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ORLEANS TOWN CLERK

**New Snow Library Feasibility Task Force**  
Minutes, January 18, 2024, 12:15pm Meeting  
Meeting moved from Skaket to Nauset Room  
**Next meeting: Jan. 26, 11:30, Skaket Room**

**1. Call to order**

Chair Steve Gass called the meeting to order at 12:15. Present were members John Londa, Cheryl Brian, Mary Mador, and Jeanne McNett, associate member Gerry Grenier, and ex officio members Tavi Prugno (Library Director) Judith Schumacher (NR School Committee), Joan Francolini and Jaime Balliet (Library Board), Jaime on Zoom. Also present were Matt Oudens and Vanessa Wu, of Oudens Ello Architecture.

**2. Public comments**

There were no public comments.

**3. Approval of minutes [vote]**

The corrected minutes of the January 4, 2024 meeting were approved 5-0.

**4. Chair update**

Steve reported on three meetings he has had, all of which were informally supportive.

- Planning Board: Steve and Joan met with the Planning Board and shared the first community forum presentation, receiving general support for making the current site work. They covered possible needs for parking relief, curb cuts, set back and height issues in the general discussion.
- Transportation and Bikeways Advisory Committee: Members voiced support for the library plans. They also noted the need for a review of street signing and striping on Main Street, given the library entrance moves west.
- Building Commissioner: Steve met with Davis Walters to brief him on the project and discuss the parking issue. Davis was understanding of the need to reduce parking spaces from the zoning standard of 80 to 64. The width of spaces is under the control of the Zoning Board.

**5. Consultant update**

Matt reviewed the developed options, with new drawings showing furniture, arrangement, stacks, etc. to scale. The square footage variations among the options will be addressed in more refined drawings. Several issues received attention in the ensuing discussion, to include storage, a basement, and that hewn timber would be used in all of the structures. On the landscape, the completed elevations include a 10' drop across the front of the lot from W-E. Grading with retaining walls will be necessary in several areas. Matt also reported that the meandering switchback walkway we had discussed up to the NR Middle School is possible.

In a general, informal discussion, we shared our inclinations on the design options for the new library. All options received some support.

**6. January Community Forum**

The format will be similar to that of the first forum. It is January 23, Tuesday evening, at Snow Library at 6:30.

**7. Adjournment**

Due to time issues related to room availability, we did not address agenda items 6 and 8. A vote to adjourn at 1:50 was unanimous.

Jeanne McNett