

'23 JUN 13 9:02AM
Jeff Hagan
ORLEANS TOWN CLERK

APPROVED 6/8/23

Energy and Climate Action Committee

Minutes May 11, 2023

THE NEXT MEETING WILL BE ON JUNE 8, 2023, AT 4:15 PM

Present: Susan Chandler, Kevin Clements, Martin Culik, David Jacobson, Hakim Janah, John Londa, Roger McDaniel

Select Board Representative: Michael Herman (Virtual)

Invited Guests: Ceecee Buckley, Tessa English, Liz Delia and Carol Combs from the Orleans Climate Action Network (OCAN), Susan Lynch, Alan McClennen

Call to Order The meeting was called to order at 4:16 pm.

Review of the March and April Minutes

John Londa moved and Roger McDaniel seconded the motion to approve the March minutes, as amended. The motion to approve passed unanimously.

After some corrections, the minutes of the April meeting were approved unanimously.

Announcements:

John Londa announced that we have received a proposal from PowerOptions to provide solar power to the town. This will be reviewed at some later time.

On June 3 from 10:00 Am to 2:00 PM at the Hyannis Transportation Center, there will be an EV test driving event. The organizers from the outer Cape energy committees are seeking volunteers staff the information booths.

Ceecee Buckley spoke of the mission of OCAN which is to advance communication about climate change in Orleans. They have looked at Town Committee charges that are relevant to climate change issues, and communications among these Committees. She stated that OCAN may be useful to these committees by helping to develop a common language to describe climate issues. OCAN has 8 members including Paul Cass who recently joined. They are affiliated with the Cape Cod Climate Action Network (CCCAN) and the Cape Cod Climate Change Collaborative (CCCC). Tessa English joined the conversation. Tessa said that OCAN has met with several Committee chairs asking about changes in their work resulting from climate change. OCAN has written 2 reports. One regarding the Open Spaces committee and the other regarding the work of our Committee. These have been posted on the CCCC website at <https://capecodclimate.org/30x30-in-orleans-eco-orleans-climate-action-network-reports-on-towns-open-space-work/> and <https://capecodclimate.org/spotlight-on-orleans-energy-climate-action-committee/>. She asked for our input in describing the successful outcomes of their work. Susan described our work in promoting the specialized stretch codes. Our outreach also involves

EV charging stations and the use of electric heat pumps. Roger McDaniel said that the stretch code implementation is a top priority for our committee.

Susan Chandler moved that we establish an Outreach Subcommittee and collaborate with OCAN in developing a document to educate the public on issues related to our committee. The motion was approved unanimously.

Susan Lynch presented information regarding the Orleans Library feasibility study and asked for our support.

Watershed Solar PV Project Our committee has developed a document describing the requirements for this project. We invited Alan McClennen, Chair of the Water and Sewer Board, to discuss the next steps required to move forward on it. He said that we need to go through the Select Board with a proposal in order to get funding, rather than directly to the Town Administrator. Alan said that this is a public procurement process and there are required well defined steps for this process to move forward. We need to ask the Select Board to request the Town Administrator to work with Ron Collins to determine who the town can engage to take this work to the next level since this will be a public procurement. The Board of Water and Sewer Commissioners has voted to support us in this process. Hakim Janah made a motion use this process as described by Alan McClennen. This project is a multi-step process and the committee is trying to get the process started. The motion to adopt this process was approved unanimously. Susan Chandler will write the letter to the Select Board and to the Town Administrator, cc-ing Ron Collins.

Part-Time Sustainability and Energy Manager Job Description. The description as well as funding issues were discussed. A question was raised as to whether duties this position could be added to the Ron Collins assistant position duties. David Jacobson has written a job description for this position. There was further discussion about the details of the job description. A motion was made and seconded to approve this job description subject to final wording edits. The motion was approved unanimously. Susan Chandler will send a letter to the Select Board and the Town administrator and cc Ron Collins supporting this hiring action and include the job description.

Orleans Comprehensive Plan. Roger McDaniel combined and edited several documents produced by members of the committee and distributed printouts of his work document. It was noted that there was hardly anything in the previous comprehensive plan that related to energy and nothing that related to climate. There were many changes and corrections discussed. No final version of the document was created. The members decided to send a draft to the Planning Board so as to make the May 31st deadline. This will be an item on the June agenda and a final version, when approved, will be sent to the Planning Board.

The meeting adjourned at 6:10 pm.

Minutes taken by Kevin Clements