

'23 AUG 28 10:24AM  
JENNIFER FOUNTAIN  
ORLEANS TOWN CLERK

**ARCHITECTURAL REVIEW COMMITTEE**  
**MINUTES**  
May 25, 2023

The Architectural Review Committee (ARC) held a meeting on Thursday, May 25, 2023 at 6:30pm in the Skaket Room at Town Hall and via Zoom. Real-time public access was provided by Orleans Channel 18 on the Town website. Attending were Vice-Chair Jorgensen, Mr. Salley, Ms. Marsh, and Ms. McMahan. Mr. Foley and Select Board liaison Galligan attended. Chair MacLeod was absent.

Call to Order.

Ms. Jorgensen called the meeting to order at 6:30pm.

Application for new ladder sign by Lowell Square Condo Association, 85 Route 6A.

The owner of Orleans Yoga presented the updated ladder sign for Lowell Square and the businesses in the complex. The previous sign collapsed. No lighting is planned for the sign. The committee felt the signage was an improvement.

**Ms. McMahan moved to approve the signage for Lowell Square Condo Association as submitted. Ms. Marsh seconded the motion. All voted Aye. Motion carried: 4-0-0.**

ARC input on the Comprehensive Plan:

Ms. Marsh's draft response to the 2006 version of the Comprehensive Plan was discussed. Mr. Salley suggested some "housekeeping" points. He mentioned referring to the Orleans Zoning Bylaw as a point of clarity rather than the General Code. Mr. Salley also clarified the "newest changes" to the Zoning Bylaws and suggested the language "recent planning and zoning changes regarding density." The description "New England Maritime Village" should be "Cape Cod coastal village." Mr. Salley recommended emphasizing historic buildings in Item 3. He also suggested moving the ARC's goal of "working with and providing assistance to the applicant to achieve a successful project" to the front of the document. Mr. Galligan also supported moving the goal of the ARC earlier in the document. Ms. Jorgensen referenced an edit she had already incorporated into Item 4 in the draft regarding the Town Administrator's responsibility to provide staff for the enforcement of zoning regulations (rather than the ARC). The Committee felt the response prepared by Ms. Marsh was excellent.

Ms. Jorgensen will forward the document to Mr. Meservey.

Adjourn:

**Ms. Jorgensen declared the meeting closed at 6.50pm by consensus.**

*Respectfully submitted,  
Jennifer Fountain*

*(approved by vote on Aug 24, 2023)*