

**TOWN OF ORLEANS
TOWN MEETING WARRANTS**

for use at

**SATURDAY, May 22, 2021
(Rain date Sunday, May 23, 2021)**

**ANNUAL TOWN MEETING - 10:00 AM
&
SPECIAL TOWN MEETING – 10:00 AM
Nauset Middle School Athletic Field**



**ANNUAL ELECTION
TUESDAY, May 25, 2021
9:00 AM - 7:00 PM
Council on Aging Senior Center**

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***Please bring this copy of the warrant
to Town Meeting.***

**COPIES OF THIS WARRANT ARE AVAILABLE FOR REVIEW AND
DOWNLOAD ON THE TOWN WEBSITE:
<https://www.town.orleans.ma.us/town-administrator>**

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MOTION CHART

Application of rules is indicated by the Motion's Numerical Sequence

Motions	Debatable	Non-Debatable	Amendable	Non-Amendable	Second Required	Second Not Required	Vote Required	May Reconsider	May Not Reconsider
1. Point of Order		X				X	n/a		
2. Previous Question Terminate Debate		X		X	X		2/3		
3. Postpone Indefinitely	X			X	X		MAJ	X	
4. Lay on Table		X		X	X		MAJ	X	
5. Amendment	X		X		X		MAJ	X	
6. Accept and Adopt	X		X		X		MAJ	X	
7. Consider Articles Out of Order	X		X		X		2/3		X
8. Reconsider	X			X	X		2/3		X
9. Adopt a Resolution	X		X		X		MAJ		X
10. Adjourn to Time Uncertain	X		X		X		MAJ	X	
11. Adjourn		X		X	X		MAJ		X

While a motion to amend is under discussion, a motion to postpone indefinitely displaces the previous motion, but a motion to adjourn cannot be taken up until the motion to amend is decided.

ORLEANS TOWN MEETING BYLAWS

Pursuant to the provisions of the Town of Orleans Charter duly adopted by voters of the Town of Orleans, the Town Clerk, with the advice of the Moderator, hereby adopts the following Town Meeting By-Laws:

Procedural Rules: The Moderator shall enforce procedural rules in accordance with general laws, the Charter, and these By-Laws.

Other Procedural Rules: If none of the rules set forth herein or in the Charter governs a situation at the Town Meeting, then rules which would be in effect with respect to the Town Meeting if the Charter had not been adopted shall apply.

Attendance: No person other than a legal voter shall be allowed on the floor of the house except by the consent of the Moderator. At the Town Meeting, a non-voter may speak after a favorable majority vote of Town Meeting.

Quorum: For all Town Meetings, both annual and special, there shall be required a quorum of two hundred (200) registered voters of the Town.

Quorum Challenge: Any five (5) voters may challenge the existence of a quorum. If the Moderator determines the number in attendance to be less than the established quorum, he shall adjourn the meeting to a stated date, time and place.

Moderator: Participation in Discussions: The Moderator, when acting as such, shall not participate in any discussions.

Method of Voting: Except as otherwise specified by law, the Moderator shall have full authority to specify a voice vote, a standing vote counted by him or by tellers appointed by him, or a written ballot or by electronic voting. The Moderator may conduct all votes requiring a two-thirds (2/3) majority by statute in the same manner in which the Moderator conducts the vote when a majority vote is required.

Motions in Writing: All motions shall be submitted in writing.

Withdrawal of Motions: A motion moved, seconded and stated may be withdrawn by the mover and the seconder.

Precedence of Motions: When a question is under debate, motions shall have precedence in the order of their arrangement shown on the attached chart.

Changing Order of Articles: The order of consideration of the articles as printed in the warrant may be changed only by a two-thirds (2/3) vote of the Town Meeting. In preparing the Warrant under Clause 2-4-1, the Board of Selectmen may include in it a Consent Calendar listing articles which that Board deems non-controversial. In the event such a Consent Calendar is so included, a written request by five registered voters before the commencement of Town Meeting, or, afterward, an oral request by five registered voters prior to consideration of the Consent Calendar, shall remove a

particular article from it. All remaining articles in the Consent Calendar shall then be voted upon by a single vote without debate. Removed articles shall be considered and acted upon immediately after consideration of the Consent Calendar, and in the order of their listing in the Consent Calendar.

Speaking Twice: No person shall speak twice on the same question until all those wishing to speak thereon have done so, nor shall any person speak for more than five (5) minutes at one time, except by permission of the Moderator; provided, however, that the restrictions shall apply neither to those persons required to be in attendance under provisions of Clause 2-7-3 of the Charter (town officers, members of boards and commissions, department heads, or their duly designated representatives, when proposals affecting their various office, board or department are being considered), nor to those persons making the original motion or amendments thereto under any article.

Reconsideration: Any vote may be reconsidered if a voter on the prevailing side moves to do so and if the Moderator moves that there is additional information to bring before the meeting. Only one (1) reconsideration shall be allowed per article. Any reconsideration of a vote shall take place at the session it was voted.

Recount: When a voice vote as decided by the Moderator is questioned by more than one voter, it shall be made certain by a rising vote counted by the Moderator, or the tellers appointed by him, or by a written ballot. When a standing vote is challenged by more than five (5) voters, the Moderator may rule a written ballot be taken.

Move the Question: Requires a second. Not debatable. Two-thirds (2/3) Vote. Terminates debate.

Move the Question After Presentation: A motion to move the question shall not be allowed if the moving party makes a presentation immediately prior to making the motion to call the question.

Amendments to Motions: The first amendment to a motion may be amended (secondary amendment). This secondary amendment may not itself be amended.

Article for Capital Improvements: In accordance with Charter clause 8-7-1, any articles for capital improvements not in compliance with 8-5-1 shall require a three-fourths (3/4) majority vote of the Town Meeting.

Clause 8-7-1 of the Charter reads as follows:

“The Town Meeting shall act on the five year Capital Improvements Plan (CIP) and the annual Capital Budget, provided all proposed projects included in the Capital Budget have been included in the CIP in the prior fiscal year. The Capital Budget may consist of more than one article in the Warrant for the Town Meeting. Any articles for capital improvements not in compliance with 8-5-1 shall require a three-fourths (3/4) majority vote of the Town Meeting.”

Clause 8-5-1 of the Charter reads:

“The Town Administrator shall prepare a five year Capital Improvements Plan

(CIP) and an annual Capital Budget which shall be designed to deal with unmet long range needs of the Town and to implement the goals and objectives of the Orleans Comprehensive Plan as it may be amended from time to time. The CIP shall include land acquisitions, buildings and improvements, machinery and equipment, vehicles, and infrastructure including roads, water mains, storm drainage and other publicly owned utilities. The Board of Selectmen may establish more detailed policies relating to the refinement and implementation of the CIP.”

Dissolution of Town Meeting: In accordance with Charter clause 2-7-8, the Town Meeting must act on every article placed before it.

Clause 2-7-8 of the Charter reads:

“No motion, the effect of which would be to dissolve the Town Meeting, shall be in order until every article in the Warrant has been duly considered and acted upon. This requirement shall not preclude the postponement of consideration of any article to an adjournment of the meeting to a stated time and place. Any reconsideration of a vote shall take place at the session it was voted, the intent being that a final vote taken at a Town Meeting shall not be reconsidered at a subsequent session of the same Town Meeting.”

FINANCIAL SUMMARY

TO THE VOTERS:

The Annual Town Meeting warrant includes a number of articles that have an impact on the financial condition of the town, as well as on individual voters in terms of local property taxes. To assist you in your deliberations, on the following pages you will find a number of schedules and charts that have been included in the warrant to provide additional information that may be of help to you at Town Meeting.

The “Financial Plan” for Fiscal Years 2021 & 2022 compares revenues and expenditures adopted in FY 2021 with those proposed in FY 2022. The Plan assumes approval of all funding articles as recommended in the Annual Town Meeting warrant.

As presented for FY 2022, the total expenditures amount to \$45,844,000, a decrease of \$2,450,000 or 5.1%. The total property tax levy decrease would be 1.3% resulting in a tax rate of \$7.50 per thousand dollars of assessed valuation, a decrease of \$0.34 or 4.3% from FY 2021.

The main reasons for the expenditure decrease in FY 2022 are a reduction in debt service payments and the establishment of five new enterprise fund operating budgets for Transfer Station, Beaches, Rock Harbor Boat Basin, Moorings, and Sewer. Each of these budgets, with the exception of Sewer, was previously included in the Town’s general fund operating budget. An explanation on enterprise funds is included in the warrant and each enterprise fund operating budget is presented as a separate article with a description of operations, revenues, expenses and a proposed fee schedule that goes into effect on July 1, 2021.

A “Tax Rate Information” table shows the estimated tax rate increase and tax impact on a property valued at \$500,000 for articles that are funded by property taxes. Each funding article in the warrant includes a notation showing the FY 2022 tax rate impact per thousand dollars of assessed valuation. The warrant also includes two charts that summarize the Town’s “Financing Sources” and “Expenditure Comparison By Organizational Group” adopted in FY 2021 and Proposed/Recommended for FY 2022.

Finally, the “Proposed Operating Budget” for the Fiscal Year July 1, 2021 – June 30, 2022 includes the 2021 adopted and 2022 proposed budgets and is broken down by department, line item description and dollar amounts.

For FY 2022, the total proposed operating budget is \$37,658,824 inclusive of all non-school and school expenditures. This amount represents an overall decrease of \$528,567 or 1.4% from FY 2021.

Respectfully,

John F. Kelly
Town Administrator

FINANCIAL PLAN
FOR THE FISCAL YEARS 2021 & 2022
(\$000)

<u>REVENUES</u>	<u>ADOPTED FY 2021</u>	<u>PROPOSED FY 2022</u>	<u>DOLLAR CHANGE</u>	<u>PERCENT CHANGE</u>
Property Tax				
Property Tax (Base)	25,009	25,897	888	3.5%
Statutory Increase	643	666	22	3.4%
Growth	244	196	(48)	-19.7%
Debt/Capital Exp. Exclusions	6,174	5,032	(1,142)	-18.5%
Cape Cod Commission Act	179	183	4	2.5%
Stabilization Fund Override	562	576	14	2.5%
General Override	725	725	-	0.0%
Unused Levy Capacity	(49)	(260)	(211)	427.6%
Community Preserv. Surtax	967	996	29	3.0%
Total Property Tax	<u>34,454</u>	<u>34,011</u>	<u>(443)</u>	<u>-1.3%</u>
Non-Property Tax				
State Aid	709	681	(28)	-3.9%
Motor Vehicle Excise	1,182	1,182	-	0.0%
Local Receipts	2,342	1,065	(1,277)	-54.5%
Water Fees	2,686	2,800	114	4.3%
Hotel/Meals Tax	166	333	167	101.0%
Free Cash	4,683	-	(4,683)	-100.0%
Funds Resv. Appr./Other Avail.	1,475	1,090	(385)	-26.1%
Beach Fees	N/A	2,365	2,365	
Transfer Station Fees	N/A	700	700	
Mooring Fees	N/A	154	154	
Rock Harbor Boat Basin Fees	N/A	122	122	
Sewer Fees	N/A	-	-	
Wastewater Stabilization Fund	N/A	883	883	
Community Preserv. Reserves	429	227	(202)	-47.0%
Community Preserv. State Match	169	232	63	37.3%
Total Non Property Tax	<u>13,840</u>	<u>11,834</u>	<u>(2,006)</u>	<u>-14.5%</u>
Total Revenues	<u>48,294</u>	<u>45,844</u>	<u>(2,450)</u>	<u>-5.1%</u>
Assessed Value (actual and est.)	4,271,316	4,399,456	128,139	3.0%
Tax Rate	7.84	7.50	(0.34)	-4.3%
EXPENDITURES				
Provision for Abatement/Exempt	193	200	7	3.7%
Non-School				
Salaries and Wages	12,163	11,816	(347)	-2.9%
Fringe Benefits	2,752	2,834	82	3.0%
Pensions	2,085	2,194	109	5.2%
General Expenses	4,145	3,411	(735)	-17.7%
State/County Assessments	669	678	9	1.4%
Sub Total - Non Sch Operating	<u>21,814</u>	<u>20,932</u>	<u>(881)</u>	<u>-4.0%</u>
Capital Expenditures	71	69	(3)	-3.5%
Debt - Excluded (no Wastewater)	5,010	4,353	(657)	-13.1%
Debt - Excluded (Wastewater Only)	1,018	500	(519)	-50.9%
Debt - Not Excluded	77	69	(8)	-10.9%
Debt - Water Dept.	935	1,016	81	8.6%
Sub Total - Non Sch Capital/Debt	<u>7,112</u>	<u>6,006</u>	<u>(1,106)</u>	<u>-15.5%</u>
Total - Non School	<u>28,925</u>	<u>26,939</u>	<u>(1,987)</u>	<u>-6.9%</u>
School				
Nauset Regional	4,662	4,653	(9)	-0.2%
Debt	50	70	20	39.7%
OPEB (fy 21 and beyond in Oper Assess)	-	-	-	
NRS Capital Outlay	106	107	0	0.2%
Sub Total - NRS	<u>4,819</u>	<u>4,829</u>	<u>11</u>	<u>0.2%</u>
Orleans Elementary	4,228	4,241	13	0.3%
Fringe Benefits	991	1,048	57	5.8%
Pensions	177	186	9	5.2%
OES Capital Outlay/Spec. Articles	30	30	-	0.0%
Sub Total - OES	<u>5,426</u>	<u>5,506</u>	<u>80</u>	<u>1.5%</u>
C.C. Technical High	244	255	11	4.6%
Debt - Excluded	122	130	8	6.5%
Total - Schools	<u>10,611</u>	<u>10,720</u>	<u>109</u>	<u>1.0%</u>
Other Expenses				
Community Preserv. Debt	381	343	(37)	-9.7%
Community Preserv. Fund Expenses	1,185	1,112	(73)	-6.1%
Beach Enterprise Fund Exp	N/A	1,826	1,826	
Transfer Station Enterprise Fund Exp	N/A	846	846	
Mooring Enterprise Fund Exp	N/A	5	5	
Rock Harbor Boat Basin Enterprise Fund Exp	N/A	117	117	
Sewer Enterprise Fund Exp	N/A	631	631	
Special Articles	7,000	3,104	(3,895)	-55.6%
Sub Total - Other Expenses	<u>8,565</u>	<u>7,985</u>	<u>(579)</u>	<u>-6.8%</u>
Total Expenditures	<u>48,294</u>	<u>45,844</u>	<u>(2,450)</u>	<u>-5.1%</u>

TAX RATE INFORMATION
ESTIMATED FOR FISCAL YEAR 2022

Per tax rate increments:

<u>TAX RATE INCREASE</u>	<u>MUNICIPAL REVENUE RAISED</u>	<u>TAX IMPACT ON \$500,000.00 PROPERTY</u>
\$ 0.01	\$ 43,994.56	\$ 5.00
\$ 0.05	\$ 219,972.78	\$ 25.00
\$ 0.10	\$ 439,945.55	\$ 50.00
\$ 0.20	\$ 879,891.10	\$ 100.00
\$ 0.30	\$ 1,319,836.66	\$ 150.00
\$ 0.40	\$ 1,759,782.21	\$ 200.00
\$ 0.50	\$ 2,199,727.76	\$ 250.00
\$ 0.60	\$ 2,639,673.31	\$ 300.00
\$ 0.70	\$ 3,079,618.86	\$ 350.00
\$ 0.80	\$ 3,519,564.42	\$ 400.00
\$ 0.90	\$ 3,959,509.97	\$ 450.00
\$ 1.00	\$ 4,399,455.52	\$ 500.00

Per revenue raised increments:

\$ 0.0002	\$ 1,000.00	\$ 0.11
\$ 0.0011	\$ 5,000.00	\$ 0.57
\$ 0.0023	\$ 10,000.00	\$ 1.14
\$ 0.0114	\$ 50,000.00	\$ 5.68
\$ 0.0227	\$ 100,000.00	\$ 11.37
\$ 0.1137	\$ 500,000.00	\$ 56.83
\$ 0.2273	\$ 1,000,000.00	\$ 113.65

As you consider each article included in this year's warrant, the above schedule will provide you with the anticipated tax rate and tax impact on a property valued at \$500,000.00. This applies only to articles funded by property tax and not to articles funded by bonding or by a special revenue or receipts account (such as Ambulance Billing or Stabilization Fund).

The above calculations are based on the Town's estimated valuation for Fiscal Year 2022. These figures should be considered as estimates only, since valuations can change annually.

Based on est. town valuation of	4,399,456	(in 000's)	
Amt Raised:	\$ 50,000.00	Dollar Impact	\$ 5.68
		Tax Rate Impact	\$ 0.011

FINANCING SOURCES
Adopted Fiscal Year 2021 vs. Estimated Fiscal Year 2022

FINANCING SOURCES	FY 2022 PERCENT OF TOTAL	FY 2021 ADOPTED	FY 2022 ESTIMATED	PERCENT INCR/DECR	DOLLAR INCR/DECR
Property Tax	74%	34,454,035	34,010,565	-1%	(443,470)
Water Fees	6%	2,685,686	2,800,161	4%	114,475
Local Receipts	2%	2,341,856	1,064,721	-55%	(1,277,135)
Motor Vehicle Excise	3%	1,181,673	1,181,673	0%	-
Other Available Funds	3%	2,072,903	1,549,039	-25%	(523,867)
Free Cash	0%	4,683,334	-	-100%	(4,683,334)
Hotel/Meals Tax	1%	165,539	332,713	101%	167,176
State Aid	1%	708,766	681,213	-4%	(27,553)
Beach Fees	5%	N/A	2,365,375		2,365,375
Transfer Station Fees	2%	N/A	700,363		700,363
Mooring Fees	0%	N/A	153,570		153,570
Rock Harbor Boat Basin Fees	0%	N/A	121,979		121,979
Sewer Fees	0%	N/A	-		-
Wastewater Stabilization Fund	2%	N/A	882,913		882,913
Total	100%	48,293,792	45,844,284	-5%	(2,449,508)

EXPENDITURE COMPARISON BY ORGANIZATIONAL GROUP
Adopted Fiscal Year 2021 vs. Estimated Fiscal Year 2022

ORGANIZATIONAL UNIT	FY 2022 PERCENT OF TOTAL	FY 2021 ADOPTED	FY 2022 ESTIMATED	PERCENT INCR./DECR.	DOLLAR INCR./DECR.
Education (1)	23%	10,610,639	10,720,030	1%	109,391
Public Safety	14%	6,433,684	6,557,521	2%	123,837
Public Works	8%	5,395,731	3,811,903	-29%	(1,583,828)
Debt/Capital Outlay	13%	7,040,697	5,937,685	-16%	(1,103,012)
Fringe Benefits	6%	2,731,544	2,833,797	4%	102,253
General Government	6%	2,571,388	2,647,969	3%	76,581
Special Articles	7%	6,999,735	3,104,385	-56%	(3,895,350)
Pensions	5%	2,084,734	2,194,114	5%	109,380
Human Services	2%	1,133,952	1,140,678	1%	6,726
Culture & Recreation	1%	684,386	681,632	0%	(2,754)
State & County Assess.	1%	668,813	677,975	1%	9,162
Insurance	1%	444,000	455,520	3%	11,520
COVID Reductions	0%	(263,490)	-		263,490
OTHER					
Community Preserv. Fund	3%	1,565,032	1,455,292	-7%	(109,740)
Provision for Abatement/Exempt	0%	192,946	200,000	4%	7,054
Enterprise Funds	7%	N/A	3,425,784		3,425,784
Total	100%	48,293,792	45,844,284	-5%	(2,449,508)

(1) Includes Capital Outlay, Debt Service and OPEB Items for NRSD.

MUNICIPAL FINANCE TERMS

Appropriation - An authorization made by the legislative body of a government, which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Bond - A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are used to fund capital projects and approval requires a two-thirds (2/3) vote of town meeting.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Capital Improvement Program - A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, the amount to be expended in each year, and the method of financing those expenditures.

Chapter 90 Highway Funds – The state legislature authorizes and issues transportation capital bonds every few years. In each Transportation Bond, funds are apportioned to communities based upon a formula under the provisions of MGL Ch. 90 § 34, hence the term Chapter 90 funds. The Chapter 90 highway formula is comprised for three variables: local road mileage as certified by the Massachusetts Highway Department (MHD), employment figures from the Department of Employment and Training (DET), and population estimates from the U.S. Census Bureau. Under this formula, those communities with a large number of road miles received proportionately more aid than those with fewer road miles. These funds are reimbursed to communities based upon certified expenditure reports submitted to MHD.

Conservation Fund - This fund may be expended for lawful conservation purposes as described in MGL Ch. 40, § 8C. This fund may also be expended for damages related to the taking of land by eminent domain provided that such taking has first been approved by a two-thirds (2/3) vote of city council or town meeting.

Contingent Appropriation – This is an appropriation that authorizes spending for a particular purpose upon the occurrence of a later event. The grant of spending authority made by an appropriation must be certain at the time of the vote and, therefore, contingent appropriations are not generally permissible. Under MGL Ch. 59 § 21C(m), however, towns may make appropriations from the tax levy, available funds or borrowing, contingent upon the subsequent passage of a Proposition 2 ½ override or exclusion question for the same purpose.

Debt Exclusion - A vote by a community at an election to exclude debt service payments for a particular capital project from the levy limit. The amount necessary to cover the

annual debt service payment is added to the levy limit for the life of the debt only. A debt exclusion may temporarily increase the levy above the levy ceiling.

Debt Service - Payment of interest and repayment of principal to holders of a government's debt instruments.

Equalized Valuations (EQVs) - Determinations for the full and fair cash value of all property in the Commonwealth which is subject to local taxation. EQVs have historically been used as variables in distributing certain state aid accounts, and for determining county assessments and certain other costs. The Commissioner of Revenue, in accordance with Chapter 58, Section 10C, is charged with the responsibility of biannually determining an equalized valuation for each city and town in the Commonwealth.

Excess Levy Capacity - The difference between the levy limit and the amount of real and personal taxes actually levied in a given year.

Exemptions - Statutory exclusions of specific amounts of property tax owed. Upon approval of an application to the Board of Assessors, exemptions may be granted for qualified veterans, blind individuals, surviving spouses and persons over 70 years of age. In addition, an exemption may, at the discretion of the Assessors, be issued for certain financial hardships.

Fiscal Year – Since 1974, the Commonwealth and municipalities have operated on a budget cycle that begins July 1 and ends June 30. The designation of the fiscal year is that of the calendar year in which the fiscal year ends. For example, the 2021 fiscal year is July 1, 2020 to June 30, 2021. Since 1876, the federal government has had a fiscal year that begins October 1 and ends September 30.

Free Cash (also Budgetary Fund Balance) - Funds remaining from the operations of the previous fiscal year which are certified by the Massachusetts Department of Revenue Director of Accounts as available for appropriation. Remaining funds include unexpended free cash from the previous year, receipts in excess of estimates shown on the tax rate recapitulation sheet and unspent amounts in budget line-items. Unpaid property taxes and certain deficits reduce the amount of remaining funds which can be certified as free cash. The calculation of free cash is made based on the balance sheet, which is submitted by the community's Accountant, Auditor, or Comptroller.

Levy – The amount a community raises through the property tax. The levy can be any amount up to the levy limit.

Levy Ceiling – the maximum levy assessed on real and personal property may not exceed 2 ½ percent of the total full and fair cash value of all taxable property (MGL Ch. 59 § 21C). Property taxes levied may exceed this limit only if the community passes a capital exclusion, a debt exclusion, or a special exclusion.

Levy Limit – The maximum amount a community can levy in a given year. The limit can grow each year by 2 ½ percent of the prior year's levy limit plus new growth and any overrides. (MGL Ch. 59 § 21C[f & g]. The levy limit can exceed the levy ceiling only if

the community passes a capital expenditure exclusion, a debt exclusion, or a special exclusion

Local Receipts - Locally generated revenues other than real and personal property taxes and excluding Special Revenue fund revenues. Examples include motor vehicle excise, investment income, hotel/motel tax, fees, rentals and charges. Annual estimates of local receipts are shown on the tax rate recapitulation sheet.

New Growth - The taxing capacity added by new construction and other increases in the property tax base. New growth is calculated by multiplying the value associated with new construction by the tax rate of the previous fiscal year.

Proposition 2½ Overrides/Underrides - General Override to permanently increase the amount of property taxes the Town can raise. This requires a majority vote by the Selectmen in order to be placed on the ballot.

General Underride to permanently decrease the amount of property taxes the Town can raise. This requires a majority vote by the Selectmen in order to be placed on the ballot.

Capital Override exemption is a one-year increase in the property tax levy for the specific item or project. This requires a two-thirds (2/3) vote by the Selectmen to appear on the ballot.

Debt Exclusion is an increase in the property tax levy for the life of the bond issue. This requires a two-thirds (2/3) vote by the Selectmen to appear on the ballot.

Reserve Fund – An amount set aside annually within the budget of a town (not to exceed 5% of the tax levy for the preceding year) to provide a funding source for extraordinary or unforeseen expenditures. In a town, the Finance Committee can authorize transfers from this fund for “extraordinary or unforeseen” expenditures. Other uses of the fund require budgetary transfers by town meeting.

School Building Assistance Program (SBA) – Established in 1948 and frequently revised by statutory amendments, this state program reimburses cities, towns and regional school districts various percentages of their school construction costs depending on the wealth of the community or district and the category of reimbursement. The Department of Education administers the SBA program.

Stabilization Fund – A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose. (MGL Ch. 40 § 5B). Communities may appropriate into this fund in any year an amount not to exceed ten percent of the prior year’s tax levy or a larger amount with the approval of the Emergency Finance Board. The aggregate of the stabilization fund shall not exceed ten percent of the community’s equalized value, and any interest shall be added to and become a part of the fund. A two-thirds (2/3) vote of town meeting is required to appropriate money from the Stabilization Fund.

ENTERPRISE FUNDS

History: In 2016, Town meeting passed an article to fund an Independent Town Revenue Committee charged with identifying potential sources of non-property tax revenue for report and recommendation to the Board of Selectmen. In their report dated June 21, 2017, one recommendation by the Committee was to adopt Enterprise Funds for certain service-based activities. At the Special Town Meeting on October 29, 2018, the Town voted to adopt a Home Rule Charter amendment to Chapter 2, Section 5, Section 2-5-1 that allowed enterprise funds to be considered outside of the Town's omnibus operating budget article. On October 31, 2020 at the Special Town Meeting, the Town officially accepted the provisions of Massachusetts General Law Chapter 44, Section 53F1/2 to allow for the establishment of separate annual operating budgets for the Beaches, Transfer Station, Moorings, Rock Harbor Boat Basin, and Sewer operations commencing in FY 22.

Enterprise Funds Explained: An enterprise fund is an accounting method that allows the Town to establish a separate accounting and financial reporting mechanism for a municipal service for which a fee is charged in exchange for goods or services provided.

Under enterprise accounting, the service's revenues and expenditures are segregated into a separate fund with its own financial statements, rather than being commingled with the revenues and expenses of all other governmental activities.

Enterprise accounting offers transparency in providing the true cost of the service by consolidating all the program's direct costs (e.g., salaries, expenses, capital purchases, debt service etc.) and indirect costs (e.g., general fund operating budget expenses that cannot be exclusively assigned to one service, fringe benefits, property/liability insurance etc.) into a segregated fund.

To support the service, a community may choose to recover total costs through user fees, through a tax levy subsidy, or through appropriation of other available funds.

The consolidation of a program's revenues and costs in an enterprise provides transparency, as well as useful information to make decisions on user fees and the annual budget. It allows for the transparent analysis of how much the user fees support the service and the extent to which the tax levy or any other available revenues may be needed to subsidize the enterprise fund. On an annual basis, the Select Board sets a policy that defines the composition of funding sources to pay for the services provided.

Establishing an enterprise fund does not create a separate, autonomous entity from the municipal government operation. Like every other department, the municipal department prepares an annual budget and fee recommendations to support the budget. The annual budget and proposed user fees are presented to the voters for approval at the Annual Town Meeting via a separate budget article.

At year-end, the enterprise fund's performance is measured in terms of positive (surplus) or negative (deficit) operations. An operating surplus results from revenue collected in excess of estimates and budget turn backs (costs budgeted for but not needed). An

operating surplus translates into retained earnings, which are retained in the fund rather than closing to the general fund.

The Massachusetts Division of Local Services (DLS) Director of Accounts certifies enterprise fund retained earnings based on the community's submission of a June balance sheet to DLS. Once certified, retained earnings may be appropriated only for expenditures relating to the enterprise fund.

Definition of Key Terms found in Enterprise Funds Budgets:

Betterments: a special property tax that is permitted where real property within a limited and determinable area receives a special benefit or advantage.

Budgeted Surplus: the excess of budgeted estimated revenues over (a) direct operating and capital cost appropriations and (b) indirect cost appropriations in the General Fund operating budget allocated to the enterprise. This surplus may be appropriated to the enterprise fund budget and may be further appropriated for current enterprise operating and/or capital costs only, from July 1 to June 30. Any unspent balance closes to the enterprise fund at fiscal year-end.

Budgeted Tax Levy Subsidy: the enterprise fund estimated revenues are below the budgeted amount for operating expenses (revenue deficit). This budgeted subsidy must be provided by the General Fund (*i.e.*, tax levy, free cash, etc.) or other funding source voted by the town meeting.

Capital Outlay: capital expenses such as construction or major repairs, equipment, or acquisitions.

Concessions: contractual amounts paid by vendors to the Town for the privilege of conducting business at the beaches.

Debt Service: payment of interest and repayment of principal to holders of a government's debt instruments.

Expenses: appropriated in and incurred directly by the enterprise for operating expenses and contractual payments.

Fuel Revenue: revenue earned from fuel pumps located at the Rock Harbor Boat Basin location.

Hazardous Waste: appropriation to fund disposal costs of hazardous waste material.

Indirect Expenses: salary and expenses appropriated as part of the General Fund operating budget allocated to the enterprise fund that cannot be directly or exclusively assigned to one service.

- a. *General Fund Allocated Expenses* – support services provided for and paid from the general fund. For example, the Town Collector, whose salary is paid by the General Fund, processes enterprise fund receipts and expense payments.

- b. *Fringe Benefits* – based on a fringe benefit rate calculation that is assigned to labor costs to cover such items as health insurance, pensions, unemployment insurance, Medicare, workers compensation, etc.
- c. *Property/Liability Insurance* – insurance paid by general fund, a portion of which covers the enterprise fund activities.

Investment Income: interest earnings generated in compliance with Massachusetts General Laws, Chapter 44, Section 55B.

Retained Earnings: At year-end, the Enterprise Fund's performance is measured in terms of positive (surplus) or negative (deficit) operations. The surplus/deficit closes out to retained earnings, which are retained in the fund. The Massachusetts Division of Local Services (DLS) Director of Accounts certifies enterprise fund retained earnings based on the community's submission of a June balance sheet to DLS. Once certified, retained earnings (if positive) may be appropriated only for expenditures relating to the enterprise fund. If retained earnings are negative, the enterprise fund needs to make provisions to fund the deficit either by raising it through fees in the subsequent year or through a subsidy from the general fund and/or other available funding source.

Other Trash Revenues: include gate collections and charges for miscellaneous items such as batteries, metals, textiles, etc.

Salaries: appropriated in and incurred directly by the enterprise for the enterprise employees.

Surplus/(Deficit): difference between Estimated Revenues and Operating Expenses.

User fees: amounts paid by those who use the service.

Town of Orleans Finance Committee Fiscal Year 2021 Annual Report and Letter to the Town

Since mid-March of 2020 when the COVID pandemic was officially recognized as a worldwide threat, the Town has responded with a herculean effort to protect the health and safety of the Town's citizens. The response and initiative of all Town Departments in the past year has been extraordinary. The people who keep this Town functioning and functioning remarkably well help to define what makes this Town special. We recognize and thank all Town and school employees who created and implemented new approaches to sustain both current and new services despite the pandemic.

How Did We Do Financially in FY20 and FY21

Despite concerns last spring, the Town finished FY20 last June on budget - in part due to Operating Expense belt-tightening in May and June that netted reductions of over \$1 million. Local Receipts, which include various user fees and local taxes (eg, hotel/motel taxes and meals taxes) also came out ahead. Then, during the summer months of FY21 and into the fall, the Select Board conducted fiscal stability workshops to identify and address the Town's longer term financial challenges. Results of these workshops included the adoption of financial policies to provide further financial stability for the Town - specifically, channeling Free Cash into the Town's General Stabilization Fund. These workshops also resulted in a recommendation to implement an Enterprise Fund structure for several Town Departments. Enterprise Funds are fundamentally accounting changes intended to report Revenues and Expenses associated with a particular set of Town services to provide transparency to the full cost the Town incurs.

At the Special Town Meeting in October, a revised FY21 budget was approved with a budget reduction of \$263,490. The FY21 tax rate was finalized at \$7.84 - up from \$7.56 in FY20.

FY22 and Beyond

In October 2020 the Town Finance Director alerted Town officials that the Town could face a \$773,000 override. Departments were asked to submit budgets that were 2.5% less than the budgets that would normally have been submitted (ie, including union contract-driven salary increases plus any necessary Operating Expense increases). For some Departments, this meant cutting resources or services. This effort was successful; by January 2021 the projected override was no longer needed. Subsequently, the Select Board began to add back some of these earlier cuts and provided for additional resources that hadn't been considered as part of the Budget process. Some good news has come in too - lower-than-anticipated increases or even decreases from the Nauset District, Orleans Elementary School, and Cape Tech - and a lower-than-anticipated increase in county-driven fringe benefits. The final impact of changes to user fees is yet to be determined, pending Town Meeting approval.

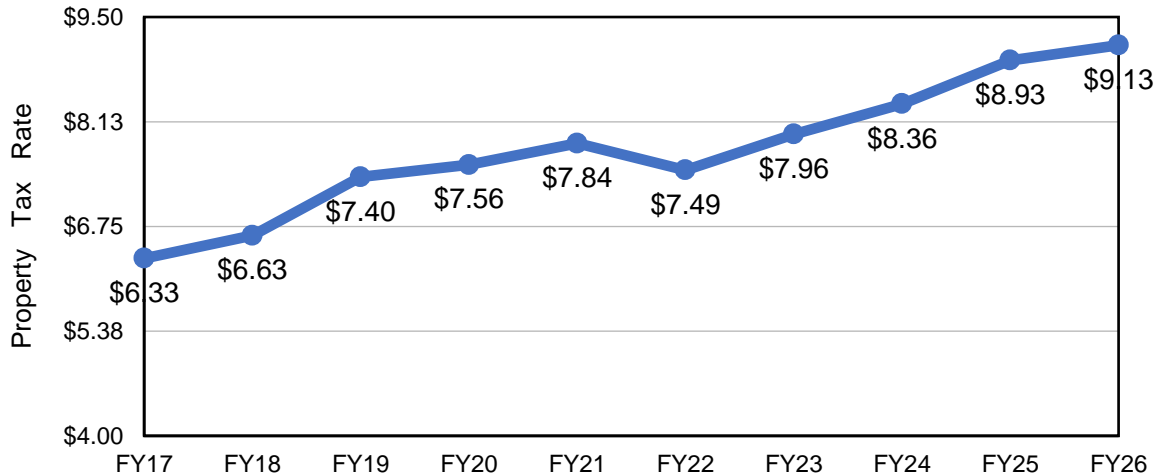
The table below shows the property tax levy and tax rates from FY17 thru FY26 as of April 1, 2021.

Property Tax Levy and Tax Rates FY2017 - FY2026

	Actual					Projected				
	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
Property Tax Levy \$ Million	\$24.3	\$26.3	\$30.3	\$32.6	\$34.5	\$33.9	\$36.8	\$39.3	\$42.8	\$44.6
Tax Rate	\$6.33	\$6.63	\$7.40	\$7.56	\$7.84	\$7.49	\$7.96	\$8.36	\$8.93	\$9.13

The graph below shows actual FY17 to FY21 and the projected FY22-FY26 property tax rate trend. The Property Tax Rate is currently forecast to drop from \$7.84 / \$1,000 in FY21 to \$7.49 / \$1,000 in FY22 and resume an upward trend in the subsequent years.

Property Tax Rate - Historical and Projected



In FY22, Property Taxes provide 73.5% of Town Revenue; the remaining 26.5% comes primarily from various user fees. These taxes fund Town Operating Expenses, Schools, and Capital Improvements debt service. For each \$1 million of new net Operating Expenses and Debt Service, the annual property tax of a residence increases by nearly \$24 per \$100,000 of assessed value. The resulting property tax increase, for example, on a \$500,000 home would be approximately \$120 per year.

A tax study performed by Town Assessor Brad Hinote and Town Treasurer/Tax Collector Scott Walker last October noted that all other Cape towns have seen 20-40% increases in their average tax bills over the past 5 years as well. The increase in the Orleans property taxes in recent years can be directly attributed to the Town's decision to invest in infrastructure and wastewater improvement projects in the past several years. His analysis concluded that with regard to property taxes, Orleans tends to be consistently at the higher end of the assessed value rankings, at the lower end of the tax rate and household income rankings, and at or near the middle of the average tax bill rankings.

It is also important to note that in FY21 Town officials have been successful in securing just over \$1.2 million in grants to offset a portion of current and future expenses. An additional \$93,838 in CARES Act funding has also been received as reimbursement of 75% of the total eligible COVID-related Town expenses from July 1 through December 30, 2020.

This Year's Warrant

This year's Warrant includes an Operating Budget of just under \$37.7 million, plus the budgets for 5 new Enterprise Funds. For this first year of using Enterprise Funds, two of the five – the Beaches and Moorings – are self-sufficient, with estimated revenues covering estimated expenses. For two more – the Rock Harbor Boat Basin and the Transfer Station – estimated revenues cover just over 60% of estimated expenses and thus an appropriation will be needed from the General Fund to cover the remaining 40% of their costs. For the fifth Enterprise Fund – Sewer Operations – the shortfall (with no Year One revenue) will be covered by the Wastewater Stabilization Fund, which in turn is funded by the Town's local option rooms excise tax.

The FY22 Warrant also includes a number of recurring articles such as funding for CPA Program Projects (\$1,455k), the OPEB Trust Fund (\$450k), the Affordable Housing Trust Fund (\$275k), the Town's stabilization funds for Buildings & Facilities (\$350k), Water Quality Drainage Improvements (\$192k), the Town Pavement Management Program (\$384K) and Vehicles & Equipment (\$450k down from \$570k). Additional Capital Projects – other than Water Department projects which are funded by water rates – total over \$4 million and include the purchase of the Governor Prence Properties (\$2.925 million) and funding for the Mill Pond Landing Restoration (\$350k) and the Meetinghouse Pond Sewer Design (\$658k). However, consideration for several major projects will be deferred to the fall Special Town Meeting. These deferred projects include the Fire Station Renovation/Addition Design (\$750k), the Pleasant Bay Dredging Project (\$750k), and the \$4 million Phase 2 Construction work on the Nauset Beach parking lot and beach access from the Hubler property. None of these additional projects are included in the projected \$7.49 tax rate for FY22.

Each year, the Finance Committee meets with Department Managers to review their budgets and operating plans for the upcoming Fiscal Year. The reports summarizing these meetings can be found on the Finance Committee web page.

Looking Ahead

Last year we emphasized the need for updating the Town's Comprehensive Plan, with an immediate focus on Economic Vitalization which would help to identify long-term priorities and business development and job opportunities. Article 45 provides funding for a Downtown Economic Study (\$60K). We urge you to support this first step toward revitalizing the Downtown/Village center area.

Additionally, Orleans needs a longer range, more consistent and more inclusive planning process that incorporates all components of the Town's infrastructure. Such a plan would conform with a Town-wide Economic Vitalization Plan. Both might consider the timing,

location, and funding for a new or expanded Fire Station or Library, or even a Community Center. Importantly, we need to further our investment in the Council on Aging (COA). The median age for Orleans residents is approximately 62 years. Many of our residents rely on the COA for regular hot meals, transportation to medical appointments, and simple social interaction.

The need for appropriations in this year's Operating Budget extends to additional critical activities. Orleans is defined by its spectacular waters – Nauset, Skaket, Pleasant Bay, freshwater ponds and lakes. A community-wide conversation must provide the foundation for a strategy to protect these precious resources. Short-term and long-term, our waters require continuous attention, financial and otherwise.

Conclusion

The Finance Committee recommends approval of the FY22 Budget and Capital Budget and the FY23-FY27 Capital Improvements Plan. We also urge you to support the Enterprise Fund budgets included in the Warrant.

The Finance Committee recognizes that Orleans needs additional sources of revenue. Supporting Economic Vitality that could generate additional hotel/motel/meals taxes, would help. Other forms of taxes, such as a new real estate transfer tax, deserve serious consideration. Regularly scheduled events such as music, film, and other cultural activities could add new revenue for the Town and the local economy.

Respectfully submitted,
The Orleans Finance Committee

Lynn Bruneau, Chair
Elaine Baird, Vice Chair
Nick Athanassiou, Clerk

Tim Counihan
Russ Lavoie
Ed Mahoney

Roger Pearson
Bob Renn

April 1, 2021

THE COMMONWEALTH OF MASSACHUSETTS

Barnstable SS.

To either of the Constables of the Town of Orleans in the County of Barnstable
GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the Nauset Middle School Athletic Field in said Orleans on SATURDAY, the TWENTY SECOND day of MAY in the year TWO THOUSAND TWENTY ONE at 10:00 A.M. to act on the following:

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Article 2. Accept Transportation Bond Bill Funds
Article 3. Hold State Harmless for Work
Article 4. Authorization to Sell Surplus Equipment & Accept Gifts
Article 5. Departmental Revolving Funds Authorization
Article 6. Continuation of Municipal Rental Revolving Account
Article 7. Continuation of Parks and Recreation Revolving Fund
Article 8. Adopt M.G.L. Ch. 71, § 16B, Assessment Formula - Nauset
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CONSENT CALENDAR ARTICLES

ARTICLE 1. REPORT OF THE SELECT BOARD, TOWN OFFICERS AND SPECIAL COMMITTEES

To act upon the Annual Report of the Select Board, Town Officers, and other Special Committees. (Select Board)

MOTION (IF NEEDED)

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

This article provides for the acceptance of the Annual Town Report and any other reports that Town Boards, Committees and Commissions may want to present to the Annual Town Meeting.

SB: Voted 5-0 to recommend entire consent calendar
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 2. ACCEPT TRANSPORTATION BOND BILL FUNDS

To see if the Town will vote to authorize the Select Board to accept and enter into a contract for the expenditure of any funds allocated or to be allocated from year to year by the Commonwealth of Massachusetts and/or Barnstable County for the construction, reconstruction and improvements of roads and bikeways within the Town of Orleans, or to take any other action relative thereto. (Select Board)

MOTION (IF NEEDED)

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

This article will allow the Town to accept money from the State to perform work under the provisions of Massachusetts General Law Chapter 90, Section 34(2)(a). The Town's apportionment for FY22 is \$279,278.

SB: Voted 5-0 to recommend entire consent calendar
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 3. HOLD STATE HARMLESS FOR WORK

To see if the Town will vote to assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws, as most recently amended by Chapter 5 of the Acts of 1955, for all damages that may be incurred by work to be performed by the Massachusetts Department of Environmental Management for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, harbors, tide-waters, foreshores and shores along a public beach, in accordance with Section 11 of Chapter 91 of the General Laws and authorize the Select Board to execute and deliver

a bond of indemnity therefore to the Commonwealth, or to take any other action relative thereto. (Select Board)

MOTION (IF NEEDED)

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

The Commonwealth requires that the Town annually assume all liability for certain damages that may occur when work is performed by the Massachusetts Department of Environmental Management within tidal and non-tidal waterways within the Town.

SB: Voted 5-0 to recommend entire consent calendar

FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 4. AUTHORIZATION TO SELL SURPLUS EQUIPMENT & ACCEPT GIFTS

To see if the Town will vote to authorize the Town Administrator to dispose of surplus supplies and equipment under such terms and conditions as the Town Administrator deems advisable, provided all proceeds from any such disposition are returned to the General Fund, Water Surplus Fund or Reserve for Appropriation account where applicable and to accept any gift items that may be given to the Town on behalf of the citizens of Orleans, or to take any other action relative thereto. (Select Board)

MOTION (IF NEEDED)

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

This article authorizes the Town Administrator to dispose of surplus/outdated supplies and equipment during the fiscal year. All money received for the disposal of such goods is to be placed in the General Fund, Water Surplus Fund or Reserve for Appropriation account, as appropriate. It will also allow the Town Administrator to accept gifts to the Town or any departments of the Town without additional Town Meeting action.

SB: Voted 5-0 to recommend entire consent calendar

FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 5. DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION

To see if the Town will vote to authorize revolving funds for certain town departments under M.G.L. c. 44, § 53E½ and Chapter 82 of the Code of the Town of Orleans as follows:

- 1) Council on Aging Revolving Fund, said account not to exceed Seventy Five Thousand and 00/100 Dollars (\$75,000.00). The Account will be used to fund programs, class instructor fees, fees for reservations and tickets related to trips and functions, and an annual volunteer appreciation function. All funds to be spent under the direction of the department manager and the Town Administrator.
- 2) Council on Aging Transportation Revolving Fund, said account not to exceed Thirty Thousand and 00/100 Dollars (\$30,000.00). The Account will be used to fund driver

salaries, vehicle maintenance and other necessary expenses related to the transportation program. Said funds to be spent under the direction of the department manager and the Town Administrator.

- 3) The Home Composting Bin/Recycling Revolving Fund, said account not to exceed Fifteen Thousand and 00/100 Dollars (\$15,000.00). The Account will be used to purchase additional composting bins and recycling containers. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 4) Cultural Council Awards Revolving Fund, said account not to exceed Two Thousand and 00/100 Dollars (\$2,000.00). The Account will be used for the depositing of entry fees, expense reimbursements, and for awarding of cash prizes to participants in special exhibits and cultural events. Said funds to be spent under the direction of the Cultural Council and the Town Administrator.
- 5) The Beach Store Revolving Fund, said account not to exceed Seventy Five Thousand and 00/100 Dollars (\$75,000.00) The Account will be used to purchase items for resale and to pay for other beach store related expenses. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 6) The H.K. Cummings Collection Revolving Fund, said account not to exceed Five Thousand and 00/100 Dollars (\$5,000.00). The Account will be used for costs associated with reproduction and digitization of prints. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 7) The Solar Credits Revolving Fund, said account not to exceed Fifty Thousand and 00/100 Dollars (\$50,000.00). The Account will be used to pay the Town's utility bills. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 8) The Electric Charge Stations Revolving Fund, said account not to exceed Five Thousand and 00/100 Dollars (\$5,000.00). The Account will be used to fund the electricity and subscription service for the program. Said funds to be spent under the direction of the department manager and the Town Administrator.

Or to take any other action relative thereto. (Select Board)

MOTION (IF NEEDED)

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article will continue the authorization of various revolving funds for the following purposes:

- 1) A revolving fund for the specific receipts, fees and charges for particular programs, services and activities of the Council on Aging.
- 2) A revolving fund for use by the Council on Aging to offset expenses related to the transportation program with monies collected through donations and gifts.
- 3) A revolving fund for the purchase of composting bins and recycling containers. These bins and containers are sold to the general public and the funds collected are placed in a special revolving account that allows for the purchase of additional composting bins and recycling containers.
- 4) A revolving fund for use by the Cultural Council to award cash prizes for selected juried shows and reimburse expenses. The funds for cash prizes would be generated by the entry fee that artists pay to show their work.

- 5) A revolving account for use by the Natural Resources Department to purchase items for resale and to pay for other beach store related expenses.
- 6) A revolving fund for use by Snow Library to fund the reproduction and digitization of prints in the H.K. Cummings special collection.
- 7) A revolving fund for use by the Town to pay electric bills. Eversource will not apply our net metering credits directly to our accounts, so the revolving account allows for the funds to be used to pay utility bills.
- 8) A revolving fund will be used to pay for the electricity and subscription service to manage the new charging stations in service in the parking lot at Depot Square Park and other potential locations.

SB: Voted 5-0 to recommend entire consent calendar
 FC: 7- YES 0 - NO 0 - ABSTAIN

ARTICLE 6. CONTINUATION OF MUNICIPAL RENTAL REVOLVING ACCOUNT

To see if the Town will vote to reauthorize the establishment of the following municipal building or property rental revolving accounts under M.G.L. c. 40, §3 and, further, that any balance at the close of the fiscal year shall remain in the account and may be expended for the upkeep and maintenance of the building or property by the board, committee or department head in control of the building or property:

- 1) The Conservation Properties Account, said account not to exceed Twenty Five Thousand and 00/100 Dollars (\$25,000.00). The Account will be used to pay utility bills and other necessary expenses associated with the rental of the Town owned properties under the jurisdiction and control of the Conservation Commission. Said funds to be spent under the direction of the Conservation Commission and the Town Administrator.
- 2) The Seasonal Housing Properties Account, said account not to exceed Thirty Thousand and 00/100 Dollars (\$30,000.00). The Account will be used to pay utility and other necessary expenses associated with the rental of the former Gavigan property located on Wildflower Lane and the former Hubler property located on Beach Road. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 3) The Community Building Account, said account not to exceed Twenty Thousand and 00/100 Dollars (\$20,000.00). The Account will be used to pay utility bills and other necessary expenses associated with the rental of the property at 44 Main Street. Said funds to be spent under the direction of the department manager and the Town Administrator.

Or to take any other action relative thereto. (Select Board)

MOTION (IF NEEDED)

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article seeks to continue the authorization of various revolving funds for the following purposes:

- 1) A revolving fund for the properties managed by the Conservation Commission. Monies collected as rent will be placed in the account for use to pay utility bills and other necessary expenses associated with the rental of the properties.
- 2) A revolving fund for the Gavigan and Hubler properties. Monies collected as rent from seasonal employees will be placed in the account and used to pay utility bills and other necessary expenses associated with the rental of the property.
- 3) A revolving fund for the Community Building, also known as the Old Firehouse. Monies collected as rent from organizations using the property will be placed in the account and used to pay utility bills and other necessary expenses associated with the rental of the property.

SB: Voted 5-0 to recommend entire consent calendar
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 7. CONTINUATION OF PARKS AND RECREATION REVOLVING FUND

To see if the Town will vote, having previously accepted the provisions of M.G.L. c. 44, §53D, to continue a revolving fund which shall be kept separate and apart from all other monies by the Treasurer and in which shall be deposited the receipts received in connection with the conduct of self-supporting recreation and park services of the town. The principal and interest thereon shall be expended at the direction of the authority, commission, board or official of the Town with said responsibility, and with the approval of the Town Administrator, without further appropriation; and only for the purpose of operating self-supporting recreation and park services; provided, further, that the unreserved fund balance shall not exceed Ten Thousand Dollars (\$10,000.00) at the close of each fiscal year and any such amount in excess of Ten Thousand Dollars (\$10,000.00) shall be paid into the Town treasury as provided in c.40, §53.

Or to take any other action relative thereto. (Select Board)

MOTION (IF NEEDED)

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article seeks to continue a revolving fund for use by the Parks & Recreation Divisions in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, Section 53D which has recently been amended.

SB: Voted 5-0 to recommend entire consent calendar
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 8. ADOPT M.G.L. CH. 71, § 16B, ASSESSMENT FORMULA – NAUSET REGIONAL SCHOOLS

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 71, § 16B, which would reallocate the sum of the member towns' contribution to the Nauset Regional School District in accordance with the Regional Agreement rather than the Education Reform Formula, so-called, or to take any other action relative thereto. (Nauset Regional School Committee)

MOTION (IF NEEDED)

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article will apportion the Nauset Regional School Assessments for the following year to the four member Towns based on their proportionate enrollment within the school district. This is the method provided within the inter-municipal agreement approved by the four towns establishing the Nauset Regional School District and has been approved for many years by Town Meeting vote.

SB: Voted 5-0 to recommend entire consent calendar
FC: 7 – YES 0 – NO 0 – ABSTAIN

(Simple Majority Vote Required)

CONSENT CALENDAR – PROPOSED MOTION

I move that Articles 1, 2, 3, 4, 5, 6, 7 and 8 be accepted and adopted as printed in the warrant.

CONSENT CALENDAR – SUMMARY

As provided in an amendment to the Orleans Home Rule Charter approved by the Town Meeting in 2015 and by local election in 2016, the Select Board may include in the warrant a Consent Calendar listing articles which that Board deems non-controversial. A written request by five registered voters before the commencement of Town Meeting, or, afterward, an oral request by five registered voters prior to consideration of the Consent Calendar, shall remove a particular article from it. All remaining articles in the Consent Calendar shall then be voted upon by a single vote without debate. Removed articles shall be considered and acted upon immediately after consideration of the Consent Calendar, and in the order of their listing in the Consent Calendar.

SB: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 9. BEACHES ENTERPRISE FUND BUDGET (FY 22)

To see if the Town will vote to raise and appropriate a sum of money to operate the Beaches enterprise for the fiscal year commencing July 1, 2021 and ending June 30, 2022 and to authorize the Town Administrator to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable in the best interest of the Beach enterprise. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or services as the case may be, and further, pursuant to Orleans Code §94-8 A. and B., to authorize the Select Board to increase or set user fees, license fees and permit fees for the Beaches enterprise as set forth in the following schedule, effective July 1, 2021, or to take any other action relative thereto. (Select Board)

**Beaches Enterprise Fund
Proposed Operating Budget
For the Fiscal Year July 1, 2021 – June 30, 2022**

<u>Estimated Revenues:</u>			
User Fees	\$	2,295,150	
Nauset/Skaket Concessions	\$	70,225	
Investment Income	\$	-	
Subtotal	\$	2,365,375	
Retained Earnings	\$	-	
Total Revenues:	\$	2,365,375	
<u>Operating Expenses:</u>			
Direct Expenses			
Salaries	\$	786,093	
Expenses	\$	318,244	
Capital Outlay	\$	59,000	
Debt Service	\$	-	
Budgeted Surplus	\$	663,148	
Subtotal	\$	1,826,485	
Indirect Expenses			
General Fund Allocated Expenses	\$	235,342	
Fringe Benefits	\$	301,520	
Property/Liab. Insurance	\$	2,028	
Subtotal	\$	538,890	
Total Expenses	\$	2,365,375	
Surplus/(Deficit)	\$	-	
Budgeted Tax Levy Subsidy	\$	-	
<u>Proposed Fee Changes:</u>			
Beach Parking	Current Fee	Proposed Fee	Increase
Daily Parking Fee - Nauset	\$ 25.00	\$ 30.00	\$ 5.00
Daily Parking Fee - Skaket	\$ 25.00	\$ 30.00	\$ 5.00
Resident/Tax Payer (Season)	\$ 25.00	\$ 25.00	\$ -
Non-Resident (Season)	\$ 250.00	\$ 300.00	\$ 50.00
Non-Resident (Weekly)	\$ 100.00	\$ 125.00	\$ 25.00
OSV (Does not include HCP)	\$ -	\$ -	\$ -
Resident/Tax Payer Walk-in	\$ 80.00	\$ 120.00	\$ 40.00
Resident/Tax Payer Mail-in/Online	\$ 70.00	\$ 120.00	\$ 50.00
Resident/Tax Payer Off-Season	\$ 50.00	\$ 90.00	\$ 40.00
Non-Resident	\$ 200.00	\$ 370.00	\$ 170.00
Non-Resident (Off Season)	\$ 110.00	\$ 280.00	\$ 170.00
Non-Resident Self-Contained	\$ 270.00	\$ 450.00	\$ 180.00
NR Self-Contained (Off Season)	\$ 145.00	\$ 250.00	\$ 105.00
Pochet	\$ 20.00	\$ 35.00	\$ 15.00
Camp Owner/Licensee	\$ 70.00	\$ 120.00	\$ 50.00
Camp Owner Non-Resident	\$ 200.00	\$ 300.00	\$ 100.00
Other	\$ -	\$ -	\$ -
Mailing Fee (Online Sales)	\$ 2.00	\$ 2.00	\$ -

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that the Town Meeting adopt the Select Board’s proposed FY 2022 Beaches Enterprise Fund budget and Proposed Fee Schedule as printed in the warrant, and as funding therefore, to:

- 1. raise and appropriate from Beaches enterprise revenues the sum of Two Million Three Hundred Sixty Five Thousand Three Hundred Seventy Five and 00/100 Dollars (\$2,365,375.00)
- 2. and recognize that the indirect expenses of Five Hundred Thirty-Eight Thousand Eight Hundred Ninety and 00/100 Dollars (\$538,890.00) will be raised and appropriated in the General Fund operating budget, and funding for such will be a transfer from the Beaches enterprise.

SUMMARY

This article would set and fund the enterprise fund operational budget and Fee Schedule for the Town’s beaches operation at both Nauset and Skaket Beaches, including the bathing beaches and over sand programs, for the fiscal year beginning July 1, 2021 and ending June 30, 2022. The Beaches enterprise fund provides transparency as to the overall operating cost of the beaches operation, except for \$296,909 in annual debt service payments due on debt borrowed to fund previously approved capital projects that were voted as such and are currently being funded by taxation. The Select Board has voted to adopt the above Proposed Fee Schedule, which is estimated to generate 100% of the revenues necessary to support the operational costs of the Town’s beaches operation. No tax subsidy is required to support the beaches operation under this fee structure.

SB:	5 – YES	0 – NO	0 – ABSTAIN
FC:	8 – YES	0 – NO	0 – ABSTAIN

ARTICLE 10. MOORINGS ENTERPRISE FUND BUDGET (FY 22)

To see if the Town will vote to raise and appropriate a sum of money to operate the Moorings enterprise for the fiscal year commencing July 1, 2021 and ending June 30, 2022 and to authorize the Town Administrator to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable in the best interest of the Moorings enterprise. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or services as the case may be, and further, pursuant to Orleans Code §94-8 A. and B., to authorize the Select Board to increase or set user fees, license fees and permit fees for the Moorings enterprise as set forth in the following schedule, effective July 1, 2021, or to take any other action relative thereto. (Select Board)

**Moorings Enterprise Fund
Proposed Operating Budget
For the Fiscal Year July 1, 2021 – June 30, 2022**

<u>Estimated Revenues:</u>			
User Fees	\$	153,570	
Other Revenues	\$	-	
Investment Income	\$	-	
Subtotal	\$	153,570	
Retained Earnings	\$	-	
Total Revenues:	\$	153,570	
<u>Operating Expenses:</u>			
Direct Expenses			
Salaries	\$	-	
Expenses	\$	3,260	
Capital Outlay	\$	-	
Debt Service	\$	-	
Budgeted Surplus	\$	1,739	
Subtotal	\$	4,999	
Indirect Expenses			
General Fund Allocated Expenses	\$	108,165	
Fringe Benefits	\$	37,329	
Property/Liab. Insurance	\$	3,077	
Subtotal	\$	148,571	
Total Expenses	\$	153,570	
Surplus/(Deficit)	\$	-	
Budgeted Tax Levy Subsidy	\$	-	
<u>Proposed Fee Changes:</u>			
<u>TYPE</u>	<u>Current Fee</u>	<u>Proposed Fee</u>	<u>Increase</u>
Commercial	\$30.00	\$50.00	\$20.00
Blanket	\$200.00	\$220.00	\$20.00
Recreational	\$100.00	\$120.00	\$20.00
Waitlists	\$5.00	\$10.00	\$5.00

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that the Town Meeting adopt the Select Board’s proposed FY 2022 Moorings Enterprise Fund budget and Proposed Fee Schedule as printed in the warrant, and as funding therefore, to:

1. raise and appropriate from Moorings enterprise revenues the sum of One Hundred Fifty Three Thousand Five Hundred Seventy and 00/100 Dollars (\$153,570.00)
2. and recognize that the indirect expenses of One Hundred Forty Eight Thousand Five Hundred Seventy One and 00/100 Dollars (\$148,571.00) will be raised and appropriated in the General Fund operating budget, and funding for such will be a transfer from the Moorings enterprise.

SUMMARY

This article would set and fund the enterprise fund operational budget and Fee Schedule for the Town’s moorings operation that manages over 1,300 moorings town-wide, for the fiscal year beginning July 1, 2021 and ending June 30, 2022. The Moorings enterprise fund provides transparency as to the overall operating cost of the moorings operation. The Select Board has voted to adopt the above Proposed Fee Schedule, which is estimated to generate 100% of the revenues necessary to support the operational costs of the Town’s moorings operation. No tax subsidy is required to support the moorings operation under this fee structure.

SB:	5 – YES	0 – NO	0 – ABSTAIN
FC:	8 – YES	0 – NO	0 – ABSTAIN

ARTICLE 11. ROCK HARBOR BOAT BASIN ENTERPRISE FUND BUDGET (FY 22)

To see if the Town will vote to raise and appropriate a sum of money to operate the Rock Harbor Boat Basin enterprise for the fiscal year commencing July 1, 2021 and ending June 30, 2022 and to authorize the Town Administrator to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable in the best interest of the Rock Harbor Boat Basin enterprise. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or services as the case may be, and further, pursuant to Orleans Code §94-8 A. and B., to authorize the Select Board to increase or set user fees, license fees and permit fees for the Rock Harbor Boat Basin enterprise as set forth in the following schedule, effective July 1, 2021, or to take any other action relative thereto. (Select Board)

**Rock Harbor Boat Basin Enterprise Fund
Proposed Operating Budget
For the Fiscal Year July 1, 2021 – June 30, 2022**

<u>Estimated Revenues:</u>			
User Fees	\$	115,835	
Fuel Revenue	\$	6,144	
Investment Income	\$	-	
Subtotal	\$	121,979	
Retained Earnings	\$	-	
Total Revenues:	\$	121,979	
<u>Operating Expenses:</u>			
Direct Expenses			
Salaries	\$	-	
Expenses	\$	23,835	
Capital Outlay	\$	-	
Debt Service	\$	-	
Budgeted Surplus	\$	93,520	
Subtotal	\$	117,355	
Indirect Expenses			
General Fund Allocated Expenses	\$	58,232	
Fringe Benefits	\$	19,460	
Property/Liab. Insurance	\$	3,439	
Subtotal	\$	81,131	
Total Expenses	\$	198,486	
Surplus/(Deficit)	\$	(76,507)	
Budgeted Tax Levy Subsidy	\$	76,507	
<u>Proposed Fee Changes:</u>			
<u>TYPE</u>	<u>Current Fee</u>	<u>Proposed Fee</u>	<u>Increase</u>
Resident Back In	\$50.00	\$65.00	\$15.00
Non-Resident Back In	\$70.00	\$85.00	\$15.00
Resident Commercial/Private	\$15.00	\$30.00	\$15.00
Non-Resident Commercial/Private	\$20.00	\$45.00	\$25.00

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that the Town Meeting adopt the Select Board’s proposed FY 2022 Rock Harbor Boat Basin Enterprise Fund budget and Proposed Fee Schedule as printed in the warrant, and as funding therefore, to:

- 1. raise and appropriate from Rock Harbor Boat Basin enterprise revenues the sum of One Hundred Twenty-One Thousand Nine Hundred Seventy-Nine and 00/100 Dollars (\$121,979.00)
- 2. raise and appropriate from the tax levy the sum of Seventy-Six Thousand Five Hundred Seven and 00/100 Dollars (\$76,507.00)
- 3. and recognize that the indirect expenses of Eighty-One Thousand One Hundred Thirty-One and 00/100 Dollars (\$81,131.00) will be raised and appropriated in the General Fund operating budget, and funding for such will be a transfer from the Rock Harbor Boat Basin enterprise.

SUMMARY

This article would set and fund the enterprise fund operational budget and Fee Schedule for the Town’s Rock Harbor Boat Basin operation for the fiscal year beginning July 1, 2021 and ending June 30, 2022. The Rock Harbor Boat Basin enterprise fund provides transparency as to the overall operating cost of the Rock Harbor Boat Basin operation, except for \$559,252 in annual debt service payments due on debt borrowed to fund previously approved capital projects that were voted as such and are currently being funded by taxation. The Select Board has voted to adopt the above Proposed Fee Schedule, which is estimated to generate 61% of the revenues necessary to support the operational costs of the Town’s Rock Harbor Boat Basin operation. 39% or Seventy-Six Thousand Five Hundred Seven and 00/100 Dollars (\$76,507.00) would need to be provided for by the general tax base to subsidize the Rock Harbor Boat Basin operation under this fee structure.

SB:	5 – YES	0 – NO	0 – ABSTAIN
FC:	8 – YES	0 – NO	0 – ABSTAIN

ARTICLE 12. SEWER ENTERPRISE FUND BUDGET (FY 22)

To see if the Town will vote to raise and appropriate a sum of money to operate the Sewer enterprise for the fiscal year commencing July 1, 2021 and ending June 30, 2022 and to authorize the Town Administrator to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable in the best interest of the Sewer enterprise. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or services as the case may be, or to take any other action relative thereto. (Select Board)

**Sewer Enterprise Fund
Proposed Operating Budget
For the Fiscal Year July 1, 2021 – June 30, 2022**

<u>Estimated Revenues:</u>	
User Fees	\$ -
Betterments	\$ -
Other Revenues	\$ -
Investment Income	\$ -
Subtotal	\$ -
Retained Earnings	\$ -
Total Revenues:	\$ -
<u>Operating Expenses:</u>	
Direct Expenses	
Salaries	\$ 15,126
Expenses	\$ 615,426
Capital Outlay	\$ -
Debt Service	\$ -
Budgeted Surplus	\$ -
Subtotal	\$ 630,552
Indirect Expenses	
General Fund Allocated Expenses	\$ 87,151
Fringe Benefits	\$ 8,810
Property/Liab. Insurance	\$ -
Subtotal	\$ 95,961
Total Expenses	\$ 726,513
Surplus/(Deficit)	\$ (726,513)
<u>Transfer from Wastewater Stabilization Fund</u>	\$ 726,513

(2/3 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that the Town Meeting adopt the Select Board's proposed FY 2022 Sewer Enterprise Fund budget as printed in the warrant, and as funding therefore, to:

1. transfer from the Wastewater Special Purpose Stabilization Fund the sum of Seven Hundred Twenty-Six Thousand Five Hundred Thirteen and 00/100 Dollars (\$726,513.00)
2. and recognize that the indirect expenses of Ninety-Five Thousand Nine Hundred Sixty One and 00/100 Dollars (\$95,961.00) will be raised and appropriated in the General Fund operating budget, and funding for such will be a transfer from Sewer enterprise.

SUMMARY

This article would set and fund the enterprise fund operational budget for the Town’s sewer operation for the fiscal year beginning July 1, 2021 and ending June 30, 2022. The sewer enterprise fund provides transparency of the first-year startup costs related to the treatment plant, including the contract operator and other administrative costs. Since the sewer system is currently under construction, there are no user fees generated in FY 22. 100% of the budget will be paid for by a transfer from the Special Purpose Wastewater Stabilization fund. This stabilization fund was established by article 18 of the May 13, 2019 town meeting to accept 100% of the local option rooms excise tax for use in funding the implementation of the Amended Water Quality Management Plan and associated Adaptive Management Plan for the Town.

SB: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 13. TRANSFER STATION ENTERPRISE FUND BUDGET (FY 22)

To see if the Town will vote to raise and appropriate a sum of money to operate the Transfer Station enterprise for the fiscal year commencing July 1, 2021 and ending June 30, 2022 and to authorize the Town Administrator to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable in the best interest of the Transfer Station enterprise. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or services as the case may be, or to take any other action relative thereto. (Select Board)

**Transfer Station Enterprise Fund
Proposed Operating Budget
For the Fiscal Year July 1, 2021 – June 30, 2022**

<u>Estimated Revenues:</u>			
User Fees	\$	597,791	
Other Revenues	\$	102,572	
Investment Income	\$	-	
Subtotal	\$	700,363	
Retained Earnings	\$	-	
Total Revenues:	\$	700,363	
<u>Operating Expenses:</u>			
Direct Expenses			
Salaries	\$	211,649	
Expenses	\$	490,519	
Capital Outlay	\$	69,000	
Hazardous Waste	\$	14,385	
Debt Service	\$	-	
Budgeted Surplus	\$	60,840	
Subtotal	\$	846,393	
Indirect Expenses			
General Fund Allocated Expenses	\$	157,324	
Fringe Benefits	\$	101,080	
Property/Liab. Insurance	\$	7,419	
Subtotal	\$	265,823	
Total Expenses	\$	1,112,216	
Surplus/(Deficit)	\$	(411,853)	
Budgeted Tax Levy Subsidy	\$	411,853	
<u>Proposed Fee Changes:</u>			
Sticker Type:	Current Fee	Proposed Fee	Increase
T1 RES.	\$ 140.00	\$ 165.00	\$ 25.00
T2 RES.	\$ 20.00	\$ 25.00	\$ 5.00
TC1 COMM	\$ 140.00	\$ 165.00	\$ 25.00
TC2 COMM. SUBSEQUENT	\$ 20.00	\$ 20.00	\$ -
TCR COMM. REPLACE	\$ 5.00	\$ 8.00	\$ 3.00
TR RES. REPLACE	\$ 5.00	\$ 8.00	\$ 3.00
TR1 REC.	\$ 25.00	\$ 25.00	\$ -
TR2 REC.	\$ 5.00	\$ 5.00	\$ -
TS (seasonal)	\$ 140.00	\$ 165.00	\$ 25.00

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that the Town Meeting adopt the Select Board’s proposed FY 2022 Transfer Station Enterprise Fund budget as printed in the warrant, and as funding therefore, to:

1. raise and appropriate from Transfer Station enterprise revenues the sum of Seven Hundred Thousand Three Hundred Sixty Three and 00/100 Dollars (\$700,363.00)
2. raise and appropriate from the tax levy the sum of Four Hundred Eleven Thousand Eight Hundred Fifty-Three and 00/100 Dollars (\$411,853.00)
3. and recognize that the indirect expenses of Two Hundred Sixty Five Thousand Eight Hundred Twenty Three and 00/100 Dollars (\$265,823.00) will be raised and appropriated in the General Fund operating budget, and funding for such will be a transfer from the Transfer Station enterprise.

SUMMARY

This article would set and fund the enterprise fund operational budget for the Town’s transfer station operation for the fiscal year beginning July 1, 2021 and ending June 30, 2022. The Transfer Station enterprise fund provides transparency as to the overall operating cost of the transfer station operation, except for \$246,667 in annual debt service payments due on debt borrowed to fund previously approved capital projects that were voted as such and are currently being funded by taxation. The Board of Health has voted to adopt the above Proposed Fee structure, which is estimated to generate 63% of the revenues necessary to support the operational costs of the Town’s transfer station operation. 37% or Four Hundred Eleven Thousand Eight Hundred Fifty-Three and 00/100 Dollars (\$411,853.00) would need to be provided for by the general tax base to subsidize the transfer station operation under this fee structure.

SB:	5 – YES	0 – NO	0 – ABSTAIN
FC:	8 – YES	0 – NO	0 – ABSTAIN

ARTICLE 14. TOWN / SCHOOL BUDGET (FY22)

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund and pay departmental expenses for the fiscal year commencing July 1, 2021 and ending June 30, 2022 and to authorize the Town Administrator to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable and in the best interest of the Town. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or service as the case may be, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

**TOWN OF ORLEANS
PROPOSED OPERATING BUDGET
FOR THE FISCAL YEAR JULY 1, 2021 - JUNE 30, 2022**

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2021 ADOPTED</u>	<u>2022 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
GENERAL GOVERNMENT						
	122	<u>SELECTMEN/TOWN ADMINISTRATOR</u>				
1		SALARY	402,487	423,512	21,025	5.2%
2		EXPENSE	221,100	204,509	(16,591)	-7.5%
	TOTAL	SELECTMEN/TOWN ADMINISTRATOR	623,587	628,021	4,434	0.7%
	123	<u>TELEPHONE/COMMUNICATIONS</u>				
3		EXPENSE	20,670	26,153	5,483	26.5%
	TOTAL	TELEPHONE/COMMUNICATIONS	20,670	26,153	5,483	26.5%
	124	<u>MEDIA OPERATIONS</u>				
4		SALARY	102,153	130,643	28,490	27.9%
5		EXPENSE	15,893	19,357	3,464	21.8%
6		CAPITAL OUTLAY	18,700	18,700	-	0.0%
	TOTAL	MEDIA OPERATIONS	136,746	168,700	31,954	23.4%
	131	<u>FINANCE COMMITTEE</u>				
7		SALARY	2,613	2,909	296	11.3%
8		EXPENSE	800	700	(100)	-12.5%
9		RESERVE FUND	80,000	78,000	(2,000)	-2.5%
	TOTAL	FINANCE COMMITTEE	83,413	81,609	(1,804)	-2.2%
	135	<u>FINANCE</u>				
10		SALARY	247,054	253,912	6,858	2.8%
11		EXPENSE	46,492	41,938	(4,554)	-9.8%
	TOTAL	FINANCE DIRECTOR	293,546	295,850	2,304	0.8%
	141	<u>ASSESSING</u>				
12		SALARY	153,265	158,556	5,291	3.5%
13		EXPENSE	57,500	54,490	(3,010)	-5.2%
14		CAPITAL OUTLAY	-	-	-	
	TOTAL	ASSESSING	210,765	213,046	2,281	1.1%
	145	<u>TREASURER/COLLECTOR</u>				
15		SALARY	232,139	239,497	7,358	3.2%
16		EXPENSE	54,770	49,790	(4,980)	-9.1%
	TOTAL	TREASURER/COLLECTOR	286,909	289,287	2,378	0.8%
	155	<u>MANAGEMENT INFORMATION SYSTEMS</u>				
17		SALARY	182,042	187,921	5,879	3.2%
18		EXPENSE	176,464	165,229	(11,235)	-6.4%
19		CAPITAL OUTLAY	-	-	-	
	TOTAL	MANAGEMENT INFORMATION SYSTEMS	358,506	353,150	(5,356)	-1.5%
	161	<u>TOWN CLERK/ELECTIONS/VOTER REG.</u>				
20		SALARY	160,122	183,171	23,049	14.4%
21		EXPENSE	25,474	23,894	(1,580)	-6.2%
22		CAPITAL OUTLAY	-	-	-	
	TOTAL	TOWN CLERK	185,596	207,065	21,469	11.6%
	171	<u>CONSERVATION</u>				
23		SALARY	130,216	132,917	2,701	2.1%
24		EXPENSE	4,755	19,755	15,000	315.5%
	TOTAL	CONSERVATION	134,971	152,672	17,701	13.1%
	175	<u>PLANNING</u>				
25		SALARY	202,614	207,480	4,866	2.4%
26		EXPENSE	14,115	4,515	(9,600)	-68.0%
	TOTAL	PLANNING	216,729	211,995	(4,734)	-2.2%

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2021 ADOPTED</u>	<u>2022 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
	176	<u>ZONING BOARD OF APPEALS</u>				
27		SALARY	5,225	5,333	108	2.1%
28		EXPENSE	4,190	4,293	103	2.5%
	TOTAL	ZONING BOARD OF APPEALS	9,415	9,626	211	2.2%
	195	<u>TOWN REPORTS/TOWN MEETING</u>				
29		EXPENSE	10,535	10,795	260	2.5%
	TOTAL	TOWN REPORTS/TOWN MEETING	10,535	10,795	260	2.5%
	TOTAL	GENERAL GOVERNMENT	2,571,388	2,647,969	76,581	3.0%
		<i>PUBLIC SAFETY</i>				
	210	<u>POLICE/COMMUNICATIONS</u>				
30		SALARY	2,506,469	2,560,383	53,914	2.2%
31		EXPENSE	290,273	285,642	(4,631)	-1.6%
32		CAPITAL OUTLAY	-	-	-	
	TOTAL	POLICE/COMMUNICATIONS	2,796,742	2,846,025	49,283	1.8%
	213	<u>FUEL</u>				
33		EXPENSE	124,426	90,738	(33,688)	-27.1%
	TOTAL	FUEL	124,426	90,738	(33,688)	-27.1%
	220	<u>FIRE/RESCUE</u>				
34		SALARY	2,782,799	2,900,209	117,410	4.2%
35		EXPENSE	351,703	361,696	9,993	2.8%
36		CAPITAL OUTLAY	-	-	-	
	TOTAL	FIRE/RESCUE (see note 1)	3,134,502	3,261,905	127,403	4.1%
	241	<u>BUILDING</u>				
37		SALARY	213,228	244,880	31,652	14.8%
38		EXPENSE	81,430	95,030	13,600	16.7%
	TOTAL	BUILDING	294,658	339,910	45,252	15.4%
	242	<u>BUILDING CODE BOARD OF APPEALS</u>				
39		SALARY	412	437	25	6.1%
40		EXPENSE	75	65	(10)	-13.3%
	TOTAL	BUILDING CODE BOARD OF APPEALS	487	502	15	3.1%
	291	<u>EMERGENCY MANAGEMENT</u>				
41		SALARY	65,099	6,000	(59,099)	-90.8%
42		EXPENSE	17,770	12,441	(5,329)	-30.0%
43		CAPITAL OUTLAY	-	-	-	
	TOTAL	CIVIL DEFENSE	82,869	18,441	(64,428)	-77.7%
	TOTAL	PUBLIC SAFETY	6,433,684	6,557,521	123,837	1.9%
		<i>EDUCATION</i>				
	300	<u>ORLEANS ELEMENTARY SCHOOL</u>				
44		BENEFITS	1,168,551	1,234,856	66,305	5.7%
45		OPERATIONS	4,227,621	4,240,962	13,341	0.3%
46		CAPITAL OUTLAY	30,000	30,000	-	0.0%
	TOTAL	ORLEANS ELEMENTARY SCHOOL	5,426,172	5,505,818	79,646	1.5%

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2021 ADOPTED</u>	<u>2022 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
	310	<u>NAUSET REGIONAL ASSESSMENT</u>				
47		EXPENSE	4,712,123	4,722,443	10,320	0.2%
48		OPEB	-	-		
49		CAPITAL OUTLAY - NRSB AGREEMENT	106,493	106,734	241	0.2%
	TOTAL	NAUSET REGIONAL ASSESSMENT	4,818,616	4,829,177	10,561	0.2%
	330	<u>CAPE COD TECHNICAL ASSESSMENT</u>				
50		EXPENSE	365,851	385,035	19,184	5.2%
	TOTAL	CAPE COD TECHNICAL ASSESSMENT	365,851	385,035	19,184	5.2%
	TOTAL	EDUCATION	10,610,639	10,720,030	109,391	1.0%
		<i>PUBLIC WORKS AND FACILITIES</i>				
	420	<u>DEPARTMENT OF PUBLIC WORKS</u>				
51		SALARY	1,902,669	1,954,778	52,109	2.7%
52		EXPENSE	455,554	436,221	(19,333)	-4.2%
53		CAPITAL OUTLAY	-	-	-	
	TOTAL	HIGHWAY	2,358,223	2,390,999	32,776	1.4%
	423	<u>SNOW REMOVAL</u>				
54		SALARY	47,024	47,024	-	0.0%
55		EXPENSE	124,976	124,976	-	0.0%
	TOTAL	SNOW REMOVAL	172,000	172,000	-	0.0%
	450	<u>WATER</u>				
56		SALARY	705,800	713,456	7,656	1.1%
57		EXPENSE	475,031	485,448	10,417	2.2%
58		CAPITAL OUTLAY	52,500	50,000	(2,500)	-4.8%
	TOTAL	WATER-SRF (see note 2)	1,233,331	1,248,904	15,573	1.3%
	TOTAL	PUBLIC WORKS AND FACILITIES	3,763,554	3,811,903	48,349	1.3%
		<i>HUMAN SERVICES</i>				
	510	<u>HEALTH</u>				
59		SALARY	266,782	274,816	8,034	3.0%
60		EXPENSE	52,653	56,187	3,534	6.7%
	TOTAL	HEALTH	319,435	331,003	11,568	3.6%
	541	<u>COUNCIL ON AGING</u>				
61		SALARY	653,411	666,867	13,456	2.1%
62		EXPENSE	83,508	86,529	3,021	3.6%
63		CAPITAL OUTLAY	-	-	-	
	TOTAL	COUNCIL ON AGING	736,919	753,396	16,477	2.2%
	543	<u>VETERANS BENEFITS</u>				
64		EXPENSE	77,598	56,279	(21,319)	-27.5%
	TOTAL	VETERANS BENEFITS	77,598	56,279	(21,319)	-27.5%
	TOTAL	HUMAN SERVICES	1,133,952	1,140,678	6,726	0.6%
		<i>CULTURE AND RECREATION</i>				
	610	<u>SNOW LIBRARY</u>				
65		SALARY	506,171	517,894	11,723	2.3%
66		EXPENSE	170,331	156,098	(14,233)	-8.4%
67		CAPITAL OUTLAY	-	-	-	
	TOTAL	SNOW LIBRARY	676,502	673,992	(2,510)	-0.4%

LINE #	CODE	DEPARTMENT	2021 ADOPTED	2022 PROPOSED	DOLLAR CHANGE	PCT CHANGE
	615	HISTORIC COMMISSION				
68		SALARY	1,371	1,455	84	6.1%
69		EXPENSE	1,565	1,550	(15)	-1.0%
	TOTAL	HISTORIC COMMISSION	2,936	3,005	69	2.4%
	690	OLD KINGS HIGHWAY REG DISTRICT				
70		SALARY	1,828	1,940	112	6.1%
71		EXPENSE	1,090	1,090	-	0.0%
	TOTAL	OLD KINGS HIGHWAY REG DISTRICT	2,918	3,030	112	3.8%
	692	MEMORIAL & VETERANS DAY				
72		EXPENSE	1,570	1,605	35	2.2%
	TOTAL	MEMORIAL & VETERANS DAY	1,570	1,605	35	2.2%
	699	SPECIAL EVENTS & INFORMATION				
73		EXPENSE	460	-	(460)	-100.0%
	TOTAL	SPECIAL EVENTS & INFORMATION	460	-	(460)	-100.0%
	TOTAL	CULTURE AND RECREATION	684,386	681,632	(2,754)	-0.4%
		DEBT SERVICE				
	710	PRINCIPAL - NOTES & BONDS				
74		EXPENSE	4,936,150	4,193,600	(742,550)	-15.0%
	TOTAL	PRINCIPAL - NOTES & BONDS	4,936,150	4,193,600	(742,550)	-15.0%
	751	INTEREST - NOTES & BONDS				
75		EXPENSE	2,104,547	1,744,085	(360,462)	-17.1%
	TOTAL	INTEREST - NOTES & BONDS	2,104,547	1,744,085	(360,462)	-17.1%
	TOTAL	DEBT SERVICE	7,040,697	5,937,685	(1,103,012)	-15.7%
		INTERGOVERNMENTAL/INSURANCE				
	820	STATE ASSESSMENTS				
76		EXPENSE	263,944	272,298	8,354	3.2%
	TOTAL	STATE ASSESSMENTS	263,944	272,298	8,354	3.2%
	830	COUNTY ASSESSMENTS				
77		SALARY	2,084,734	2,194,114	109,380	5.2%
78		EXPENSE	348,219	349,027	808	0.2%
	TOTAL	COUNTY ASSESSMENTS	2,432,953	2,543,142	110,188	4.5%
	840	OTHER STATE & COUNTY CHARGES				
79		EXPENSE	56,650	56,650	-	0.0%
	TOTAL	OTHER STATE & COUNTY CHARGES	56,650	56,650	-	0.0%
	912	INSURANCE NOTES AND BONDS				
80		EXPENSE	444,000	455,520	11,520	2.6%
	TOTAL	INSURANCE NOTES AND BONDS	444,000	455,520	11,520	2.6%
	913	UNEMPLOYMENT COMPENSATION				
81		EXPENSE	15,525	15,137	(388)	-2.5%
	TOTAL	UNEMPLOYMENT COMPENSATION	15,525	15,137	(388)	-2.5%
	914	EMPLOYEE HEALTH & MEDICARE				
82		SALARY	2,736,019	2,818,660	82,641	3.0%
	TOTAL	EMPLOYEE HEALTH & MEDICARE	2,736,019	2,818,660	82,641	3.0%
	TOTAL	INTERGOVERNMENTAL/INSURANCE	5,949,091	6,161,407	212,316	3.6%
	GRAND TOTAL		38,187,391	37,658,824	(528,567)	-1.4%
		TOTAL OPERATING BUDGET	38,187,391	37,658,824	(528,567)	-1.4%

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2021 ADOPTED</u>	<u>2022 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
		Assessed Value (actual and est.)	4,271,316	4,399,456	3.0%	
		Tax Rate	\$ 7.84	\$ 7.50	-4.3%	

Note 1 \$ 600,000 of appropriations for the Fire/Rescue budget are offset by revenues from ambulance billings.

Note 2 Appropriations for employee benefits and debt payments associated with Water Department operations are included in the operating budget under employee health/Medicare and debt service totals. A portion of the Water Department revenues will be used to offset these costs.

Note 3 FY21 DPW budget was reduced to reflect expenses moved to Enterprise Funds in FY 22 for year over year comparison purpose

PROPOSED MOTION

I move this article be accepted and adopted and that the Town Meeting adopt the Select Board’s proposed FY 2022 budget as printed in the warrant, and as funding therefore, to:

1. raise and appropriate the sum of Thirty Two Million Nine Hundred Twenty Thousand Six Hundred Fourteen and 00/100 Dollars (\$32,920,614.00),
2. appropriate from Water Fees the sum of Two Million Eight Hundred Thousand One Hundred Sixty One and 00/100 Dollars (\$2,800,161.00),
3. transfer from the Ambulance Receipts Reserved for Appropriation account the sum of Six Hundred Thousand and 00/100 Dollars (\$600,000.00),
4. transfer from the Cable Fees Receipts Reserved for Appropriation account the sum of One Hundred Sixty Three Thousand and 00/100 Dollars (\$163,000.00),
5. transfer from the Municipal Insurance Fund the sum of Fifteen Thousand and 00/100 Dollars (\$15,000.00),
6. transfer from the Water Pollution Abatement Trust account the sum of Five Thousand and 00/100 Dollars (\$5,000.00),
7. transfer from the Wetlands Protection Fund the sum of Ten Thousand and 00/100 Dollars (\$10,000.00),
8. transfer from the General Fund- Bond Premiums Reserved for Debt Exclusion the sum of Fourteen Thousand Six Hundred Seventy Three and 00/100 Dollars (\$14,673.00);
9. transfer from Beaches Enterprise Fund the sum of Five Hundred Thirty Eight Thousand Eight Hundred Ninety and 00/100 Dollars (\$538,890.00);
10. transfer from Moorings Enterprise Fund the sum of One Hundred Forty Eight Thousand Five Hundred Seventy One and 00/100 Dollars (\$148,571.00);
11. transfer from Transfer Station Enterprise Fund the sum of Two Hundred Sixty Five Thousand Eight Hundred Twenty Three and 00/100 Dollars (\$265,823.00);
12. transfer from Rock Harbor Boat Basin Enterprise Fund the sum of Eighty One Thousand One Hundred Thirty One and 00/100 Dollars (\$81,131.00);
13. and transfer from the Sewer Enterprise Fund the sum of Ninety Five Thousand Nine Hundred Sixty One and 00/100 Dollars (\$95,961.00).

for a total appropriation of Thirty Seven Million Six Hundred Fifty Eight Thousand Eight Hundred Twenty Four and 00/100 Dollars (\$37,658,824.00).

SUMMARY

This article would set and fund the operational budgets for the normal operation for all Town functions in the amount of \$37,658,824.00 for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

SB:	5 – YES	0 – NO	0 – ABSTAIN
FC:	7 – YES	0 – NO	0 – ABSTAIN

ARTICLE 15. CAPITAL IMPROVEMENTS PLAN (FY23 – FY27)

To see if the Town will vote pursuant to Chapter 8 Financial Provisions and Procedures, Section 7, Action of Town Meeting, Subsection 8-7-1 of the Orleans Home Rule Charter, to act on the Capital Improvements Plan as published in the Warrant, by adopting said

Plan with or without amendments thereto, which amendments may include an increase or decrease in the amount of money allocated to any particular line item contained therein, the addition of new line items or the deletion of line items contained therein, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

Capital Improvements Plan
FY23 - FY27

Project Descriptions	Adopted		Budgeted		Proposed				
	FY22	FY23	FY22	FY23	FY24	FY25	FY26	FY27	
COMMUNITY PRESERVATION ACT									
Program Activity Funding	1,455,292	(1)	1,455,292	(1)	(1)	(1)	(1)	(1)	
CWRMP IMPLEMENTATION									
Planning, Design, Construction & Adaptive Mgmt. Activities (Debt Exclusion)									
Permeable Reactive Barriers (PRB's) Design, Demo & Implementation	7,816,600	0	7,816,600	0	5,683,200	2,461,500	3,627,200	14,111,100	
Meetinghouse Pond Area Wastewater Facilities Design & Construction	878,400		658,300	32,007,600					
DPW & NATURAL RESOURCES									
Water Quality Drainage Improvements (Stabilization Fund)	191,996		191,996	196,796	201,716	206,759	211,928	217,226	
Town Pavement Management Program (Stabilization Fund)	384,015		384,015	393,616	403,456	413,543	423,881	434,478	
Water Department Asset Management Plan									
WTP Membrane Replacement (Rack 2) (Water Reserves)	69,900		69,900						
WTP Membrane Replacement (Rack 3) (Water Reserves)				69,900					
Residuals Handling Study and Implementation (Debt)	40,000		40,000	250,000					
Access Road Improvements Design and Construction (Debt)							75,000	375,000	
Water Treatment Plant HVAC/Blower Room Modifications (Debt)							80,000	400,000	
Water Storage Tanks - Engineering, Painting & Rehabilitation (Debt)					215,000	850,000			
WTP Pump Rehabilitation (Water Reserves)	0		183,000						
Nauset Beach Retreat and Facility Relocation Project at Main Parking Lot									
Construction Phase 2 (Debt Exclusion)	5,600,000		3,600,000						
Complete Hubler Way Road Improvements (Debt Exclusion)	400,000		400,000						
Modular Buildings in Parking Lot (Debt Exclusion)						1,600,000			
Replace Former Gavigan Cottages/Seasonal Housing (Debt Exclusion)					1,000,000				
Town Landing Restoration, Boating Ramp & Bulkhead Replacement Projects									
Rock Harbor (Timber/Commercial/Loading Dock) Constr. (Debt Exclusion)	3,280,000	0	0	4,975,000					
Town Cove (by Goose Hummock) - Construction (Debt Exclusion)					1,650,000				
Nauset Estuary Dredging Project									
Environmental Permitting & Engineering Design Svcs. (Debt Exclusion)	160,000		160,000						
Construction - Inner Channel and Outer Channel (Debt Exclusion)	3,000,000	0	0	3,000,000					
Pleasant Bay Maintenance Dredging Project Construction (Debt Exclusion)	750,000		750,000						
Rock Harbor Maintenance Dredging Project Construction (Debt Exclusion)					1,000,000				
FIRE/RESCUE DEPARTMENT									
Fire Station Renovation/Addition Design (Debt Exclusion)	750,000		750,000						
Fire Station Renovation/Addition Construction (Debt Exclusion)				5,000,000					

Capital Improvements Plan
FY23 - FY27

Project Descriptions	Proposed					
	FY22	FY23	FY24	FY25	FY26	FY27
MAUSET REGIONAL SCHOOLS						
Five Year Capital Plan Project Funding (Raise & Appropriate) (Orleans share of project costs is 19.08% based on FY22 assessments)	111,025	109,402	112,137	114,940	117,814	120,760
ORLEANS ELEMENTARY SCHOOL						
Replace 1990's Windows & All Roofs Design/OPM (Debt Exclusion)	200,000					
Replace 1990's Windows & All Roofs Construction (Debt Exclusion)		1,650,000	70,000			
Replace Classroom Sinks/Renovate 1956's Restrooms Design (Debt Excl.)						
Replace Classroom Sinks/Renovate 1956's Restrooms Constr. (Debt Excl.)				340,000		
SNOW LIBRARY						
Replace Roof on Library (Debt Exclusion)	350,000	350,000				
New Library Building Project - Phase 2 Design Development (Raise & App.)	100,000	100,000				
MANAGEMENT INFORMATION SYSTEMS						
Information Technology Modernization Project (Debt Exclusion)		1,000,000				
PROPERTY ACQUISITION						
General Municipal Purchases (Debt Exclusion)		1,000,000				
TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM						
Building & Facilities Master Plan Projects (Stabilization Fund)	(2)	(2)	(2)	(2)	(2)	(2)
Media Operations (CATV Fees)	350,000	350,000	350,000	350,000	350,000	350,000
OES Technology Improvements (Raise & Appropriate)	18,700	18,700	18,700	18,700	18,700	18,700
Beaches Operations (Enterprise Fund)	30,000	30,000	30,000	30,000	30,000	30,000
Water Department (Water Fees)	30,000	30,000	30,000	140,000	50,000	30,000
Rock Harbor Floating Dock Replacement (Enterprise Fund)	70,000	50,000	50,000	50,000	50,000	50,000
				95,000		
TOWN VEHICLE & DURABLE EQUIPMENT REPLACEMENT PROGRAM						
General Fund Departments - Vehicles & Equipment (Stabilization Fund)	(3)	(3)	(3)	(3)	(3)	(3)
Beach Operations (Enterprise Fund)	570,000	450,000	450,000	450,000	450,000	450,000
Transfer Station Operations (Enterprise Fund)	59,000	64,500	64,000	24,000	0	0
DPW/NR Replace Streetsweeper (Debt Exclusion)	69,000	71,000	73,000	0	0	0
New Ambulances (Ambulance Reserves)			370,000	275,000		
Water Department - Vehicles & Equipment (Water Reserves)	130,000	100,000	48,000	100,000	40,000	48,000
TOTALS	26,863,928	59,106,514	11,819,209	7,519,442	5,524,523	17,035,264

**Capital Improvements Plan
FY23 - FY27**

	Proposed Annual Funding by Fiscal Year						
	FY22	FY23	FY24	FY25	FY26	FY27	
Community Preservation Funds	1,455,292	469,900	313,000	1,000,000	245,000	873,000	
Water Fees/Reserves/Debt	342,000	0	370,000	0	0	400,000	
Ambulance Receipts	0	0	0	0	0	0	
Cable Television Franchise Fees	18,700	18,700	18,700	18,700	18,700	18,700	
Stabilization Fund - Veh & Equip (Prop. Tax)	450,000	450,000	450,000	450,000	450,000	450,000	
Stabilization Fund - Bldg & Facilities (Prop. Tax)	350,000	350,000	350,000	350,000	350,000	350,000	
Stabilization Fund - Pavement Mgmt. (Prop. Tax)	384,015	393,616	403,456	413,543	423,881	434,478	
Stabilization Fund - Water Quality Drainage (Prop. Tax)	191,996	196,796	201,716	206,759	211,928	217,226	
Enterprise Fund - Transfer Station Fees	69,000	71,000	73,000	0	0	0	
Enterprise Fund - Beach Fees	89,000	94,500	94,000	164,000	50,000	30,000	
Enterprise Fund - Rock Harbor Fees				95,000			
Debt Exclusions (Prop. Tax)	6,518,300	56,822,600	9,403,200	4,676,500	3,627,200	14,111,100	
Raise & Appropriate (Prop. Tax)	136,734	239,402	142,137	144,940	147,814	150,760	
Total	10,005,037	59,106,514	11,819,209	7,519,442	5,524,523	17,035,264	

Notations:

(1) Community Preservation Act program activities will be supported through the CPA surtax, state matching funds and available fund reserves.

(2) Town Building & Facilities Maintenance Program includes projects grouped by funding source - dedicated stabilization fund, cable television franchise fees, water reserves or raise and appropriate. A separate 6-year master plan of scheduled projects is maintained for review and approval by the Board of Selectman. The funding source for each group is shown in parenthesis.

(3) Town Vehicle & Equipment Replacement Program includes purchases grouped by funding source - dedicated stabilization fund, ambulance receipts, water reserves or debt exclusion. A separate 10-year master plan of scheduled replacements is maintained for review and approval by the Board of Selectmen. The funding source for each group is shown in parenthesis.

(4) Grants: All articles to fund capital projects include the authorization for the Board of Selectmen and/or Town Administrator to apply for and to accept any Federal, State, County or other funds that may be available for such purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which may be used to offset the total cost of the project.

Approved: March 24, 2021

**CAPITAL BUDGET
FY22**

<u>PROJECT DESCRIPTION</u>	<u>AMOUNT</u>	<u>FUNDING SOURCE</u>
COMMUNITY PRESERVATION ACT		
Program Activity Funding	\$1,455,292	CPA Funds
CWRMP IMPLEMENTATION		
Meetinghouse Pond Area Wastewater Facilities Design & Construction	\$658,300	Debt Exclusion
DPW & NATURAL RESOURCES		
Water Quality Drainage Improvements	\$191,996	Stabilization Funds
Town Pavement Management Program	\$384,015	Stabilization Funds
Water Treatment Plant Membrane Replace (Rack 2)	\$69,000	Water Reserves
Residuals Handling Study at WTP	\$40,000	Debt
Water Treatment Plant Pump Rehabilitation	\$183,000	Water Reserves
Nauset Beach Retreat - Phase 2 Construction	\$3,600,000	Debt Exclusion
Complete Hubler Way Road Improvements	\$400,000	Debt Exclusion
Nauset Estuary Dredging Project Permitting/Design	\$160,000	Debt Exclusion
Pleasant Bay Dredging Project Construction	\$750,000	Debt Exclusion
FIRE/RESCUE DEPARTMENT		
Fire Station Renovation/Addition Design	\$750,000	Debt Exclusion
NAUSET REGIONAL SCHOOLS		
5-Year Capital Plan Project Funding	\$106,734	Raise & Appropriate
ORLEANS ELEMENTARY SCHOOL		
Replace 1990's Windows & All Roofs - Design/OPM	\$200,000	Debt Exclusion
TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM		
Building & Facilities Master Plan Projects	\$350,000	Stabilization Funds
Media Operations	\$18,700	CATV Fees
OES Technology Improvements	\$30,000	Raise & Appropriate
Beach Operations Enterprise Fund	\$30,000	
Water Department	\$50,000	Water Fees
TOWN VEHICLE & EQUIPMENT REPLACEMENT PROGRAM		
General Fund Departments	\$450,000	Stabilization Funds
Beach Operations Enterprise Fund	\$59,000	Enterprise Funds
Transfer Station Operation Enterprise Fund	\$69,000	Enterprise Funds
TOTAL	\$10,005,037	

Revised: March 24, 2021

PROPOSED MOTION

I move this article be accepted and adopted and that pursuant to Chapter 8, Financial Provisions and Procedures, Section 7, Action of Town Meeting, Sub-section 8-7-1 of the Orleans Home Rule Charter, the Town Meeting accept the Capital Improvement Plan as printed in the warrant.

FY23 PROJECT DESCRIPTIONS

COMMUNITY PRESERVATION ACT – PROGRAM ACTIVITY FUNDING

This is an annual program for CPA activities that are supported through the 3% CPA surtax, state matching funds and available fund reserves. As required under the CPA, a minimum of 10% of the Town's annual proceeds have to be allocated to each of the three primary purposes: open space, affordable housing and historic preservation. Town Meeting approval is necessary for all Community Preservation Committee recommendations for funding.

Total Project Funding:	TBD
Method of Financing:	Available Funds (CPA)
Recommended Schedule:	Open
Estimated Annual Cost O/M:	N/A – Dependent upon use

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT ACTIVITIES

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY22 – FY41). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in FY23: Meeting House Pond Area Sewer (\$32,007,600); and Watershed Wide Permeable Reactive Barriers (\$7,840,000).

Total Estimated Cost:	\$39,847,600
Method of Financing:	Bonding (30 years)
Recommended Schedule:	24 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$2,357,650

DPW & NATURAL RESOURCES – WATER QUALITY DRAINAGE IMPROVEMENTS

This is an annual appropriation for the design and construction of improvements to the town's drainage infrastructure systems to address water quality issues resulting from storm water runoff that adversely affects the health of the various town coastal embayments and ponds, along with the town's fresh water bodies. Addressing these drainage issues will bring the town into compliance with US EPA Storm Water Quality Permits and Mass. DEP Water Quality requirements. Various state and federal agencies offer limited grant funding to address storm water issues. Annual funding for water quality drainage improvements will be based on a proposed project schedule.

Total Estimated Cost:	\$196,796
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	N/A

DPW & NATURAL RESOURCES – TOWN PAVEMENT MANAGEMENT PROGRAM

This is an annual appropriation for the local share of the town's pavement management program to repair, resurface, and reconstruct town roadways. The town currently maintains approximately 56 miles of public roadways. Also included under this program is work related to roadway drainage and sidewalk projects. Over the past several years the town has compiled an inventory of the condition of all our roadways in an effort to address, on a priority basis, the long-term maintenance needs. Local funding for laid out public roads is also supplemented by State Aid Chapter 90 funds, and the FY22 apportionment is \$279,278. Annual funding for roadway and drainage projects will be based on a proposed project schedule.

Total Estimated Cost:	\$393,616
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	N/A

DPW & NATURAL RESOURCES – WATER DEPT. WTP FILTER MEMBRANE REPLACEMENT

This item would replace rack #3 at the water treatment plant. The membranes were supplied with a 10 year performance warranty and need to be replaced. As the heart of the treatment process their replacement must be planned for and the supplier (Pall Corp.) and other experienced professionals advise planning for the replacement as the warranty expires. This is the last of the three racks to be replaced.

Total Estimated Cost:	\$69,900
Method of Financing:	Water Reserves
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	\$50,000

WATER TREATMENT PLANT RESIDUALS HANDLING IMPLEMENTATION

Residuals handling improvements at the Orleans Water Treatment Plant (WTP). With the addition of Well 7 to the sources of supply flowing through the WTP, additional infiltration capacity will be needed to operate this facility optimally. The residuals handling system will be subject to future regulatory scrutiny to improve efficiency and meet proposed regulatory standards. The present infiltration system is limited and not performing well to direct backwash, flux maintenance and membrane cleaning waters back to the groundwater table through an infiltration collection system.

Total Estimated Cost:	\$250,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	\$5,000
Average Annual P&I:	\$27,925

DPW & NATURAL RESOURCES – ROCK HARBOR BULKHEAD AND LOADING RAMP REPLACEMENT

This project provides funds for the construction of the replacement of the timber and commercial bulkhead and loading ramp at Rock Harbor.

Total Estimated Cost:	\$4,975,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months

Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$366,284

NAUSET ESTUARY DREDGING PROJECT

This project will fund the Nauset Estuary dredging project to improve navigation and public safety. The work involves hydraulically dredging approximately 73,800 cubic yards from the channel in the outer estuary from Hopkins Island to the Nauset Inlet. This work will require local, state and federal permits in order to proceed. It is anticipated that these permits will be in place by the end 2021. The dredged sand would be dewatered and used for future phases of the beach retreat project at Nauset Beach.

Total Estimated Cost:	\$3,000,000
Method of Financing:	Bonding (5 years)
Recommended Schedule:	8 Months
Estimated Annual Cost O/M:	N/A
Average Annual P&I	\$654,000

FIRE STATION ADDITION/RENOVATION CONSTRUCTION

This project will fund the construction of the addition/renovation of the Fire Station based on the final project design to be completed in FY22.

Total Estimated Cost:	\$5,000,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	N/A
Average Annual P&I	\$368,125

NAUSET REGIONAL SCHOOLS – CAPITAL PLAN PROJECT FUNDING

This item covers Orleans share of the annual capital plan project costs that are undertaken by the Nauset Regional Schools as part of their ongoing responsibilities for the maintenance and repairs of the middle school, high school and administration building facilities. Under the intermunicipal agreement for the regional school district, Orleans FY22 assessment is 19.08% of the total based on the student enrollments on October 1, 2020.

Total Estimated Cost:	\$109,404
Method of Financing:	Raise & Appropriate
Recommended Schedule:	TBD
Estimated Annual Cost O/M:	N/A

ORLEANS ELEMENTARY SCHOOL – REPLACEMENT WINDOWS & ROOFS

This project would fund the construction costs for the replacement of the windows in the original 1990's building along with all of the roofs at the school as recommended in the Capital Asset Assessment report by Habeeb & Associates Architects dated on October 21, 2013.

Total Estimated Cost:	\$1,650,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$121,481

SNOW LIBRARY ROOF REPLACEMENT

This project will fund the roof replacement at Snow Library.

Total Estimated Cost:	\$350,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	3 months
Estimated Annual Cost O/M:	N/A
Average Annual P&I	\$25,769

NEW SNOW LIBRARY BUILDING PROJECT - PHASE 2 DESIGN DEVELOPMENT

This project will fund the second phase of the building program in preparation for a new library. Phase two will complete the planning and design necessary to apply for a design development grant through the Massachusetts Board of Library Commissioners (MBLC).

Total Estimated Cost:	\$100,000
Method of Financing:	Raise and Appropriate
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	N/A

MANAGEMENT INFORMATION SYSTEMS – TECHNOLOGY MODERNIZATION

This project will fund the implementation of Laserfiche Cloud, digitization of documents, additional Munis modules or other financial software, additional PeopleGIS, Utility Cloud modules or other Permitting/Inspection software for the DPW, Fire and other Town Departments; town website rebuild and implementation of programs suggested in the Barnstable County study. The project will improve workforce efficiency, free up storage space, make documents more accessible to employees and the public and to provide better overall service to residents for the foreseeable future.

Total Estimated Cost:	\$1,000,000
Method of Financing:	Bonding (5 years)
Recommended Schedule:	24 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$218,000

PROPERTY ACQUISITION – GENERAL MUNICIPAL PURCHASES

This item is included in the capital plan to facilitate the presentation of possible property purchases that may arise during the fiscal year to Town Meeting (subject to the 2/3 vote required for land purchases). This item is intended to cover acquisitions that are for general municipal uses.

Total Estimated Cost:	\$1,000,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	N/A
Estimated Annual Cost O/M:	N/A
Average Annual P&I	\$73,625

TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM

This is an annual program that includes the various building and facilities maintenance projects scheduled each year to be funded through stabilization funds, water reserves, cable television franchise fees, enterprise funds, or general tax revenues. The goal of including a summary of these projects in the CIP is to provide a more

complete picture of the proposed work each year in all of the town buildings and facilities that is capital rather than routine in nature. A copy of the two schedules that are maintained for this program are attached for further reference.

Total Estimated Cost:	\$478,700
Method of Financing:	Reserve, Stab/Ent Fund, R&A,
CATV Recommended Schedule:	12 Months

TOWN VEHICLE & DURABLE EQUIPMENT REPLACEMENT PROGRAM

This is an annual program that includes the various motor vehicle and durable equipment proposed to be replaced each year with funding provided through the use of stabilization funds, water reserves, ambulance receipts or debt service. The goal of including a replacement program summary in the CIP is to provide a more complete picture of the overall capital spending each year. A copy of the 10-year schedule is attached for further reference.

Total Estimated Cost:	\$685,500
Method of Financing:	Reserves, Stab/Ent. Funds, Bonds
Recommended Schedule:	12 Months

FY24 PROJECT DESCRIPTIONS

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT ACTIVITIES

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY22 – FY41). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in FY24: Watershed Wide Permeable Reactive Barriers.

Total Estimated Cost:	\$5,683,200
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$418,426

WATER STORAGE TANKS REHABILITATION – ENGINEERING DESIGN SERVICES

This project involves preparation of engineering plans and specifications for the painting and rehabilitation of the Water Department's storage tanks #1 & 2 that were last painted in FY13 and FY14. The painting and rehabilitation are recommended from annual inspection reports from engineering firm Haley and Ward and in Chapter 8 Finished Water Storage of the Department of Environmental Protection Agencies.

Total Estimated Cost:	\$215,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	\$5,000
Average Annual P&I	\$24,016

DPW & NATURAL RESOURCES - REPLACE FORMER GAVIGAN COTTAGES/
SEASONAL HOUSING

This project would replace the two existing Town-owned duplex cottages adjacent to Skaket Beach that are used for seasonal lifeguard housing.

Total Estimated Cost:	\$1,000,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$111,700

DPW & NATURAL RESOURCES – TOWN COVE BULKHEAD REPLACEMENT

This project provides funds for the construction of the replacement of the east bulkhead, storm drain outfall pipe, and boat ramp located at the Town Cove town landing adjacent to the Goose Hummock. This landing receives heavy commercial and recreational use from April to December annually.

Total Estimated Cost:	\$1,650,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$121,481

ROCK HARBOR MAINTENANCE DREDGING PROJECT

This project will fund the maintenance dredging of Rock Harbor to be undertaken jointly with the Town of Eastham with each town contributing 50% of the project costs.

Total Estimated Cost:	\$1,000,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	8 Months
Estimated Annual Cost O/M:	N/A
Average Annual P&I	\$119,250

ORLEANS ELEMENTARY SCHOOL CLASSROOM SINKS & RESTROOM
RENOVATIONS – ARCHITECTURAL/ENGINEERING DESIGN SERVICES

This project would fund the design services to replace the plumbing and fixtures in the classrooms in the 1956 wing of the school as recommended in the Capital Asset Assessment report by Habeeb & Associates Architects dated on October 21, 2013.

Total Estimated Cost:	\$70,000
Method of Financing:	Bonding (5 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$15,260

FIRE DEPARTMENT AMBULANCE REPLACEMENT

This project will fund the replacement of a 2015 International 4400 SBA LP Ambulance.

Total Estimated Cost:	\$370,000
Method of Financing:	Ambulance Receipts
Recommended Schedule:	12 months
Estimated Annual Cost O/M:	Estimated Annual Cost N/A

FY25 PROJECT DESCRIPTIONS

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT ACTIVITIES

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY22 – FY41). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in FY25: Watershed Wide Permeable Reactive Barriers.

Total Estimated Cost:	\$2,461,500
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$181,228

WATER STORAGE TANKS - PAINTING AND REHABILITATION

This project involves painting and rehabilitation of the Water Department's storage tanks #1 & 2 that were last painted in FY13 and FY14. The painting and rehabilitation are recommended from annual inspection reports from engineering firm Haley and Ward and in Chapter 8 Finished Water Storage of the Department of Environmental Protection Agencies. The partial rehabilitation of the coating systems of both tanks will extend the timeline for full rehabilitation out to 2042.

Total Estimated Cost:	\$850,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	\$5,000
Average Annual P&I	\$101,363

MODULAR BUILDINGS IN NAUSET BEACH PARKING LOT

This project will fund the construction of modular buildings on the backside of the parking lot at Nauset Beach to replace the administration building and bathrooms that are projected to be removed in FY22 due to rising sea level and beach erosion. The proposed modular buildings will include space for Beach Administration and public restrooms and will be portable so that they can be relocated to the Town property at 223 Beach Road in the future.

Total Estimated Cost:	\$1,600,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	10 Months
Estimated Annual Cost O/M:	\$4,000
Average Annual P&I	\$117,800

ORLEANS ELEMENTARY – REPLACE CLASSROOM SINKS & RENOVATE RESTROOMS CONSTRUCTION

This project would fund the complete replacement of the plumbing and fixtures in the classrooms in the 1956 wing of the school as recommended in the Capital Asset Assessment report by Habeeb & Associates Architects dated on October 21, 2013.

Total Estimated Cost:	\$340,000
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Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$37,978

DPW & NATURAL RESOURCES – REPLACE STREET SWEEPER

This item will replace a regenerative air street sweeper that was purchased in 2013 to clean the 56 miles of public roads twice a year, clean the downtown area on a weekly basis, and clean all town-owned parking lots.

Total Estimated Cost:	\$275,000
Method of Financing:	Bonding (5 years)
Recommended Schedule:	3 Months
Estimated Annual Cost O/M:	\$5,000
Average Annual P&I	\$59,950

FY26 PROJECT DESCRIPTIONS

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT ACTIVITIES

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY22 – FY41). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in FY26: Watershed Wide Permeable Reactive Barriers.

Total Estimated Cost:	\$3,627,200
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$267,053

WATER TREATMENT PLANT ACCESS ROAD IMPROVEMENTS ENGINEERING

Engineering services for specifications and bid documents for improvements to the gravel road from Route 28 to the Water Treatment Facility. Currently heavy rains and winter conditions create unsafe conditions for vendors bringing supplies to the WTP.

Total Estimated Cost:	\$75,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 months
Estimated Annual Cost O/M:	N/A
Average Annual P&I:	\$8,378

WATER TREATMENT PLANT HVAC/BLOWER ROOM ENGINEERING DESIGN

This project is for engineering services to prepare plans and specifications to replace the non-functional HVAC system at the WTP in order to comply with building codes and to reduce corrosion of critical mechanical parts. This project will also provide for a properly sized intake/exhaust louver and access for maintenance on the air compressor in the blower room.

Total Estimated Cost:	\$80,000
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Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$8,936

FY27 PROJECT DESCRIPTIONS

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT ACTIVITIES

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY21 – FY40). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in FY27: Watershed Wide Permeable Reactive Barriers.

Total Estimated Cost:	\$14,111,200
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$1,038,937

WATER TREATMENT PLANT ACCESS ROAD IMPROVEMENTS

This project will improve unsafe conditions and maintenance issues that are created by heavy rains and winter conditions along the gravel access road from Route 28 to the Water Treatment Plant. (WTP). Improvements will include designed drainage installation and paving.

Total Estimated Cost:	\$375,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 months
Estimated Annual Cost O/M:	\$1,000
Average Annual P&I:	\$41,888

WATER TREATMENT PLANT HVAC/BLOWER ROOM CONSTRUCTION

This project will modify the non-functional HVAC system installed at the WTP in order to comply with building code and to reduce corrosion of critical mechanical parts. This project will also provide for a properly sized intake/exhaust louver and access for maintenance or eventual replacement of the air compressor in the blower room.

Total Estimated Cost:	\$400,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$44,680

FIRE DEPARTMENT AMBULANCE REPLACEMENT

This project will fund the replacement of a 2019 Ford F550 Ambulance.

Total Estimated Cost:	\$400,000
Method of Financing:	Ambulance Receipts
Recommended Schedule:	12 months
Estimated Annual Cost O/M:	N/A

SUMMARY

In accordance with Chapter 8-5-1 of the Charter the Town Administrator shall prepare a five-year Capital Improvements Plan (CIP) and annual Capital Budget which are designed to deal with the unmet long-range needs of the Town and to implement the goals and objectives of the Orleans Comprehensive Plan.

The CIP includes land acquisitions, buildings and improvements, machinery and equipment, vehicles, and infrastructure including roads, water mains, storm drainage and other publicly owned utilities.

The CIP includes proposed expenditures for all town activities and departments, the regional school, and regional, county, state and federal grants that may be used to support and finance capital improvements, facilities and equipment through grants, loans or inter-municipal agreements.

Proposed CIP project financing may include bonding, stabilization or reserve funds, or other available funds. Proposed capital expenditures in excess of \$10,000 for motor vehicles, equipment, building/facility maintenance and repairs are included in the CIP summarized by department and funding source.

As presented, the CIP includes all proposed projects for the period beginning July 1, 2022 (FY23) through June 30, 2027 (FY27). Projects that are proposed for funding in FY22 make up the Capital Budget and may be presented in one or more articles in the town meeting warrant for funding consideration. The Capital Budget projects that were included in the CIP at the June 2020 town meeting are shown in the "Adopted" column under FY22 and those projects that are being proposed for funding are shown in the "Budgeted" column under FY22.

In accordance with the Chapter 8-7-1 of the Charter, the Town Meeting shall act on the five year CIP and the annual Capital Budget, provided all proposed projects have been included in the CIP in the prior fiscal year. Any articles for capital improvements not in compliance with 8-5-1 shall require a three-fourths (3/4) majority vote of the Town Meeting.

SB: 5 – YES 0 – NO 0 – ABSTAIN
FC: 5 – YES 0 – NO 3 – ABSTAIN

ARTICLE 16. FUND COMMUNITY PRESERVATION ACT PROGRAM BUDGET

To see if the Town will vote to act on the report of the Community Preservation Committee on the Fiscal Year 2022 Community Preservation budget and to appropriate or reserve for later appropriation monies from the Community Preservation Fund's Annual Revenues and/or available funds for the payment of debt service, undertaking of Community Preservation projects, the Administrative Expenses of the Community Preservation Committee and all other necessary and proper expenses for FY22, or take any other action relative thereto. (Community Preservation Committee)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of One Million Four Hundred Fifty-Five Thousand Two Hundred Ninety-Two and

00/100 Dollars (\$1,455,292.00) be transferred from the Community Preservation Fund for the purposes and in the amounts set forth in the article.

SUMMARY

The Community Preservation Committee recommends that the following amounts be appropriated and/or reserved from Fiscal Year 2022 Community Preservation Fund revenues, unless otherwise specified, for Fiscal Year 2022 community preservation purposes with each item considered a separate appropriation.

RECOMMENDED AMOUNT AND SOURCE

<u>PURPOSE</u>	<u>FY22</u> <u>Surtax</u>	FY22 Est.	Open	<u>Unreserved</u> <u>Funds</u>	<u>Total</u>
		<u>State</u> <u>Share</u>	<u>Space</u> <u>Reserves</u>		
Source of Funds	995,925	232,060	125,000	369,155	1,722,140
<i>Proposed Appropriations:</i>					
Existing Debt Service Expenses	343,418				343,418
1 Community Housing Public outreach	10,000				10,000
2 Affordable Housing Trust Fund	300,000				300,000
3 Lower Cape Housing Institute	7,500				7,500
4 Open Space pre-acquisition expenses	15,000				15,000
5 Acquire 66 Portanimicut, Lot 2	125,000		125,000		250,000
6 Conservation Signage (resubmitted)	25,000				25,000
7 Preserve & Restore Hurd Chapel		132,000			132,000
8 Historic Preservation Public education	10,000				10,000
9 Veteran's Memorial Park - Design	26,928				26,928
10 Galley West Preservation - Part 2		64,000			64,000
11 French Cable Museum Collection	31,810				31,810
12 Overland Way Shared Use Path				25,000	25,000
13 Basketball Court Design/Engineering	38,000				38,000
14 Bike Racks				19,038	19,038
15 Kayak Racks/Waterways Education				15,000	15,000
16 Picnic Area				3,323	3,323
17 Storybook Trail	7,000				7,000
18 Enhanced Trail Signage	16,269	11,060		39,946	67,275
19 Pickleball Courts	40,000				40,000
Committee Expenses		25,000			25,000
Grand Total	995,925	232,060	125,000	102,307	1,455,292

				UNRESERVED	
EST. END FUND BALANCES				FUND	BALANCE
					266,848

Project 1: Public Outreach
Type: Community Housing
Applicant: Affordable Housing Committee
Amount: \$10,000

This grant will support public outreach efforts focusing on the development of consensus and support for the Town's continued action on affordable housing.

Project 2: Affordable Housing Trust
Type: Community Housing
Applicant: Affordable Housing Committee
Amount: \$300,000

This grant will allocate funds to the Orleans Affordable Housing Trust Fund for the creation and preservation of affordable and community housing in Orleans.

Project 3: Cape Housing Institute Municipal Officials Training
Type: Community Housing
Applicant: Community Development Partnership
Amount: \$7,500

This grant will help fund the Lower Cape Housing Institute, which equips local officials with the knowledge and skills needed to support the creation of year-round housing on the Lower Cape.

Project 4: Open Space Pre-Acquisition Funds
Type: Open Space
Applicant: Orleans Open Space Committee
Amount: \$15,000

This grant will be used to fund pre-acquisition costs for Town open space purchases, including hiring property appraisers for parcels identified as having potentially strong value to the Town, and retaining professional assistance in securing grant funds.

Project 5: Greenbelt Gateway (66 Portanimicut, Lot 2)
Type: Open Space
Applicant: Orleans Open Space Committee
Amount: \$250,000

This grant will be used to acquire the 1.44-acre Lot 2, completing the preservation of three lots at this address. The Orleans Conservation Trust purchased Lots 1 and 3 in January, 2020, and in June, Town Meeting approved the CPC's recommendation to place \$125,000 in open space reserves for the purpose of funding the acquisition of Lot 2.

Project 6: Orleans Conservation Areas: Sign Improvements
Type: Open Space/Recreation
Applicant: Orleans Conservation Commission
Amount: \$25,000

This grant will be used to upgrade and standardize the signage at the fourteen Town conservation properties open to the public. The CPC supported this project when it was submitted last year, but was unable to fully fund it.

Project 7: Preserve, Rehabilitate and Restore Hurd Chapel

Type: Historic Resources

Applicant: CHO/Orleans Historical Society

Amount: \$132,000

This grant will fund the continuation of Phase 3, including the fire suppression system, the Americans with Disabilities Act-compliant front entrance and the Collections Preservation/Storage System to be installed in the newly-created climate-controlled Hurd Chapel basement.

Project 8: Public Education

Type: Historic Resources

Applicant: Orleans Historical Commission

Amount: \$10,000

This grant will allow the Historical Commission to fulfill its charge of public education and advocacy through improvements to its Website historicorleans.org, development of printed materials, pursuit of historic district designations, public presentations, and associated activities.

Project 9: Veteran's Memorial Park at Academy Place – Phase Two

Type: Historic Resources

Applicant: Orleans Veterans' and Memorial Day Committee

Amount: \$26,928

This grant will fund the formal design process to generate engineering plans and cost construction estimates for improvements to Veteran's Memorial Park at Academy Place, reflecting the conceptual plan funded last year.

Project 10: Galley West Preservation – Part 2

Type: Historic Resources

Applicant: Church of the Holy Spirit

Amount: \$64,000

This grant will fund more extensive restoration of the Galley West building and address ADA compliance, fireplace and chimney repairs, and lead paint containment.

Project 11: Preservation of Collection

Type: Historic Resources

Applicant: French Cable Station Museum

Amount: \$31,810

This grant will fund the creation of a climate-controlled library/research space within the Museum, and fund continued restoration of equipment, exhibit development, document archiving and accession of newly-uncovered objects to be placed in the database.

Project 12: Overland Way Shared Use Path

Type: Recreation

Applicant: Orleans Bike and Pedestrian Committee

Amount: \$25,000

This grant will fund professional services to develop plans for construction of a short multi-use path on town-owned land to connect the Cape Cod Rail Trail to Overland Way, improving safe access to the Rail Trail for a larger part of the community.

Project 13: Basketball Court Design and Engineering

Type: Recreation

Applicant: Orleans Recreation Advisory Committee

Amount: \$38,000

This grant will fund the engineering to provide schematic designs, final design/bid documents, and bid assistance for a lighted basketball court at the far end of the sports fields at Nauset Regional Middle School.

Project 14: Bike Racks

Type: Recreation

Applicant: Orleans Recreation Advisory & Bike and Pedestrian Committees

Amount: \$19,038

This grant will fund an additional fourteen bike racks within the town, specifically at Trail Heads of the OCT and Town Waterway locations and Conservation Commission Properties which currently do not have bike racks.

Project 15: Kayak Racks and Waterways Education

Type: Recreation

Applicant: Orleans Recreation Advisory Committee

Amount: \$15,000

This grant will fund the placement of kayak racks throughout Orleans at edges of fresh and salt waterways, as well as information sessions, clinics, and safe kayaking promotion.

Project 16: Picnic Area

Type: Recreation

Applicant: Orleans Recreation Advisory Committee

Amount: \$3,323

This grant will fund the placement of two picnic tables at 109 Portanimicut, one of which is designed to be handicapped accessible.

Project 17: Storybook Trail

Type: Recreation

Applicant: Orleans Recreation Advisory Committee and Snow Library

Amount: \$7,000

This grant will fund a permanent 1/3-mile Storybook Trail starting at the Ice House & Reuben's Ponds Trailhead. Featured books will be selected by the Snow Library Youth Services Librarian and the stations maintained by the Orleans Conservation Trust.

Project 18: Enhanced Trail Signage

Type: Recreation

Applicant: Orleans Recreation Advisory Committee

Amount: \$67,275

This grant will fund improved trail signage within Conservation properties, complementing the Conservation Commission's sign improvements project. Better signage will encourage visitors to stay on main trails to avoid damage to sensitive areas.

Project 19: Pickleball Courts
Type: Recreation
Applicant: Orleans Recreation Advisory Committee
Amount: \$40,000

This grant will fund the conversion of one tennis court into four side-by-side permanent pickleball courts. The existing tennis court would be resurfaced, new lines painted consistent with pickleball regulations and four permanent nets erected.

Committee Expenses: \$25,000

The Community Preservation Act permits the Committee to allocate up to 5 per cent of annual revenues (surtax and state share) for operating administrative expenses. However, the CPC is recommending that only \$25,000 be used for regular expenses including legal consultation, administrative assistance, maintaining records and, if funding permits, additional studies directed toward realizing the Town's possibilities in the areas of recreation, open space, community housing and historic resources. Any and all unused funds at the end of the fiscal year revert to the fund balance for future projects.

SB:	5 – YES	0 – NO	0 – ABSTAIN
FC:	7 – YES	0 – NO	0 – ABSTAIN

ARTICLE 17. AFFORDABLE HOUSING: CREATION OF AFFORDABLE HOUSING UNITS AT THE “ORLEANS CAPE COD FIVE” PROPERTY

To see if the Town will vote to authorize the Select Board to acquire by purchase or otherwise, permanent affordable housing restrictions encumbering fifty-two (52) rental units in the redevelopment of the former Cape Cod Five operations center property located at 19 West Road shown on Assessors Map as Parcel 40-0-5 and 10 Skaket Corners shown on Assessors Map as Parcel 40-0-5, requiring 52 or more units to be used to create housing for persons earning no more than 80% of the Area Median Income and further to appropriate and authorize the borrowing of the sum of Two Million and 00/100 Dollars (\$2,000,000.00) under G. L. Chapter 44B (the Community Preservation Fund) or any other enabling authority for the purpose of acquiring, creating, and/or supporting said community housing, and further to authorize the Select Board and/or the Town Administrator to apply for and accept gifts and/or grants in any way connected with the scope of this acquisition, and to execute any and all instruments as may be necessary or appropriate to effectuate the foregoing acquiring, creating, and/or supporting of said community housing for the purposes set forth herein or to take any other action relative thereto. (Community Preservation Committee)

(2/3 Vote Required)

MOTION

I move that the article be accepted and adopted as printed in the warrant and that the sum of Two Million and 00/100 Dollars, be appropriated for this purpose and for costs

incidental and related thereto, and that the Treasurer, with approval of the Select Board, is authorized to borrow the sum of Two Million and 00/100 Dollars (\$2,000,000.00) pursuant to G. L. c. 44B sec. 11, G. L. 44 and/or any other enabling authority, and to issue bonds or notes of the town therefore; while any debt issued hereunder is a general obligation of the Town, it is the Town's intent that the amounts required to pay the principal and interest on the borrowing authorized by this vote shall, in the first instance, be transferred from Community Preservation Act funds. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Sec. 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

SUMMARY

This article seeks bonding authorization to purchase the affordable housing restriction for 52 of the 62-units in an affordable housing development at the former Cape Cod Five Operations Center on West Road. All 62 of the units qualify as affordable rentals, with 52 rented to households with an income up to 80% of Area Median Income (AMI). Ten will be classified as workforce units that can be rented to households up to 120% AMI. Under regulations of the Community Preservation Act, the 52 units rented at or below 80%AMI will be eligible for this town support. The Town cost per unit is approximately \$38,000, which is a small portion of the overall project cost. The project will contain a mix of 1, 2, and 3-bedroom units and will address the shortage of affordable rental property in Orleans and on the Lower Cape. If the article is approved, the Town will obtain the deed restriction and make funds available to support and ensure long-term affordability of the housing units, leverage this local financial commitment, and achieve a return of ten times on our investment. The bond will be paid from the housing share of Community Preservation funds, which is supported by an ongoing surcharge on property taxes. Approval of the article will not increase property taxes.

SB: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 18. FUND COMPREHENSIVE WATER RESOURCES MANAGEMENT PLAN - FRESH & SALTWATER PONDS ADAPTIVE MANAGEMENT

To see if the Town will vote to transfer from the Wastewater Stabilization Fund the sum of One Hundred Fifty Six Thousand Four Hundred and 00/100 Dollars (\$156,400.00), or any other sum, for the purpose of funding on-going studies of non-traditional technologies, adaptive management and remediation activities related to improving water quality in our marine and freshwater ponds, including all expenses incidental and related thereto; and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board)
 (2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of One Hundred Fifty Six Thousand Four Hundred and 00/100 Dollars (\$156,400.00), be transferred from the Wastewater Stabilization Fund.

SUMMARY

This article will fund non-construction related wastewater management planning activities including Freshwater Ponds Remediation (\$40,000); Lonnie’s Pond Oyster Demonstration (\$47,000); Marine & Fresh Water Quality Sampling & Equipment (\$19,400); Cedar Pond Monitoring (\$30,000) and UMass Regulatory support for Lonnie’s and Cedar Pond Projects (\$20,000).

SB: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 1 – ABSTAIN

ARTICLE 19. FUND COMPREHENSIVE WATER RESOURCES MANAGEMENT PLAN CONSTRUCTION – MEETINGHOUSE POND AREA SEWER DESIGN

To see if the Town will vote to raise and appropriate or borrow the sum of Six Hundred Fifty Eight Thousand Three Hundred and 00/100 Dollars (\$658,300.00), or any other sum, for the purpose of funding the Final Design of the Meetinghouse Pond Area Collection System and Pumping Station Project, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 ½ so called) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board and Board of Water and Sewer Commissioners)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Six Hundred Fifty Eight Thousand Three Hundred and 00/100 Dollars (\$658,300.00), be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Select Board, is authorized to borrow the sum of Six Hundred Fifty Eight Thousand Three Hundred and 00/100 Dollars (\$658,300.00) pursuant to Massachusetts General Laws, Chapter 29C and Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be

applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

SUMMARY

This article will fund the Final Design services related to the Meetinghouse Pond Area Collection System and Pumping Station Project.

SB:	5 – YES	0 – NO	0 – ABSTAIN
FC:	7 – YES	0 – NO	1 – ABSTAIN

ARTICLE 20. FUND NAUSET ESTUARY DREDGING PROJECT PERMITTING/ DESIGN

To see if the Town will vote to raise and appropriate or borrow the sum of One Hundred Sixty Thousand and 00/100 Dollars (\$160,000.00), or any other sum, for the purpose of funding engineering design and permitting services for the Nauset Estuary Dredging Project, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 ½ so called) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted and that the sum of One Hundred Sixty Thousand and 00/100 Dollars (\$160,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Select Board, is authorized to borrow the sum of One Hundred Sixty Thousand and 00/100 Dollars (\$160,000.00) pursuant to Massachusetts General Laws, Chapter 29C and Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

SUMMARY

This project will fund the completion of the environmental permitting and design work in FY22 to move forward with the necessary dredging to improve navigation and public safety. The project includes the proposed hydraulic dredging of approximately 73,800

cubic yards from the channel in the outer estuary from Hopkins Island to the Nauset Inlet. This work will require local, state and federal permits in order to proceed.

SB: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 21. FUND MILL POND LANDING RESTORATION

To see if the Town will vote to raise and appropriate or borrow the sum of Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00), or any other sum, for the purpose of funding the Mill Pond Landing Restoration project, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 ½ so called) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board)

(3/4 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00), be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Select Board, is authorized to borrow the sum of Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00) pursuant to Massachusetts General Laws, Chapter 29C and Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

SUMMARY

This project will fund the restoration of the landing and related bank on Mill Pond Road. Years of storm erosion have reduced the size of the landing and parking area along with making the landing extremely vulnerable to more erosion. This project stabilizes the erosion in the landing area.

SB: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 22. REPLACE OES WINDOWS & ROOFS – DESIGN & OPM SERVICES

To see if the Town will vote to raise and appropriate, borrow and/or transfer the sum of Two Hundred Thousand and 00/100 Dollars (\$200,000.00), or any other sum, for the purpose of funding the design and owner’s project management services for the replacement of the windows and roofs at the Orleans Elementary School, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 ½ so called) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Two Hundred Thousand and 00/100 Dollars (\$200,000.00), be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Select Board, is authorized to borrow the sum of Two Hundred Thousand and 00/100 Dollars (\$200,000.00) pursuant to Massachusetts General Laws, Chapter 29C and Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

SUMMARY

This project will fund the design and owner’s project management services for the replacement of the windows in the original 1990’s Orleans Elementary School building along with all of the roofs at the school as recommended in the Capital Asset Assessment report by Habeeb & Associates Architects dated October 21, 2013.

BOS: 4 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 23. ACQUIRE GOVERNOR PRENCE PROPERTIES

To see if the Town will vote to authorize and direct the Select Board and/or the Town of Orleans Affordable Housing Trust Fund to acquire by gift, by purchase, by eminent

domain or otherwise, for general municipal purposes, including but not limited to affordable housing, the land known as the Governor Prence Motel, situated at 66 Route 6A and shown on the Orleans Assessors Map as Parcel 26- 23-0 and the land situated at 76 Route 6A and shown on the Orleans Assessors Map as Parcel 26-22-0, both being described in Certificate of Title No. 136186 and to raise and appropriate, or borrow the sum Two Million Three Hundred Fifty Thousand Dollars (\$2,350,000) or any other sum for such acquisition, and, further to raise and appropriate, or borrow the additional sum of One Hundred Thousand Dollars (\$100,000) for the purpose developing a plan including the necessary bid documents for the demolition of the existing motel buildings, provided, however, that no funds, shall be borrowed hereunder unless the Town shall have voted at an election to exempt the amounts required to pay for the bond from the limitations of Proposition 2 ½ so-called, if required; and further that the sum of Twenty-Five Thousand Dollars (\$25,000) be raised and appropriated for the purpose of paying ongoing expenses associated with the motel property and to authorize the Select Board and/or the Town of Orleans Affordable Housing Trust Fund, to execute any and all instruments as may be necessary on behalf of the Town. The sums appropriated hereunder will be added to the sum of \$450,000.00 authorized by the Orleans Affordable Housing Trust for this purpose or to take any other action relative thereto (Select Board and Town of Orleans Affordable Housing Trust Fund)

(3/4 Vote Required)

PROPOSED MOTION

I move that the article be accepted and adopted as printed in the warrant and that the sum of Two Million Four Hundred Seventy Five Thousand and 00/100 Dollars (\$2,475,000) be appropriated for this purpose and costs incidental and related thereto, and that the Treasurer, with the approval of the Select Board, is authorized to borrow the sum of Two Million Four Hundred Fifty Dollars (\$2,450,000), pursuant to Massachusetts General Laws, Chapter 44, Sections 7 and 8, and any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so-called) the amounts required to pay the principal and interest on the borrowing approved by such vote. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44 Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, and that the sum of Twenty-Five Thousand Dollars (\$25,000) be raised and appropriated for the purposes set forth in the article. The sums appropriated hereunder shall be added to the sum of Four Hundred Fifty Thousand Dollars (\$450,000) authorized by the Town of Orleans Affordable Housing Trust for the acquisition of the Governor Prence Motel property for a total combined sum of Town and Trust funds of \$2,925,000,00 for this purposes set forth in the article.

SUMMARY

This article will fund the purchase of the former Governor Prence Motel and office building properties on Route 6A for general municipal purposes and some affordable housing. The proposed funding includes the following: general obligation borrowing of

the Town in the amount of \$2,450,000, including the \$100,000 to cover design services related to building demolition and site restoration; \$25,000 to cover property insurance and maintenance; and Affordable Housing Trust Funds in the amount of \$450K for a combined total sum of \$2,925,000 of Town and Trust Funds.

As part of its due diligence, the Town has conducted a preliminary assessment of potential re-uses of the property for affordable housing and other compatible uses, but additional work is required before a final decision can be made. Moving forward with the purchase will secure the property and provide the time needed to reach consensus on the best possible re-use to meet the Town's current and future needs. Including funding for design services in the article will provide the option to proceed with development of a plan for building demolition and site restoration at the appropriate time, with the bid results to be presented to Town Meeting for construction funding consideration.

SB: 4 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 1 – NO 0 – ABSTAIN

ARTICLE 24. FUND COMMUNITY CENTER FEASIBILITY STUDY

To see if the Town will vote to raise and appropriate the sum of Thirty Five Thousand and 00/100 Dollars (\$35,000.00), or any other sum, for the purpose of funding a feasibility study for a new Community Center, including all expenses incidental and related thereto, or to take any other action relative thereto. (Select Board)

(3/4 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Thirty Five and 00/100 Dollars (\$35,000.00) be appropriated for this purpose.

SUMMARY

This article will fund a feasibility study for a new community center for the Town. The study will include identifying community needs for people of all ages, abilities and interests, potential programming and uses for the new facility or facilities, collaborate with neighboring towns, along with preliminary design of the building size, site requirements, staffing and operational needs, along with cost projections that can be used for capital planning purposes.

Fiscal Year 2022 tax rate impact of \$0.008 per thousand valuation.

SB: 5 – YES 0 – NO 0 – ABSTAIN
FC: 1 – YES 7 – NO 0 – ABSTAIN

ARTICLE 25. ACCEPT AND FUND MGL CH. 59, SEC 5K - PROPERTY TAX LIABILITY REDUCED IN EXCHANGE FOR VOLUNTEER SERVICES; PERSONS OVER AGE 60

To see if the Town will vote to accept the provisions of General Laws Chapter 59 § 5K authorizing the Select Board to reduce the property tax liability of persons over the age of 60 in exchange for volunteer services rendered to the Town and further the Select Board shall have the power to create local rules and procedures for implementing this section in any way consistent with the intention of the statute. Such reduction shall be provided in addition to any exemption or abatement the person is otherwise entitled to but in no instance shall the reduction of the real property tax bill exceed \$1,500 in a given tax year and further to raise and appropriate the sum of Fifteen Thousand and 00/100 Dollars (\$15,000.00), or any other sum, for this purpose, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Fifteen Thousand and 00/100 be appropriated for this purpose.

SUMMARY

This article is to accept the provisions of state law that will enable the Select Board to set up an annual program for eligible persons over the age of 60 to reduce their property tax liability in exchange for volunteer services to the Town. The maximum amount of the reduction is \$1,500 a year per eligible taxpayer. If accepted and funded, the Select Board can implement the program to begin in FY22.

SB:	5 – Yes	0 – No	0 – Abstain
FC:	7 – Yes	1 – No	0 – Abstain

ARTICLE 26. FUND WATER TREATMENT PLANT MEMBRANES REPLACEMENT

To see if the Town will vote to transfer from available funds the sum of Sixty Nine Thousand and 00/100 Dollars (\$69,000.00), or any other sum, for the purpose of funding the replacement of Water Treatment Plant membranes, as needed, including all expenses incidental and related thereto; and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Sixty Nine Thousand and 00/100 Dollars (\$69,000.00) be transferred from the Water Surplus Account for this purpose.

SUMMARY

This project involves the replacement of the Water Treatment Plant Membranes on one of three racks. These membranes have been in service for over 10 years and the town is scheduling the replacement of the membranes on one rack per year beginning in FY21, with rack #2 being replaced in FY22.

SB: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 27. FUND WATER TREATMENT PLANT RESIDUALS HANDLING STUDY

To see if the Town will vote to borrow or transfer from available funds the sum of Forty Thousand and 00/100 Dollars (\$40,000.00), or any other sum, for the purpose of funding the engineering fees for the preparation of bid documents and specifications for residuals handling improvements at the Orleans Water Treatment Plant, as needed, including all expenses incidental and related thereto; and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Forty Thousand and 00/100 Dollars (\$40,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Select Board, is authorized to borrow the sum of Forty Thousand and 00/100 Dollars (\$40,000.00), pursuant to Massachusetts General Laws, Chapter 44, Sec. 8 (5), or any other enabling authority, and to issue bonds or notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

SUMMARY

With the addition of Well 7 to the sources of supply flowing through the Water Treatment Plant, additional infiltration capacity will be needed to operate this facility optimally. The residuals handling system will be subject to future regulatory scrutiny to improve efficiency and meet proposed regulatory standards. The present infiltration system is limited and not performing well to direct backwash, flux maintenance and membrane-cleaning waters back to the groundwater table through an infiltration collection system.

SB: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 28. FUND WATER TREATMENT PLANT PUMP REHABILITATION

To see if the Town will vote to transfer from available funds the sum of One Hundred Eighty Three Thousand and 00/100 Dollars (\$183,000.00), or any other sum, for the purpose of funding the Water Treatment Plant Pump Rehabilitation project, including all expenses incidental and related thereto; and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board)

(3/4 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of One Hundred Eighty Three Thousand and 00/100 Dollars (\$183,000.00) be transferred from the Water Surplus Account for this purpose.

SUMMARY

In FY19 the Water Department replaced the finished water pump at the Water Treatment Plant and this article will fund the replacement of the other three pumps at the Plant and will provide spare pumps for future use.

SB: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 29. FUND WATER QUALITY DRAINAGE IMPROVEMENTS

To see if the Town will vote to raise and appropriate the sum of One Hundred Ninety One Thousand Nine Hundred Ninety Six and 00/100 Dollars (\$191,996.00), or any other sum, into the Stabilization Fund for Water Quality Drainage Improvements, and further to transfer from the Stabilization Fund the sum of One Hundred Ninety One Thousand Nine Hundred Ninety Six and 00/100 Dollars (\$191,996.00) for the purpose of funding the design and construction of improvements to the Town’s drainage infrastructure systems, including all expenses incidental and related thereto, and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds, or to take any other action relative thereto. (Select Board)

(2/3 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of One Hundred Ninety One Thousand Nine Hundred Ninety Six and 00/100 Dollars (\$191,996.00) be raised and appropriated for this purpose.

SUMMARY

This project seeks to address Stormwater quality issues resulting from Stormwater runoff that adversely affects the health of the various Town coastal embayments and ponds, as well as the Town’s freshwater bodies. Addressing these drainage issues will bring the Town into compliance with US EPA Stormwater Quality Permits and Massachusetts DEP Water Quality requirements. Funding for this article is an annual appropriation from the stabilization fund established for this purpose.

SB: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 30. FUND TOWN PAVEMENT MANAGEMENT PROGRAM

To see if the Town will vote to raise and appropriate the sum of Three Hundred Eighty Four Thousand Fifteen and 00/100 Dollars (\$384,015.00), or any other sum, into the Stabilization Fund for the Town Pavement Management Program, and further to transfer from the Stabilization Fund the sum of Three Hundred Eighty Four Thousand Fifteen and 00/100 Dollars (\$384,015.00) for the purpose of funding the local share of the Town’s ongoing Pavement Management Program to repair, resurface, and reconstruct Town roadways, including all expenses incidental and related thereto, and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds, or to take any other action relative thereto. (Select Board)

(2/3 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Three Hundred Eighty Four Thousand Fifteen and 00/100 Dollars (\$384,015.00) be raised and appropriated for this purpose.

SUMMARY

This article will provide the local share of the funding for the Town’s ongoing Pavement Management Program to repair, resurface, and reconstruct Town roadways. The program also includes work related to roadway drainage and sidewalk projects. The Town maintains approximately 56 miles of public roadways and uses an inventory of roadway conditions to prioritize the long-term maintenance needs of the Town. Funding from this article will supplement existing appropriations, enabling the Town to move forward with the completion of projects already scheduled through FY22 that may otherwise be delayed. Funding for this article is an annual appropriation from the stabilization fund established for this purpose. In addition to local funding of roadway projects, the Town receives State Aid Chapter 90 funds each year; our FY22 apportionment is \$279,278.

SB: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 31. APPLICATION OF BOND PREMIUMS

To see if the Town will vote to appropriate the premium paid to the Town upon the sale of bonds issued on December 10, 2020 to pay costs of capital projects and to reduce the amounts appropriated for such projects by the same amount; or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Four Thousand Six Hundred Sixty Seven Dollars and 50/100 Dollars (\$4,667.50) be appropriated from the premium paid to the Town upon the sale of the bonds issued on December 10, 2020; to pay costs of the following projects:

- (a) Nauset Beach Retreat Master Plan and Design project authorized by vote of the Town on May 7, 2018 (Article 6) in the amount of One Thousand Six Hundred Fifty One and 03/100 Dollars (\$1,651.03) and to reduce the amount authorized to be borrowed for such project, but not yet permanently financed by the Town, by the same amount.
- (b) Replacement Water Services in Sewer Area project authorized by vote of the Town on June 20, 2020 (Article 19), in the amount of Three Thousand Sixteen and 47/100 Dollars (\$3,016.47) and to reduce the amount authorized to be borrowed for such project, but not yet permanently financed by the Town, by the same amount.

SUMMARY

This article permits the usage of undesignated bond premiums to pay project costs, and thereby reduces the amount of funds to be borrowed to pay for these projects.

SB:	4 – YES	0 – NO	0 – ABSTAIN
FC:	8 – YES	0 – NO	0 – ABSTAIN

ARTICLE 32. APPLICATION OF BOND ANTICIPATION NOTES PREMIUMS

To see if the Town will vote to appropriate the premium paid to the Town upon the sale of notes issued on February 5, 2021 to pay costs of capital projects and to reduce the amounts appropriated for such projects by the same amount; or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Two Hundred Forty Eight Thousand Six Hundred Eighty Six and 17/100 Dollars (\$248,686.17) be appropriated from the premium paid to the Town upon the sale of the notes issued on February 5, 2021 to pay costs of the following projects:

- (a) Water Quality Management Plan project authorized by vote of the Town on May 7, 2018 (ATM Article 14) in the amount of One Hundred Ninety Four Thousand Four Hundred Sixty Four and 70/100 Dollars (\$194,464.70) and to reduce the amount

authorized to be borrowed for such project, but not yet permanently financed by the Town, by the same amount;

- (b) Arey's Pond Land Acquisition project authorized by vote of the Town on June 20, 2020 (ATM Article 12) in the amount of Ten Thousand Three Hundred Sixty Eight and 22/100 Dollars (\$10,368.22) and to reduce the amount authorized to be borrowed for such project, but not yet permanently financed by the Town, by the same amount;
- (c) Fire Station HVAC/Interim Improvements project authorized by vote of the Town on June 20, 2020 (ATM Article 16) in the amount of Five Thousand Three Hundred Eighty Six and 24/100 Dollars (\$5,386.24) and to reduce the amount authorized to be borrowed for such project, but not yet permanently financed by the Town, by the same amount;
- (d) Rock Harbor Water Main Replacement project authorized by vote of the Town on June 20, 2020 (ATM Article 15) in the amount of Thirteen Thousand Four Hundred Forty Five and 40/100 Dollars (\$13,445.40) and to reduce the amount authorized to be borrowed for such project, but not yet permanently financed by the Town, by the same amount;
- (e) Replacement of Water Services in Sewer Area project authorized by vote of the Town on June 20, 2020 (ATM Article 19) in the amount of One Thousand Six Hundred Eighty Three and 20/100 Dollars (\$1,683.20) and to reduce the amount authorized to be borrowed for such project, but not yet permanently financed by the Town, by the same amount;
- (f) Replacement of Canal Road Water Main project authorized by vote of the Town on June 20, 2020 (ATM Article 20) in the amount of Four Thousand Thirty Nine and 68/100 Dollars (\$4,039.68) and to reduce the amount authorized to be borrowed for such project, but not yet permanently financed by the Town, by the same amount;
- (g) Fire Station Feasibility Study project authorized by vote of the Town on October 31, 2020 (STM Article 13) in the amount of One Thousand Three Hundred Forty Six and 56/100 Dollars (\$1,346.56) and to reduce the amount authorized to be borrowed for such project, but not yet permanently financed by the Town, by the same amount;
- (h) Fire Department Pumper Truck project authorized by vote of the Town on October 31, 2020 (STM Article 14) in the amount of Nine Thousand Eighty Nine and 28/100 Dollars (\$9,089.28) and to reduce the amount authorized to be borrowed for such project, but not yet permanently financed by the Town, by the same amount;
- (i) Nauset Estuary Dredging Design project authorized by vote of the Town on October 31, 2020 (STM Article 16) in the amount of One Thousand Six Hundred Fifteen and 87/100 Dollars (\$1,615.87) and to reduce the amount authorized to be borrowed for such project, but not yet permanently financed by the Town, by the same amount;

- (j) Pleasant Bay Engineering for Dredge Disposal Site Study project authorized by vote of the Town on October 31, 2020 (STM Article 18) in the amount of Six Hundred Seventy Three and 28/100 Dollars (\$673.28) and to reduce the amount authorized to be borrowed for such project, but not yet permanently financed by the Town, by the same amount;
- (k) Nauset Beach Retreat Master Plan and Design project authorized by vote of the Town on May 7, 2018 (STM Article 6) in the amount of Two Thousand Two Hundred Twenty Four and 42/100 Dollars (\$2,224.42) and to reduce the amount authorized to be borrowed for such project, but not yet permanently financed by the Town, by the same amount;
- (l) Construction to Replace Bulkheads at Rock Harbor and Town Cove project authorized by vote of the Town on May 13, 2019 (ATM Article 23) in the amount of Three Thousand Seven Hundred Three and 52/100 Dollars (\$3,703.52) and to reduce the amount authorized to be borrowed for such project, but not yet permanently financed by the Town, by the same amount.
- (m) Replace Landfill Methane Gas Flare Design and Installation project authorized by vote of the Town on May 13, 2019 (ATM Article 22) in the amount of Six Hundred Forty Five and 80/100 Dollars (\$645.80) and to reduce the amount authorized to be borrowed for such project, but not yet permanently financed by the Town, by the same amount.

SUMMARY

This article appropriates the undesignated bond anticipation notes premiums to pay project costs, and thereby reduces the amount of funds to be borrowed to pay for these projects.

SB:	4 – YES	0 – NO	0 – ABSTAIN
FC:	8 – YES	0 – NO	0 – ABSTAIN

ARTICLE 33. FUND OTHER POST-EMPLOYMENT BENEFITS (OPEB) LIABILITY TRUST FUND

To see if the Town will vote to raise and appropriate the sum of Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00) to be deposited in the Other Post-Employment Benefits (OPEB) Liability Trust Fund; or take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00) be raised and appropriated for this purpose.

SUMMARY

This article adds to the trust fund established by Town Meeting to fund future financial obligations for retirees, primarily for town retiree health benefits, otherwise known as

Other Post- Employment Benefits (OPEB). This trust fund allows the Town to have access to the State Retiree Benefits Trust Fund, for purposes of investing OPEB funds. Adoption of the trust was recommended by the Governmental Accounting Standard Board as well as the Massachusetts Department of Revenue, our independent auditors and municipal bond rating agencies. Funding for this article is an annual appropriation from the General Tax Override voted on May 15, 2018 in accordance with Massachusetts General Laws, Chapter 59, Section 21c (g).

SB: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 34. FUND AFFORDABLE HOUSING TRUST FUND

To see if the Town will vote to raise and appropriate the sum of Two Hundred Seventy Five Thousand and 00/100 Dollars (\$275,000.00), to be deposited in the Affordable Housing Trust Fund, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Two Hundred Seventy Five Thousand and 00/100 Dollars (\$275,000.00) be raised and appropriated for this purpose.

SUMMARY

This article proposes to fund the Affordable Housing Trust Fund. Funding for this article is an annual appropriation from the General Tax Override voted on May 15, 2018 in accordance with Massachusetts General Laws, Chapter 59, Section 21c (g).

SB: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 35. FUND MAINTENANCE OF BUILDINGS AND FACILITIES

To see if the Town will vote to raise and appropriate the sum of Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00), or any other sum, into the Stabilization Fund for Building and Facility Maintenance, and further to transfer from the Stabilization Fund the sum of Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00) for the purpose of funding building and facility maintenance projects, including all expenses incidental and related thereto, and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds, or to take any other action relative thereto. (Select Board)

(2/3 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00) be raised and

appropriated for the purpose of funding Building and facility Maintenance, including all expenses incidental and related thereto.

SUMMARY

This article adds to the targeted Stabilization Fund under Massachusetts General Law Chapter 40, Section 5B which was established for the sole purpose of funding a building and facility maintenance program. The Town's 6-year Buildings and Facilities Master Plan identifies, prioritizes and schedules remedial work to address the deficiencies, repairs and/or upgrades necessary for all Town buildings and facilities, and is updated for review periodically with the Select Board which has final approval over annual project funding.

SB:	5 – YES	0 – NO	0 – ABSTAIN
FC:	7 – YES	0 – NO	0 – ABSTAIN

ARTICLE 36. FUND PURCHASE OF MOTOR VEHICLES AND EQUIPMENT

To see if the Town will vote to raise and appropriate the sum of Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00), or any other sum, into the Stabilization Fund for Motor Vehicles and Equipment, and further to transfer from the Stabilization Fund the sum of Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00) for the purpose of funding vehicle and equipment purchases, including all expenses incidental and related thereto, and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds, or to take any other action relative thereto. (Select Board)

(2/3 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00) be raised and appropriated for the purpose of funding Motor Vehicles and Equipment, including all expenses incidental and related thereto.

SUMMARY

This article adds to the targeted Stabilization Fund under Massachusetts General Law Chapter 40, Section 5B which was established for the sole purpose of funding vehicle and equipment purchases. The Town's 10-year Motor Vehicle Inventory and Durable Equipment Replacement Schedule identifies, prioritizes and tracks 125 different vehicles and equipment types for all town departments and is updated periodically for review with the Select Board which has final approval over all purchases and changes. Over the next 10 years, the total General Fund expenditures from the Stabilization Fund are estimated at \$5.6 million. As proposed, the program would be level funded annually at \$450,000 a year to meet the equipment needs of town departments. The goal of level funding is to avoid spikes in the property tax and provide the ability to prioritize and fund larger purchases incrementally over several years without the need to borrow money. The proposed equipment to be purchased by department in FY22 is as follows:

DPW & Natural Resources (\$215,500)

- Replace 1998 4WD Tractor (\$50,000)
- Replace 2010 4WD Loader (\$159,500)
- Replace 2009 Walk Behind Mower (\$6,000)

Town Hall (\$50,750)

- Replace 2012 Focus Sedan (\$17,750)
- MIS Computer Equipment (\$33,000)

Police Department (\$121,500)

- Replace 2013 Taurus Patrol Car (\$44,000)
- Replace 2018 Explorer AWD Patrol Car (\$48,000)
- Portable Radios (\$8,100)
- Replace Mobile Data Terminals (\$14,000)
- Replace Cruiser Radio (\$4,800)
- Ballistic Shield (\$2,600)

Fire Department (\$62,250)

- Turnout Gear Equipment (\$25,550)
- Portable Radios (\$5,500)
- Pumper Hoses, Nozzles, Couplings & Adaptors (\$2,000)
- Firefighting and Forcible Entry Tools (\$2,200)
- Incident Command/Accountability (\$7,000)
- Mobile Data Equipment (\$20,000)

SB: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 37. FUND VISITOR MANAGEMENT SERVICES BY ORLEANS CHAMBER OF COMMERCE

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Thirty Three Thousand and 00/100 Dollars (\$33,000.00), or any other sum, to be spent under the direction of the Orleans Chamber of Commerce, Inc. and the Select Board for the purposes of managing year-round visitors and making the Town more user-friendly; or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Thirty Three Thousand and 00/100 Dollars (\$33,000.00), be raised and appropriated for this purpose.

SUMMARY

The Orleans Chamber of Commerce, Inc. is requesting funds for projects including management of the Town's Visitor Information Center, staffing, technology services, annual property lease payment, and projects and functions designed to make the Town of Orleans more user-friendly for residents and visitors.

Fiscal Year 2022 tax rate impact of \$0.008 per thousand valuation.

SB: 5 – YES 0 – NO 0 – ABSTAIN
FC: 5 – YES 2 – NO 0 – ABSTAIN

ARTICLE 38. FUND HUMAN SERVICES AGENCIES (FY22)

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of One Hundred Forty Two Thousand Eight Hundred Fifty Dollars (\$142,850.00), or any other sum, to fund the following human services organizations for the period July 1, 2021 to June 30, 2022.

Funding for FY 2022

AIDS Support Group of Cape Cod	\$ 5,000.00
Alzheimers Support Group of Cape Cod	\$ 11,000.00
Big Brothers/Big Sisters	\$ 2,000.00
Capabilities	\$ 6,000.00
Cape Cod Children’s Place	\$ 4,250.00
Consumer Assistance Council, Inc.	\$ 700.00
Duffy Health Center	\$ 1,000.00
Elder Services of Cape Cod and the Islands, Inc.	\$ 2,500.00
Family Food Pantry	\$ 5,000.00
Food for Kids	\$ 3,000.00
Homeless Prevention Council	\$ 12,000.00
Independence House, Inc.	\$ 10,600.00
Lower Cape Outreach Council	\$ 10,000.00
Nauset Together We Can	\$ 12,000.00
Orleans After School Activities Program	\$ 30,000.00
Outer Cape Health Services	\$ 20,000.00
South Coastal Counties Legal Services, Inc.	\$ 2,800.00
Sustainable CAPE	\$ 5,000.00
TOTAL:	\$ 142,850.00

Or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant, and that the sum of One Hundred Forty Two Thousand Eight Hundred Fifty Dollars (\$ 142,850.00) be raised and appropriated for this purpose.

SUMMARY

Aids Support Group of Cape Cod: Saves lives through prevention, education and life-sustaining services that address public health crises to build healthy communities across the Cape and Islands.

FY21 funding: \$ 5,000.00

The projected number of Orleans residents to be served in FY22 is 30.

Recommended funding for FY22: \$ 5,000.00

Alzheimer’s Family Caregiver Support Center: Its main goal is to help families navigate the complexities and challenges they face across the span of these diseases within a research-based, service-driven social model.

FY21 funded: \$ 10,000.00

The projected number of Orleans residents to be served in FY22 is 120.

Recommended funding for FY22: \$ 10,000.00

Big Brothers/Big Sisters of Cape Cod: Their mission is to partner with under-resourced families and provide their children with transformational one-to-one professionally–supported relationships with caring adult mentors, so that their children will thrive.

FY21 funded: \$2,000.00

The projected number of Orleans residents to be served in FY22 is 8.

Recommended funding for FY22: \$ 2,000.00

Capabilities: Serves individuals with disabilities on Cape Cod by educating, counselling and providing residential, social and therapeutic supports to empower them to achieve meaningful and valued roles in the community.

FY21 funded: \$0

The projected number of Orleans residents to be served in FY22 is 19.

Recommended funding for FY22: \$6,000.00

Cape Cod Children’s Place: Provides programs and services to Lower and Outer Cape families to ensure that our children grow up in healthy, nurturing, and safe environments with the goal of reducing incidences of child abuse and neglect in this region.

FY21 funded: \$ 3,250.00

The projected number of Orleans residents to be served in FY22 is 300 families.

Recommended funding for FY22: \$ 4,250.00

Consumer Assistance Council, Inc.: Their mission is two-fold: 1) consumer education, 2) receipt of consumer complaints against merchants of goods and services and follow-up consumer advocacy and/or mediation services with the intent of making the aggrieved consumer whole.

FY21 funded: \$700.00

The projected number of Orleans residents to be served in FY22 is 300.

Recommended funding for FY22: \$ 700.00

Duffy Health Center: This nonprofit health center provides comprehensive, integrated health care and support services to persons who are experiencing homelessness or are at risk of homelessness on Cape Cod, and to improve the quality of life for vulnerable populations through community collaborations, leadership and advocacy. Specific program to be funded is *In From The Streets*. It is a program whose objective is to support the basic need of safe, emergency housing, through short term motel shelter for persons who are experiencing homelessness.

FY21 funded: \$1,000.00

The projected number of Orleans residents to be served in FY2 is 2.

Recommended funding for FY21: \$ 1,000.00

Elder Services of Cape Cod and the Islands Inc.: serves the older citizens in the 22 towns of Barnstable, Dukes and Nantucket counties. With this financial assistance from municipal grants, the community-based Meals on Wheels program can continue despite federal funding cuts.

FY21 funded: \$ 2,500.00

The projected number of Orleans residents to be served in FY22 is 77.

Recommended funding for FY22: \$ 2,500.00

Family Pantry of Cape Cod: Provides food and clothing to those in need. Food is the most basic need and people of every age, race, color, national origin, religion, residence, sex, sexual orientation, marital status, disability, veteran, or any other status are welcome at the Family Pantry.

FY21 funded: \$5,000.00

The projected number of Orleans residents to be served in FY22 is 245.

Recommended funding for FY22: \$ 5,000.00

Food 4 Kids: Works to alleviate childhood hunger on the lower/outer Cape and beyond by providing free meals for children and teens in the summer months when schools are out.

FY21 funded: \$3,500.00

The projected number of Orleans residents to be served in FY22 is 160.

Recommended funding for FY22: \$3,000.00

Homeless Prevention Council: The mission is to provide case management solutions to support self-sufficiency and stability in the communities of the Lower Cape.

FY21 funded: \$ 12,360.00

The projected number of Orleans residents to be served in FY22 is 208.

Recommended funding for FY22: \$ 12,000.00

Independence House: Is the only comprehensive domestic/sexual violence community-based victim-serving organization in Barnstable County.

FY21 funded: \$10,000.00

The projected number of Orleans residents to be served in FY22 is 78.

Recommended funding for FY22: \$10,000.00

Lower Cape Outreach Council, Inc.: Provides emergency assistance of food, clothing, and financial support to individuals and families, which will lead to healthy, productive and self-sustaining lives as part of the Cape Cod Community.

FY21 funded: \$10,000.00

The projected number of Orleans residents to be served in FY22 is 583.

Recommended funding for FY22: \$ 10,000.00

Nauset Together We Can: Provides programs and activities that support, empower and engage the youth of our community.

FY21 funded: \$ 12,000.00

The projected number of Orleans residents to be served in FY22 is 15.

Recommended funding for FY22: \$ 12,000.00

Orleans After School Activities Program: Provides working parents quality after school childcare. This childcare is offered in a safe, nurturing, creative, fun environment for children after school during the school year and also during school vacations and summer.

FY21 funded \$20,000.00

The projected number of Orleans residents to be served in FY22 is 100 families.

Recommended funding for FY22: \$ 30,000.00

Outer Cape Health Services: Is a federally qualified 501(c)3 not-for-profit, JCAHO-accredited community health center that provides full range primary health care and supportive social services to those living in or visiting the Lower and Outer Cape, regardless of their financial circumstances.

FY21 funded: \$20,000.00

The projected number of Orleans residents served in FY22 is 1000.

Recommended funding for FY22: \$ 20,000.00

South Coast Legal Services, Inc.: Provides free legal services to low income and elderly residents of southeastern Massachusetts.

FY21 funded: \$ 2,700.00

The projected number of Orleans residents to be served in FY22 is 23.

Recommended funding for FY22: \$2,800.00

Sustainable CAPE: Their mission is to educate the Lower Cape community about the direct link between local food, sustainable health and wellness and the importance of preserving local land and water resources which enable local harvest. It offers nutritional incentives for use at the Cape's Farmer's Markets by helping low income families, seniors and veterans afford fresh, healthful and local produce.

FY21 funded: \$5,000.00

The projected number of Orleans residents to be served in FY22 is 350.

Recommended funding for FY22: \$5,000.00

Fiscal Year 2022 tax rate impact of \$0.033 per thousand valuation.

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 39. FUND FOURTH OF JULY CELEBRATION

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Eight Thousand and 00/100 Dollars (\$8,000.00), or any other sum, for the purpose of funding the July 4th celebration within the Town of Orleans. Said funds to be expended under the direction of the Town Administrator, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant, and that the sum of Eight Thousand and 00/100 Dollars (\$8,000.00) be raised and appropriated for this purpose.

SUMMARY

This article would fund expenses related to the annual July 4th parade in the Town of Orleans. The Town funds will be used to supplement private fundraising activities necessary to support the parade and any unexpended funds will be available for the following year.

Fiscal Year 2022 tax rate impact of \$0.002 per thousand valuation.

SB: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 40. FUND CULTURAL COUNCIL GRANTS

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Two Thousand and 00/100 Dollars (\$2,000.00), or any other sum, for the purpose of funding Cultural Council awards to organizations that benefit Orleans residents. Said funds to be expended under the direction of the Town Administrator, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant, and that the sum of Two Thousand and 00/100 Dollars (\$2,000.00) be raised and appropriated for this purpose.

SUMMARY

This article would provide additional funding for Cultural Council programs and awards beyond what is provided by the Commonwealth of Massachusetts. The Town funds will be used for awards to benefit Orleans residents. Any unexpended funds will be available for the following year.

Fiscal Year 2022 tax rate impact of \$0.001 per thousand valuation.

SB: 4 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 41. AUTHORIZE AND FUND HABITAT CONSERVATION PLAN PERMITS

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Forty Three Thousand Twenty Three and 00/100 Dollars (\$43,023.00), or any other sum, for the purpose of funding the implementation costs, including all expenses incidental and related thereto, of the Habitat Conservation Plan (HCP) approved by the Federal and State Fish and Wildlife Services. The HCP provides for limited over sand

vehicle use of Nauset Beach south of the bathing beach parking lot during the summer migratory bird nesting season, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Forty Three Thousand Twenty Three and 00/100 Dollars (\$43,023.00) be raised and appropriated for this purpose.

SUMMARY

This article will fund the annual cost to implement the statewide HCP permits. The permits are issued for a period of three years and the implementation costs include additional seasonal staff, equipment and predator mitigation funds as conditions of the permits.

Fiscal Year 2022 tax rate impact of \$0.010 per thousand valuation.

SB: 4 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 42. FUND ELECTED OFFICIALS COMPENSATION (FY22)

To see if the Town will vote to fix the salaries of elected officials for the twelve month period beginning July 1, 2021 as follows:

- 1) Select Board (5) \$3,000.00
- 2) Board Chairman \$ 500.00
- 3) Moderator \$ 300.00
- 4) Constables (2) \$ 150.00

and to raise and appropriate and/or transfer from available funds the sum of Sixteen Thousand One Hundred and 00/100 Dollars (\$16,100.00), or any other sum, for this purpose, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Sixteen Thousand One Hundred and 00/100 Dollars (\$16,100.00) be raised and appropriated for this purpose.

SUMMARY

This article will provide funding for the Select Board, Moderator and Constables compensation for Fiscal Year 2022.

Fiscal Year 2022 tax rate impact of \$0.004 per thousand valuation.

SB: 4 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 43. FUND UNANTICIPATED EMPLOYEE BUYOUTS

To see if the Town will vote to raise and appropriate the sum of Eighty Thousand and 00/100 Dollars (\$80,000.00) or any other sum, to fund unanticipated employee-related

buyouts, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Eighty Thousand and 00/100 Dollars (\$80,000.00) be raised and appropriated for this purpose.

SUMMARY

This article will set aside funding for unanticipated employee-related buyouts of unused sick leave and vacation leave in accordance with existing collective bargaining agreements.

Fiscal Year 2022 tax rate impact of \$0.018 per thousand valuation.

SB:	4 – YES	0 – NO	0 – ABSTAIN
FC:	8 – YES	0 – NO	0 – ABSTAIN

ARTICLE 44. TRANSFER WATER SERVICE CONNECTION FUNDS

To see if the Town will vote to transfer from available funds the sum of Thirty Thousand and 00/100 Dollars (\$30,000.00), or any other sum, to the Water Special Revenue Fund - Water Service Connection Account for the purpose of maintaining water service connections, or to take any other action relative thereto. (Board of Water and Sewer Commissioners)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and the sum of Thirty Thousand and 00/100 Dollars (\$30,000.00) be transferred from the Water Special Revenue Fund – Fund Balance Reserved for Water Service Connections for this purpose.

SUMMARY

This article transfers funds from a reserve account to the working account of the Water Department, to fund supplies, materials and equipment needed to install, maintain and improve water service connections and associated capital investments.

SB:	4 – YES	0 – NO	0 – ABSTAIN
FC:	7 – YES	0 – NO	0 – ABSTAIN

ARTICLE 45. FUND ELECTRONIC VOTING AT TOWN MEETING

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000.00), or any other sum, for the purpose of leasing or purchasing electronic voting equipment, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Fifty Thousand and 00/100 Dollars (\$50,000.00) be raised and appropriated for this purpose.

SUMMARY

This article will fund the cost for electronic voting at town meeting.

Fiscal Year 2022 tax rate impact of \$0.011 per thousand valuation.

SB: 4 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 46. FUND DOWNTOWN ECONOMIC STUDY

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Sixty Thousand Dollars (\$60,000.00), or any other sum, for the purpose of funding a downtown economic development study, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Sixty Thousand and 00/100 Dollars (\$60,000.00) be raised and appropriated for this purpose.

SUMMARY

This article seeks funding to hire an economic development consultant to study existing conditions in Orleans, evaluate market trends and recommend an overall economic strategy for the town. Business areas of Orleans appear to be in transition, and the Town would like to investigate methods of improving the overall business climate so that residents can continue to obtain needed goods and services. The study will evaluate the existing marketplace, including expected business growth anticipated from the installation of public sewers, and recommend strategies to encourage the types of businesses that are good for Orleans and its citizens. A successful business development strategy will lead to renewed commercial investment and broaden the non-residential tax base of the Town.

Fiscal Year 2022 tax rate impact of \$0.014 per thousand valuation.

SB: 4 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 47. FUND ORLEANS MANAGERS UNION CONTRACT (FY22)

To see if the Town will vote to raise and appropriate a sufficient sum of money to be added to the FY22 Salary Accounts for various Town departments with employees

covered under the collective bargaining agreement between the Town and the Orleans Managers Union, or to take any other action relative thereto. (Select Board)
(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and a sufficient sum be raised and appropriated for this purpose.

SUMMARY

This article funds the contract obligations with the Orleans Managers Union for the period July 1, 2021–June 30, 2022 (FY22). At the time the warrant went to press the negotiations had not been completed.

SB: Recommendations to be made at Town Meeting

FC: Recommendations to be made at Town Meeting

ARTICLE 48. FUND CLERICAL AND TECHNICAL UNION CONTRACT (FY 22)

To see if the Town will vote to raise and appropriate a sufficient sum of money to be added to the FY22 Salary Accounts for various Town departments with employees covered under the collective bargaining agreement between the Town and the United Steelworkers Local Union 9158 Unit #2, Clerical and Technical Union, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant a sufficient sum be raised and appropriated for this purpose.

SUMMARY

This article funds the contract obligations with the United Steelworkers Local Union 9158 Unit #2, Clerical and Technical Union for the period July 1, 2021–June 30, 2022 (FY22). At the time the warrant went to press the negotiations had not been completed.

SB: Recommendations to be made at Town Meeting

FC: Recommendations to be made at Town Meeting

ARTICLE 49. FUND STEELWORKERS UNION CONTRACT (FY 22)

To see if the Town will vote to raise and appropriate a sufficient sum of money to be added to the FY22 Salary Accounts for various Town departments with employees covered under the collective bargaining agreement between the Town and the United Steelworkers Local Union 13507, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant a sufficient sum be raised and appropriated for this purpose.

SUMMARY

This article funds the contract obligations with the United Steelworkers Local Union 13507 for the period July 1, 2021–June 30, 2022 (FY22). At the time the warrant went to press the negotiations had not been completed.

SB: Recommendations to be made at Town Meeting

FC: Recommendations to be made at Town Meeting

ARTICLE 50. AMEND GENERAL BYLAW CH. 40 – PERSONNEL AND FUND NON-UNION EMPLOYEE COLA

To see if the Town will vote to amend Chapter 40, Personnel, to approve a 2% cost of living wage increase for the period of July 1, 2021 to June 30, 2022 (FY22) for those employees who are covered by the Personnel Bylaw Compensation Plans and those employees covered by individual contracts and employment agreements; and to amend part-time plan B & D classification and compensation plans, a copy of the proposed changes is on file with the Town Clerk, or take any action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article updates certain provisions of the Personnel Bylaw and approves a 2% percent cost of living wage increase for all non-union employees. Funding for the COLAs is included in the FY22 operating budget. A copy of the proposed changes is on file with the Town Clerk.

SB: 5 – YES 0 – NO 0 – ABSTAIN

FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 51. AMEND GENERAL BYLAW CH. 94. FEES, ARTICLE V. NONPAYMENT OF FEES AND TAXES

To see if the Town will vote to amend the General Bylaws, Section 94-6. Non-Payment of Fees and Taxes as follows:

“Bold underline = new language ~~strikethrough~~ = language removed”

(a) The Tax Collector or other municipal official responsible for records of all municipal taxes, assessments, betterments and other municipal charges, hereinafter referred to as the Tax Collector, shall annually furnish to each department, board, or commission or division, hereinafter referred to as the licensing authority, that issues licenses or permits

including renewals and transfers, a list of any person, corporation, or business enterprise, hereinafter referred to as the party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges for ~~not less than a twelve month period,~~ and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the appellate tax board.

Or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

This article proposes to bring the Bylaw Code directly in line with Massachusetts General Laws Chapter 40, Section 57, which no longer requires the 12-month period as a requirement of the law for any Massachusetts communities. This will allow for more expedient collection of delinquent taxes and fees.

SB:	4 – YES	0 – NO	0 – ABSTAIN
FC:	7 – YES	0 – NO	0 – ABSTAIN

ARTICLE 52. FUND NEW WEBSITE DEVELOPMENT

To see if the Town will vote to raise and appropriate the sum of thirty thousand five hundred dollars (\$35,000), or any other sum, for the purpose of updating and expanding the town's website to significantly improve security, privacy and access for all users, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Thirty Five Thousand Dollars (\$35,000.00) be raised and appropriated for this purpose.

SUMMARY

The Town's current website's platform will no longer be supported so new investment is required if the Town is to maintain services for all users; residents, businesses and visitors. Investment in a new website technology is changing from a one-time large purchase to joining a network of flexible modules that are highly secure, adaptive and expandable to fit the Town's future. The Town is in the position to create more secure and streamlined access with this investment for all aspects of town services.

Fiscal Year 2022 tax rate impact of \$0.008 per thousand valuation.

SB:	4 – YES	0 – NO	0 – ABSTAIN
FC:	8 – YES	0 – NO	0 – ABSTAIN

ARTICLE 53. TRAFFIC CALMING & SAFETY MEASURES RELATED TO BICYCLES AND PEDESTRIANS

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000.00), or any other sum, for the purpose of funding traffic calming and safety measures to protect bicyclists and pedestrians, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Twenty Thousand Dollars (\$20,000.00) be raised and appropriated for this purpose.

SUMMARY

This article will provide the funding to address bicycle and pedestrian safety needs in the town including such items as warning beacons at busy intersections, road signage and safety enhancements, and public information materials.

Fiscal Year 2022 tax rate impact of \$0.005 per thousand valuation.

SB:	4 – YES	0 – NO	0 – ABSTAIN
FC:	8 – YES	0 – NO	0 – ABSTAIN

ARTICLE 54. AUTHORIZE LEASE OF ROCK HARBOR LAND

To see if the Town will vote to authorize the Select Board to enter into a five-year lease of a Town-owned parcel of land consisting of approximately .05 acres, located at Rock Harbor, on such terms as they deem appropriate, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

Approval of this article will authorize the Select Board to enter into a contract to lease .05 acres of land located at Rock Harbor for a period of five years. Currently the land is leased to Young’s Fish Market. The building that houses Young’s Fish Market is owned by the business leasing the land. Under Massachusetts General Law an affirmative vote of Town Meeting is required for the Town to enter into certain leases for more than three years. The current lease expires on May 31, 2021.

SB:	4 – YES	0 – NO	0 – ABSTAIN
FC:	7 – YES	0 – NO	0 – ABSTAIN

ARTICLE 55. GRANT EVERSOURCE EASEMENT FOR 29 OAK RIDGE LANE

To see if the Town will vote to authorize the Select Board to grant an easement to Eversource Energy for utility purposes over the property owned by the Town of Orleans and located at 29 Oak Ridge Road, Orleans, Mass. and described in a deed recorded with the Barnstable County registry of Land Court Division Certificate of Title No. 88668, on such terms and conditions as the Select Board may determine, and to further authorize the Select Board to execute any and all instruments and to take such action as may be necessary on behalf of the Town to effectuate this vote; or to take any action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article authorizes the Select Board to grant to Eversource a utility easement necessary to provide power to the Town’s new wastewater treatment facility under construction on Overland Way on the former Tri-Town site.

SB: 4 – YES 0 – NO 0 – ABSTAIN
FC: No Significant Fiscal Implication

ARTICLE 56. AUTHORIZE LEASE OF TOWN PROPERTY TO CVEC FOR RENEWABLE ENERGY PROJECTS

To see if the Town will vote to authorize the Select Board to enter into a lease with Cape & Vineyard Electric Cooperative, Inc. (CVEC) or its designated photovoltaic solar contractor, for a term not to exceed twenty-five years, for two sites within the boundaries of the former Tri-Town Waste Water Treatment Facility property, for the purpose of installing photovoltaic (and battery storage) projects, on such terms and conditions as the Select Board deem appropriate, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

The Town has signed a letter of intent to participate in CVEC’s Round 6 Photovoltaic and Storage Initiative program and has identified two projects suitable for installation of ground mounted photovoltaic arrays with possible battery storage. The Town will need to enter into a lease with a developer to allow for the installation and operation of the PV/Storage projects and a lease requires the approval of Town Meeting.

SB: 4 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 57. AUTHORIZE INTERMUNICIPAL AGREEMENT WITH CVEC RELATED TO RENEWABLE ENERGY PROJECTS

To see if the Town will vote to authorize the Select Board to enter into an Intermunicipal Agreement with Cape & Vineyard Electric Cooperative, Inc. (CVEC) for a term not to exceed twenty-five years, regarding the installation of photovoltaic (and battery storage) projects at the Orleans DPW property (Roof-Mount PV with possible battery) and within the boundaries of the former Tri-Town Waste Water Treatment Facility property (Ground Mount PV with possible battery), substantially in accordance with the Letter of Intent between CVEC and the Town dated December 14, 2020 on file in the Town Clerk’s Office, and a net power sales agreement substantially in accordance with the “Specimen Inter-Governmental Net Energy Power Sales Agreement” on file in the Town Clerk’s Office, as the same may be revised as necessary on such terms and conditions as the Select Board deem appropriate, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

The Town has signed a letter of intent to participate in CVEC’s Round 6 Photovoltaic and Storage Initiative program and has identified three projects suitable for photovoltaic arrays with possible battery storage. The Town will need to enter into an Inter-Governmental Power Purchase Agreement with CVEC for a term of up to twenty-five years to participate in the project. Under Chapter 3-5-3 of the Orleans Charter, Town Meeting approval is required in order for the Select Board to enter into such agreements for a term in excess of five years.

SB: 4 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 58. AUTHORIZE TO ACCEPT EASEMENTS

To see if the Town will authorize, but not require, the Select Board to accept strolling easements from owners receiving dredged sand by a Town funded beach nourishment project, on terms and conditions the Board deems in the best interest of the Town, or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

The Town is currently working towards obtaining permits for limited maintenance dredging in Pleasant Bay. In areas where hydraulic dredging is feasible, the slurry material can be pumped onto the shoreline of abutting properties where it will dewater and become beach nourishment. To participate in a Town funded project, a property owner will need to grant

a public on-foot right of passage along and across the nourished area, or in the alternative, agree to purchase the sand from the Town to help offset the cost of the project. This article will allow the Select Board to accept strolling easements for this purpose.

SB: 4 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 59. AMEND ZONING BYLAW CHAPTER 164-40. UNCOMMON HOUSING

To see if the Town will vote to amend the Town's Zoning Bylaw Section 164-40. to read as follows:

Bold underline = new language ~~strikethrough~~= language removed

§164-40 ~~Uncommon Housing~~ Accessory and Congregate Dwellings

A. Accessory dwellings shall be permitted subject to the following provisions:

(1) The accessory dwelling shall contain no more than eight hundred (800) square feet of floor area.

(2) Any building addition which is involved shall not increase existing lot coverage by more than two percent (2%) of the lot area.

(3) The Board of Health must have documented to the Building Commissioner that sewage disposal will be satisfactorily provided for in accordance with the provisions of Title 5 and local Board of Health regulations, including provisions for an appropriate reserve area on the site.

(4) Lot area must equal at least thirty thousand (30,000) square feet of contiguous buildable upland.

(5) ~~Either **The** dwellings to which the accessory dwelling is to be attached or the accessory dwelling must be occupied by the owner of the property as a principal residence and the remaining dwelling unit shall be **if** leased **shall be** for periods of not less than 12 months **ninety (90) days**. The property owner shall be required to file an affidavit with the Building Inspector, annually, stating that either the dwelling or the accessory dwelling will be used as the principal residence of the owner for the next 12 month period and that the remaining dwelling will be leased for a period of not less than 12 months.~~

B. Congregate Housing

(no changes to existing bylaw)

Or to take any other action relative thereto. (Planning Board)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article provides flexibility for accessory dwellings by allowing rental of both dwelling units, with a minimum rental term of 90 days. The annual requirement for unit owners to file an annual report with the Building Commissioner is deleted. All other requirements for Accessory Dwellings remain in effect.

SB: 4 – YES 0 – NO 0 – ABSTAIN
FC: No Significant Fiscal Implication

ARTICLE 60. AMEND ZONING BYLAW CHAPTER 164-33, SITE PLAN REVIEW

To see if the Town will vote to amend the Town's Zoning Bylaw Section 164-33. by amending IV. Review Criteria, C. to read as follows:

Bold underline = new language ~~strikethrough~~= language removed

C. The placement of buildings, structures, fences, lighting and fixtures on each site shall not interfere with traffic circulation, pedestrian use, safety and appropriate use of adjacent properties. **The development shall be planned to safely accommodate bicycle and pedestrian access within the site.**

Or to take any other action relative thereto. (Planning Board)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

The amendment adds a sentence to the review criteria applied to commercial site plans. It would require the applicant to consider the needs of bicyclists and pedestrians as part of project design.

SB: 4 – YES 0 – NO 0 – ABSTAIN
FC: No Significant Fiscal Implication

ARTICLE 61. AMEND ZONING BYLAW CHAPTER 164-13. SCHEDULE OF USE REGULATIONS

To see if the Town will vote to amend the Zoning Bylaws, Section 164-13 Schedule of Use Regulations, by amending the follow entries in the table:

Bold underline = new language ~~strikethrough~~ = language removed

164-35.1 **Town of Orleans**

164-35.2 **Schedule of Use Regulations**

P= Use Permitted O= Use Prohibited A= Use allowed: A, under Special Permit by the Board of Appeals as provided in section 164-44

INSTITUTIONAL	R	RB	LB	GB	VC⁵	I	CD⁶	SC	MB
<u>Civic or cultural non-profit activities</u>	<u>O</u>	<u>P⁴</u>	<u>P⁴</u>	<u>P⁴</u>	<u>P⁴</u>	<u>O</u>	<u>O</u>	<u>O</u>	<u>P⁴</u>
Hospitals, sanatoriums or convalescent homes	O	P	P	P	O	O	O	O	O
RESIDENTIAL	R	RB	LB	GB	VC⁵	I	CD⁶	SC	MB
Boys' and girls' camps [ATM 3/13/73 Article 46]	O	O	O	O	O	O	A	O	O
COMMERCIAL	R	RB	LB	GB	VC⁵	I	CD⁶	SC	MB
Art gallery <u>or artist studio</u>	O	P ²	A	P ⁴	P ⁴	A ²	O	O	O
<u>Child Care Center (more than 6 total children)</u>	<u>O</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>O</u>	<u>O</u>	<u>O</u>	<u>O</u>
<u>Child Care Home (not more than 6 total children)</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>
Cobbler, <u>seamstress, clothing repair</u>	O	P ²	A	P ⁴	P ⁴	A ²	O	O	O
<u>Coffee Shop</u>	<u>O</u>	<u>P²</u>	<u>A</u>	<u>P⁴</u>	<u>P⁴</u>	<u>P⁴</u>	<u>O</u>	<u>O</u>	<u>O</u>
<u>Dry cleaner</u>	<u>O</u>	<u>P²</u>	<u>A</u>	<u>P⁴</u>	<u>P⁴</u>	<u>A²</u>	<u>O</u>	<u>O</u>	<u>O</u>
<u>Funeral Home</u>	<u>O</u>	<u>O</u>	<u>O</u>	<u>P⁴</u>	<u>A</u>	<u>P⁴</u>	<u>O</u>	<u>O</u>	<u>O</u>
COMMERCIAL	R	RB	LB	GB	VC⁵	I	CD⁶	SC	MB
<u>Medical Office or medical lab</u>	<u>O</u>	<u>P⁴</u>	<u>P⁴</u>	<u>P⁴</u>	<u>P⁴</u>	<u>O</u>	<u>O</u>	<u>O</u>	<u>O</u>
<u>Personal Services, spa, nail salon, body art, etc</u>	<u>O</u>	<u>P²</u>	<u>P⁴</u>	<u>P⁴</u>	<u>P⁴</u>	<u>O</u>	<u>O</u>	<u>O</u>	<u>O</u>
Place of assembly, <u>including theatre</u>	O	O	O	P ⁴	A	P	O	O	O
WHOLESALE AND STORAGE	R	RB	LB	GB	VC⁵	I	CD⁶	SC	MB
<u>Self-storage, Mini storage</u>	<u>O</u>	<u>O</u>	<u>O</u>	<u>O</u>	<u>O</u>	<u>A</u>	<u>O</u>	<u>O</u>	<u>O</u>
<u>Warehouse</u>	<u>O</u>	<u>O</u>	<u>O</u>	<u>O</u>	<u>O</u>	<u>P</u>	<u>O</u>	<u>O</u>	<u>O</u>

- (2) Total retail business floor area, exclusive of storage and office space, shall be limited to 1,500 sq. ft. per business. No parking within the Front and Side yard setbacks is permitted.
- (4) Except "A" if creating more than 2,500 square feet of gross floor area in commercial use whether through new construction, addition, or change of use. Such special permits are subject to § 164-38 and § 164-39. The calculation of the total gross floor area in commercial use shall include all existing and proposed floor area.

Or to take any other action relative thereto. (Planning Board)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

The article proposes to insert 12 new entries into the Zoning uses table, and to remove 2 obsolete entries. The changes will provide clarity to property owners. Many of the uses are similar to one or more existing entries in the table, and the new entries are intended to permit appropriate types of land use in appropriate districts. This will provide clarity for property owners and potential investors as to what types of uses are permitted in which districts.

SB: 4 – YES 0 – NO 0 – ABSTAIN
FC: No Significant Fiscal Implication

ARTICLE 62. AMEND ZONING BYLAW CHAPTER 164-13. SCHEDULE OF USE REGULATIONS 1- AND 2-FAMILY DWELLINGS

To see if the Town will vote to amend the Zoning Bylaws, Section 164-13 Schedule of Use Regulations, by amending the follow entries in the table:

Bold underline = new language ~~strikethrough~~ = language removed

164-13 Schedule of Use Regulations

P= Use Permitted O= Use Prohibited A= Use allowed: A, under Special Permit by the Board of Appeals as provided in section 164-44

RESIDENTIAL	R	RB	LB	GB	VC 5	I	CD 6	SC	MB
Detached 1- or 2-family dwelling	P	P1	P	OP	OP	O	O	O	P1

Or to take any other action relative thereto. (Planning Board)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

The amendment would allow 1- and 2-family dwellings in the General Business and Village Center Zoning Districts, where they are currently prohibited. This would allow additional dwellings to be established in the business districts, consistent with the Town goal to increase the residential component of the downtown. Based on growth projections, Orleans appears to have excess land zoned for business purposes, so allowing some properties to support a single family home should not hinder future economic development.

SB: 4 – YES 0 – NO 0 – ABSTAIN
FC: No Significant Fiscal Implication

ARTICLE 63. ACCEPT THE GIFT OF JOHN KELSEY – TOWN FLAG

To see if the Town will vote to accept the gift of the copyright to and the Flag designated and produced by John Kelsey of Orleans as the Official Flag of the Town of Orleans, which is more particularly described in U.S. Copyright, No. V A 2-060-370, entitled a Flag for Orleans, registered on August 3, 2017, (a copy of which is filed with the Office of the Town Administrator) Massachusetts, as presented and incorporated herewith by reference:



Or to take any other action relative thereto. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article will establish the Flag of Orleans, Massachusetts, and this gift of the copyright will permit the Town, with the approval of the Select Board, to utilize the image of the Flag and to license it for whatever purposes the Select Board deems meet, just and in the best interest of the Town. The Flag may be displayed on Town Buildings, Venues, Equipment, and by Town Departments, Offices and by Officers. This gift is unconditional and irrevocable. The donor shall release any and all his rights, title, and interest to it to the Town in perpetuity.

SB: 4 – YES 0 – NO 0 – ABSTAIN
FC: No Significant Fiscal Implication

ARTICLE 64. NAUSET REGIONAL SCHOOL DISTRICT RESOLUTION – BY PETITION

To see if the Town will vote to adopt the following resolution:

WHEREAS, to resolve the financial inequity of the current School Choice program, participation in the program should no longer be offered to new students until the Choice population is 2% or less of the total school population and that the school committee adjust its staff and operations accordingly;

WHEREAS, the high school project was based on a projected enrollment of 905 students (approximately 600 in-district students, 100 students from Truro and Provincetown and 200+ School Choice students) over three years ago, demographic data and future student enrollment figures show an accelerating decline for the foreseeable future across the district and Cape Cod. Drawing an increasing amount of out of district students from a continuing declining pool of students to fill the high school is an ongoing financial inequity;

WHEREAS, the Nauset tuition agreements in place with Truro and Provincetown expire in 2024 and Truro and Provincetown do not have an agreement to either extend such arrangement or to share in any of the upcoming capital costs, we find this an inequity that must be resolved.

NOW, THEREFORE, the Nauset Regional School Committee and the Superintendent of the Nauset Public Schools shall take the necessary steps to reduce the School Choice program beginning with the 2021-2022 school year and to reopen negotiations to create a school District which includes Provincetown and Truro with full participation of operating and capital costs including the upcoming school expansion/renovation.

Or to take any other action related thereto. (By Petition)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this Article be accepted and adopted as printed in the warrant.

SUMMARY

1) SCHOOL CHOICE: The FY21 enrollment of the Nauset Regional High School is 877 students, but the four towns in the school district, Orleans, Brewster, Eastham and Wellfleet only provide 596 students. Of the 596, Orleans provided just 113 (19%). Demographic, housing, and birth trends in the District and Cape Cod show student populations will continue to decline. The Massachusetts School Choice program has been in place since 1991 and allows parents to enroll their children in a school district other than the district in which the child resides. The program intent was to fill available seats, however the Nauset School District has utilized Choice to add 258 students (24%) of the student body to its enrollment. The State average is less than 2%. The School Choice tuition received from sending towns since 1991 is only \$5,000/student attending Nauset Regional schools grades 6-12. Therefore, the Nauset School district is subsidizing School Choice students across the Cape (see Provincetown and Truro below) at a cost of \$15,918/student or over \$4 million annually, entirely paid and absorbed by the four district towns.

2) EXPAND THE DISTRICT TO INCLUDE TRURO AND PROVINCETOWN: The towns of Provincetown and Truro have partial middle schools and no high school, thus, the students who choose to come to Nauset are on the remainder of a five year agreement written in 2019 to pay tuition currently at \$18,500 per student. They have NO agreement in place to contribute pro-rata capital costs for their 83 high school students currently or continue this tuition arrangement after 2024 before the proposed \$132 Million high school is even complete. A revised long-term agreement including both capital and operating expenses of the District is equitable and necessary ahead of final design plans and high school buildout.

SB: 0 – YES 4 – NO 0 – ABSTAIN
FC: No Significant Fiscal Implication

ARTICLE 65. CLOSING ARTICLE

And to act on any other business that may legally come before the meeting. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this meeting be adjourned.

Given under our hands this FOURTEENTH day of APRIL in the year of our Lord TWO THOUSAND TWENTY ONE

A true copy.
Attest:
Cynthia S. May
Town Clerk

Kevin Galligan, Chairman
Mefford Runyon
Mark Mathison
Cecil Newcomb
Andrea S. Reed.

ORLEANS SELECT BOARD

BARNSTABLE SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Orleans by posting up attested copies of the Annual and Special Town Meetings to be held on Saturday, May 22, 2021 at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE fourteen (14) days before the date, time and place of the meeting, as within directed.

Mary E. Stevens, Constable

THE COMMONWEALTH OF MASSACHUSETTS

Barnstable SS.

To either of the Constables of the Town of Orleans in the County of Barnstable
GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the Nauset Middle School Athletic Field in said Orleans on SATURDAY, the TWENTY SECOND day of MAY in the year TWO THOUSAND TWENTY ONE at 10:00 A.M. to act on the following:

ARTICLES

Article 1. Pay Bills of Prior Years	106
Article 2. Closing Article	106

ARTICLE 1. PAY BILLS OF PRIOR YEARS

To see if the Town will vote to transfer from available funds a sum of money to pay bills of prior years under the provisions of Chapter 179, Acts of 1941, as amended, or to take any other action relative thereto. (Select Board)

(9/10 Vote Required)

PROPOSED MOTION

The motion will be made at Town Meeting and will include the total as of May 22, 2021, and a breakdown by Town department, vendor and amount.

SUMMARY

This article requests funding to pay outstanding bills from the previous fiscal year. According to Massachusetts General Law, a town cannot pay a bill of a previous year from the current fiscal year’s appropriations. A 9/10 vote is required for passage of this article.

BOS: Recommendation to be made at Town Meeting

FC: Recommendation to be made at Town Meeting

ARTICLE 2. CLOSING ARTICLE

And to act on any other business that may legally come before the meeting. (Select Board)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this meeting be adjourned.

Given under our hands this FOURTEENTH day of APRIL in the year of our Lord TWO THOUSAND TWENTY ONE

A true copy.
Attest:
Cynthia S. May
Town Clerk

Kevin Galligan, Chairman
Mefford Runyon
Mark Mathison
Cecil Newcomb
Andrea S. Reed.

ORLEANS SELECT BOARD

BARNSTABLE SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Orleans by posting up attested copies of the Annual and Special Town Meetings to be held on Saturday, May 22, 2021 at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE fourteen (14) days before the date, time and place of the meeting, as within directed.

Mary E. Stevens, Constable

**TOWN OF ORLEANS
ANNUAL TOWN ELECTION WARRANT**



**ANNUAL ELECTION
TUESDAY, May 25, 2021
9:00 AM - 7:00 PM
Council on Aging Senior Center**

**Published as a supplement of
The Cape Codder – April 23, 2021**

THE COMMONWEALTH OF MASSACHUSETTS

Barnstable SS:

To either of the Constables of the Town of Orleans in the County of Barnstable
GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at Precinct #1, in the Council on Aging Senior Center in said Orleans on Tuesday the TWENTY-FIFTH day of MAY in the year TWO THOUSAND TWENTY ONE from 9:00 am to 7:00 pm to vote on the following.

To Vote for the Election of the following Town Officers and Questions:

- 1 Select Board (three year terms)
- 2 Board of Health (three year terms)
- 1 Orleans Elementary School Committee (three year terms)
- 1 Housing Authority (two year term)
- 3 Snow Library Trustees (three year terms)
- 1 Nauset Regional School Committee (three year term)

QUESTION 1.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition 2½, so-called, the amounts required to pay for the bond issued in order to fund the Final Design of the Meetinghouse Pond Area Collection System and Pumping Station Project, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 2.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition 2½, so-called, the amounts required to pay for the bond issued in order to fund the engineering design and permitting services for the Nauset Estuary Dredging Project, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 3.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition 2½, so-called, the amounts required to pay for the bond issued in order to fund the Mill Pond landing restoration project, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 4.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition 2½, so-called, the amounts required to pay for the bond issued in order to fund the design and owner’s project management services for the replacement of the windows and roofs project at the Orleans Elementary School, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 5.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition 2½, so-called, the amounts required to pay for the bond issued in order to fund the purchase of all or a portion of the Governor Prence properties located at 66 Route 6A and shown on Assessor’s Map 26 as Parcel 23 and 76 Route 6A shown on Assessor’s Map 26 as Parcel 22, and the development of a plan including the necessary bid documents for the demolition of the existing motel buildings including all expenses incidental and related thereto?

YES _____ NO _____

And you are directed to serve this Warrant, by posting up attested copies thereof at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE in said Town, seven (7) days at least before the time of holding said Election.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of the Election, as aforesaid.

Given under our hands this FOURTEENTH day of APRIL in the year of our Lord TWO THOUSAND TWENTY ONE

A true copy.
Attest:
Cynthia S. May
Town Clerk

Kevin Galligan, Chairman
Mefford Runyon
Mark Mathison
Cecil Newcomb
Andrea S. Reed.

ORLEANS SELECT BOARD

BARNSTABLE SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Orleans by posting up attested copies of the said Warrant for the Annual Town Election to be held on Tuesday, May 25, 2021 at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE seven (7) days before the date, time and place of the meeting, as within directed.

Mary E. Stevens, Constable

TOWN OF ORLEANS BOARDS AND COMMITTEES

Affordable Housing Committee – Works to create and maintain affordable housing stock, with a goal of having at least 10% of Orleans' year-round occupied dwelling units being designated as affordable. Seven members.

Affordable Housing Trust Fund Board – Works to provide for the creation and preservation of affordable housing in Orleans, for the benefit of low and moderate income households and for the funding of community housing, as defined in and in accordance with the provisions of MGL Chapter 44, §55C. Nine members.

Agricultural Advisory Council – Represents the town's agricultural community with regard to sustainable agriculture-based economic activities in Orleans. Five members.

Architectural Review Committee – Promotes the continuation of attractive building and landscaping styles, with a good blending of the old and the new. Five regular and two associate members.

Bike and Pedestrian Committee – Advocates and supports the use of bicycling as transportation and recreation and makes recommendations to encourage and facilitate safe cycling within the Town. Five regular and two associate members.

Board of Assessors – Sets policies regarding property valuation; sets tax rates; administers motor vehicle and boat excise; hears assessment appeals and abatements; reviews exemption applications; and administers betterments. Three members.

Board of Health - Elected board that through Massachusetts General Laws and state regulations, is responsible for protecting the public health, safety and environment of the community accomplished through enforcement of state laws, the sanitary and environmental code, adopting reasonable local health regulations and by implementing preventive programs. Five members.

Board of Trustees for Snow Library – Elected board that acts as the governing body of Snow Library. Sets policies regarding use of the building; determines the days and hours of operation; approves, promotes and participates in functions, displays, and exhibitions held in the library; and oversees all financial matters pertaining to the library. Seven members.

Board of Water & Sewer Commissioners – Develops rules and regulations and sets policies governing the operation of the municipal water system. Oversees the watershed properties. Five regular and two associate members; with three regular and two

associates appointed by the Select Board, one regular member appointment by the Planning Board and one regular member appointed by the Board of Health.

Building Code Board of Appeals – Reviews appeals made by builders and individuals from the requirements of the Massachusetts State Building Code. Five members.

Cape Cod Commission – One person appointed by Board of Selectmen to represent the Town at the Cape Cod Commission, dealing with issues of regional significance.

Cape Cod Regional Tech High School Committee – Formulates and adopts policy for the Regional Tech School system and hires a superintendent. 1 Orleans resident to act as Representative and 1 resident to act as alternate appointed by the Town Moderator.

Charter Review Committee – Reviews the provisions of the Town of Orleans Home Rule Charter and reports any amendments deemed advisable.

Community Preservation Committee - The Community Preservation Committee implements the requirements of the Community Preservation Act and makes recommendations to the Town Meeting for the use of monies in the Community Preservation Fund. Eligible projects involve open space, historic preservation, community housing, and recreation that are consistent with a Community Preservation Plan based upon the Local Comprehensive Plan. Nine members; with three members appointed by the Select Board and six members appointed by specific committees.

Conservation Commission – Administers the Massachusetts Wetlands Protection Act (Mass. General Law Chapter 131, Section 40) and the Orleans Wetlands By-Law (Code of the Town of Orleans, Chapter 160); manages conservation properties. Seven regular and three associate members.

Council on Aging Board of Directors – Directs the Council on Aging, which is the designated agency to evaluate, promote and encourage new and existing activities and services for the older residents of the community. Seven members.

Cultural Council – Promotes the arts and humanities in the Town of Orleans; reviews Arts Grants Applications and makes grant awards, administers the Town Hall Art Gallery. Five to twenty-two members.

Finance Committee – Reviews proposed budget, capital plan and warrant articles, and provides residents with information and recommendations resulting from their in-depth review and investigation. Nine members appointed by Town Moderator.

Fourth of July Committee – Responsible for planning, organizing, and overseeing the annual Fourth of July parade and fireworks. Seven members and three associates.

Historical Commission – Transmits the Historical Property Survey to the Massachusetts Historical Commission. Nominates properties and districts for historical designation by the State Historical Commission. Five regular and two associate members.

Human Services Advisory Committee – Reviews funding requests from human services agencies in order to determine which requests and what amounts may be presented to the Annual Town meeting for consideration. Five members.

Marine & Fresh Water Quality Committee – Studies water quality issues; devises alternatives to current practices to protect marine water resources; conducts and analyzes Town's water quality monitoring program; operates water quality laboratory. Seven members.

Memorial Day & Veteran's Day Committee – The Committee shall plan, organize, and oversee ceremonies and events honoring our veterans on Memorial Day and Veteran's Day. Five members.

Old King's Highway Regional Historic District Commission - The purpose of the Old King's Highway Regional Historic District Act is to promote the preservation and protection of buildings, settings, and places within the boundaries of the District. Each application shall be judged on the criteria set forth in the Act under Section 10 including therein, but not limited to, historic value and significance, general design, arrangement, texture, material, color, relative size, and settings. Five members with at least three members residing in the district.

Open Space Committee – Assists the Town in the acquisition and preservation of open space; revises and updates the Conservation, Recreation and Open Space Plan; prepares grant applications, assists property owners in keeping private lands preserved as open space. Five members.

Personnel Advisory Board – Serves primarily in an advisory role to the Town Administrator in accordance with the policies and procedures contained under the Town's Personnel Bylaw (Code of the Town of Orleans, Chapter 40) that covers a limited number of non-union full-time, part-time and all seasonal employee positions. Board meets infrequently on an as needed basis. Three members.

Planning Board – Oversees subdivision of land, considers long range planning and initiates changes to zoning by-laws. Five regular and two associate members.

Recreation Advisory Committee - Serves as an advisory to the Recreation Director, Town Administrator, and Select Board on ways to improve and/or expand recreational programming and facilities for all age groups in the Town of Orleans. Seven regular and two associate members.

Renewable Energy/Wind Committee – Shall identify and review renewable energy options that meet the goals and objectives established by the Select Board and that build upon work of prior committees. The Committee shall explore and analyze topics such as energy production facilities and infrastructure, efficiency and conservation measures, regional opportunities, funding sources, business costs and revenues, and public outreach and education. Five regular and two associate members.

Select Board – Elected board that serves as the chief executive goal setting and policy making agency of the Town. Among other responsibilities as outlined in the Orleans Home Rule Charter, the Board enacts rules and regulations establishing town policies, acts as the licensing authority for the Town, and appoints certain personnel, board, and committee members. Five members.

Shellfish and Waterways Improvement Advisory Committee – Serves as an advisory committee to the Select Board on all matters relating to the Town’s shellfish beds. Seven regular and two associate members with priority given to those possessing varied and related backgrounds in marine science, boating, shellfishing, fishing, dealers, and aquaculture both commercial and recreational.

Village Center Cultural District Committee– Promotes fine arts and culture and fosters the endeavors of artists and arts supporters through enhanced opportunity and innovative collaboration, embracing an environment supportive to the creative economy. Five to fifteen members.

Zoning Board of Appeals – Hears applications and petitions for Special Permits and Variances and makes determinations for granting or denying same under the constraints of the Zoning By-Laws of the Town and Mass. General Laws, Chapter 40A. Hears and decides appeals from decisions of the zoning administrator. Five regular and three associate members.

Zoning Bylaw Task Force – Reviews the Orleans Zoning Bylaw on an ongoing basis to identify areas for improvement, resolve discrepancies, draft new sections as needed and expand and clarify definitions. Five regular and two ex-officio members.

rev. 4/6/21



TOWN OF ORLEANS

19 School Road Orleans, MA 02653-3699
Telephone (508) 240-3700 FAX (508)240-3703
<http://www.town.orleans.ma.us>

SELECT BOARD
TOWN
ADMINISTRATOR

Citizen Interest Form

The Town of Orleans has over 35 Boards, Committees, and Commissions that serve to provide our Town with guidance, new ideas, and knowledge. We depend on the participation and dedication of our residents to fill these Boards in order to help benefit our community.

Name		Date
Residential Address		
Mailing Address		
Phone	Email	

- Are you a full-time resident of the Town? ___ yes ___ no
- Are you available to serve on a year-round basis? ___ yes ___ no
If no, what is your availability? _____
- Please list experience or educational background that may be helpful to your chosen Board, Committee, or Commission:

- What interests you most about this Board, Committee, Commission?

Before submitting your interest form, please make sure this volunteer service is a good fit for your interests and time. During your interview with the Select Board, you will be asked which of the following steps you have taken to familiarize yourself:

- | | |
|--|--|
| <input type="checkbox"/> Confirm there is a vacancy on your B/C/C | <input type="checkbox"/> Review the Charge of your chosen B/C/C |
| <input type="checkbox"/> View at least two meetings via Ch.18 recordings | <input type="checkbox"/> Review meeting schedule for time commitment |
| <input type="checkbox"/> View agendas and minutes for topic information | <input type="checkbox"/> Contact the Chair of the B/C/C for information
<i>(Request contact from Town Administrator's office)</i> |

TOWN OF ORLEANS BOARDS, COMMITTEES, AND COMMISSIONS

(please indicate up to 2 preferences)

- | | |
|---|---|
| <input type="checkbox"/> Affordable Housing Committee | <input type="checkbox"/> Fourth of July Committee |
| <input type="checkbox"/> Affordable Housing Trust Fund Board | <input type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Agricultural Advisory Council | <input type="checkbox"/> Human Services Advisory Committee |
| <input type="checkbox"/> Architectural Review Committee | <input type="checkbox"/> Marine & Fresh Water Quality Committee |
| <input type="checkbox"/> Barnstable County Home Consortium | <input type="checkbox"/> Memorial & Veterans Day Committee |
| <input type="checkbox"/> Barnstable County Human Rights Comm. | <input type="checkbox"/> Open Space Committee |
| <input type="checkbox"/> Bike & Pedestrian Committee | <input type="checkbox"/> Personnel Advisory Board |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Board of Water & Sewer Commissioners | <input type="checkbox"/> Pleasant Bay Alliance Steering Committee |
| <input type="checkbox"/> Building Code Board of Appeals | <input type="checkbox"/> Recreation Advisory Committee |
| <input type="checkbox"/> Cape Cod Commission | <input type="checkbox"/> Renewable Energy/Wind Committee |
| <input type="checkbox"/> Cape Cod Light Compact | <input type="checkbox"/> Shellfish & Waterways Advisory Committee |
| <input type="checkbox"/> Community Preservation Committee | <input type="checkbox"/> Village Center Cultural District Committee |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> Zoning Bylaw Task Force |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Finance Committee | _____ |

Please submit this completed form to:

Town Administrator's Office, 19 School Road, Orleans, or email to townadministrator@town.orleans.ma.us.

Upon receipt of your interest form, we will contact you to schedule an interview with the Select Board.

For more information, please contact Molly Bates at 508-240-3700 x2415.

Thank you for your interest in our Boards and Committees!