

'23 APR 10 11:13AM

**Town Manager Search Committee
Minutes**

Friday, February 10, 2023
Town Hall, Nauset Room
9:00 AM

Present: Chair Michael Gradone, Vice Chair Susan Meisinger, Clerk Ben Zehnder, Members Sims McGrath, Ginny Farber, Alan McClennen, Michael McNamara, Ex-Officio Nick Athanassiou, Consultant Rick White

Call to Order – The Chair called the meeting to order at 9:00 a.m.

Public Comment - There was no public comment this evening.

Approval of Minutes - **A motion to approve the minutes of January 27, 2023 was made by Susan Meisinger, 2nd by Alan McClennen. 7-0-0.**

Report of Consultant Rick White – Rick White reported re status of TM job ad posting and felt encouraged as responses thus far.

The Committee discussed the status of proposed Charter changes, and the effect of any changes on the Committee's work.

The Committee discussed proposed survey questions and how to get it operational on the Town's web page.

The Committee discussed the upcoming public input meeting scheduled for March 13, 2023 at 6:00 PM, and how to advertise the meeting.

The Committee discussed candidate interview time frame, location and format.

The Committee discussed creating categories, or "buckets" of interview questions.

Ben Zehnder reported to the Committee his meeting with Police Chief MacDonald regarding his concerns and priorities for a new TM.

The Committee discussed the relationship between department heads and the TM.

Items for Future Agendas –

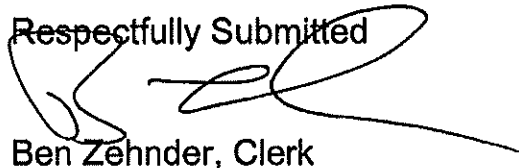
- a. Discuss interview format and questions.
- b. Talk about structure of public forum.

Next Meeting Date – The next meeting will be February 17, 2023 at 9:00 am.

Adjournment – **A motion to adjourn the meeting was made by Alan McLennen, 2nd by Sims McGrath. 7-0-0.**

The meeting adjourned at 10:30 am.

Respectfully Submitted

A handwritten signature in black ink, appearing to be 'Ben Zehnder', written over the text 'Respectfully Submitted'.

Ben Zehnder, Clerk