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ORLEANS TOWN CLERK

ORLEANS PLANNING BOARD

OCTOBER 10, 2023 – Hybrid Meeting Minutes

A hybrid meeting of the Orleans Planning Board was called to order at 4:00 p.m. from the Nauset Meeting Room at Town Hall. **Present:** Vice Chair: John Ostman; Clerk: Maxine Minkoff. **Regular Members:** Richard Hartmann and Debra Oakes. **Associates:** Maria LeStage and David Ortolani. **Planning Department Staff:** George Meservey, Michael Solitro and **Secretary:** Karen Sharpless. **Also Present:** Board of Selectmen Liaison: Mark Mathison. **Absent:** Chair: Alice Van Oot.

PUBLIC COMMENT

There were no public comments at this point in the meeting.

COMPREHENSIVE PLAN UPDATE

Planning Board members reviewed and provided input to Sharon Rooney (Tighe & Bond) on the contents of a survey to be distributed town-wide. The purpose of the survey is to gather information from residents and businesses of the priorities to be made in order to plan the future of Orleans. Planning Board members noted that in addition to gaining data from the Capital Improvement Plan, the Long-Range Planning Committee is working with a 20-year timeline in order to prioritize infrastructure improvements. After changes to the survey had been discussed, Planning Board members planned for two visioning meetings to present information to the public.

ZONING FOLLOW-UPS

Planning Board members discussed proposed zoning articles to determine whether further research is warranted by the Zoning Bylaw Task Force or Planning Board.

COMMITTEE REPORTS

Board of Water & Sewer Commissioners (Richard Hartmann)

Hartmann described multiple warrant articles dealing with wastewater on the upcoming Special Town Meeting on October 16, 2023.

Wastewater Management Advisory Committee (Richard Hartmann)

Hartmann updated committee members on progress by the Wastewater Management Advisory Committee for filing of an updated Comprehensive Wastewater Management Plan with the Department of Environmental Protection. Hartmann noted ongoing coordination with neighboring towns on nutrient removal.

Affordable Housing Committees (Debra Oakes)

Oakes reported on progress by the Affordable Housing Committee regarding projects including the old Cape Cod Five Operations Center, Governor Prence, ARPA funding for the Main Street project and the Underground units.

Economic Development Committee (John Ostman)

Ostman gave an update on work by the Economic Development Committee including a future agenda item regarding dormitory housing.

Long Range Planning Committee (John Ostman)

John Ostman reported on progress by the Long Range Planning Committee and noted that budget letters will be mailed to departments this week.

APPROVAL OF PLANNING BOARD MINUTES

MOTION: On a motion by **Richard Hartmann**, seconded by **Maxine Minkoff**, the Board voted to approve the Planning Board minutes for September 26, 2023.

VOTE: 4-0-1 The motion passed by a majority. (Debra Oakes abstained).

ADJOURNMENT

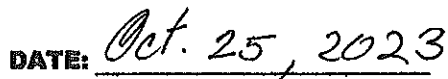
MOTION: On a motion by **Richard Hartmann**, seconded by **Maxine Minkoff**, the Board voted to adjourn the Planning Board meeting at 5:50 p.m.

VOTE: 5-0-0 The motion passed unanimously.

SIGNED:


(Maxine Minkoff)

DATE:



LIST OF HANDOUTS:

ORLEANS COMPREHENSIVE PLAN

- Orleans Comprehensive Plan with Planning Board comments

ZONING FOLLOW UP

- List of Zoning Board of Appeals Decisions
- Memorandum entitled, "Dormitory Housing Considerations", dated February 3, 2022
- Seasonal Housing Needs Survey

APPROVAL OF MINUTES

- Planning Board minutes for September 26, 2023