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MINUTES

SELECT BOARD MEETING
Wednesday, May 31, 2023
Nauset Room, Town Hall

A meeting of the Town of Orleans Select Board was held in the Nauset Room at Town Hall and via Zoom and Channel 18 at 4.30pm on May 31, 2023.

In attendance in the Nauset Room were Chair Herman, Vice Chair Mr. Mathison, Clerk Ms. Reed, Mr. Galligan, and Mr. Runyon. Interim Town Administrator Sumner also attended.

4.30 p.m. Call to Order – The Chair called the meeting to order. The meeting moved to Executive Session to discuss strategy in respect to litigation of Mead v. Town of Orleans, and to discuss contract negotiations with the Finance Director.

The Chair declared a public meeting would have a detrimental effect on the Town’s position for litigation and could jeopardize the negotiating position of the Town.

(Executive Session)

The Chair reconvened the Public Meeting with nothing to report from Executive Session.

Public Comment – No one presented for public comment.

Mr. Mathison moved to open the meeting as Park Commissioners. Ms. Reed seconded the motion. All voted Aye. Motion carried: 5-0-0.

Meet as Park Commissioners – Mr. Galligan introduced the application for fence banners from the Orleans Firebirds from June 9 to August 12, 2023.

Ms. Reed moved to approve the application for fence banners by the Orleans Firebirds from June 9 to August 12, 2023 to celebrate baseball in Orleans. Mr. Runyon seconded the motion. All voted Aye. Motion carried: 5-0-0.

Mr. Herman briefly discussed the request to choose a night for Orleans Night at Eldredge Field.

Mr. Herman moved to support July 10th as Orleans Night at Eldredge Field. Mr. Runyon seconded the motion. All voted Aye. Motion carried: 5-0-0.

Mr. Mathison moved to close the meeting of the Parks Commissioners. Ms. Reed seconded the motion. All voted Aye. Motion carried: 5-0-0.

Vote to Approve Special Year-End Budget Amendment – Mr. Sumner explained the request by the Finance Director for an amendment of the budget item regarding office furnishings.

Mr. Galligan moved to approve the request from the Finance Director for a special year end budget amendment to transfer funds from the non-union Department Managers account to cover the cost of office furnishings for the new Town Accountant position. Ms. Reed seconded the motion. All voted Aye. Motion carried: 5-0-0.

Review and Possible Vote Changes to Orleans Parking Rules and Regulations - Mr. Sears, Natural Resources Manager, discussed areas that are overburdened with parking, many of which are landings. Recommendations were detailed in the Select Board meeting packet. Signage will clarify permitting regulations at three locations. Recommended changes will run from June 15 to September 15.

Mr. Sears also discussed Memorial Day weekend traffic at the new parking lot at Nauset Beach.

Mr. Galligan moved to approve the changes to the Orleans Parking Rules and Regulations pertaining to Tonset Road, Mill Pond Road and Snow Shore Road requiring a valid Resident Beach Parking Permit/Sticker from 9am to 5pm daily from June 15 to September 15. Ms. Reed seconded the motion. All voted Aye. The motion carried: 5-0-0.

Committee Reappointments - Reappoint members of the Post Sewer Hardscape Improvement Task Force

Mr. Galligan moved to reappoint all the current members of the Post Sewer Hardscape Improvement Task Force for a term of two years. Ms. Reed seconded the motion. All voted Aye. The motion carried: 5-0-0.

Discuss Possible Task Force Reassignments – Mr. Galligan thanked everyone for participation in Task Forces/Committees and noted there is some work still to be done on many of the projects. It was generally agreed that the service of past members who wish to remain involved, will be noted if task forces/committees are reconvened at a later date. Mr. Runyon reminded everyone of the unfinished work at 44 Main Street and Ms. Reed asked to revisit the project as a discussion item in the near future.

Mr. Galligan moved to sunset each of the committees and task forces itemized in the Select Board Packet with thanks to the members involved. Mr. Runyon seconded the motion. All voted Aye. The motion carried: 5-0-0.

Vote to Take No Action on Amended NSRD FY23 Operating Budget – Mr. Sumner reviewed the memo from the Nauset Regional School District about a deficit in special education, transportation, and other areas. This will be covered through the Excess & Deficiency (E&D) budget account. A Special Town Meeting could be called to vote to reject the change. Mr. Sumner suggested taking no action. Mr. Galligan observed that he was surprised there was enough in the E&D budget account to cover the deficit and suggested future years may also face overruns. He urged collaboration with the school system to address future needs and challenges.

Mr. Galligan moved to take no action about the amended NSRD FY23 Operating Budget. Ms. Reed seconded the motion. All voted Aye. The motion carried: 5-0-0.

Discuss and Vote Annual Hawker's and Peddler's License for Good Times Cape Cod, Nicole Waite, Manager-

Ms. Reed moved to approve the applications of Nicole Waite dba Good Times Cape Cod for Hawkers and Peddlers license to operate a food truck for the sale of prepackaged frozen desserts, prepackaged snacks, and soft drinks in Orleans, subject to all approvals, bylaws, permits, and licenses. Said license is to expire on December 31, 2023. Mr. Mathison seconded the motion. All voted Aye. Motion carried: 5-0-0.

Discuss Timeline for Implementing Upcoming Rental Registration- Mr. Sumner updated the Board about the Rental Registration Bylaw. The Attorney General is reviewing the bylaw and an opinion is expected by August 10, 2023. Once approval is received, the Town needs to advertise two times. The MIS Director is working on the processes to support the bylaw. January 1 is a suitable time to initiate a new Rental Registration process. Mr. Runyon noted the importance of a clear expiry for the registration. Ms. Reed suggested a three month lead-time for the registration process.

Interim Town Administrator's Recommendation for Council on Aging and Recreation Department Needs for the Upcoming Season- Mr. Sumner, Interim Town Administrator, spoke about the need for a pathway for the summer recreation programs. The recommended option is to appoint Judi Wilson (COA Director) as Interim Recreation Director from June 1 to September 30, 2023 and appoint Donna Faivre as the Interim Council on Aging Director for that period. Mr. Sumner also noted the need to resolve the management and licensing of 44 Main Street and stated that some possible solutions were being developed. Ms. Wilson provided an update regarding summer recreation programs, enrollment, and preparation. Ms. Reed applauded the goal of best practices for the recreation programs and acknowledged the contribution of Ms. Wilson toward a solution "providing the same recreational opportunities for Orleans families as are provided for Orleans' seniors." Mr. Sumner noted Ms. Surdut's contribution to creating a resolution along with the help of many others. Mr. Runyon acknowledged Mr. Sumner's work on the "rescue" of the summer recreation program.

Mr. Galligan moved to approve the agreement presented to the Select Board between the Town of Orleans, the Orleans Manager's Union and Judi Wilson as presented by the Town Administrator. Ms. Reed seconded the motion. All voted Aye. Motion carried: 5-0-0.

Approval of Minutes –

Ms. Reed voted to approve the minutes of February 1, February 2, February 8, and February 15, 2023 as written except for the absence of an adjournment time. Mr. Galligan seconded the motion. All voted Aye. Motion carried: 5-0-0.

Liaison Reports.

Mr. Galligan sat in on the state grant workshop for the Snow Library.

Mr. Galligan said ARC approved a new sign at Lowell Square. They also submitted comments on the Comprehensive Plan.

Mr. Runyon noted the Planning Board was working on the Comprehensive Plan. He also noted the success of one local landowner to liaise with Verizon and the need to revisit the issue of "sister-poles."

Mr. Herman recapped the Memorial Day activities.

Mr. Herman noted the COA is preparing for the transition of Judi Wilson to the Recreation Department.

Mr. Herman said the Marine and Freshwater Meeting noted it was a banner year for herring.

Mr. Herman said "Boards in the Stores" is on, HAC's Walk of Hope occurred, and Friend's celebration on Memorial Day was popular. There were large crowds at Parrish Park over the Memorial Day weekend.

Items for Future Meetings -

MOU with Eastham for watershed sharing.

Budget and warrant process prior to March.

SB role or involvement about the 66-76 Route 6A RFP process.

Discussion of expertise and sovereignty of committees.

Mr. Galligan moved to adjourn the meeting at 6pm. Mr. Runyon seconded the motion. All voted AYE. Motion carried: 5-0-0.

6p.m. The meeting was adjourned at 6pm.

*Respectfully submitted,
Jennifer Fountain*