



# TOWN OF ORLEANS

## PARKS & BEACHES DEPARTMENT

139 MAIN STREET, ORLEANS, MASSACHUSETTS 02653

Telephone (508) 240-3700 ext. 465 Fax (508) 240-3711

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parks@town.orleans.ma.us

PAUL O. FULCHER  
SUPERINTENDENT

NAUSET BEACH  
MAY 1 – COLUMBUS DAY  
(508) 240-3780

**ALL APPLICATIONS WITH PAYMENT (IF APPLICABLE) MUST BE IN THE  
PARKS & BEACHES OFFICE 10 WORKING DAYS PRIOR TO THE EVENT FOR APPROVAL.**

### APPLICATION FOR PARK/BEACH/BUILDING USE

Organization/Group/Person: _____	Telephone #: _____
Local Sponsor: _____	Fax #: _____
Address: _____	Profit/Non-profit: _____
	IRS #: _____

<b>Location requested (please check):</b> Community Building <input type="checkbox"/> Parish Park <input type="checkbox"/> Crystal Lake <input type="checkbox"/> Pilgrim Lake <input type="checkbox"/> Depot Square <input type="checkbox"/> Skaket Beach <input type="checkbox"/> Nauset Beach <input type="checkbox"/> Village Green <input type="checkbox"/> Nauset Beach Gazebo <input type="checkbox"/>	<b>Purpose:</b> Art Show _____ Craft Fair _____ Bake Sale _____ Theatrical _____ Concert _____ Volleyball _____ Cookout _____ Wedding _____ Other _____
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<b>Day/Dates requested (include rain date)</b> _____ (Attach schedule if applicable.)	<b>Hours needed (include prep/dismantle time)</b> From _____ AM/PM To _____ AM/PM
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Total number of people expected: _____ Will funds be raised or admission charged: _____ For what purpose will funds be raised/admission charged: _____ Will items be sold: _____ Will food be sold: _____ Will temporary electric be required: _____ Tents prohibited at any location.	<b>Approval by the following may be required before this application is approved. (Office Use Only)</b> Building Department <input type="checkbox"/> Fire Chief <input type="checkbox"/> Health Department <input type="checkbox"/> Liability Insurance <input type="checkbox"/> Nauset Middle School <input type="checkbox"/> Police Chief <input type="checkbox"/> Selectmen <input type="checkbox"/> Town Administrator <input type="checkbox"/>
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I have read the rules and regulations for beaches and parks and understand and acknowledge that any expenses or damages to Town property will be incurred by my organization and that any violation may jeopardize continued use of facilities. Upon entry or use of any of the property of Town parks by any person(s) shall constitute a release by such person of the Town of Orleans, its agents or servant from any and all claims for personal injuries or property damage sustained upon such park and such release shall be binding upon such person(s), his personal representatives, and all persons claiming through or under him.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

**Person(s) responsible for the obligations of the group and to whom a bill, if applicable, will be sent.**

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
 Address: \_\_\_\_\_

This application is recommended for approval / disapproval and reservation made according to the above information with the understanding that the Town of Orleans Parks & Beaches Rules and Regulations will be followed:

Park Superintendent _____	Date _____
cc: Selectmen _____	Fire Chief _____
Town Admin. _____	Police Chief _____
Skaket Gate _____	Nauset Gate _____
	Health Dept. _____
	Bldg Dept. _____
	Beach Patrol _____
	Cons. Com. _____
	Rec. Dir. _____
	Beach Dir. _____

OFFICE USE ONLY	DATE RECEIVED:	DATE MAILED/FAXED:	ADDED TO CALENDAR:
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