

MINUTES
SELECT BOARD MEETING
Wednesday, August 9, 2023
Nauset Room, Town Hall

A meeting of the Town of Orleans Select Board was held in the Nauset Room at Town Hall and via Zoom and Channel 18 at 4:30 p.m. on August 9, 2023.

In attendance in the Nauset Room were Chair Herman, Vice Chair Mr. Mathison, Clerk Ms. Reed, Mr. Galligan, and Mr. Runyon. Town Manager Newman and Finance Director Doane also attended.

The Chair called the meeting to order at 4:30 p.m.

Executive Session

Ms. Reed moved to go into Executive Session to discuss strategy regarding contract negotiations with the Finance Director and asked the chair to declare an Open Meeting would have a detrimental effect on the negotiating position of the body. Mr. Galligan seconded the motion. All voted Aye. Motion carried: 5-0-0.

The chair declared an Open Meeting would have a detrimental effect on the negotiating position of the body.

Open Meeting resumed after approximately 28 minutes with nothing to report from Executive Session.

Public Comment

Ms. Lindahl from the Orleans Chamber of Commerce thanked the town for a successful Summerfest. The Chamber has been asked to tout the benefits of Orleans for the potential occupants/renters of the former Christmas Tree Shop. Boards in the Store earnings are up to \$17,000 with two weeks still to run in the auction.

Jay Coburn from the Community Development Partnership introduced Amanda Bevrin, director of Housing Advocacy. Ms. Bevrin spoke about an upcoming Peer Group meeting on September 14 at 3pm to discuss housing advocacy. A full schedule of workshops is at capecdp.org.

Dave Clack spoke about the culvert failure at Greyhill Road and the need for relief to make his house habitable again.

Vote to consider request from Orleans Chamber to hold Winterfest Candlelight Stroll on November 25 from 4pm-6pm

Ms. Reed moved to approve the request from the Orleans Chamber of Commerce to hold the Winterfest Candlelight Stroll on November 25 from 4-6pm and to close Main Street from Old Colony Way to Brewster Crossing for the event. Mr. Runyon seconded the motion. All voted Aye in favor of the motion. Motion carried: 5-0-0.

Consider the Request of John Ostman and Agway of Cape Cod for a One Day Beer and Wine License for September 6, 2023, 20 Lots Hollow Road

Mr. Ostman spoke about a series of events to commemorate the 30th anniversary of Agway.

Mr. Galligan moved to approve the Special One Day Beer & Wine license for Agway of Cape Cod on September 6, 2023, from 4:30 p.m. to 7:30 p.m. to serve wine and malt beverages during their 30th

Anniversary Celebration at 20 Lots Hollow Road, Orleans, MA 02653. The license will be issued for a period of three (3) days to allow for proper delivery, storage and disposal of wine and malt beverages, and is subject to all rules, bylaws, permits, and approvals and in accordance with the Massachusetts General Law Chapter 138 Sec. 14. Mr. Mathison seconded the motion. All voted Aye. Motion carried: 5-0-0.

Review draft of Special Town Meeting warrant article index

Mr. Herman said a comprehensive list of articles had been prepared as a draft as an exercise. The Town Manager discussed the thorough process that will go into preparing the warrant and the efforts being made to bring greater efficiency to the Town.

Meet with Mr. Meservey – Quarterly Update on Planning & Community Development

Mr. Meservey summarized three months of activities through the Planning & Community Development Department. The Comprehensive Plan is advancing. A consultant is being sought for the Plan. A request for funding is forthcoming. The Planning Board met with the Affordable Housing Trust Board (AHTB) and the Affordable Housing Committee (AHC) and created a long list of actions to follow-up. Connections between the Planning Board and AHC and the AHTB will continue. Work has begun on the Economic Development Plan linking several groups around Orleans. A community forum is planned for Sep 7, 2023, at Snow Library on housing needs in Orleans. (A full report is included in the Select Board packet).

Meet with the Fire Chief – Quarterly Report

The Fire Chief presented a summary of the quarter and noted a slight uptick in calls and ambulance call outs. The chief noted the increase in the complexity of calls especially relating to psychiatric and behavioral health issues and the challenges associated with them. There was some discussion about the need for training in dealing with fires with electrical vehicles and solar panels/storage. There are currently three members of staff injured and three out a training. The Fire Chief also noted how often the station has unfilled numbers and he said that recalling people to work was not working. There was some discussion about preparing for the upcoming Town Meeting with a brief information fact sheet about the need for staff and the impact to the community. (The full report is included in the Select Board packet).

Meet with the Police Chief – Quarterly Report

The Police Chief reviewed some of the quarterly stats and compared them with the past four years. There is an obvious increase in calls although staffing is down at the moment. The Chief discussed the need to hire two open patrol positions. (The full report is included in the Select Board packet). The annual Block Party is next week. Deputy Chief Sean Diamond explained the accreditation process for the police department.

Mr. Galligan moved that the Select Board approve the initiation of the hiring process for two patrol positions for the Orleans Police Department. Mr. Runyon seconded the motion. All voted Aye. Motion carried: 5-0-0.

Meet with Bike and Transportation Committee for an update

The Chair of the Committee, Alice Van Oot, reviewed some of the achievements of the committee including West Road, Overland Way spur, speed safety zone for Skaket Beach Road, hardwired safety light at Main Street and Old Colony Way and much more. She spoke about the Complete Streets Policy. A discussion about making progress on four key non-laid out roads (Beach Rd, Monument Road, Rock Harbor Road and Skaket Road) occurred and the Chair will connect with the Select Board to meet and prepare action for the spring town meeting.

Committee Interviews, Appointments, Reappointments

Maria Smith introduced herself and interviewed with the Select Board.

Ms. Reed moved to appoint Maria Smith to the Affordable Housing Committee for a term ending June 30, 2026. Mr. Runyon seconded the motion. All voted Aye. Motion carried: 5-0-0.

Kelly McCarthy interviewed with the Select Board for the Architectural Review Committee.

Ms. Reed moved to approve Kelly McCarthy as an associate member to the Architectural Review Committee with a term ending June 30, 2026. Mr. Mathison seconded the motion. All voted Aye. Motion carried: 5-0-0.

Susan Meisinger was interviewed for the Personnel Advisory Board.

Mr. Galligan moved to appoint Sue Meisinger to the Personnel Advisory Board with a term ending June 30, 2026. Ms. Reed seconded the motion. All voted Aye. Motion carried: 5-0-0.

No reappointment was made to the Lower Cape TV Board.

Recommendation and possible vote of Select Board members for the 66-76 Route 6A (Governor Prence) RFP proposal review committee

Mr. Herman mentioned the joint meeting with the Affordable Housing Trust Board on August 15 at 4.30pm. There was some discussion about the processes for the 66-76 Route 6A RFP Proposal Review Committee and their recommendations to the Procurement Officer. The Town Manager will make a choice of proposals and then make a recommendation to the Select Board and the AHTB for a vote.

Mr. Mathison moved to appoint Kevin Galligan and Michael Herman to the 66-76 Route 6A RFP Proposal Review Committee. Ms. Reed seconded the motion. All voted Aye. Motion carried: 5-0-0.

Liaison Reports and Member Updates

Mr. Runyon spoke about the Bike and Transportation Committee and complaints about visibility/site lines and speeding.

Mr. Mathison spoke about the Zoning Board of Appeals and the review of the Cape Associates development on Route 6A. He noted the Shellfish & Advisory Committee's unanimous support of the pesticide initiative. He also spoke about usage at landings by non-residents. He also spoke about the difficulties of accessing the north beach at Callahan's Pass.

Mr. Herman spoke about sharing the Select Board goals. He spoke about the Farmer's Market and links with the broader commercial community in a program called Market to Main. Mr. Herman said Summerfest was "fantastic" and noted the great work on the preservation/rehabilitation of the Academy Playhouse.

Mr. Galligan spoke about the Meetinghouse Pond sewer project. He also spoke about the noise issues at the current facility and efforts being made to mitigate problems.

Ms. Reed spoke about the Cultural Council and Cultural District which are both working actively on supporting and integrating the creative community. She also mentioned the Affordable Housing Committee's plans to meet with the community regarding the Housing Needs Study.

The Town Manager mentioned the precautionary closing of Pilgrim Lake due to algae blooms. The library is having a reception from 5 to 6pm before next Wednesday's Block Party to introduce the new Town Manager.

Mr. Galligan moved to adjourn the meeting. Mr. Runyon seconded the motion. All voted AYE. Motion

carried: 5-0-0.

The meeting adjourned at 7:35 p.m.

*Respectfully submitted,
Jennifer Fountain*



Andrea Reed, Clerk

Documents in August 9, 2023 packet:

1. Agenda
2. Draft Special Town Meeting Index dated Aug. 4
3. Planning Department Quarterly Update
4. Fire Department Quarterly Update
5. Police Department Quarterly Update
6. Affordable Housing Trust Fund Board Member Spreadsheet
7. Affordable Housing Committee Member Spreadsheet
8. Citizen Interest Form – Maria Smith
9. Orleans Charter Chapter 104 – Affordable Housing Trust
10. Architectural Review Committee Member Spreadsheet
11. Citizen Interest Form – Kelly McCarthy
12. Energy & Climate Action Committee Member Spreadsheet
13. Citizen Interest Form – Len Short
14. Personnel Advisory Committee Member Spreadsheet
15. Citizen Interest Form – Susan Meisinger
16. Orleans Charter Chapter 40 – Personnel Advisory Board
17. Lower Cape TV Member Spreadsheet
18. LCTV Board of Directors Description
19. One Day Beer & Wine Application – Agway of Cape Cod
20. Winterfest Stroll Request – Chamber of Commerce
21. Sec. 8 RFP for Developer 66 & 67 Route 6A