

**SELECT BOARD MEETING**  
Wednesday, February 1, 2023  
Nauset Room, Town Hall  
**MINUTES**

A hybrid meeting of the Town of Orleans Select Board was held in the Nauset Room at Town Hall and via Zoom and Channel 18 at 4pm on February 1, 2023

In attendance were Select Board Chair Reed, Vice Chair Herman, Clerk Runyon with Mr. Galligan, and Mr. Mathison arriving during Executive Session. Interim Town Administrator Sumner attended the meeting.

1. Call to Order - Ms. Reed called the meeting to order at 4pm.
2. Meet in Executive Session to discuss the purchase, exchange, lease, or value of real property located at Tonset Road and discuss negotiations with the Fire Chief and Deputy Chief and Manager's Union personnel.

**Mr. Herman moved the Select Board go into Executive Session to consider the purchase, exchange, lease, or value of real property and that the Chair declare that an open meeting may have a detrimental effect on the negotiating position of the body, and to reconvene in Open Session. Mr. Runyon seconded the motion. The vote was by roll call with Mr. Herman, Mr. Runyon and Ms. Reed voting AYE. Motion passed: 3-0-0.**

The chair declared that an open meeting may have a detrimental effect on the negotiating position of the body.

The Select Board meeting reconvened after 57 minutes with nothing to report from Executive Session. Mr. Galligan and Mr. Mathison were in attendance for the Select Board. Ms. Doane, Director of Finance, joined the meeting.

3. Public Comment: No one presented for Public Comment.
4. Vote to extend the Council on Aging Adult Supportive Day Program Inter-Municipal Agreements to include the towns of Eastham and Wellfleet- Ms. Wilson spoke about the financial vulnerability of the Rock Harbor respite care, its current use and potential for greater reach regionally.  
**Mr. Herman moved to extend the Adult Supportive Day Program to include the towns of Eastham and Wellfleet. Mr. Runyon seconded the motion. All voted in favor of the motion. Motion passed: 5-0-0.**
5. Committee Interviews, Appointments, Resignations – The committee heard from Judith Katherman and Denise Dunlap.

**Mr. Herman moved to appoint Denise Dunlap to the Council on Aging Board with a term ending 6/30/2025. Mr. Runyon seconded the motion. All voted in favor of the motion. Motion passed: 5-0-0.**

**Mr. Galligan moved that the Select Board accept the resignation of Robert Cunningham from the Open Space committee with gratitude for his service. Mr.**

Herman seconded the motion. All voted in favor of the motion. Motion passed: 5-0-0.

Mr. Herman moved to reappoint Richard Weeks to the Old Kings Highway Committee with a term ending 12/31/2023. Mr. Galligan seconded the motion. All voted in favor of the motion. Motion passed: 5-0-0.

6. Vote to sign license agreement to allow for the installation of utilities by Eversource/NSTAR at the Putnam Farm Property located at 50 Bridge Road.

Mr. Herman moved the Select Board allow the installation of electricity by Eversource/NSTAR to go ahead at Putnam Farm located at 50 Bridge Road. Mr. Runyon seconded the motion. All voted in favor of the motion. Motion passed: 5-0-0.

7. Discussion and vote on an Innholder's License for Gremlin Hill Properties LLC dba A Little Inn on Pleasant Bay, 654 S. Orleans Rd, John Myers, Owner.

Mr. Galligan moved to approve an annual Innholders License for Gremlin Hill Properties LLC dba A Little Inn on Pleasant Bay, located at 654 S. Orleans Rd, John Myers, Owner for nine (9) guest rooms, subject to all licenses, permits and approvals and in accordance with all local and state rules, regulations, laws and by-laws. Said license to expire on December 31, 2023, unless sooner revoked by the Board. Seconded by Mr. Herman. All voted in favor of the motion. Motion passed: 5-0-0.

8. Discussion and possible vote to regulate application of pesticides/herbicides for Fall Town Meeting – Mr. Herman discussed the next steps that might occur regarding a ban on pesticides/herbicides.

Mr. Herman moved to move forward with research, organization and the steps necessary to prepare a warrant for the Fall Town Meeting to regulate the application of pesticides and herbicides. Mr. Runyon seconded the motion. All voted in favor of the motion. Motion passed: 5-0-0.

9. Meet with Steve Gass for discussion of Snow Library CIP placement – Mr. Gass spoke about the Snow Library, its need for additional space and technology. Steps toward building a new library were reviewed including the first step of launching a Feasibility Study. Discussion addressed the need for a community center, future uses of a library and meeting rooms, and possible funding sources. Mr. Gass will work with Mr. Sumner to begin the processes needed to craft a warrant article for the next Town Meeting.

10. FY24 General Fund Budget Reviews – Mr. Sumner and Ms. Doane reviewed the general budget for FY24. Ms. Doane went over each department's budget pointing out any exceptional costs or issues. Detailed questions were answered and suggestions for "wish list" items were taken into consideration. It was generally felt that a more detailed and probing discussion about Orleans Elementary School, their operating budget and long term strategy, is needed among a variety of stakeholders in order for the town to prepare for the future. Details about the budget are available in the Select Board meeting packet for 2/1/23 available on the town website.

11. Town Administrator's Report – Mr. Sumner advised that insurance covers the lead issues at DPW. A campus assessment study will begin at Orleans Elementary School. MA Dept. of Transportation has had a preliminary evaluation of the Eastham Rotary and the Department of Public Works will link on this project. There has been a resignation from the police

department and two drivers retiring from COA. Mr. Sumner said that Eastham acknowledged they owed 50% of the costs for dredging at Rock Harbor. The search committee for the Town Manager has met. The advertisements for both the Town Manager and the Recreation Director are ready to run.

**12. Liaison Reports**

Mr. Galligan mentioned the 2022 Annual Report of CC&Is Water Protection Fund. The Marine and Freshwater Committee are working on a wish list for warrant articles. Board members reviewed recent committee meetings.

**13. Items for Future Agendas** - nothing new suggested.

**14. Adjourn**

**Mr. Herman moved to adjourn. Mr. Galligan seconded the motion. All voted in favor of the motion. Motion carried: 5-0-0.**

*Respectfully submitted,  
Jennifer Fountain*