



R-C-SSJ  
ORLEANS TOWN CLERK

**SITE PLAN REVIEW COMMITTEE**

**WEDNESDAY, JULY 5, 2023**

**Hybrid Meeting, Nauset Room, Orleans Town Hall @ 10:00 AM**

A meeting of the Site Plan Review Committee was called to order in the Nauset Meeting Room at 10:00 a.m. at the Orleans Town Hall. **Departments Present:** George Meservey and Michel Solitro (Planning); Alexandra Fitch (Health); Timothy Gould (Fire); Tom Evers (Building); and Ronald Trudeau (DPW). **Absent:** John Jannell (Conservation) and Todd Bunzick (Water).

**FORMAL REVIEW: JP Construction, 14 Old Tote Road**

The applicant, JP gave an update of changes made to the application for JP Construction for property located on 14 Old Tote Road to create three apartments in an existing structure according to an architect and surveys with no alterations to the exterior structure and setback.

**Comments:**

- Fire:** There are no comments from the Fire Department
- Building:** There are no additional Building Department comments than those made at the Informal Review.
- Health:** Applicant must apply for an abandonment permit for the existing septic system.
- Highway:** Applicant must work with the appropriate departments regarding sewer flows and sewer connection must be done by the application process. A letter must be received noting the increase in flow from 440 gpd to 550 gpd.
- Planning:** The parking provided is adequate for the proposed use.

**MOTION:** On a motion by **George Meservey**, seconded by **Tom Evers**, the Committee voted to accept the Certified Plot Plan dated June 16, 2023 subject to compliance with the Water Department on fire sprinkler requirements.

**VOTE: 5-0-0** The motion passed unanimously.

**APPROVAL OF MINUTES: May 17, 2023**

**MOTION:** On a motion by **Ronald Trudeau**, seconded by **Timothy Gould**, the Site Plan Review Committee voted to approve the minutes for May 17, 2023.

**VOTE: 5-0-0** The motion passed unanimously.

**ADJOURNMENT**

**MOTION:** On a motion by **Ronald Trudeau**, seconded by **Timothy Gould**, the Board voted to adjourn the Site Plan Review Committee meeting at **10:12 a.m.**

**VOTE:** 5-0-0 The motion passed unanimously.

Respectfully submitted:



Karen C. Sharpless  
Recording Secretary

**LIST OF HANDOUTS:**

**FORMAL REVIEW: JP Construction, 14 Old Tote Road**

- *Site Plan Review Committee application packet with supporting materials*

**SITE PLAN REVIEW COMMITTEE MINUTES:**

- *Site Plan Review Committee minutes for May 17, 2023*