paid by those who use the service.



**ARTICLE 19**  
**PROPOSED PHASE 2 EXTENDED SERVICE AREA**



## FY25 FEES

<b>Current Beach Fees FY25</b>	
<b><u>TYPE</u></b>	<b><u>Current Fee</u></b>
<b>Beach Parking:</b>	
Daily Parking Fee - Nauset	\$30.00
Daily Parking Fee - Skaket	\$30.00
Resident/Tax Payer (Season)	\$25.00
Non-Resident (Season)	\$300.00
Non-Resident (Weekly)	\$125.00
Replacement Sticker Beach/OSV	\$5.00
<b><u>OSV (Does not include HCP):</u></b>	<b>\$0.00</b>
Resident/Tax Payer Walk-in	\$120.00
Resident/Tax Payer Mail-in/Online	\$120.00
Resident/Tax Payer Off-Season	\$90.00
Non-Resident	\$370.00
Non-Resident (Off Season)	\$250.00
Non-Resident Self-Contained	\$450.00
NR Self-Contained (Off Season)	\$280.00
Pochet	\$35.00
Camp Owner/Licensee	\$120.00
Camp Owner Non-Resident	\$300.00
<b><u>Other:</u></b>	<b>\$0.00</b>
Mailing Fee (Online Sales)	\$2.00

<b>Current Moorings Fees FY25</b>	
<b><u>TYPE</u></b>	<b><u>Current Fee</u></b>
Commercial	\$50.00
Blanket	\$220.00
Recreational	\$155.00
Waitlists	\$10.00

<b>Current Rock Harbor Fees FY25</b>	
<b><u>TYPE</u></b>	<b><u>Current Fee</u></b>
Resident Back In	\$65.00
Non-Resident Back In	\$85.00
Resident Commercial/Private	\$30.00
Non-Resident Commercial/Private	\$45.00

**Current Sewer User Fees FY25**

<b><u>TYPE</u></b>	<b><u>Current Fee</u></b>
Fixed Fee Per Quarter	\$50.00
Retail Rate per Thousand gallons (kgal)	\$8.00
Septage Rate per Thousand gallons (kgal)	\$100.00
Allocated Wastewater Flow Application	\$250.00
Sewer Main Tap Application Fee per foot (up to 50 l.f)	\$0.20
Minimum	\$1,000.00
Drain Layer's License / year	\$100.00
Connection Permit Application Fee / gal	\$0.50
Minimum	\$250.00
Exist. Cut, Cap or Reconnect Permit App.	\$50.00
Failure to Connect after Town Order / day	\$200.00
Shutoff / Turn on for non-payment (each) (during work hours)	\$100.00
Shutoff / Turn on for non-payment (each) (after work hours)	\$150.00
Grease Rate per Thousand gallons (kgal)	\$150.00
First Inspection (per hour)	\$50.00
Minimum	\$100.00
Additional Inspections (per hour)	\$75.00
Minimum	\$150.00
Demand Letter for Delinquent Balances	\$10.00
Interest Rate on Unpaid Amounts / annum (or per MGL Ch. 60, Sec 57A)	14%
Return Check Fee (% of check value)	1%
Minimum (or per MGL Ch. 60, Sec 57A)	\$25.00
Sewer Service Area Expansion Application	\$1,500.00
FOG Management Plan Submittal Fee	\$500.00
FOG Permit up to 2 FOG traps/Tanks / yr	\$100.00
FOG Permit > 2 FOG traps/Tanks (additional/ea/yr)	\$50.00
Seasonal mobile food service units (exempt)	\$0.00
First FOG Inspection / hr.	\$50.00
Minimum	\$200.00
Additional FOG Inspections / hr.	\$75.00
Minimum	\$500.00
FOG Violations	
Failure to pump:	
1 <sup>st</sup> Offense	\$100.00
2 <sup>nd</sup> Offense	\$1,000.00
3 <sup>rd</sup> Offense	\$2,000.00
4 <sup>th</sup> Offense - petition BOH to revoke food license	

**Current Sewer User Fees FY25**

Discharge Grease into Sewer:	
1 <sup>st</sup> Offense	\$3,000.00
2 <sup>nd</sup> Offense	\$6,000.00
3 <sup>rd</sup> Offense - petition BOH to suspend food license	
Tampering with Monitoring Device:	
1 <sup>st</sup> Offense	\$1,000.00
2 <sup>nd</sup> Offense	\$2,000.00
3 <sup>rd</sup> Offense - petition BOH to suspend food license	
Failure to Pay FOG fees:	
Petition BOH to suspend food license	
Operation without FOG Management	\$10,000.00
Plan and/or FOG Permit/year	\$10,000.00

**Current Transfer Station Fees FY25**

<b><u>TYPE</u></b>	<b><u>Current Fee</u></b>
<b>T1 RES.</b> (Primary Residential)	\$185.00
<b>T2 RES.</b> (Secondary Residential)	\$35.00
<b>TC1 COMM</b> (Primary Commercial)	\$185.00
<b>TC2 COMM. SUBSEQUENT</b> (Subsequent Commercial)	\$35.00
<b>TCR COMM. REPLACE</b> (Replacement Commercial)	\$10.00
<b>TR RES. REPLACE</b> (Replacement Residential)	\$10.00
<b>TR1 REC.</b> (Primary Recycling)	\$25.00
<b>TR2 REC.</b> (Secondary Recycling)	\$5.00
<b>Recycle Replacement</b>	\$10.00
<b>TS</b> (seasonal)	\$185.00
<b><u>Refuse Collection &amp; Transportation:</u></b>	
License Fee	\$125.00
<b><u>Licensed Refuse Haulers:</u></b>	
Primary Sticker Fee	\$185.00
Additional Sticker	\$35.00
Replacement Sticker	\$10.00
Each Ton	\$125.00
<b><u>Commercial Refuse Disposal Fees:</u></b>	
Each Ton	\$240.00
Minimum	\$5.00
<b><u>30 Day Access for Disposal of Construction Demolition:</u></b>	
Per Pass	\$10.00
<b><u>Miscellaneous Fees:</u></b>	
One Week Recycling Pass	\$5.00
One Time User Fee Per Bag (first 3 bags)	\$6.00
One Time User Fee Per Bag (over 3 bags) price each	\$2.00
One Time Use of Scale	\$5.00

**Current Transfer Station Fees FY25**

<b><u>TYPE</u></b>	<b><u>Current Fee</u></b>
<b><u>Itemized Costs Metal:</u></b>	
Cost Per Ton	\$60.00
Minimum 500 lbs	\$10.00
Charcoal Grill (each)	\$5.00
1 lb propane tanks (each)	\$0.00
20 lbs propane tanks (each)	\$5.00
100 lbs propane tanks (each)	\$25.00
Auto Gasoline Tanks (each)	\$10.00
Bicycles (each)	\$5.00
Lawn Mowers (each)	\$5.00
Beach Lawn Chairs (each)	\$0.00
Patio Lawn Chairs/Furniture (each)	\$5.00
Exercise Equipment	\$5.00
Hot Water Heaters	\$10.00
Furnaces	\$20.00
<b><u>Demolition &amp; Building Waste:</u></b>	
Construction & Demolition (\$ per ton)	\$225.00
Minimum 500 lbs	\$10.00
Tires Passenger (each)	\$5.00
Tires Passenger Rim & Tire (each)	\$10.00
Commercial Tire (each)	\$20.00
Commercial Rim & Tire (each)	\$40.00
<b><u>White Goods - Residential Grade Items:</u></b>	
Refrigerator (each)	\$20.00
Kitchen Stove (each)	\$10.00
Window Air Conditioners (each)	\$15.00
Clothes Washer or Dryer (each)	\$10.00
Dishwasher (each)	\$10.00
Microwave	\$5.00
Dehumidifier (each)	\$20.00
<b><u>Bulky Items:</u></b>	
Sofas	\$25.00
Upholstered Chairs	\$20.00
Mattresses	\$30.00
Carpeting (each)	\$10.00
Fish Netting (each)	\$5.00
Doors & Windows	\$5.00

**Current Transfer Station Fees FY25**

<b><u>TYPE</u></b>	<b><u>Current Fee</u></b>
<b><u>Cathode Ray Tubes &amp; Electrical Items:</u></b>	
Computer Monitors (each)	\$15.00
Televisions < 20" (each)	\$15.00
Televisions > 20" (each)	\$15.00
Console Televisions (each)	\$20.00
Widescreen TV	\$15.00
Laptops (each)	\$10.00
Desk Computer	\$10.00
Keyboard	\$5.00
Stereos	\$5.00
Printers	\$5.00
Commercial Copier	\$20.00
<b><u>Boats, Trailers &amp; Other Large Items:</u></b>	
Per Ton	\$200.00
Minimum 500 lbs	\$50.00
<b><u>Brush &amp; Yard Waste Residential:</u></b>	
Passenger Vehicle per load	\$15.00
Compact Pick up Truck per load	\$35.00
SUV per load	\$35.00
Full Size Pick up Truck per load	\$65.00
Trailer < 10' in length per load	\$65.00
Oversized Vehicles or Trailers per load	\$80.00
Christmas Trees	\$0.00
Residential Leaves & Grass (per trip)	\$0.00
<b><u>Brush Commercial:</u></b>	
Prohibited	
<b><u>Leaves &amp; Yard Waste Commercial:</u></b>	
Per Ton	\$20.00
Minimum	\$5.00
<b><u>Other Waste:</u></b>	
Residential Waste Oil	\$0.00
Residential Antifreeze	\$0.00
Residential Gasoline	\$0.00
Fluorescent Tubes	\$0.00
Residential Automobile and Boat Batteries	\$0.00

# **CIP Project Descriptions**

## **FY26 PROJECT DESCRIPTIONS**

### **CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT ACTIVITIES**

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration, and implementation; wastewater facilities design and construction; technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY24 – FY43). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in FY26: Phase III – Lakes and Ponds Sewer Service Area project construction including traditional sewer collection system/pump station and the CIP will be updated for FY26 as the design is completed and the full project scope is developed.

Total Estimated Cost:	\$46,400,000
Method of Financing:	Bonding (30 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$1,057,203 (0% SRF financing)

### **DPW & NATURAL RESOURCES – WATER QUALITY DRAINAGE IMPROVEMENTS**

This is an annual appropriation for the design and construction of improvements to the town’s drainage infrastructure systems to address water quality issues resulting from storm water runoff that adversely affects the health of the various town coastal embayments and ponds, along with the town’s freshwater bodies. Addressing these drainage issues will bring the town into compliance with US EPA Storm Water Quality Permits and Mass. DEP Water Quality requirements. Various state and federal agencies offer limited grant funding to address storm water issues. Annual funding for water quality drainage improvements will be based on a proposed project schedule.

Total Estimated Cost:	\$211,928
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	N/A

### **DPW & NATURAL RESOURCES – TOWN PAVEMENT MANAGEMENT PROGRAM**

This is an annual appropriation for the local share of the town’s pavement management program to repair, resurface, and reconstruct town roadways. The town currently maintains approximately 56 miles of public roadways. Also included under this program is work related to roadway drainage and sidewalk projects. Over the past several years the town has compiled an inventory of the condition of all our roadways in an effort to address, on a priority basis, the long-term maintenance needs. Local funding for laid out public roads is also supplemented by State Aid Chapter 90 funds. Annual funding for roadway and drainage projects will be based on a proposed project schedule.

Total Estimated Cost:	\$423,881
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months

### WATER STORAGE TANKS – PAINTING AND REHABILITATION

This project involves the installation of a roof railing system and a self-closing gate for OSHA compliance and the installation of a cathodic protection system to protect from further metal loss and preserve the life of the existing coating. These upgrades will bring the tanks into compliance with OSHA Standards and increase the life expectancy of the coating system.

Total Estimated Cost:	\$1,065,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	\$5,000
Average Annual P&I:	\$110,079

### DPW & NATURAL RESOURCES - REPLACE FORMER GAVIGAN COTTAGES/ SEASONAL HOUSING CONCEPTUAL DESIGN

This project would fund the redesign of the two existing Town-owned duplex cottages adjacent to Skaket Beach that are used for seasonal lifeguard housing.

Total Estimated Cost:	\$100,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	TDB
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$12,950

### DPW & NATURAL RESOURCES – TOWN COVE BULKHEAD REPLACEMENT

This project provides funds for the construction of the replacement of the northerly bulkhead located at the Town Cove town landing adjacent to the Goose Hummock. This landing receives heavy commercial and recreational use from April to December annually.

Total Estimated Cost:	\$1,900,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$152,461

### NEW FIRE/RESCUE STATION CONSTRUCTION

This project will fund the construction of the new Fire/Rescue Station based on the final project design.

Total Estimated Cost:	\$35,000,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	24 Months
Estimated Annual Cost O/M:	TBD
Average Annual P&I:	\$2,407,278

### NAUSET REGIONAL SCHOOLS – CAPITAL PLAN PROJECT FUNDING

This item covers Orleans share of the annual capital plan project costs that are undertaken by the Nauset Regional Schools as part of their ongoing responsibilities for the maintenance and repairs of the middle school, high school and administration building facilities.

Total Estimated Cost:	\$130,324
Method of Financing:	Raise & Appropriate

Recommended Schedule: TBD Estimated  
Annual Cost O/M: N/A

#### SNOW LIBRARY – NEW LIBRARY BUILDING DESIGN

This project would fund the design of a new library building based on the results of the feasibility study completed in FY23.

Total Estimated Cost: \$2,650,000  
Method of Financing: Bonding (20 years)  
Recommended Schedule: 8 Months  
Estimated Annual Cost O/M: TBD during design  
Average Annual P&I: \$212,643

#### BUILDING SECURITY

The Town is in the process of issuing a Request for Proposal to contract with a consultant to evaluate building security throughout our municipal facilities. These funds will be used over a period to carry out the recommendations in a phased manner.

Total Estimated Cost: \$100,000  
Method of Financing: Bonding (10 years)  
Recommended Schedule: TBD  
Estimated Annual Cost O/M: \$12,950

#### TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM

This is an annual program that includes the various building and facilities maintenance projects scheduled each year to be funded through stabilization funds, water reserves, enterprise funds, or general tax revenues. The goal of including a summary of these projects in the CIP is to provide a more complete picture of the proposed work each year in all of the town buildings and facilities that is capital rather than routine in nature.

Total Estimated Cost: \$410,000  
Recommended Schedule: 12 Months

#### TOWN VEHICLE & DURABLE EQUIPMENT REPLACEMENT PROGRAM

This is an annual program that includes the various motor vehicle and durable equipment proposed to be replaced each year with funding provided through the use of stabilization funds, water reserves, ambulance receipts or debt service. The goal of including a replacement program summary in the CIP is to provide a more complete picture of the overall capital spending each year.

Total Estimated Cost: \$473,000  
Method of Financing: Water Reserves, Stab/Ent. Funds  
Recommended Schedule: 12 Months

#### ORLEANS 2040 CAMPUS PROJECT- FIRE STATION, ELEMENTARY SCHOOL, Comm./ Rec Facility

This project would provide for the construction of a community campus that includes fire/rescue station, elementary school, comm./ rec facility needs.

Total Estimated Cost: \$100,000,000  
Method of Financing: Bonding (30 Years)

Recommended Schedule: 12 Months  
Estimated Annual Cost O/M: TBD during design

WTP PRE FILTER REPLACEMENT CONSTRUCTION

Total Estimated Cost: \$350,000  
Method of Financing: Bonding  
Recommended Schedule: 12 Months

WTP AIR HANDLING REPLACEMENT/ SOLAR- DESIGN

Total Estimated Cost: \$250,000  
Method of Financing: Bonding  
Recommended Schedule: 12 Months

**FY27 PROJECT DESCRIPTIONS**

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT ACTIVITIES

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY24 – FY43). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in FY27: Eldredge Park Way (flow to Cranberry Hwy) Preliminary Design, Phase IV – Eldredge Park Way (flow to Cranberry Hwy) Preliminary Design and design and implementation of Permeable Reactive Barriers.

Total Estimated Cost: \$8,400,000  
Method of Financing: Bonding (30 years)  
Recommended Schedule: 12 Months  
Estimated Annual Cost O/M: TBD during design

DPW & NATURAL RESOURCES – WATER QUALITY DRAINAGE IMPROVEMENTS

This is an annual appropriation for the design and construction of improvements to the town’s drainage infrastructure systems to address water quality issues resulting from storm water runoff that adversely affects the health of the various town coastal embayments and ponds, along with the town’s freshwater bodies. Addressing these drainage issues will bring the town into compliance with US EPA Storm Water Quality Permits and Mass. DEP Water Quality requirements. Various state and federal agencies offer limited grant funding to address storm water issues. Annual funding for water quality drainage improvements will be based on a proposed project schedule.

Total Estimated Cost: \$217,226  
Method of Financing: Stabilization Funds  
Recommended Schedule: 12 Months  
Estimated Annual Cost O/M: N/A

DPW & NATURAL RESOURCES – TOWN PAVEMENT MANAGEMENT PROGRAM

This is an annual appropriation for the local share of the town's pavement management program to repair, resurface, and reconstruct town roadways. The town currently maintains approximately 56 miles of public roadways. Also included under this program is work related to roadway drainage and sidewalk projects. Over the past several years the town has compiled an inventory of the condition of all our roadways in an effort to address, on a priority basis, the long-term maintenance needs. Local funding for laid out public roads is also supplemented by State Aid Chapter 90 funds. Annual funding for roadway and drainage projects will be based on a proposed project schedule.

Total Estimated Cost:	\$434,478
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months

#### MOBILE BUILDINGS IN NAUSET BEACH PARKING LOT FEASIBILITY STUDY

This project will fund a feasibility study for mobile buildings on the backside of the parking lot at Nauset Beach to replace the administration building and bathrooms that are projected to be removed at some point in time due to rising sea level and beach erosion. The proposed mobile buildings will include space for Beach Administration and public restrooms and will be portable so that they can be relocated to the Town property at 223 Beach Road in the future.

Total Estimated Cost:	\$50,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	10 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$4,012

#### DPW & NATURAL RESOURCES – REPLACE FORMER GAVIGAN COTTAGES/ SEASONAL HOUSING DESIGN

This project would fund the final design to replace the two existing Town-owned duplex cottages adjacent to Skaket Beach that are used for seasonal lifeguard housing.

Total Estimated Cost:	\$250,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$32,376

#### WTP AIR HANDLING REPLACEMENT/ SOLAR- CONSTRUCTION

Total Estimated Cost:	\$4,000,000
Method of Financing:	Bonding
Recommended Schedule:	12 Months

#### NAUSET REGIONAL SCHOOLS – CAPITAL PLAN PROJECT FUNDING

This item covers Orleans share of the annual capital plan project costs that are undertaken by the Nauset Regional Schools as part of their ongoing responsibilities for the maintenance and repairs of the middle school, high school and administration building facilities.

Total Estimated Cost:	\$133,666
Method of Financing:	Raise & Appropriate
Recommended Schedule:	TBD Estimated
Annual Cost O/M:	N/A

**SNOW LIBRARY – NEW LIBRARY BUILDING CONSTRUCTION**

This project would fund the construction of a new library building based on the design to be completed in FY25.

Total Estimated Cost:	\$26,000,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	18 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$2,086,307

**BUILDING SECURITY**

The Town is in the process of issuing a Request for Proposal to contract with a consultant to evaluate building security throughout our municipal facilities. These funds will be used over a period to carry out the recommendations in a phased manner.

Total Estimated Cost:	\$100,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	TBD
Estimated Annual Cost O/M:	\$12,950

**TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM**

This is an annual program that includes the various building and facilities maintenance projects scheduled each year to be funded through stabilization funds, water reserves, enterprise funds, or general tax revenues. The goal of including a summary of these projects in the CIP is to provide a more complete picture of the proposed work each year in all of the town buildings and facilities that is capital rather than routine in nature.

Total Estimated Cost:	\$410,000
Recommended Schedule:	12 Months

**TOWN VEHICLE & DURABLE EQUIPMENT REPLACEMENT PROGRAM**

This is an annual program that includes the various motor vehicle and durable equipment proposed to be replaced each year with funding provided through the use of stabilization funds, water reserves, ambulance receipts or debt service. The goal of including a replacement program summary in the CIP is to provide a more complete picture of the overall capital spending each year.

Total Estimated Cost:	\$472,781
Method of Financing:	Water Reserves, Stab/Ent. Funds
Recommended Schedule:	12 Months

**FY28 PROJECT DESCRIPTIONS**

**CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT ACTIVITIES**

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY24 – FY43). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in FY28: Final design of the Phase IV - Eldredge Park Way Sewer Service Area expansion (flow to Cranberry Hwy), Permeable Reactive Barrier design and implementation.

Total Estimated Cost:	\$10,400,000
Method of Financing:	Bonding (30 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design

DPW & NATURAL RESOURCES – WATER QUALITY DRAINAGE IMPROVEMENTS

This is an annual appropriation for the design and construction of improvements to the town’s drainage infrastructure systems to address water quality issues resulting from storm water runoff that adversely affects the health of the various town coastal embayments and ponds, along with the town’s freshwater bodies. Addressing these drainage issues will bring the town into compliance with US EPA Storm Water Quality Permits and Mass. DEP Water Quality requirements. Various state and federal agencies offer limited grant funding to address storm water issues. Annual funding for water quality drainage improvements will be based on a proposed project schedule.

Total Estimated Cost:	\$222,656
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	N/A

DPW & NATURAL RESOURCES – TOWN PAVEMENT MANAGEMENT PROGRAM

This is an annual appropriation for the local share of the town’s pavement management program to repair, resurface, and reconstruct town roadways. The town currently maintains approximately 56 miles of public roadways. Also included under this program is work related to roadway drainage and sidewalk projects. Over the past several years the town has compiled an inventory of the condition of all our roadways in an effort to address, on a priority basis, the long-term maintenance needs. Local funding for laid out public roads is also supplemented by State Aid Chapter 90 funds. Annual funding for roadway and drainage projects will be based on a proposed project schedule.

Total Estimated Cost:	\$445,340
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months

MOBILE BUILDINGS IN NAUSET BEACH PARKING LOT DESIGN

This project will fund the design of mobile buildings on the backside of the parking lot at Nauset Beach to replace the administration building and bathrooms that are projected to be removed at some point in time due to rising sea level and beach erosion. The proposed mobile buildings will include space for Beach Administration and public restrooms and will be portable so that they can be relocated to the Town property at 223 Beach Road in the future.

Total Estimated Cost:	\$300,000
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Method of Financing:	Bonding (20 years)
Recommended Schedule:	10 Months
Estimated Annual Cost O/M:	TBD During Design
Average Annual P&I:	\$24,073

**NAUSET REGIONAL SCHOOLS – CAPITAL PLAN PROJECT FUNDING**

This item covers Orleans share of the annual capital plan project costs that are undertaken by the Nauset Regional Schools as part of their ongoing responsibilities for the maintenance and repairs of the middle school, high school and administration building facilities.

Total Estimated Cost:	\$139,093
Method of Financing:	Raise & Appropriate
Recommended Schedule:	TBD Estimated
Annual Cost O/M:	N/A

**BUILDING SECURITY**

The Town is in the process of issuing a Request for Proposal to contract with a consultant to evaluate building security throughout our municipal facilities. These funds will be used over a period to carry-out the recommendations in a phased manner.

Total Estimated Cost:	\$100,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	TBD
Estimated Annual Cost O/M:	\$12,950

**TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM**

This is an annual program that includes the various building and facilities maintenance projects scheduled each year to be funded through stabilization funds, water reserves, enterprise funds, or general tax revenues. The goal of including a summary of these projects in the CIP is to provide a more complete picture of the proposed work each year in all of the town buildings and facilities that is capital rather than routine in nature.

Total Estimated Cost:	\$430,756
Recommended Schedule:	12 Months

**TOWN VEHICLE & DURABLE EQUIPMENT REPLACEMENT PROGRAM**

This is an annual program that includes the various motor vehicle and durable equipment proposed to be replaced each year with funding provided through the use of stabilization funds, water reserves, ambulance receipts or debt service. The goal of including a replacement program summary in the CIP is to provide a more complete picture of the overall capital spending each year.

Total Estimated Cost:	\$475,000
Method of Financing:	Water Reserves, Stab/Ent. Funds
Recommended Schedule:	12 Months

**WATER TREATMENT PLANT ACCESS ROAD IMPROVEMENTS ENGINEERING**

Engineering services for specifications and bid documents for improvements to the gravel road from Route 28 to the Water Treatment Facility. Currently heavy rains and winter conditions create unsafe conditions for vendors bringing supplies to the WTP.

Total Estimated Cost:	\$75,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 months
Estimated Annual Cost O/M:	N/A
Average Annual P&I:	\$9,713

DPW & NATURAL RESOURCES - REPLACE FORMER GAVIGAN COTTAGES/ SEASONAL HOUSING CONSTRUCTION

This project would replace the two existing Town-owned duplex cottages adjacent to Skaket Beach that are used for seasonal lifeguard housing.

Total Estimated Cost:	\$2,500,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$200,606

**FY29 PROJECT DESCRIPTIONS**

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT ACTIVITIES

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY24 – FY43). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in FY29: Permeable Reactive Barrier design and implementation, public engagement and Lonnie’s Pond oyster project.

Total Estimated Cost:	\$3,000,000
Method of Financing:	Bonding (30 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT ACTIVITIES – PHASE 4 CONSTRUCTION

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY24 – FY43). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in FY28: Phase IV - Eldredge Parkway (flow to Cranberry Highway) construction.

Total Estimated Cost:	\$43,100,000
Method of Financing:	Bonding (30 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design

DPW & NATURAL RESOURCES – WATER QUALITY DRAINAGE IMPROVEMENTS

This is an annual appropriation for the design and construction of improvements to the town's drainage infrastructure systems to address water quality issues resulting from storm water runoff that adversely affects the health of the various town coastal embayments and ponds, along with the town's freshwater bodies. Addressing these drainage issues will bring the town into compliance with US EPA Storm Water Quality Permits and Mass. DEP Water Quality requirements. Various state and federal agencies offer limited grant funding to address storm water issues. Annual funding for water quality drainage improvements will be based on a proposed project schedule.

Total Estimated Cost:	\$228,223
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	N/A

#### DPW & NATURAL RESOURCES – TOWN PAVEMENT MANAGEMENT PROGRAM

This is an annual appropriation for the local share of the town's pavement management program to repair, resurface, and reconstruct town roadways. The town currently maintains approximately 56 miles of public roadways. Also included under this program is work related to roadway drainage and sidewalk projects. Over the past several years the town has compiled an inventory of the condition of all our roadways in an effort to address, on a priority basis, the long-term maintenance needs. Local funding for laid out public roads is also supplemented by State Aid Chapter 90 funds. Annual funding for roadway and drainage projects will be based on a proposed project schedule.

Total Estimated Cost:	\$456,474
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months

#### NAUSET REGIONAL SCHOOLS – CAPITAL PLAN PROJECT FUNDING

This item covers Orleans share of the annual capital plan project costs that are undertaken by the Nauset Regional Schools as part of their ongoing responsibilities for the maintenance and repairs of the middle school, high school and administration building facilities.

Total Estimated Cost:	\$140,520
Method of Financing:	Raise & Appropriate
Recommended Schedule:	TBD Estimated
Annual Cost O/M:	N/A

#### BUILDING SECURITY

The Town is in the process of issuing a Request for Proposal to contract with a consultant to evaluate building security throughout our municipal facilities. These funds will be used over a period to carry-out the recommendations in a phased manner.

Total Estimated Cost:	\$100,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	TBD
Estimated Annual Cost O/M:	\$12,950

#### TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM

This is an annual program that includes the various building and facilities maintenance projects scheduled each year to be funded through stabilization funds, water reserves,

enterprise funds, or general tax revenues. The goal of including a summary of these projects in the CIP is to provide a more complete picture of the proposed work each year in all of the town buildings and facilities that is capital rather than routine in nature.

Total Estimated Cost: \$441,525  
Recommended Schedule: 12 Months

#### TOWN VEHICLE & DURABLE EQUIPMENT REPLACEMENT PROGRAM

This is an annual program that includes the various motor vehicle and durable equipment proposed to be replaced each year with funding provided through the use of stabilization funds, water reserves, ambulance receipts or debt service. The goal of including a replacement program summary in the CIP is to provide a more complete picture of the overall capital spending each year.

Total Estimated Cost: \$509,134  
Method of Financing: Water Reserves, Stab/Ent. Funds Recommended  
Schedule: 12 Months

#### MOBILE BUILDINGS IN NAUSET BEACH PARKING LOT CONSTRUCTION

This project will fund the construction of mobile buildings on the backside of the parking lot at Nauset Beach to replace the administration building and bathrooms that are projected to be removed at some point in time due to rising sea level and beach erosion. The proposed mobile buildings will include space for Beach Administration and public restrooms and will be portable so that they can be relocated to the Town property at 223 Beach Road in the future.

Total Estimated Cost: \$3,000,000  
Method of Financing: Bonding (20 years)  
Recommended Schedule: 12 Months  
Estimated Annual Cost O/M: TBD during design  
Average Annual P&I: \$240,728

#### FIRE DEPARTMENT AMBULANCE REPLACEMENT

This project will fund the replacement of a 2019 Ford F550 Ambulance.

Total Estimated Cost: \$480,000  
Method of Financing: Ambulance Receipts  
Recommended Schedule: 12 months  
Estimated Annual Cost O/M: \$5,000

#### WATER TREATMENT PLANT ACCESS ROAD IMPROVEMENTS CONSTRUCTION

This project would involve the construction of design improvements to the gravel road from Route 28 to the Water Treatment Facility. Currently heavy rains and winter conditions create unsafe conditions for vendors bringing supplies to the WTP.

Total Estimated Cost: \$375,000  
Method of Financing: Bonding (10 years)  
Recommended Schedule: 6 months  
Estimated Annual Cost O/M: TBD during design  
Average Annual P&I: \$48,564

## FY30 PROJECT DESCRIPTIONS

### WTP HEADING AND PIPING REPLACEMENT

Total Estimated Cost:	\$500,000
Method of Financing:	Bonding
Recommended Schedule:	12 Months

### CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT ACTIVITIES – PHASE 5 DESIGN AND PRB’S

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY24 – FY43). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in FY28: Phase IV - Eldredge Parkway (flow to Cranberry Highway) construction.

Total Estimated Cost:	\$8,000,000
Method of Financing:	Bonding (30 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design

### DPW & NATURAL RESOURCES – WATER QUALITY DRAINAGE IMPROVEMENTS

This is an annual appropriation for the design and construction of improvements to the town’s drainage infrastructure systems to address water quality issues resulting from storm water runoff that adversely affects the health of the various town coastal embayments and ponds, along with the town’s freshwater bodies. Addressing these drainage issues will bring the town into compliance with US EPA Storm Water Quality Permits and Mass. DEP Water Quality requirements. Various state and federal agencies offer limited grant funding to address storm water issues. Annual funding for water quality drainage improvements will be based on a proposed project schedule.

Total Estimated Cost:	\$233,929
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	N/A

### DPW & NATURAL RESOURCES – TOWN PAVEMENT MANAGEMENT PROGRAM

This is an annual appropriation for the local share of the town’s pavement management program to repair, resurface, and reconstruct town roadways. The town currently maintains approximately 56 miles of public roadways. Also included under this program is work related to roadway drainage and sidewalk projects. Over the past several years the town has compiled an inventory of the condition of all our roadways in an effort to address, on a priority basis, the long-term maintenance needs. Local funding for laid out public roads is also supplemented by State Aid Chapter 90 funds. Annual funding for roadway and drainage projects will be based on a proposed project schedule.

Total Estimated Cost:	\$467,886
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months

### BUILDING SECURITY

The Town is in the process of issuing a Request for Proposal to contract with a consultant to evaluate building security throughout our municipal facilities. These funds will be used over a period to carry-out the recommendations in a phased manner.

Total Estimated Cost:	\$100,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	TBD
Estimated Annual Cost O/M:	\$12,950

### TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM

This is an annual program that includes the various building and facilities maintenance projects scheduled each year to be funded through stabilization funds, water reserves, enterprise funds, or general tax revenues. The goal of including a summary of these projects in the CIP is to provide a more complete picture of the proposed work each year in all of the town buildings and facilities that is capital rather than routine in nature.

Total Estimated Cost:	\$452,563
Recommended Schedule:	12 Months

### TOWN VEHICLE & DURABLE EQUIPMENT REPLACEMENT PROGRAM

This is an annual program that includes the various motor vehicle and durable equipment proposed to be replaced each year with funding provided through the use of stabilization funds, water reserves, ambulance receipts or debt service. The goal of including a replacement program summary in the CIP is to provide a more complete picture of the overall capital spending each year.

Total Estimated Cost:	\$521,862
Method of Financing:	Water Reserves, Stab/Ent. Funds Recommended
Schedule:	12 Months

## **PLANNING BOARD RECOMMENDATION REPORT**

### **ARTICLE 43**

I move this article be accepted and adopted as printed in the warrant.

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#### PLANNING BOARD REPORT

The Planning Board held a public hearing on March 12, 2024. 11 people were in attendance. The Board voted 3-0-0 to forward the amendment to the Select Board and recommend adoption of the article.

*(2/3 VOTE REQUIRED)*

### **ARTICLE 44**

I move this article be accepted and adopted as printed in the warrant.

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#### PLANNING BOARD REPORT

The Planning Board held a public hearing on March 12, 2024. 11 people were in attendance. The Board voted 3-0-0 to forward the amendment to the Select Board and recommend adoption of the article.

*(2/3 VOTE REQUIRED)*

### **ARTICLE 45**

I move this article be accepted and adopted as printed in the warrant.

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#### PLANNING BOARD REPORT

The Planning Board held a public hearing on March 12, 2024. 11 people were in attendance. The Board voted 3-0-0 to forward the amendment to the Select Board and recommend adoption of the article.

*(2/3 VOTE REQUIRED)*

**ARTICLE 46**

I move this article be accepted and adopted as printed in the warrant.

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PLANNING BOARD REPORT

The Planning Board held a public hearing on March 12, 2024. 11 people were in attendance. The Board voted 3-0-0 to forward the amendment to the Select Board and recommend adoption of the article.

*(2/3 VOTE REQUIRED)*

**ARTICLE 47**

I move this article be accepted and adopted as printed in the warrant.

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PLANNING BOARD REPORT

The Planning Board held a public hearing on March 12, 2024. 11 people were in attendance. The Board voted 3-0-0 to forward the amendment to the Select Board and recommend adoption of the article.

*(2/3 VOTE REQUIRED)*

**ARTICLE 48**

I move this article be accepted and adopted as printed in the warrant.

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PLANNING BOARD REPORT

The Planning Board held a public hearing on March 12, 2024. 11 people were in attendance. The Board voted 3-0-0 to forward the amendment to the Select Board and recommend adoption of the article.

*(2/3 VOTE REQUIRED)*