



Asst
ORLEANS TOWN CLERK

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ORLEANS PLANNING BOARD
JANUARY 10, 2023 – Hybrid Meeting Minutes

A hybrid meeting of the Orleans Planning Board was called to order at 4:00 p.m. from the Nauset Meeting Room at Town Hall. **Present:** **Chair:** Debra Oakes; **Vice-Chair:** Alice Thomason Van Oot; **Clerk:** John Ostman {via Zoom}. **Regular Members:** Richard Hartmann and Chet Crabtree. **Associates:** Maxine Minkoff. **Planning Department Staff:** George Meservey and **Secretary:** Karen Sharpless. **Also Present:** **Board of Selectmen Liaison:** Mefford Runyon {via Zoom}.

PUBLIC COMMENT

There were no public comments at this point in the meeting.

MYLAR ENDORSEMENT: Definitive Subdivision for The Coastal Companies for 20 Quanset Road

Chairperson Debra Oakes signed the mylar endorsement for the Definitive Subdivision for The Coastal Companies for property located at 20 Quanset Road.

MOTION: On a motion by **Richard Hartmann**, seconded by **Chet Crabtree**, the Board voted to authorize the Chair to endorse the mylar and covenant for The Coastal Companies for property located at 20 Quanset Road.

VOTE: 5-0-0 The motion passed unanimously.

MYLAR ENDORSEMENT: Definitive Subdivision for Caroline Stewart Macon for 40 & 42 Jack Knife Point Road

Chairperson Debra Oakes signed the mylar endorsement for the Definitive Subdivision for Caroline Stewart Macon for property located at 40 & 42 Jack Knife Point Road.

MOTION: On a motion by **Chet Crabtree**, seconded by **Alice Van Oot**, the Board voted to authorize the Chair to endorse the mylar for Caroline Stewart Macon for properties located at 40 & 42 Jack Knife Point Road.

VOTE: 5-0-0 The motion passed unanimously.

ORLEANS COMPREHENSIVE PLAN

Van Oot and Ostman updated Planning Board members on the process of updating the Orleans Comprehensive Plan and how to obtain input from pertinent members of other committees. A discussion was held on holding a meeting with invitations to committee Chairpersons. Planning Board members agreed to split up the existing Orleans Comprehensive Plan chapters and determine what committees are involved with each of the following chapters:

- | <u>Chapter</u> | <u>Title</u> |
|----------------|---|
| 3. | Town Vision and Growth Policy |
| 4. | Land Use and Growth Management |
| 5. | Natural Resources |
| 6. | Economic Development |
| 7. | Community Facilities and Services |
| 8. | Health and Human Services |
| 9. | Transportation |
| 10. | Affordable Housing |
| 11. | Open Space and recreation |
| 12. | Historic Preservation and Community Character |

Planning Board members agreed to forward information to Meservey for review at the next Planning Board meeting.

PLANNING BOARD FEES

Planning Board members discussed information in a spreadsheet showing various financial costs to process regulatory applications. Planning Board members agreed to keep the fees at the following costs with the option to change them if further information warrants any change:

Approval Not Required Plan:	\$ 350.00
Additional Lot Fee:	\$ 100.00
Preliminary Plan:	\$ 350.00
Additional Lot Fee:	\$ 100.00
Definitive Plan:	\$ 750.00
Additional Lot Fee:	\$ 150.00
Definitive Modification	\$ 250.00
Release of Covenant:	\$ 150.00 - per lot released
Additional Lot Fee:	\$ 50.00

MOTION: On a motion by **Chet Crabtree**, seconded by **Alice Van Oot**, the Board voted to maintain the current Planning Board fees w with the option to change them if further information warrants change.

VOTE: 5-0-0 The motion passed unanimously.

COMMITTEE REPORTS

Board of Water & Sewer Commissioners (Richard Hartmann)

Hartmann reported that the clear water test was successful and they are awaiting written approval by the Department of Environmental Protection. After approval by the Board of Water and Sewer Commission, the next stage is to go to the Board of Health to send letters. Connections applications are coming in.

Wastewater Management Advisory Committee (Richard Hartmann)

Hartmann reported on an upcoming meeting on Thursday to discuss working with the Town of Eastham on shared water bodies as well as determine the State's position on Title 5. Meservey noted that the committee will discuss Phase 3, including Crystal Lake, Pilgrim Lake and Pleasant Bay.

Community Preservation Committee (Chet Crabtree)

Crabtree stated that the CPC has received multiple applications with requests for funding in the amount of \$4M which are currently under review, since only \$1.4M is available. Funding decisions will be made in early March. It is possible that additional funds may come from the State.

CORRESPONDENCE

- E-mail from Carol Marsh (ARC), entitled, "Code Change", dated December 9, 2022

FUTURE AGENDA ITEMS


- Zoning Public Hearing – January 24, 2023
- Eversource Tree Hearing – February 14, 2023

ADJOURNMENT

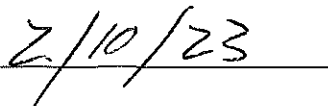
MOTION: On a motion by Alice Van Oot, seconded by Chet Crabtree, the Board voted to adjourn the Planning Board meeting at 5:25 p.m.

VOTE: 5-0-0 The motion passed unanimously.

SIGNED:


(Per John Ostman, Clerk)

DATE:



LIST OF HANDOUTS:

ORLEANS COMPREHENSIVE PLAN

- The Future of Orleans: Planning with a Purpose
- Orleans Comprehensive Plan - Lead Agency Responsibilities
- Charges of Committees/Commissions/Task Forces
- Orleans Comprehensive Plan – List of Chapters

PLANNING BOARD FEES

- Spreadsheet of Financial Costs for Regulatory Applications

CORRESPONDENCE

- E-Mail from Carol Marsh (ARC) entitled, "Code Change", dated December 9, 2022

APPROVAL OF MINUTES

- Planning Board minutes for